COUNCILMEMBER KARIN UHLICH * WARD III COUNCIL OFFICE
*1510 e. Grant Road, Tucson, Arizona 85719 * Phone (520) 791-4711 * (520) 791-5391*

COMMUNITY ROOM USER AGREEMENT FORM

The Ward III City Council Office is honored to facilitate the use of the Community Room to Boards, Commissions and Committees; Neighborhood Associations and the Citizens of the Community. Due to the numerous groups utilizing this service - the importance of ensuring the guidelines are followed are instrumental to the continued use. ***City functions take precedence over other scheduled activities. If it becomes necessary for the City to utilize the room, you will be notified in as much time as possible for cancellation or rescheduling if available.***

Please comply with this agreement as well as any rules posed in the Community Room Area. Thank you for your assistance, your cooperation is greatly appreciated.

Name of Organization: _____ Address: _____

President/Contact Person: _____ Phone Number(s) of President/Contact Person: _____

Emergency Contact Name and Phone Number, other than person listed above: _____

Purpose of Meeting: _____

_____ Signature

_____ Printed Name

Date

_____ Signature of Approver

PLEASE SEE ATTACHED LIST OF GUIDELINES