

CURRENT BYLAWS

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Bylaws Binders

**CHARTER
of the
BRAVO PARK LANE NEIGHBORHOOD ASSOCIATION**

This neighborhood association is formed (1) to provide a secure and safe neighborhood for our residents and sister neighborhoods, and (2) to have a voice on zoning decisions in our neighborhood and other neighborhoods that may affect us directly and indirectly.

ARTICLE I. NAME AND BOUNDARIES

This neighborhood association shall be known as the Bravo Park Lane Neighborhood Association. The area which shall be defined as the Bravo Park Lane Neighborhood is that area bounded on the North by Ajo Way, on the East by Benson Highway and ^{+ CAMPBELL AVE} Cherry Avenue by way of Fair Street (all the residents on Fair Street are included), on the South by ^{IRVINGTON} Ohio Street and Tennessee Street by way of Mountain Avenue, and on the West by Park Avenue.

ARTICLE II. PURPOSES

1. The purposes for which this association is formed are to improve the neighborhood, enhance its qualities, ensure that it continues to be a quality residential neighborhood, and ensure its safety;
2. to encourage the revitalization and preservation of our inner city neighborhood;
3. to prevent high-rise and industrial encroachment throughout the neighborhood, also prevent unwanted and undesirable commercial and industrial intrusion;
4. reclaim, protect and preserve Bravo Park Lane neighborhood. Protect and preserve neighboring schools and churches;
5. provide for and encourage desirable neighborhood improvements;
6. discourage the movement of heavy duty commercial vehicles throughout the neighborhood;
7. to influence location of businesses and services in the area which are compatible with the residential character of the neighborhood and to promote the existing businesses of the neighborhood;

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8. and to perform other activities as may be in the furtherance of the neighborhood interests. Establish a cooperative alliance with other neighborhood associations for the achievement of common goals;
9. establish a neighborhood watch.

ARTICLE III. MEMBERSHIP

1. The membership of this association shall be composed of two categories: voting members and associate members.
2. Voting rights shall be defined in the bylaws.

ARTICLE IV. OFFICERS

1. The officers of the association shall be as follows: a President, a Vice President, and a Secretary-Treasurer.
2. The duties of the officers shall be provided in the by-laws.
3. The affairs of the association shall be conducted by an Executive Board. The number of members, manner of their election, and their powers and duties shall be prescribed in the by-laws.

ARTICLE V. BY-LAWS

By-laws shall be adopted at the organizational meeting called for this purpose and thereafter may be amended by the Executive Board.

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ARTICLE VI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern the association in all cases to which they are applicable and in which they are not inconsistent with the Charter and By-laws and any special rules of order the association may adopt.

ARTICLE VII. MEETINGS

There shall be an annual meeting whose date shall be set by the by-laws.

ARTICLE VIII. AMENDMENT OF CHARTER

This Charter may be amended by a two-thirds vote of the Voting Members present and voting at a meeting called for this purpose.

ARTICLE IX. DISSOLUTION OF ASSOCIATION

This association may be dissolved by a majority of Voting Members present and voting at a meeting called for this purpose. Any assets of the association may be transferred to a successor organization or such other non-profit organization as designated by the Voting Members at the time of dissolution.

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of the

BRAVO PARK LANE NEIGHBORHOOD ASSOCIATION

ARTICLE I. MEMBERSHIP

1. The membership of this association shall be composed of two categories: Voting Members and Associate Members.
 - a. A Voting Member shall be a person who either resides or owns real property within the Bravo Park Lane Neighborhood, or a business, agency, or organization who either rents or owns real property within the Bravo Park Lane Neighborhood, who is interested in working towards the safety and well-being of the neighborhood, and to abide by the federal, state, and local laws, and agree with the purpose of our neighborhood association. A Voting Member shall be entitled to one vote providing that that member is current and in good standing by the January Annual Meeting. However, each person who attends Bravo Park Lane Neighborhood Association meetings as a Voting Member or as a representative of a business, agency, or organization who is a Voting Member, shall have no more than one vote whether he is a Voting Member and/or represents one or more businesses, agencies or organization who are Voting Members.
 - b. An Associate Member shall be a person, business, agency, or organization interested in the progress of this neighborhood or the association, and shall not be accorded any voting rights.
2. Those persons under eighteen years of age applying for membership shall be Associate Members.
3. Dues will be determined by the Executive Board. (Annual dues shall not exceed \$2.00 per year unless voted and agreed upon by the majority of the Voting Members present at the Annual Meeting in January.)
4. Any membership, whether Voting or Associate, shall expire at the end of each calendar year and shall not retain any privileges or voting rights.

