

CHARTER & BYLAWS

OF

BARRIO ANITA NEIGHBORHOOD ASSOCIATION (BANA)

CURRENT BYLAWS

Approved by NA: 10-10-01

Updated in DNR Files: 10-8-02

Filed by: oe

- NA folder
- Bylaws Binders

*Use extra list for
all mailings. 1/28/09
JT*

ADOPTED SEPTEMBER 1, 1981

AMENDED JULY 9, 1997

CHARTER OF BARRIO ANITA NEIGHBORHOOD ASSOCIATION

MISSION STATEMENT

The association will facilitate and participate in neighborhood enhancement activities. The association will encourage resident participation. The association will provide a vehicle for communication between government, businesses and residents. The association will inform residents about issues which effect our neighborhood. The association will promote a safe environment so we may accomplish our goals.

ARTICLE I: NAME and BOUNDARIES

The association will be called BARRIO ANITA NEIGHBORHOOD ASSOCIATION. The boundaries are as follows: beginning at the Union Pacific Railroad tracks and the Mabel Street alignment, west along the Mabel Street alignment to Interstate 10. Thence southerly along Interstate 10 to West Saint Mary's Road. Thence easterly along West Saint Mary's Road to North Granada Avenue. Thence northerly along North Granada Avenue and North Main Avenue to the Union Pacific Railroad tracks. Thence northwesterly along the railroad tracks to the mabel Street alignment.

ARTICLE II: GOALS and OBJECTIVES

1. To improve the neighborhood, to maintain and enhance its aesthetic qualities, and ensure its existence as a quality residential neighborhood;
2. To encourage the revitalization and preservation of inner city neighborhoods in Tucson, Arizona;
3. To encourage development of architecturally compatible buildings where open land exists in accordance with the character of the barrio;
4. To prevent high-rise and industrial encroachment throughout the barrio;
5. To protect and preserve Davis Bilingual School, and Oury Park as neighborhood institutions;
6. To encourage desirable neighborhood improvements;
7. To limit the movement of heavy duty commercial vehicles throughout the neighborhood;
8. To explore opportunities for businesses and other service providers to move into the barrio, providing the neighborhood's needs are met first;

9. To develop partnerships which will create programs which will promote human growth and development for the barrio's residents;
10. To perform duties which ensure the on-going enhancement of the barrio.

ARTICLE III: MEMBERSHIP

1. The membership of this association shall be composed of two categories:
 - a) voting members, and
 - b) associate members.
2. Voting rights shall be defined in the bylaws.

ARTICLE IV: OFFICERS

1. The officers of the association shall be as follows:
 - a) president
 - b) vice president
 - c) secretary
 - d) treasurer
 - e) historian
2. The duties of the officers shall be provided in the bylaws.
3. The affairs of the association shall be conducted by voting members.

ARTICLE V: BYLAWS

Bylaws shall be adopted at the organizational meeting called for this purpose and thereafter, may be amended by the neighborhood association.

ARTICLE VI: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern the association in all cases to which they are applicable and in which they are not inconsistent with the Charter and Bylaws and any special rules of order the association may adopt.

ARTICLE VII: MEETINGS

There shall be an annual meeting whose date, time and place shall be set by the bylaws.

ARTICLE VIII: AMENDMENT OF CHARTER

This charter may be amended by a two-thirds vote of the voting members

present at a meeting called for this purpose.

ARTICLE IX: DISSOLUTION OF ASSOCIATION

This association may be dissolved by a two-thirds majority of voting members present at a meeting called for this purpose. Any assets of the association may be transferred to a successor organization or such other non-profit organization as designated by the voting members at the time of dissolution.

BYLAWS OF BARRIO ANITA NEIGHBORHOOD ASSOCIATION

ARTICLE I: MEMBERSHIP

1. The membership of this association shall be composed of two categories:
 - a) voting members, and
 - b) associate members.

- a. A voting member shall be a person who either resides or owns real property within Barrio Anita, a business, agency or organization, or who either rents or owns real property within the Barrio Anita neighborhood. A voting member shall be entitled to one vote providing that the member is current and in good standing. However, each person who attends Barrio Anita Neighborhood Association meetings as a voting member or as a representative of a business, agency, or other organization who is a voting member, shall have no more than one vote whether he or she is a voting member and/or represents one or more businesses, agencies, or organizations who are voting members.

- b. An associate member shall be a person, business, agency or organization interested in the progress of this neighborhood or of the association, and shall not be accorded any voting rights.

ARTICLE II: OFFICERS

1. The officers of this association shall hold office for a term of one year or until their successors are elected. The term of office shall begin at the close of the annual meeting. The duties of the officers shall be as follows:

- a. The president shall call and preside at all meetings, shall act for and in behalf of the membership of the association and shall act as official spokesperson of the association. The president shall implement the decisions of the neighborhood association.

- b. The vice president shall, in the absence of the president, assume all of the duties of that office.

- c. The secretary shall keep a permanent record of all the neighborhood

board, membership, and special meetings' minutes, and all legal documents, and legal transactions of the association. The secretary of the Barrio Anita Neighborhood Association shall transcribe the minutes of each neighborhood, board and membership meeting, and shall transfer one copy of each set of minutes to the president and to the historian of the association. Copies shall be transferred as herein described within twenty-five (25) calendar days of the respective meeting occurrence.

d. The treasurer shall keep in his or her possession all receipts and a permanent record of all financial business of the association. An up to date financial report shall be submitted at each meeting.

e. The historian shall keep in his or her possession a permanent record of all items, publicity, and history of the association.

