

BYLAWS OF
SEWELL NEIGHBORHOOD ASSOCIATION



PREAMBLE:

This Association is formed to provide open channels of communication for the residents of Sewell Elementary School areas in order that they may make informed decisions on issues which affect the quality of life in this and other City of Tucson neighborhoods.

ARTICLE I. MEMBERSHIP

A. The membership of this Association shall be residents, property owners, businesses, or non-profit organizations within the boundaries of the neighborhood.

B. A member shall be a household, a business, or a non-profit organization within the boundaries of the neighborhood. Each household or business, or non-profit organization within the neighborhood shall be entitled to one voting member.

C. Voting membership is limited to one vote from each dues paying household or business or non-profit organization.

D. Dues shall be \$2.00 per household, business, or non-profit organization per year.

E. Membership shall not be denied on the basis of views or opinions contrary to the goals or purposes of this Association.

F. Boundaries of the Association shall be: Craycroft Road on the east side, Fifth Street on the north side, Broadway Boulevard on the south side, and Alamo Wash on the east side.

ARTICLE II. OFFICERS

A. The officers of this Association shall hold office for a term of one (1) year or until their successors are elected. The term of office shall commence at the close of the Annual Meeting. The officers of the Association shall be a President, a Vice-President (and President-Elect), a Secretary, and a Treasurer. The officers of the Association shall comprise the Executive Committee of the Association. The Executive Committee shall execute and administer all business ordered by the Board of Directors.

B. No one person shall hold the office of Treasurer or Secretary for more than two consecutive terms. Neither the President nor the Vice President may hold office for more than one year. The Vice President is, also, President-Elect, and automatically succeeds to the office of President at the end of each year. No person shall hold more than one office at a time.

C. The President shall call and preside at all meetings, shall act for and in behalf of the membership of the Association, shall appoint special committees or members necessary for the operation of Association business, and shall act as official spokesperson for the Association.

D. The Vice President shall, in the absence of the President, assume all the duties of that office as well as assume the primary responsibility for publicity and notification of meetings of the Association.

E. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the Association. The Secretary shall transcribe the minutes of each meeting and shall maintain a copy of same and submit a copy of these minutes to the CNS. The Secretary shall have the primary responsibility for preparing correspondence, etc., pertaining to Association business.

F. The Treasurer shall keep all financial receipts and a permanent record of all financial business of the Association. An up-to-date financial report shall be submitted at each meeting. The Treasurer shall be responsible for maintaining membership files.

ARTICLE III. NEIGHBORHOOD DELEGATES

A. In addition to the Officers elected at large, this Association shall have five delegates and at least five alternates representing five zones or areas of the neighborhood. These zones shall be: (1) Indian House, all properties east of Sahuara, including Wendrew Lane; (2) North Chantilly, properties north of the alley way between the properties facing Seventh & Eighth Streets and east of the north/south divider to Sahuara; (3) North Leonora, properties north of the alley way between the properties facing Seventh & Eighth Streets and west of the north/south divider to Craycroft; (4) South Chantilly, properties south of the Seventh/Eighth Streets alley way and east of the north/south divider; and (5) South Leonora, properties south of the Seventh/Eighth Streets alley way and west of the north/south divider. The north/south divider shall be the imaginary line drawn from Fifth Street to Broadway between the properties having street addresses of 5706 and 5708 or 5705 and 5709, but making a detour westward to separate the properties at the end of the cul de sacs on Burns and Ninth Streets. Residents of each area shall determine how these delegates and alternates shall be selected. Each area may have as many alternate delegates as desired but each area shall have only one vote at meeting of the Board of Directors.

B. The officers of this Association together with the zone delegates and alternates shall constitute the Board of Directors. All business of the Association shall be conducted by the Board of Directors, not the Executive Committee.

C. The function of area delegates shall be to serve on the Board of Directors as representatives of neighborhood zones, to participate in actions of the Board of Directors and to report back to their constituencies actions of the Board, as well as to disseminate information related to the purposes stated in these BYLAWS.

ARTICLE IV. COMMITTEES

- A. The President shall have the power to appoint committees as necessary to implement the purposes of these BYLAWS.
- B. The President shall be an ex-officio member of all committees.

