

8-30-94

CURRENT BYLAWS

CHARTER

Approved by NA: 8-30-94

and

Updated in DNR Files: 11-1-02

BYLAWS

Filed by: WJ

of the

- NA folder
- Bylaws Binders

SANTA ROSA

NEIGHBORHOOD ASSOCIATION

CHARTER

This neighborhood association is formed to provide open channels of communication for the residents of Santa Rosa in order that they may make informed decisions on issues which affect the quality of life in this and other urban neighborhoods.

ARTICLE I, NAME AND BOUNDARIES

The name of this association shall be Santa Rosa Neighborhood Association. It shall encompass the area bounded on the north by 18th St., on the east by S. 6th Ave., on the south by 22nd St., and on the west by Interstate 10.

ARTICLE II, PURPOSES

1. To provide a structure for the discussion of neighborhood issues and the development of programs to address these issues.

ARTICLE III. ORGANIZATIONAL STRUCTURE

Membership qualifications, officers and committees of the association and the selection and duties thereof shall be defined by the bylaws.

ARTICLE IV. MEETINGS

There shall be an annual meeting and such other meetings as deemed necessary to conduct the business of the association. Circumstances of these meetings shall be determined by the bylaws.

ARTICLE V. TERM OF CHARTER

Upon approval, this charter shall remain in effect until revoked or amended by a 2/3 majority of the voting members present at a meeting called for that purpose.

ARTICLE VI. DISSOLUTION OF ASSOCIATION

This association may be dissolved by a 2/3 of voting members present at a meeting called for this purpose. Any assets of the association may be transferred to a successor organization or such other non-profit organization as designated by the voting members at the time of dissolution.

ARTICLE II. OFFICERS - CONT'D

- b. Vice President shall, in the absence of the President, assume all of the duties of that office.
 - d. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the association. The Secretary shall transcribe the minutes of each meeting and shall transfer one copy of each set of minutes to the President of the association. Copies shall be transferred as herein described within twenty-five (25) calendar days of the meeting.
 - e. The Treasurer shall keep all financial receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting. The Treasurer shall be responsible for membership.
- 2. An officer shall not hold more than two consecutive terms in any one office, and no member shall hold more than one office at a time.
 - 3. All records of the Officers are the property of the association.

ARTICLE III. COMMITTEES

- 1. The President shall have the power to appoint Committees as necessary to implement the purposes of the charter.
- 2. The President shall be an ex officio member of all committees.

ARTICLE IV. MEETINGS

- 1. An annual meeting shall be held in the month of ~~August~~ ^{JUNE 4/22/03 ML/LB 6/1/09} at a time and place designated by the President.
 - a. Not less than five Voting Members shall have the privilege of petitioning a special meeting at any time.
 - b. The Voting Members present shall constitute a quorum.
 - c. At least a five (5) day notice shall be provided in advance of any association meeting. All notices shall be in English and Spanish.

AMENDED BYLAWS
of the
BARRIO SANTA ROSA NEIGHBORHOOD ASSOCIATION

1. The membership of this association shall be composed of two categories: Voting Members and Associate Members.
 - a. A Voting Member shall be a person who owns real property within the Barrio Santa Rosa Neighborhood or resides within the Neighborhood. A Voting Member shall be entitled to one vote providing that member is current and is a paid-up member of the association in good standing at the time of the Annual Meeting to be held in August. However, each person who attends Barrio Association meetings as a Voting Member or as a representative of a business, agency or organization who is a Voting Member, shall have no more than one vote whether he or she is a Voting Member and/or represents one or more businesses, agencies or organizations who are Voting Members. Businesses shall have no more than one vote per business. Agencies shall have no more than one vote per agency. Organizations shall have no more than one vote per organization.
 - b. An Associate Member shall be a person, business, agency, or organization other than a property owner or resident interested in the progress of this neighborhood or of the association, and shall not be accorded any voting rights.
2. Suggested dues for the formation of the organization and the first election of officers shall be \$5.00. Suggested annual dues will be \$5.00.
3. Any membership, whether Voting or Associate, shall be subject to renewal at the end of each calendar year and shall not retain any privileges or voting rights without such renewal.

ARTICLE II. OFFICERS

1. The officers of this association shall hold office for a term of one year or until their successors are elected. The term of office shall begin at the close of the Annual Meeting. The duties of the officers shall be as follows:
 - a. The president shall call and preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of the business of the association and shall act as official spokesperson of the association.

ARTICLES V. NOMINATION, ELECTIONS, ANNUAL REPORTS,
AND INSTALLATION OF OFFICERS

1. Nominations of Officers shall be made from the floor of the Annual Meeting.
2. Election of Officers shall be held on the same day as nominations.
3. In the event an election teller is nominated for any office, he shall be removed as election teller and replaced by an alternate to be appointed by the President.
4. Upon installation of the Officers whose terms begin at the close of the Annual Meeting, all documents, records, and any materials pertaining to the duties of the office as designated in the bylaws which are in possession of the outgoing Officers shall be submitted to their newly elected counterpart within fifteen (15) days of the installation.
5. Any vacancies occurring during the year of any Officer shall be filled by special elections.
6. An Officer may be removed from office for cause by a 2/3 vote.
9. In the case of the removal of an Officer, all documents pertaining to the Officer's various Neighborhood Association functions shall be transferred to the person appointed to fill the office. The transfer shall occur within ten (10) calendar days of the Officer's removal.

ARTICLE VI. FISCAL RESPONSIBILITY

1. Withdrawal of funds of the association may not be made without the signatures of two officers.
2. Financial records and funds of the association shall be audited at least one a year by a committee of at least two Voting Members, appointed by the President, before a new Treasurer takes office.

ARTICLE VII. AMENDMENT OF BYLAWS

1. These bylaws may be amended by a 2/3 majority vote.
2. Proposed amendments shall be sent to all members at least five (5) days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

PRES. DAVID REYES 8-30-94
Vice President: Robert S. Lawrence 8-30-94
Secretary Anne Felling 8/30/94