2. The voting members shall serve in guiding and advising the officers of the association in all matters and shall make policies which are consistent with the purpose defined in the charter by majority vote.

3. An officer shall not hold more than two consecutive terms in any one office and no member shall hold more than one office at a time.

4. All records of the officers are the property of the association.

ARTICLE III: COMMITTEES

When necessary, standing committees will be established. These may include:

1. Membership committee, publicity and fund raising committee, and any other committees found necessary by the neighborhood council. The duties of the standing committees include:

a. The membership committee shall enroll members in the association and maintain all records of membership.

b. The publicity and fund raising committee shall develop and implement, upon approval by the neighborhood association, all publicity campaigns and fund raising efforts including the seeking of aid from governmental and private sources.

2. Standing committee chairpersons shall be appointed by a majority vote of the neighborhood association.

3. The president shall be an ex officio member of all committees.

ARTICLE IV: MEETINGS

1. Membership meetings shall be held according to the neighborhood's needs. The association will have meetings every six weeks or as neighborhood business dictates. The days of the meetings will be scheduled according to the needs of the association and the residents.

a. Any active voting member shall have the privilege of petitioning a special meeting at any time. Other requests for meetings by others involved shall be considered and voted on by the neighborhood board.

b. The voting members present shall constitute a quorum.

c. At least a five day notice shall be provided in advance of any membership meeting.

d. The annual meeting will be scheduled by the board based on the business needs of the neighborhood. The purpose of this meeting shall be: i) the presentation of the annual reports; ii) the election of officers; and iii) the installation of elected officers.

2. The neighborhood board shall meet as neighborhood business dictates.

ARTICLE V: NOMINATION, ELECTIONS, ANNUAL REPORTS, AND INSTALLATION OF OFFICERS

1. Nominations of officers shall be made from the floor of the annual meeting or when the association becomes inactive for more than six (6) months.

2. Election of officers shall be held on the same day as nominations.

3. Volunteers shall act as election tellers.

4. In the event an election teller is nominated for any office, he or she shall be removed as election teller and replaced by an alternate.

5. Upon installation of the officers whose terms begin at the close of the annual meeting, all documents, records and any materials pertaining to the duties of the office as designated in the bylaws which are in possession of the outgoing officers shall be submitted to their newly elected counterpart within fifteen (15) days of the installation.

6. Any vacancies occurring during the year of any officer shall be filled by appointment by the neighborhood board.

7. In the case of a leave of absence of an officer, all documents pertaining to the officer's various neighborhood association functions shall be transferred to the person appointed to fill the office for the duration of the absence. The transfer shall occur within ten (10) calendar days of the officer's leave of absence being approved.

8. Upon initial acceptance of these bylaws by a majority of those individuals eligible for voting membership in the association under the provisions set forth herein, a meeting for the purpose of nomination and election of officers shall be set by majority vote. Those officers elected at this meeting shall begin upon election and end at the close of the first annual meeting.

ARTICLE VI: FISCAL RESPONSIBILITY

1. Withdrawal of funds of the association may not be made without at least two of the signatures of any five officers.

2. All withdrawals must have the majority approval of the neighborhood association.

3. If it becomes necessary for the treasurer to relinquish that office, the records and funds of the association shall be audited by a committee of at least two appointed by president from among members of the neighborhood council.

ARTICLE VII: AMENDMENT OF BYLAWS

1. These bylaws may be amended by a majority of the voting membership of the association present at the meeting where action is to be taken.

2. Proposed amendment shall be sent to all voting members at least seven (7) days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

CURRENT BYLAWS

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ARTICLE II: OFFICERS

1. The officers of this association shall hold office for a term of two years or until their successors are elected. An officer may keep the board position for consecutive terms providing the eligible Barrio Anita residents vote him/ her into office after the bi-annual neighborhood meetings. **(Amended on 09-15-99)**
3. An officer may hold consecutive terms in any office providing the officer gets re-elected by the eligible Barrio Anita residents at the time of the the neighborhood's bi-annual meetings.

ARTICLES V: NOMINATION, ELECTIONS, ANNUAL REPORTS, AND INSTALLATION OF OFFICERS

9. Voting members must be 18 years old at the time of the election.
10. The Board and or its representatives in conjunction with a neutral party may ask voters to verify their their residency or ownership of property in Barrio Anita. Any legal or formal document with the resident's name verifying residency in Barrio Anita and or property ownership in Barrio Anita may be appropriate for proving eligibility to vote in neighborhood elections.
11. Election results may be suspended until all the votes are validated and counted. Votes maybe eliminated if barrio residency or ownership of property in Barrio Anita cannot be proved. The final vote must be provided to the neighborhood by the next monthly meeting or sooner if the task can be completed prior to the next meeting.
12. Elections will be held within the first hour of the annual meeting.

** Documents can be a driver's license, bill or deed to the neighborhood property.

ADOPTED ON OCTOBER 10, 2001

OFFICERS

PRESIDENT [Signature]

VICE PRESIDENT [Signature]

SECRETARY [Signature]

TREASURER [Signature]

DATE: 10/10/01

