

OLD SPANISH TRAIL NA

BYLAWS

CURRENT BYLAWS

OF

HARRISON EAST SOUTH NEIGHBORHOOD ASSOCIATION

Approved by NA: 10/29/02
Updated in DNR Files: 2/27/03
Filed by: M. LEON

NAME CHANGE EFFECTIVE 2/20/09

- NA folder
- Bylaws Binders

ARTICLE I. MEMBERSHIP

- A. The membership of this association shall be residents, property owners or businesses within the neighborhood.
- B. A Voting Member shall be a business or person exceeding the age of 18 within the boundaries of the neighborhood. Each person or business within the neighborhood shall be entitled to one vote.
- C. Dues will not be collected until such time as three-fourths of the voting members decide otherwise. The number of the voting members is determined by the number of members who have signed the attendance rolls at the meetings during the previous year.
- D. Membership shall not be denied on the basis of views or opinions contrary to the goals and purposes of the association.

ARTICLE II. OFFICERS

The officers of this association shall hold office for a term of one (1) year or until their successors are elected. The term of office shall begin at the close of the Annual Meeting. The officers of the association shall be a President, a Vice President, a Secretary, and, if deemed appropriate, a Treasurer and an Historian. The officers of the association will comprise the Board of Directors.

- A. The President shall call and preside at all meetings, shall act for and in behalf of the membership of the association, shall appoint any special committees necessary for the operation of association business and shall act as official spokesperson for the association.
- B. The Vice President shall, in the absence of the President assume all the duties of that office and shall be responsible for publicity and notification of meetings of the association.
- C. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the association. The secretary shall transcribe the minutes of each meeting and shall maintain a file copy of same and submit a copy of these minutes to the CNS. In the absence of a Treasurer, the Secretary will be responsible for membership.
- D. The Treasurer shall keep all financial receipts and a permanent record of all financial business of the association. An up-to-date financial report shall be submitted at each meeting. The Treasurer shall be responsible for membership.
- E. The Neighborhood Advocates shall be composed of an appropriate number of Voting Members and shall be approved by the voting membership and shall serve in the capacity of gathering and disseminating information critical to the implementation of the purpose stated in the charter. Every effort will be made to insure that neighborhood Advocates serve specific blocks or streets within the association boundaries.

ARTICLE III. COMMITTEES

- A. The President shall have the power to appoint committees as necessary to implement the purposes of the charter.
- B. The President shall be an ex-officio member of all committees.

ARTICLE IV. MEETINGS

An annual meeting shall be held during the month of October at a time and place designated by the President.

- A. Not less than fifteen (15) of the Voting Members shall have the privilege of petitioning a special meeting at any time.
- B. Any three Neighborhood Advocates shall have the privilege of petitioning a special meeting at any time.
- C. A minimum of ten (10) Voting Members shall constitute a quorum in general and quarterly meetings.

Date Adopted: October 29, 2002



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- D. At least a seven day notice shall be provided in advance of any association meeting. Every effort will be made to notify all interested parties and members of the Association of upcoming meetings either by direct mailing, pamphlets, newsletters, or announcements at regularly scheduled meetings.
- E. All meetings shall be open to any interested persons.

**ARTICLE V. NOMINATION, ELECTIONS, ANNUAL REPORTS AND
INSTALLATION OF OFFICERS**

- A. Nominations of officers shall be made from the floor at the annual meeting or a slate presented from the nominating committee.
- B. Elections of officers shall be held on the same day as the annual meeting.
- C. Upon installation of the officers whose terms begin at the close of the Annual meeting, all documents, records, and any materials pertaining to the duties of the office as designated in the bylaws which are in the possession of the outgoing officers shall be submitted to the newly elected counterpart within 15 days of the installation.
- D. Any vacancies occurring during the year of any officer or member of the advocates shall be filled by appointment by the association advocates.
- E. Any officer may be removed from office for cause by the majority vote of the voting members.

ARTICLE VI. FISCAL RESPONSIBILITY

- A. Expenditures of funds of the association may not be made without the signatures of at least two of the officers and the Treasurer.
- B. Financial records and funds of the association shall be audited at least once a year by a committee of at least two Voting Members of the Neighborhood Advocates appointed by the President prior to a new Treasurer's taking office.

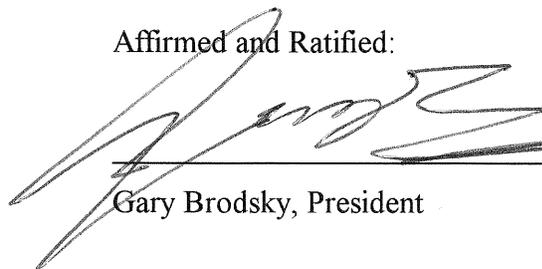
ARTICLE VII. AMENDMENT OF BYLAWS

- A. These bylaws may be amended by a majority vote with the exception that any line items that specifically spell out a required magnitude of the majority shall require that amount to amend that line-item.
- B. Proposed amendments shall be sent to all members at least 10 working days in advance of the meeting where action is to be taken or shall be read at the preceding meeting.

ARTICLE VIII. GENERAL

- A. The rules in the current edition of Robert's Rules of Order shall govern the association, the Board of Directors and all subcommittees in all cases to which they apply and do not conflict with the specific provisions of this Charter and Bylaws or any special rules that the association may adopt.
- B. If any part of the Charter and Bylaws or the application thereof is hereafter held invalid or unenforceable, the remainder shall not be affected thereby, and only the affected portions are declared eliminated.
- C. No officer, representative, spokesperson or member shall have any financial liability for the association.

Affirmed and Ratified:



Gary Brodsky, President



Date Adopted: October 29, 2002

FROM : M. J. Yee
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Affirmed and Ratified:

M. J. Yee 11-2-06
 M. J. Yee, President

Date Re-Adopted: September 27, 2006

Joyce Joosten 9-27-06

Joyce Joosten, Vice President