ARTICLE V. MEETINGS

- A. Beginning in the year 2001 and all subsequent years, the Annual Meeting shall be held during the month of January at a time and place designated by the President. Calls for the Annual Meeting must be made in writing and sent by U.S. mail.
- B. Not less than 33% (percent) of the Voting Members shall have the privilege of petitioning a Special Meeting at any time. Notice of such meeting will be distributed in writing not less than ten (10) working days prior to the projected meeting.
- C. The Voting Members present at Annual Meetings and Special Meetings shall constitute a quorum.
- D. At least a ten ^{3 Amended 5-19-05} ~~(10)~~ day notice shall be provided in advance of any Association meeting, including Board of Directors meetings. Every effort shall be made to notify all interested parties and members of the Association of upcoming meetings either by direct mailing, flyers, area newsletters, e-mail, or telephone calls.
- E. At meetings of the Board of Directors only eight (8) votes can be cast, five from area delegates and three from Officers. In the case of a tie, the presiding Officer will have one vote.
- F. All meetings shall be open to any interested persons.

ARTICLE VI. NOMINATION, ELECTIONS, ANNUAL REPORTS, AND INSTALLATION OF OFFICERS

- A. Nominations of officers shall be made from the floor at the Annual Meeting and/or from a slate presented by a properly constituted nominating committee.
- B. Election of Officers shall be held on the same day as the nominations.
- C. Upon installation of the officers whose terms begin at the close of the Annual Meeting, all documents, records, and any other materials pertaining to the office which are in the possession of the outgoing officers shall be submitted to the newly elected counterparts within five (5) working days from the date of the installation.

D. Any vacancies occurring during the term of any officer shall be filled by a *protem* appointment by the Board of Directors.

E. Any officer may be removed from office for cause at a Special Meeting called for this purpose.

ARTICLE VII. FISCAL RESPONSIBILITY

A. Expenditure of funds of this Association may be made only with the signatures of the treasurer plus one other officer.

B. Financial records and funds of the Association shall be audited at least once a year by a committee of at least three Voting Members of the Association appointed by the President. Records shall always be audited prior to the election and installation of a new Treasurer.

ARTICLE VIII. AMENDMENT OF BYLAWS

A. These BYLAWS may be amended by a majority vote of the Voting Members at an Annual Meeting or at a Special Meeting called for that purpose.

B. Proposed amendments shall be sent in writing to all members at least ten (10) working days in advance of the meeting.

ARTICLE IX. GENERAL

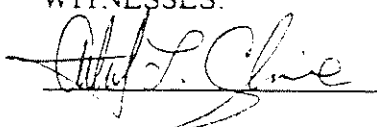
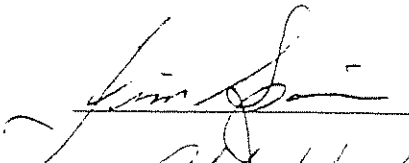
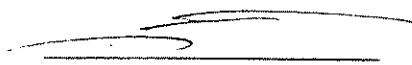

A. The rules of the current edition of Robert's Rules of Order shall govern meetings of the Association, the Board of Directors, and all subcommittees in all cases to which they apply and do not conflict with the specific provisions of these BYLAWS or any special rules that the Association may adopt.

B. If any of these BYLAWS or the application thereof is held invalid or unenforceable, the remainder shall not be affected thereby, and only the affected portions shall be declared eliminated.

