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CHARTER

Revised

of the

NA folder
 Bylaws Binders
BROADMOOR-BROADWAY VILLAGE NEIGHBORHOOD ASSOCIATION

The Association is formed to promote a pleasant, orderly and secure environment within the neighborhood and to provide a vehicle for communication among the residents in order that they may make informed decisions on pertinent issues. Further, the Association will provide an avenue for cooperating with other neighborhoods in matters of mutual interest.

ARTICLE I. NAME and BOUNDRIES

The name of this association shall be the Broadmoor-Broadway Village Neighborhood Association (hereafter designated BBVNA). It shall encompass the area bounded on the north by Broadway Boulevard, on the east by Country Club Road, on the west by Tucson Boulevard and on the south by Winsett.

ARTICLE II. PURPOSES

1. To ensure the preservation of the integrity of the neighborhood and to retain established land use patterns.
2. To maintain and enhance its aesthetic qualities and ensure that it continues to be a quality residential neighborhood.
3. To provide a vehicle for neighborhood planning. This planning shall strive to maintain the existing character of the neighborhood by supporting the development of architecturally compatible buildings and compatible land use.
4. To solicit historic designation for buildings and landmarks for all or part of Broadway Village that qualifies for registry in the City, State and National Register.
5. To prevent high-rise and industrial encroachment or commercial intrusion into the neighborhood.
6. To establish an effective Neighborhood Watch Program.
7. To provide for and encourage desirable neighborhood improvements.
8. To encourage the revitalization and preservation of inner city neighborhoods of Tucson, Arizona, by establishing cooperative alliances with all other neighborhood associations when appropriate.
9. To maintain the commuter arterial designation of Broadway Boulevard and oppose developments which would measurably increase traffic hazards for those attending schools and churches, and residents in ours and adjoining neighborhoods.
10. To interact with the Mayor and Council and City Staff in a productive and positive way.

BYLAWS

of the

BROADMOOR-BROADWAY VILLAGE NEIGHBORHOOD ASSOCIATION

ARTICLE I. MEMBERSHIP

1. The membership of the BBVNA shall be composed of two categories: Voting Members and Associate Members.
 - a. A voting member shall be a person who is a resident, property owner or business within the neighborhood. A Voting Member shall be entitled to one vote provided that the member is in good standing when the first meeting of the calendar year is held. However, each person who attends the BBVNA meetings as a Voting Member or as a representative of a business, agency or organization who is a Voting Member, shall have no more than one vote whether he or she is a Voting Member and/or represents one or more businesses, agencies or organizations who are Voting Members.
 - b. An Associate Member shall be a person, business, agency, or organization other than a property owner interested in the progress of this neighborhood or of the association, and shall not be accorded any voting rights.
2. Those persons under eighteen years of age applying for membership shall be Associate Members.
3. Dues shall be determined by the BBVNA Board. Dues shall be payable on the first of January each year, and rights and privileges of membership are contingent upon this payment.

ARTICLE II. OFFICERS

1. A term of office as herein defined shall be of one year duration. There shall be no limitation on the number of terms which an officer may serve, except for the President, who shall be limited to serving two consecutive terms. The term of office shall begin at the close of the March meeting. The duties of the officers shall be as follows:
 - a. The President shall preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of the business of the association and shall act as official spokesman of the association. The President shall implement the decisions of the BBVNA Board.
 - b. The First Vice-President shall, in the absence of the President, assume all the duties of that office. The First Vice-President shall also serve as President-Elect and shall assume the office of President when the current President retires from that office.

- c. The Second Vice-President shall, in the absence of the First Vice-President, assume all the duties of that office. The Second Vice-President shall also serve as Chairman of the Nominating Committee.
 - d. The Recording Secretary shall keep a permanent record of all formal meetings, transcribe the minutes of each meeting and shall transfer one copy to the Corresponding Secretary of the Association. Copies, as herein described, shall be transferred within fifteen (15) calendar days of the meeting.
 - e. The Corresponding Secretary shall act as Historian and take care of all legal correspondence, keep a permanent record of all legal documents and legal transactions of the Association. The Corresponding Secretary shall keep in possession a permanent record of all items, publicity and formal history of the Association.
 - f. The Treasurer shall keep all financial receipts and a permanent record of all financial transactions of the Association. An up-to-date financial report shall be submitted at each general meeting, and at each meeting of the BBVNA Board when requested. The Treasurer shall be responsible for records of membership and dues.
 - g. If necessary, the offices of Recording Secretary and Corresponding Secretary may be combined into one.
2. The BBVNA Board shall be composed of all officers, the immediate past President, the chairmen of the standing committees, and those who the President may appoint (with approval of the officers).
 3. The President shall not serve more than two consecutive terms in office. No member shall hold more than one office at a time (with the exceptions of the President-Elect or in case of a combined function of recording and corresponding secretary).
 4. All records of the officers are the property of the Association.

