

LAS VISTAS NEIGHBORHOOD ASSOCIATION

BY-LAWS



Article I - Name

The name of this organization shall be the Las Vistas Neighborhood Association.

Article II - Purpose

The purposes of the association shall be to engage in such non-partisan activities as may appear necessary to promote the economic, social and civic interests of the neighborhood. The initial goals identified within these general purposes are:

- A. The reduction of vandalism and crime;
- B. The establishment of a neighborhood watch program;
- C. The involvement of neighborhood youngsters in the association's activities;
- D. The cleaning up of the neighborhood.

Additional goals may be established by the association without amendment of these By-Laws.

Article III - Membership

- A. Any person 18 years of age or over, who resides in or owns a residence within the boundaries of the association (see Article 12 - Boundaries), may become a member of the association with full voting rights upon formally choosing to be a member or signing up to be a member, except that no person may have more than one membership or vote.
- B. Honorary membership - a membership privilege granted to any person deemed worthy by 75% of the members at any regular meeting. Honorary membership can be granted to any person who has been of benefit to the neighborhood and who has been nominated by a member of the association, regardless of whether that person resides or owns property within the

neighborhood. Honorary members shall have all rights and duties of regular membership as long as evidence of their election, along with the minutes to that meeting and sign-in sheet are copied and attached to the By-Laws and kept in the office of D.N.R. (held on record). They shall not be eligible to become elected officers if not living within the boundaries of this neighborhood association.

- C. Business membership - a business operating within the neighborhood may become a member by choosing to become one. Each business is entitled to one vote. A business is defined to include non-profit organizations and churches.

#### Article IV - Meetings

- A. All meetings of the association and its Board of Directors shall be open to the public.
- B. The association shall hold regular meetings at a standard time and place. Unless otherwise determined, meetings will be held on a monthly basis except for the months of July and December.
- C. Regular meetings at other than the standard time or place must be preceded by at least 5 days written notice to the members of the association. Special meetings must be preceded by at least 48 hours prior notice.
- D. 10% of the membership (a quorum) may call a meeting in the event that officers can not or will not.
- E. A current membership list must be provided to any member who wishes to call a special meeting.
- F. The association's annual meeting will take place at the January meeting.

#### Article V - Voting

- A. All paid-up members of the association shall be eligible to vote on any issue or nomination before the association.
- B. Members who are present shall constitute a quorum at all regularly scheduled association meetings.
- C. Fifty-one percent (51%) of the Board of Directors shall constitute a quorum at Board of Directors meeting.

- D. Honorary members shall have the same voting rights as regular members.

Article VI - Dues

- A. No dues will be required from members of the association.
- B. Voluntary donations are welcome.

Article VII - Officers and Board of Directors

- A. At the association's annual meeting in January, there shall be elected by the association membership, for a term of one year, to begin at the association's regular meeting during an election year: a President, Secretary, Treasurer and Board of Directors. The officers elected in September 2004 will serve to January 2006. Thereafter, officers will serve one year terms.
- B. The President shall preside at all meetings of the association and of the Board of Directors, be an ex-officio member of all committees except the nominating committee, and shall generally supervise and manage the association.
- C. The Vice-President shall, in the event of death, disability or absence of the President, have all the powers and perform all the duties of the President, and shall perform duties delegated by the President.
- D. The Secretary shall be responsible for minutes of all meetings of the association and of the Board of Directors, correspondence and maintenance of association and Board of Director files. The Secretary will read the minutes of the prior meeting at each regular membership meeting and will provide a copy to the President.
- E. The Treasurer shall collect and record all monies received by the association, shall be the custodian of same, depositing them in a bank designated by the Board of Directors, and disbursing them on the order of the majority of the membership at any given meeting. The Treasurer shall present a monthly report to the association at the regular meetings and an annual report at the annual meeting each year, which shall have been audited by a committee so authorized by the Board of Directors. The Treasurer is responsible for making sure that all monies are promptly turned over (within 2 calendar weeks)

to the new association Treasurer at the end of each Treasurer's term.

