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Bylaws of the ~~Martimore~~ Baltimore Neighborhood Association

Article I. Membership

- A. The membership of this association shall be residents, property owners or businesses within the neighborhood.
- B. A voting member shall be a household or business within the boundaries of the neighborhood. Each household or business shall be entitled to one vote.
- C. Membership shall not be denied on the basis of views or opinions contrary to the goals and purposes of the association.

Article II. Officers

The officers of this association shall hold offices for one year or until their successors are elected. The term of office shall begin at the close of the annual meeting. The officers shall be a President, a Vice President, a Secretary and a Treasurer. The officers of the association will comprise the board of directors.

- A. The President shall call and preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committee necessary for the operation of association business and shall act as official spokesperson for the association.
- B. The Vice President shall, in the absence of the President, assume all duties of that office and shall be responsible for publicity and notification of meetings of the association.
- C. The Secretary shall keep a permanent record of all-formal meetings and all-legal documents and legal transactions of the association. The Secretary shall transcribe the minutes of each meeting and maintain a file copy of it and submit a copy of these minutes to the CNS.
- D. The Treasurer shall keep all financial records and a permanent record of all financial business of the association. A financial report shall be submitted at each meeting.

Article III. Committees

- A. The President shall have the power to appoint committees as necessary to implement the purposes of the association.

- B. The President shall be an ex-officio member of all committees.

Article IV. Meetings

An annual meeting shall be held during the month of May at a time and place designated by the President

- A. Not less than 5 of the voting members shall have the privilege of petitioning a special meeting at any time.
- B. The Voting members present shall be a quorum.
- C. At least a five-day notice shall be provided in advance of any association meeting. An effort will be made to notify all interested parties and members of the upcoming meetings either by direct mailing, pamphlets, newsletter or announcement at regularly scheduled meetings.
- D. All meetings will be open to any interested person.

Article V. Nominations, Elections, Annual Reports and Installation of Officers

- A. Nominations of officers shall be made from the floor at the annual meeting or a slate presented from the nominating committee would be acceptable.
- B. Election of officers shall be held on the same day as nominations.
- C. Upon installation of the officers whose terms begin at the close of the annual meeting, all documents, records, and any materials pertaining to the duties of the office as designated in the bylaws which are in the possession of the outgoing officers shall be submitted to the newly elected counterpart within five days of the installation.
- D. Any vacancies occurring during the year of any officer shall be filled by appointment by the remaining officers.
- E. Any officer may be removed from office for cause by a majority vote of the voting members.

Article VI. Fiscal Responsibility

- A. Expenditures of funds of the association may be made with the signature of the Treasurer or the President.
- B. Financial records and funds of the association shall be audited at least once a year by a committee of at least two voting members of the Neighborhood Association appointed by the President prior to a new Treasurer taking office.

Article VII. Amendment of Bylaws

- A. These by laws maybe amended by a majority vote
- B. Proposed amendments shall be sent to all members at least 5 working days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

Article VIII. General

- A. The rules in the current edition of Robert's Rules of Order shall govern the association, the Board of Directors and all subcommittees in all cases to which they apply and do not conflict with the specific provisions of this Charter and Bylaws or any special rules that the Association may adopt.

B. If any part of the Charter and Bylaws or the application thereof is hereafter held invalid or unenforceable, the remainder should not be affected. Only the affected portions are declared eliminated.

C. No officer, representative, spokesperson or member shall have any financial liability for the Association.

Date Adopted 1-3-2000

David Nelson President

Signature/Title

Libby Amburgay

Signature/Title

December, 18th 1999

DMN