ARTICLE III. COMMITTEES

1. The President shall have the power to appoint committees as necessary to implement the purposes of the charter.
2. The standing committees shall include the Communications, Neighborhood Watch, Historical Designation, Grievance, Urban Forestry and Wildlife, and Welcoming Committees.
3. The Communications Committee shall be composed of individuals from each street who, working with the chairman, shall gather and disseminate information critical to the implementation of the purposes of the charter.
4. The Neighborhood Watch Committee shall encourage the development of a Neighborhood Watch Program as designated by the City of Tucson Police Department.

5. The Historical Designation Committee shall study and report on all matters involving historic designation and make applications to the appropriate local, state and federal agencies for desired historic designation and zoning.
6. The Grievance Committee shall consider matters which are detrimental to the aesthetic, peaceful and cordial character of the neighborhood. The Committee shall try to resolve questions intramurally, and shall invoke extramural means if necessary.
7. The Urban Forestry and Wildlife Committee shall study and report on matters concerning neighborhood plants, animals, open space and natural waterways as referred to in the BBVN Plan and Neighborhood Programs Section. The Committee shall foster the cultivation of aesthetically pleasing plants with particular emphasis on non-health threatening and drought resistant species. The Committee shall promote the development of an environment attractive to birds and other desirable native animals. Also within the purview of the Committee shall be the monitoring of programs and procedures which can impact upon flood control in the neighborhood. Consistent with a spirit of mutual cooperation with other units in the City the Committee shall make available to interested parties internally developed manuals and reports.
8. The Welcoming Committee shall contact new residents in the neighborhood and shall inform them concerning the functions of the BBVN Association and provide information which can facilitate adjustment in our community.
9. The President shall be an ex officio member of all committees.

ARTICLE IV. MEETINGS

1. Bi-annual meetings shall be held in the months of September and March at a time and place designated by the President. Additional meetings may be called at the discretion of the BBVNA Board.
 - a. Not less than fifteen (15) Voting Members shall have the privilege of petitioning a special meeting at any time.
 - b. The Voting Members present shall constitute a quorum.
 - c. At least five (5) days notice shall be provided in advance of any general meeting of the Association.
2. The BBVNA Board shall meet when requested to do so by the President.
 - a. Any four (4) members of the BBVNA Board may petition the President for a special meeting of the Board at any time.
 - b. A quorum of the BBVNA Board shall be one more than half of the membership of the Board.

ARTICLE V. NOMINATIONS, ELECTIONS, ANNUAL REPORTS AND INSTALLATION OF OFFICERS

1. Nominations of officers shall be made by the Nominating Committee and /or from the floor at the annual meeting in March.

2. Election of officers shall be held on the same day as nominations.
3. Election tellers shall be appointed by the President.
4. In the event an election teller is nominated for any office, he shall be removed as election teller and be replaced by an alternate.
5. Upon installation of officers whose terms begin at the close of the March meeting, all documents, records, and any materials pertaining to the duties of the Office as designated in the BYLAWS which are in possession of the outgoing officers shall be submitted to their newly-elected counterparts within fifteen (15) days of the installation.
6. Any vacancies occurring during the year in any office shall be filled by appointment of the President with the approval of the BBVNA Board.
7. In any case of a leave of absence of an officer, all documents pertaining to the officer's various Neighborhood Association functions shall be transferred to the person appointed to fill the office for the duration of the absence. The transfer shall occur within ten (10) calendar days of the officer's leave of absence being approved.
8. An officer may be removed from office for cause by a majority vote held at a general meeting.
9. In case of the removal of an officer, all documents pertaining to the officer's various Neighborhood Association functions shall be transferred to the person appointed to fill the office. The transfer shall occur within ten (10) calendar days of the officers removal.

ARTICLE VI. FISCAL RESPONSIBILITY

1. Withdrawal of funds of the Association may not be made without the signatures of two of the officers.
2. Financial records and funds of the Association shall be audited at least once a year by a committee of not less than two (2) Voting Members appointed by the President, before a new Treasurer takes office.

ARTICLE VII. AMENDMENT OF BYLAWS

1. The Bylaws may be amended in concurrence with or upon recommendation of the BBVNA Board by a two-thirds (2/3) majority of those present at a general meeting.
2. Proposed amendments shall be sent to all members of the Association at least ten (10) days in advance of the meeting at which action is to be taken or shall be read at the preceding meeting.

Richard P. Mayer - President
Constance A. Angalone - Secretary

Revised Dec. 6, 1994