

Barrio Viejo Bylaws

Barrio Viejo encompasses the area bound by *Stone Avenue* on the East, *Interstate 10* on the West, *Cushing Street* on the North and *18th Street* on the South.

MAP
is ~~lost~~
page of
bylaws

Purpose:

- To provide a voice for our barrio in dealings with government, organizations and other entities.
- To seek to inform as many barrio residents as possible about issues impacting the area.
- To learn from the past, work to heal long-standing wounds and move forward.
- To work to document and preserve our history, culture and traditions.
- To seek to protect our families and residents from displacement

**INCLUDE EXTRA LIST
WITH ALL MAILINGS
5/30/03 SM**

ARTICLE 1 MEMBERSHIP

- 1.0 The membership shall be composed of two categories: Voting Members and Associate Members.
 - 1.1 A *Voting Member* shall be a person who either resides in or owns real property located in the Barrio Viejo Neighborhood, or a business, agency or organization that rents or owns real property within the Barrio Viejo Neighborhood. However, any voting member shall have no more than one vote, whether or not said member represents various categories of voting member.
 - 1.2 An *Associate Member* shall be a person, business, agency or organization that resides outside the neighborhood boundaries but is interested in the progress of this neighborhood or association and shall not be accorded any voting rights.
 - 1.3 Those persons under 18 years of age applying for membership shall be Associate Members.

ARTICLE 2 BOARD OF DIRECTORS

- 1.0 The Board of Directors shall be composed of 9 members and shall be nominated and elected by the general membership and shall serve in guiding and advising the officers of the Association in all matters.
- 2.0 The Board of 9 members shall be comprised of the following association members:
 - A. 4 members shall be owner-occupied residents of the neighborhood.
 - B. 1 member shall represent a neighborhood business, agency or organization.
 - C. 1 member shall be a resident-tenant of the neighborhood.
 - D. 1 member shall be a property owner of either residential or commercial property in the neighborhood.
 - E. 1 member shall be from the community at large with historical roots to the neighborhood.
 - F. 1 member shall be a resident of the neighborhood, preferably a long-term resident (more than 20 years).

G. In cases where the above categories cannot be met, residents from the neighborhood shall fill remaining seats.

- 2.0 The term of representation on the Board of Directors shall be two years.
- 3.0 A majority of the Board of Directors must approve any action to be taken by the Chairperson.
- 4.0 Any vacancies on the Board of Directors occurring during the year shall be filled by a majority vote by the Board of Directors and shall remain in effect until the next Annual Meeting.
- 5.0 Any member of the Board of Directors who is absent from 3 consecutive meetings, without notification, shall be removed automatically.
- 6.0 Any Board member may be removed *with cause* by a 2/3 vote of the Board of Directors.
- 7.0 An Executive Committee, consisting of the Chair, Vice-Chair, Secretary, Treasurer and one other member of the Board of Directors (to be elected by the Board) shall be established. This committee may meet and act for emergency purposes only.

ARTICLE 3 OFFICERS

- 1.0 The officers shall consist of a Chair, Vice-Chair, Secretary and Treasurer. The officers are to be Board members who are elected by the Board. Officers shall serve a term of one year or until their successor has been elected.
- 2.0 Respective duties of each officer shall be as follows:

The **Chairperson** shall call and preside at all meetings, shall act for and on behalf of the membership of the Association, shall act as official spokesperson for the Association (subject to approval by the board), and may appoint committees to carry out the purposes of the Association.

The **Vice-Chairperson** shall, in the absence of the Chairperson, assume all of the duties of that office, shall be responsible for publicity and public notification of the meetings and shall serve as a liaison to the community at large.

The **Secretary** shall keep a permanent record of all meetings, all legal documents and legal transactions of the Association. The secretary shall transcribe the minutes of each meeting, maintain a file copy and submit a copy to CNS.

The **Treasurer** shall keep a permanent record of all financial business of the association as well as all receipts. An up-to-date financial report shall be presented at each meeting.

ARTICLE 4 COMMITTEES

- 1.0 Committees shall be appointed as needed and shall report to the Chairperson who shall be an ex-officio member of all committees.

ARTICLE 5 MEETINGS

- 1.0 All meetings shall be open to any interested party.

- 2.0 A system of notification for membership meetings shall include a written 10-day advance notice.
- 3.0 Membership meetings shall be held at least 2 times per year and additional membership meetings may be called at the discretion of the Board of Directors.
- 4.0 The annual meeting shall be held in the second week of April and shall be for the election of the Board.
- 5.0 Not less than 50 general members shall have the privilege of petitioning for a special meeting at any time.
- 6.0 Any member unable to attend a general meeting shall be able to vote by written proxy.

**ARTICLE 6
ELECTIONS**

- 1.0 Elections shall be by written ballot.
- 2.0 Elections shall take effect at the close of the Annual Meeting
- 3.0 Transfer of all Association records shall occur within 10 calendar days of the Annual Meeting and shall include a written and verified checklist of all items transferred.

**ARTICLE 7
FISCAL RESPONSIBILITY**

- 1.0 All withdrawals over \$25.00 must have the approval of the Board of Directors.
- 2.0 Withdrawal of Association funds shall not be made without at least two of the signatures of any of the four officers.
- 3.0 When the treasurer relinquishes said office for any reason, the records and funds of the Association shall be audited by a committee of not less than 3, appointed by the Chairperson from the members of the Association. One of those appointed shall be an officer.

**ARTICLE 8
CHANGES OF BY-LAWS**

- 1.0 By-laws shall be adopted at the organizational meeting called for that purpose and thereafter may be amended by a 2/3-majority vote of members in attendance at a meeting called for that purpose or through a vote cast by mail.

**ARTICLE 9
INDEMNIFICATION**

- 1.0 The Board of Directors will be indemnified and held harmless by the Association for any liabilities to third parties arising out of their duties as a director.

CURRENT BYLAWS
 Approved by NA: 7/11/01
 Updated in DNR Files: 2/18/03
 Filed by: M. L. W.
 NA folder
 Bylaws Binders