

CURRENT BYLAWS

"A" Mountain Community Association

Approved by NA: 8-13-02

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BYLAWS



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Article 1---Name of organization: the "A" Mountain Community Association

Article 2---Purpose: The purpose of the neighborhood organization is as follows: to encourage people to come together; to improve the neighborhood by making it safe, clean, and fun; to appreciate and honor the different cultures within our community; to keep residents informed about issues concerning the neighborhood and the city; and to support programs for seniors, disabled, youth, and neighborhood residents including programs already in place.

Article 3---Boundaries: The boundaries of the "A" Mountain Community Association are Starr Pass Boulevard on the north, 36th Street on the south, Mission Road on the east, and La Cholla Boulevard on the west in the City of Tucson, Arizona.

Article 4---Membership: All residents age eighteen and older, including businesses, living or located within the boundaries of the association are members. A donation of \$5 per household each year is voluntary. Members present at a community meeting are eligible to vote. Business members have one vote.

Article 5---Officers: Officers of the association are elected for a staggered two (2) year term. A Nominating Committee appointed by the Chair at a general membership meeting will present a slate of nominees for the officers. Nominations may also be made from the floor. Officers will be elected yearly at the June general membership meeting.

The officers of the association shall be a Chair, Vice Chair, Secretary, Treasurer and three Neighborhood Advocates. The officers will comprise the Board of Directors.

A. Chair: The Chair shall call and preside at all meetings of the association and the Board of Directors, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of the association's business, and shall act as official spokesperson for the association.

B. Vice Chair: The Vice Chair shall, in the absence of the Chair, assume all of the duties of that office and shall be responsible for publicity and notification to the residents of meetings of the association.

C. Secretary: The Secretary shall keep a permanent record of all meetings and legal documents and transactions of the association. The secretary shall transcribe the minutes of each meeting and maintain a file copy of same and submit a copy of these minutes to Department of



Neighborhood Resources (DNR) of the City of Tucson, and a copy to the Vice Chair for inclusion in the next meeting notice to the membership.

D. Treasurer: The Treasurer shall keep all financial receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting of the association. The Treasurer shall be responsible for records of membership donations.

E. Neighborhood Advocates: Three Neighborhood Advocates shall be elected by the voting membership and be members of the Board of Directors. They shall serve in the capacity of gathering and disseminating information to the membership critical to the implementation of the purposes of the association.

Article 6---Elections: A. At the first election of the association the Chair, Secretary, and two of the Neighborhood Advocates shall be elected for two (2) year terms. The Vice Chair, Treasurer, and one Neighborhood Advocate shall be elected for a one (1) year term. Thereafter officers to be elected in each year shall be elected for two (2) year terms.

B. An officer who misses four (4) consecutive general membership meetings can be replaced by at the following fifth (5th) meeting by a vote of the membership present to serve for the remainder of the replaced officer's term. Members shall be given notice of such an election by a mailing through the DNR office of the City of Tucson.

C. Election of officers shall be held at the same meeting as the nominations are made.

D. Upon installation of the officers whose terms begin at the close of the Annual Meeting, all documents, records, and any materials pertaining to the duties of the office that are in the possession of the outgoing officer shall be submitted to the newly elected counterpart within ten (10) days.

E. A vacancy occurring during the years of any officer's term shall be filled by the Board of Directors. If the vacancy occurs during the first year of the officer's term, a replacement will be elected at the next association election for the remainder of the term.

F. Any officer may be removed from office for cause by a majority vote of the members present at a general meeting. Notice of the proposed removal from office must be mailed through the city office of the DNR.

Article 7---Committees: The Chair shall have the power to appoint committees as necessary to implement the purposes of the association. The Chair shall be an ex-officio member of all committees.

Article 8---Meetings: A. The meeting of the association when officers are elected is the annual meeting. General meetings of the association shall be held monthly.

B. Special meeting may be called at the discretion of the Board of Directors.

B. Five members present including two officers constitutes a quorum.

C. Notice of neighborhood meetings shall be provided in advance. Every effort will be made to notify all interested parties and members of the association of upcoming meetings.

D. All meetings shall be open to members and guests by invitation. Voting is limited to members of the association only.

Article 9—Fiscal Responsibility: A. Expenditure of funds of the association will require two signatures—the treasurer and either the chair or the vice chair.

B. Financial records and funds of the association shall be audited once a year by a committee of at least two (2) members of the association appointed by the Chair prior to the new Treasurer's taking office.

C. No officer, representative, spokesperson or member shall have any financial liability for the association.

D. All funds collected by any member(s) for the association, must be turned over the Treasurer. All reimbursements to be made for expenses for fundraising or other activities must be authorized by the Chair or Vice Chair and the Treasurer as all other expenditures are and paid by the Treasurer. Only accounts authorized by the Board of Directors are to be opened in the name of the association.

Article 10---Amendments to the bylaws: A. The bylaws maybe amended by majority vote of the membership at a regularly scheduled general meeting.

B. Copies of proposed amendments to the bylaws shall be sent to all members at least five (5) working days in advance of the meeting where action is to be taken.

C. If there are issues of conflict not resolved by amendments to the bylaws or not resolved at a general meeting, the Board of Directors will make the final decision.

Bylaws were approved by the members present at a general meeting on August 13, 2002, held at the Archer Center.