C. No officer, representative, spokesperson or member shall have any financial liability for the Association.

D. Adopted this day the 8th day of December 1999, in General Assembly.

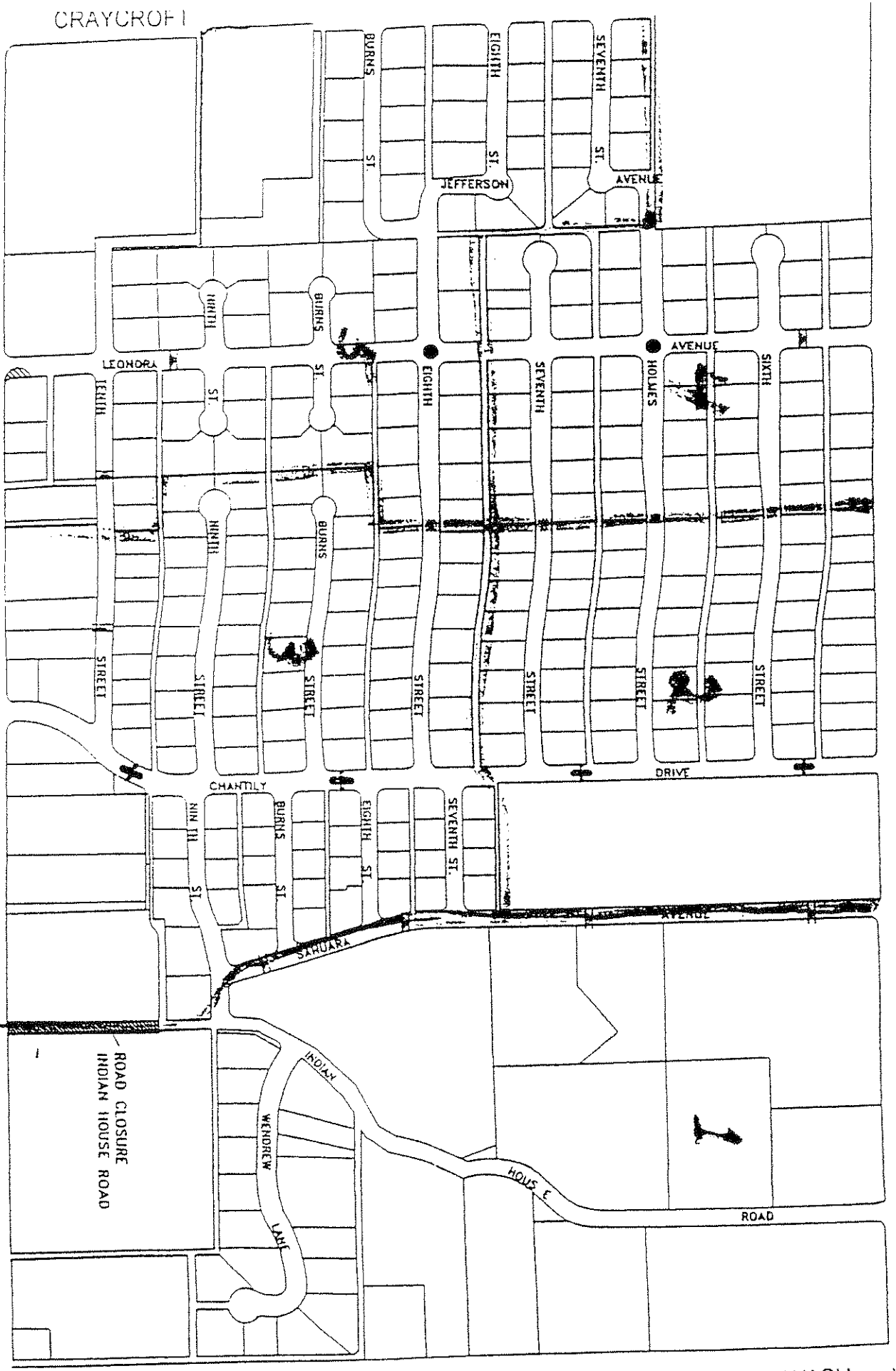
WITNESSES:

	President		Secretary
	Vice-President		Treasurer

FIFTH STREET

SEWEL NEIGHBORHOOD ASSOCIATION

FIFTH STREET



BROADWAY

BROADWAY

BROADWAY

BOULEVARD

- = SPEED HUMPS WITH ISLAND
- = SPEED HUMPS

ALAMO WASH

ALAMO WASH

CRAYCROFT

ROAD CLOSURE
INDIAN HOUSE ROAD

AMENDMENT TO THE BYLAWS OF THE SEWELL NEIGHBORHOOD ASSOCIATION

Proposed to the general assembly on 31 January 2001 at Sewell School.

OLD LANGUAGE

- B. No one person shall hold the office of Treasurer or Secretary for more than two consecutive terms. Neither the President nor the Vice President may hold office for more than one year. The Vice President is, also, President-Elect, and automatically succeeds to the office of President at the end of each year. No person shall hold more than one office at a time.

