

RANCHO PERDIDO ESTATES NEIGHBORHOOD ASSOCIATION

BYLAWS

ARTICLE I. NAME and BOUNDARIES

A. The NAME shall be RANCHO PERDIDO ESTATES NEIGHBORHOOD ASSOCIATION (RPENA).

B. The BOUNDARIES shall be defined by: Camino Montaraz to the North; Camino Perdido to the South; Pantano to the East; Avenida Empalme to the West.

ARTICLE II. PURPOSE

A. The purpose of this Association shall be to represent the residents of the Rancho Perdido Estates neighborhood.

ARTICLE III. MEMBERSHIP

A. Open to any resident within the BOUNDARIES as defined in Article I.

B. A Voting Member shall be a household with the BOUNDARIES. Each household shall be entitled to only one vote at membership meetings.

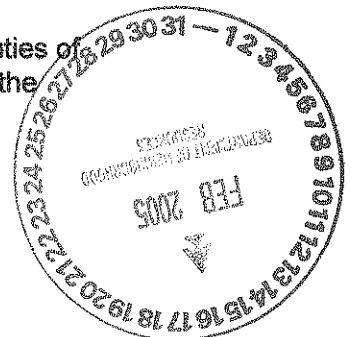
C. Memberships shall not be denied on the basis of views or opinions contrary to the goals and purposes of the RPENA.

ARTICLE IV. OFFICERS

A. The voting members of the RPENA shall elect a Board of Directors, who will then appoint Officers. The Officers of the RPENA must be members and shall hold office for a term of one year or until successors are elected. Their term of office shall begin at the close of the Board meeting held immediately after the Annual Meeting of Membership. The officers shall be a President, Vice President and Secretary/Treasurer. In the event an Officer fails to fulfill the duties of the position, then the Board may vote to replace that person.

B. The President shall call and preside at all meetings, shall act for and on behalf of the membership of the RPENA, shall appoint any special committees necessary for the operation of the RPENA business and shall act as the official spokesperson of the RPENA.

C. The Vice President shall, in the absence of the President, assume all the duties of that office and shall be responsible for publicity and notification of meetings of the RPENA.



ARTICLE IV. (Continued)

D. The Secretary/Treasurer shall transcribe the minutes of all meetings, keep a permanent record of all legal documents, transactions and minutes submitting a copy of these minutes, when approved by the Board, to the Department of Neighborhood Resources as required, keep all financial receipts and a permanent record of all financial business of the RPENA, report the financial status at each meeting and be responsible for membership. Financial records and funds of the association shall be audited at least once a year by a committee of at least two Voting members appointed by the President prior to the new Treasurer taking office.

ARTICLE V. MEETINGS AND QUORUM

A. An annual meeting of the membership shall be held during the month of April, of the calendar year, at a time and place designated by the President, for the purpose of nominating the Board of Directors.

B. Nomination of the Board of Directors shall be made from the floor and their election will take place at the Board meeting held immediately after the annual meeting. Officers will be appointed at this Board meeting.

C. A written notice will be given at least seven days in advance of any Association meeting. Such notice may be either mailed or hand delivered.

D. A special meeting of the Association may be requested by twenty-five percent of the membership.

E. Regular meetings of the Board of Directors may be held without notice at such times and places as may be fixed from time to time either by the President or by resolution of the Board of Directors.

F. A minimum of ten Voting Members plus one Officer present will constitute a quorum at all Association meetings.

G. All meetings shall be open to any interested person.

ARTICLE VI. AMENDMENTS OF BYLAWS

A. Amendments to these BYLAWS may be proposed at a duly constituted meeting of the Board of Directors by a two-thirds majority and be approved at the next duly constituted meeting of the Board of Directors by a two-thirds majority.

ARTICLE VII. GENERAL

A. The rules in the current edition of Robert's Rules of Order shall govern RPENA, the Board of Directors and all committees in all cases to which they apply and do not conflict

ARTICLE VII. (Continued)

with the specific provisions of these BYLAWS or any special rules that the RPENA may adopt.

B. If any part of these BYLAWS or the application thereof is hereafter held invalid or unenforceable, the remainder shall not be affected thereby, and only affected portions are declared eliminated.

c. No Officer, representative, spokesperson or member shall have any financial responsibility for the RPENA.

Adoption Date: February 3, 2005

Signature(s):

Gerard L. Erwin
President

Erin M. ...
Vice President

Daniel ...
Secretary/Treasurer