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ARTICLE II. OFFICERS

1. The officers of this association shall hold office for a term of one year or until their successors are elected. The term of office shall begin at the close of the Annual Meeting. The duties of the officers shall be as follows:
 - a. The President shall call and preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of the business of the association and shall act as official spokesperson of the association. The President shall implement the decisions of the Executive Board.
 - b. The Vice President shall, in the absence of the President, assume all of the duties of that office.
 - c. The Secretary-Treasurer shall keep a permanent record of all the Executive Board, Membership, and minutes of special meetings as well as all legal documents and legal transactions of the association. The Secretary shall transcribe the minutes of each Executive Board and Membership meeting, and shall transfer one copy of each set of minutes to the President and to the Historian of the Association. Copies shall be transferred as herein described within twenty-five (25) calendar days of the respective meeting occurrence. The Treasurer shall keep in his/her possession all receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting.
2. The Executive Board shall be composed of all elected Officers, who were elected by the voting membership and shall serve in guiding and advising the association in all matters and shall make policies which are consistent with the purposes defined in the Charter by majority vote.

ARTICLE III. COMMITTEES

1. The President shall be ex-officio member of all committees, and shall appoint any special committees necessary for the operation of the business of the association with the advice and guidance of the Executive Board.

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ARTICLE IV. MEETINGS

1. Membership meetings shall be held in January, April, July, and October at a date, time, and place designated by the President. Additional meetings may be called at the discretion of the Executive Board.
 - a. Not less than twenty-five (25) Voting Members shall have the privilege of petitioning a special meeting at any time.
 - b. The Voting Members present shall constitute a quorum.
 - c. At least a five (5) day notice shall be provided in advance of any membership meeting.
 - d. The January membership meeting shall be the Annual Meeting. The purposes of his meeting shall be (1) the presentation of the annual reports of all the officers; (2) the election of officers, and (3) the installation of Officers elected.
2. The Executive Board shall meet three (3) days prior to each quarterly membership meeting.
 - a. Any two (2) members of the Executive Board may petition the President for a special meeting of the Board at any time.
 - b. A quorum of the Executive Board shall be 2/3 of the membership of the Executive Board.

ARTICLE V. ELECTION AND VACANCIES OF OFFICERS

1. Nominations of officers shall be made from the floor of the Annual Election meeting held in January.
2. Election of Officers shall be held on the same day as nominations.
3. Three Voting or Associate members of good standing from those present shall be appointed by the President at the January Annual Election Meeting to act as election tellers.

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4. In the event an election teller is nominated for any office, he/she shall be removed as election teller and replaced by an alternate.
5. An Officer shall not hold more than four (4) consecutive terms in any one office and no member shall hold more than one office at a time.
6. Upon installation of the Officers whose terms begin at the close of the Annual Election Meeting, all documents, records, and any materials pertaining to the duties of the office as designated in the By-Laws which are in possession of the outgoing officers shall be submitted to their newly elected counterpart within thirty (30) days of the installation.
7. All records of the Officers are the property of the Association.
8. Any vacancies occurring during the year of any officer shall be filled by appointment by the Executive Board.
9. In the case of a leave of absence of an Officer, all documents pertaining to the officer's various Executive Board functions shall be transferred to the person appointed to fill the office for the duration of the absence. The transfer shall occur within ten (10) calendar days of the officer's leave of absence being approved.

ARTICLE VI. FISCAL RESPONSIBILITY

1. Withdrawal of funds of the association may not be made without at least two of the signatures of any of the officers.
2. All withdrawals must have the majority approval of the Executive Board.
3. A contingency fund of \$50.00 shall be established for the purpose of maintaining the everyday operating expenses of the association defined as postage, miscellaneous expenses of meetings and meeting places. The Secretary-Treasurer must have approval of the Executive Board to renew the contingency fund. Financial records and funds of the Association shall be audited at least once a year by a committee appointed by the President and before a new Secretary-Treasurer takes office.

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4. If it becomes necessary for the Secretary-Treasurer to relinquish that office, the records and funds of the Association shall be audited by a committee, appointed by the President, from among the members of the Executive Board.

ARTICLE VII.

AMENDMENT OF BY-LAWS

1. These By-Laws may be amended in concurrence with or upon recommendation of the Executive Board by a two-thirds (2/3) majority vote of the entire Board.
2. Proposed amendments shall be sent to all members of the Board at least ten (10) days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

10/20/98

Pres - Albert M. Sepala

Sec/Treas - Monica Markov