



FAMILY EMERGENCY PLAN

FAMILY EMERGENCY PLAN

Make sure your family has a plan in case of an emergency. Before an emergency happens, sit down together and decide how you will get in contact with each other, where you will go and what you will do in an emergency. Keep a copy of this plan in your Emergency Supply Kit or another safe place where you can access it in the event of a disaster.

Your family may not be together when disaster strikes, so it is important to plan in advance. How will you contact one another? How will you get back together? What will you do in different situations? It may be easier to make a long-distance phone call than to call across town, so an out-of-town contact may be in a better position to communicate among separated family members. Cell phone service may be unavailable or limited. Be sure every member of your family knows the phone number and has coins or a prepaid phone card to call the emergency contact.

CREATE AN EVACUATION PLAN

- ❖ Plan places where your family will meet, both within and outside of your immediate neighborhood;
- ❖ If you have a car, keep a half tank of gas in it at all times in case you need to evacuate;
- ❖ Become familiar with alternate routes and other means of transportation out of your area;
- ❖ If you do not have a car, plan how you will leave if you have to;
- ❖ Take your Emergency Supply Kit unless you have reason to believe it has been contaminated;
- ❖ Lock the door behind you; and
- ❖ Take your pets with you, but understand that only service animals may be permitted in public shelters. Plan how you will care for your pets in an emergency.

IF TIME ALLOWS

- ❖ Call or e-mail the "out-of-state" contact in your family communications plan and tell them where you are going;
- ❖ If there is damage to your home and you are instructed to do so, shut-off water, gas and electricity before leaving;
- ❖ Leave a note telling others when you left and where you are going; and
- ❖ Check with neighbors who may need a ride.

NEIGHBORHOODS AND APARTMENTS

A community working together during an emergency makes sense.

- ❖ Talk to your neighbors about how you can work together during an emergency;
- ❖ Find out if anyone has specialized equipment like a power generator, or expertise such as medical knowledge, that might help in a crisis;
- ❖ Decide who will check on elderly or disabled neighbors;
- ❖ Make backup plans for children in case you can't get home in an emergency; and
- ❖ Sharing plans and communicating in advance is a good strategy.

(make additional copies of the form on the back to accommodate your needs)

DIAL 911 FOR EMERGENCIES



FAMILY EMERGENCY PLAN

Out-of-Town Contact Name:	_____	Telephone No.:	_____
E-mail:	_____		
Neighborhood Meeting Place:	_____	Telephone No.:	_____
Regional Meeting Place:	_____	Telephone No.:	_____
Evacuation Location:	_____	Telephone No.:	_____

Fill out the following information for each family member and keep it up to date

Name:	_____	SSN:	_____
Date of Birth:	_____	Important Medical Info:	_____
Name:	_____	SSN:	_____
Date of Birth:	_____	Important Medical Info:	_____
Name:	_____	SSN:	_____
Date of Birth:	_____	Important Medical Info:	_____
Name:	_____	SSN:	_____
Date of Birth:	_____	Important Medical Info:	_____

Write down where your family spends the most time

WORK LOCATION ONE	SCHOOL LOCATION ONE
Address: _____	Address: _____
Phone No.: _____	Phone No.: _____
Evacuation Location: _____	Evacuation Location: _____
WORK LOCATION TWO	SCHOOL LOCATION TWO
Address: _____	Address: _____
Phone No.: _____	Phone No.: _____
Evacuation Location: _____	Evacuation Location: _____
OTHER PLACE YOU FREQUENT	OTHER PLACE YOU FREQUENT
Address: _____	Address: _____
Phone No.: _____	Phone No.: _____
Evacuation Location: _____	Evacuation Location: _____

IMPORTANT INFORMATION	NAME	TELEPHONE NO.	POLICY NO.
Doctor(s):	_____	_____	_____
Other:	_____	_____	_____
Pharmacist:	_____	_____	_____
Medical Insurance:	_____	_____	_____
Homeowners/Rental Insurance:	_____	_____	_____
Veterinarian/Kennel (for pets):	_____	_____	_____