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BYLAWS OF  
GROVES-LINCOLN PARK NEIGHBORHOOD ASSOCIATION

CURRENT BYLAWS

Approved by NA: 2-10-00

Updated in DNR Files: 10-9-02

Filed by: SL

NA folder  
 Bylaws Binders

#### ARTICLE I. MEMBERSHIP

- A. The membership of this association shall be residents, property owners or businesses within the neighborhood.
- B. A member shall be a household or business within the boundaries of the neighborhood. Each household or business within the neighborhood shall be entitled to one voting member.
- C. Voting membership is limited to a dues paying household or business. Yearly dues are to be \$12 per voting member.
- D. Membership shall not be denied on the basis of views or opinions contrary to the goals or purposes of the association.

#### ARTICLE II. OFFICERS

The officers of this association shall hold office for a term of one (1) year or until their successors are elected. The term of office shall begin at the close of the Annual Meeting. The officers of the association shall be a President, a Vice-President, a Secretary, a Treasurer. The officers of the association shall comprise the Board of Directors.

- A. The President shall call and preside at all meetings, or appoint a designee to do so, shall act for and in behalf of the membership of the association, shall appoint special committees or members necessary for the operation of association business and shall act as official spokesperson for the association.
- B. The Vice-President shall, in the absence of the President assume all the duties of that office, and the responsibility for publicity and notification of meetings of the association.
- C. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the association. The Secretary shall transcribe the minutes of each meeting and shall maintain a copy of same and submit a copy of these minutes to the CNS. The Secretary shall have the primary responsibility for preparing correspondence, etc., pertaining to association business.
- D. The Treasurer shall keep all financial receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting. The Treasurer shall be responsible for membership.
- E. The Zone Representatives shall be composed of an appropriate

number of Voting Members, shall be elected by the voting membership and shall serve in the capacity of gathering and disseminating information critical to the implementation of the purpose stated in the charter. Every effort will be made to insure that Zone Representatives serve specific areas or zones within the association boundaries.

### ARTICLE III. COMMITTEES

- A. The President shall have the power to appoint committees as necessary to implement the purposes of the charter.
- B. The President shall be an ex-officio member of all committees.

### ARTICLE IV. MEETINGS

The Annual Meeting shall be held during the month of January at a time and place designated by the President.

- A. Not less than 51% (percent) of the Voting Members shall have the privilege of petitioning a special meeting at any time. Notice of such meetings will be distributed in writing not less than 10 (ten) working days prior to projected meeting.
- B. The Voting Members present shall constitute a quorum.
- C. ~~At least a 10 (ten) day notice~~ shall be provided in advance of any association meeting. Every effort will be made to notify all interested parties and members of the Association of upcoming meetings either by direct mailing, pamphlets, newsletters, or announcements at regularly scheduled meetings.
- D. All meetings shall be open to any interested persons.

### ARTICLE V. NOMINATION, ELECTIONS, ANNUAL REPORTS AND INSTALLATION OF OFFICERS

- A. Nominations of officers shall be made from the floor at the Annual Meeting or a slate presented from the nominating committee would be acceptable.
- B. Election of Officers shall be held on the same day as the nominations.
- C. Upon installation of the officers whose terms begin at the close of the Annual Meeting, all documents, records, and any materials pertaining to the office as designated in the bylaws which are in the possession of the outgoing officers shall be submitted to the newly elected counterpart within 5 (five) working days of the installation.



D. Any vacancies occurring during the term of any officer shall be filled by a protem appointment by the remaining officers.

E. Any officer may be removed from office for cause at a special meeting vote that has no less than 51% (percent) of the Voting Members.

#### ARTICLE VI. FISCAL RESPONSIBILITY

A. Expenditure of funds of the association may not be without the signature of at least 2 (two) of the named Officers: President, Vice-President, Treasurer.

B. Financial records and funds of the Association shall be audited at least once a year by a committee of at least 2 (two) Voting Members of the association appointed by the President. Records shall always be audited prior to a new Treasurers' taking office.

#### ARTICLE VII. AMENDMENT OF BYLAWS

A. These bylaws may be amended by a majority vote of the Voting Members.

B. Proposed amendments shall be sent to all members at least 10 (ten) working days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

#### ARTICLE VIII. GENERAL

A. The rules in the current edition of Robert's Rules of Order shall govern the association, the Board of Directors, and all subcommittees in all cases to which they apply and do not conflict with the specific provisions of the Charter and Bylaws or any special rules that the association may adopt.

B. If any of the Charter and Bylaws or the application thereof is held invalid or unenforceable, the remainder shall not be affected thereby, and only the affected portions are declared eliminated.

C. No officer, representative, spokesperson or member shall have any financial liability for the association.



DATE ADOPTED 10/13/95

Michael Lyman President  
SIGNATURE/TITLE

Edward L. Owen Vice Pres.  
SIGNATURE/TITLE

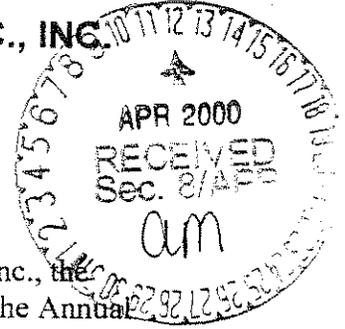




**GROVES-LINCOLN PARK NEIGHBORHOOD ASSOC., INC.**

**A NON-PROFIT ORGANIZATION**

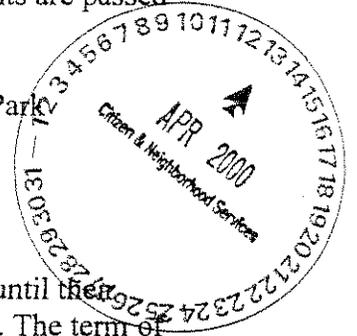
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TUCSON, ARIZONA 85730-4007  
phone/fax 748-2725



According to the Bylaws of the Groves-Lincoln Park Neighborhood Assoc., Inc., the proposed amendments to the current Bylaws have been presented verbally at the Annual Meeting on January 11, 2000. Following that, a copy of the existing Articles and the proposed amended changes were mailed to all Voting members on January 22, 2000. These were presented with requests for revisions and/or changes, if desired, and the voting members would again have been polled for their vote. The final closing date for polling was February 10, 2000. Members were informed that votes would be accepted by phone message, e-mail, or US mail return of the ballot enclosed with the amendments.

No such changes and/or revisions were submitted. The balloting closed at 2200 on February 10, 2000. The results are as follows: of all responses (34), there was 1 NO vote, 1 abstain, and the remainder YES votes. Therefore the proposed amendments are passed as per the Bylaws: a majority vote of the Voting members who responded.

Hereby we give notice of the Bylaw Amendments for the Groves-Lincoln Park Neighborhood Assoc., Inc. will read as follows:



**Article II. Officers**

- A) The officers of this association shall hold term for two (2) years or until their successor is elected. These elections shall be held on the even years. The term of office shall begin at the close of the Annual Meeting. The officers of the association shall be a President, a Vice-President, a Secretary, a Treasurer. The officers of the association shall comprise the Board of Directors, as well as the position of Volunteers In Prevention Coordinator, formerly known as the Volunteers In Prevention Captain.
- C) ....The Secretary shall be responsible for membership in collaboration with the Treasurer.

APPROVED on this day: February 10, 2000

Signed: Michael H. Lyman  
Office: President  
Date: 2/10/2000

Signed: [Signature]  
Office: V.P.  
Date: 03/05/2000

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