- F. The Board of Directors shall consist of a maximum of nine (9) people, including the President, Vice-President, Secretary and Treasurer and the immediate past President, as well as a maximum of four (4) other directors elected by the association membership.
- G. Any vacancy on the Board of Directors may be filled pending an election at the next annual meeting by a majority vote of the persons present at a regularly scheduled meeting. Three (3) consecutive absences from regular association meetings or from Board of Directors meetings without advance notice of one of the officers of the association shall be deemed a resignation.

#### Article VIII - Financial Administration

- A. The organization's fiscal year shall run from January 1 to December 31.
- B. No disbursements of association funds above the amount of Fifty Dollars (\$50.00) may be made without the specific authorization of the majority of the membership in attendance at any given meeting.
- C. Careful accounts shall be kept of all monies received and disbursed by the association.
- D. All disbursements above Fifty Dollars (\$50.00) shall be signed by 2 board members.

#### Article IV - Nominations and Elections

- A. Persons seeking to become officers and directors may be nominated at any time between the December meeting and the time of elections at the January annual meeting during election years.
- B. Ballots shall contain the names of all nominated candidates except for those candidates nominated after the drafting of the ballots.
- C. Elections shall be by secret ballot.

- D. No person nominated without their consent shall be elected to any office or directorship.
- E. Only association members may be nominated as officers.

#### Article X - Parliamentary Rules

- A. All meetings of the association and of the Board of Directors shall follow the latest edition of Robert's Rules of Order, as long as they are consistent with these By-Laws. All members shall be encouraged to participate regardless of whether or not they speak English.
- B. In addition to Robert's Rules of Order, meetings shall be conducted in conformity with consideration for the views of others and common courtesy.

#### Article XI - Amendments

- A. These By-Laws may be changed or amended by two-thirds (2/3) vote of members of the association present at any association meeting at which there is a quorum consisting of at least ten (10) members, providing that any such amendments were submitted in writing, and read into the minutes of a regular association meeting at least one month earlier.

#### Article XIII - Boundaries

- A. The association's boundaries are as follows:
  - 1. 36<sup>th</sup> St. from Country Club to Campbell.
  - 2. Campbell from 36<sup>th</sup> St. to Pinal Vista.
  - 3. Pinal Vista from Campbell to Hidalgo Vista.
  - 4. Hidalgo Vista to Naco Vista.
  - 5. Naco Vista to alley behind Hancock Vista.
  - 6. Alley behind Hancock Vista to alley behind Jason Vista.
  - 7. Alley behind Jason Vista to Kino.
  - 8. Kino to Ajo.
  - 9. Ajo to Country Club.
  - 10. Country Club to 44<sup>th</sup> St.
  - 11. 44<sup>th</sup> St. to Palo Verde (at city limits).
  - 12. Palo Verde to Southern Pacific Railroad tracks.
  - 13. Southern Pacific Railroad tracks to Country Club.
  - 14. Country Club to 36<sup>th</sup> St.

These boundaries include, but are not limited to Las Vistas, Western Hills 1, and Parkside neighborhoods, Thomas and Sam Lena Parks, and the Flood Detention Reservoir.

Article XIII - Minutes

- A. Copies of minutes of both the Board of Directors and the general membership shall be made available at regular meetings.

Article XIV - Notices

- A. All members are entitled to receive copies of notices and newsletters.

THESE BY-LAWS WERE ADOPTED AT THE AUGUST 18, 2004 MEETING OF THE LAS VISTAS NEIGHBORHOOD ASSOCIATION AS ATTESTED BY THE FOLLOWING MEMBERS AND BOARD:

NAME	DATE
President: <u>Charlote Gray</u>	<u>11/15/04</u>
Vice-President: <u>Rev. Carter</u>	<u>11/15/04</u>
Secretary: <u>[Signature]</u>	
Treasurer: _____	

BOUNDARY REVISIONS (INCLUDED ON PAGE 5) WERE VOTED UPON AND AFFIRMED AT THE OCTOBER 20, 2004 MEETING OF THE LAS VISTAS ASSOCIATION AS ATTESTED BY THE FOLLOWING MEMBERS:

NAME	DATE
Secretary: <u>[Signature]</u>	
Treasurer: <u>Christa Cant</u>	<u>11-17-04</u>
Member: <u>Celia M. Camacho</u>	<u>11-15-04</u>
Member: <u>[Signature]</u>	<u>11-15-04</u>