NEW LANGUAGE FOR PARAGRAPH B:

No one person shall hold the office of Treasurer or Secretary for more than two consecutive terms. Neither the President nor the Vice President may hold office for more than one year, except as provided below in the next paragraph. The Vice President is, also, President-Elect, and automatically succeeds to the office of President at the end of each year.

In the event that the office of Vice President becomes open by virtue of resignation, death, relocation out of the neighborhood, or from some other cause, the current President may stand for re-election to that office. This exceptional circumstance may occur only once. Extraordinary circumstances notwithstanding, no person shall hold the office of President for more than two consecutive terms.



AMENDMENT TO THE BYLAWS
OF THE
SEWELL NEIGHBORHOOD ASSOCIATION

Proposed and approved by the general assembly on the 6th day of November 2002 at Sewell School.

OLD LANGUAGE

Article I. MEMBERSHIP

D. Dues shall be \$2.00 per household, business, or non-profit organization per year.

Article III. NEIGHBORHOOD DELEGATES

A. In addition to the Officers elected at large, this Association shall have five delegates and at least five alternates representing five zones or areas of the neighborhood. These zones shall be (1) Indian House, all properties east of Sahuara, including Wendrew Lane, (2) North Chantilly, properties north of the alley way between the properties facing Seventh & Eighth Streets and east of the north/south divider to Sahuara, (3) North Leonora, properties north of the alley way between the properties facing Seventh & Eighth Streets west of the north/south divider to Craycroft, (4) South Chantilly, properties south of the Seventh/Eighth Streets alley way and east of the north/south divider, and (5) South Leonora, properties south of the Seventh/Eighth Streets alley way and west of the north/south divider. The north/south divider shall be the imaginary line drawn from Fifth Street to Broadway between the properties having street addresses of 5706 and 5708 or 5705 and 5709, but making a detour westward to separate the properties at the end of the cul de sacs on Burns and Ninth Streets. Residents of each area shall determine how these delegates and alternates shall be selected. Each area may have as many alternate delegates as desired but each area shall have only one vote at meeting of the Board of Directors.

B. The Officers of the Association together with the zone delegates and alternates shall constitute the Board of Directors. All business of the Association shall be conducted by the Board of Directors, not the Executive Committee.

Article V. MEETINGS

E. At meetings of the Board of Directors only eight (8) votes can be cast, five from area delegates and three from Officers. In the case of a tie, the presiding Officer will have one vote.



NEW LANGUAGE

Article I. MEMBERSHIP

- D. Dues shall be determined by the Board of Directors per household, business, or non-profit organization per year.

Article III. NEIGHBORHOOD STREET REPRESENTATIVES

- A. In addition to the officers elected at large, this Association shall have eleven (11) street representatives who shall also be elected to serve on the Board of Directors. The eleven (11) street zones are defined in the attached map "2002 street representative zones". Each street representative must have a vested interest in their street, specifically reside within the borders of that zone or represent a household or business within the zone. Each area may have as many alternate street representatives as desired but each area shall have only one vote at the meeting of the Board of Directors. Alternates will be appointed by a joint recommendation of the Board and the elected street representative.

Nominations for street representatives shall be made from the floor at the annual meeting and from a slate presented by the Board of Directors.

In the event that a particular street representative position remains unfilled, that street shall forego representation on the Board of Directors.

- B. The function of street representatives shall be to serve the Board of Directors as representatives of their streets, to participate in actions of the Board of Directors and to report back to their constituencies actions of the Board, as well as to disseminate information related to the purposes stated in these by-laws.

Article V. MEETINGS

- E. At meetings of the Board of Directors only fourteen (14) votes can be cast; eleven from street zone representatives and three from the Officers. In the case of a tie, the presiding Officer will have one (1) vote. The voting members present at board meetings shall constitute a quorum.



AMENDMENT TO THE BYLAWS
OF THE
SEWELL NEIGHBORHOOD ASSOCIATION

Proposed to and approved by the general assembly on 19th of May 2005 at Sewell School.

OLD LANGUAGE

ARTICLE V. MEETINGS

- D. At least ten (10) day notice shall be provided in advance of any Association meeting, including Board of Directors meetings. Every effort shall be made to notify all interested parties and members of the association of upcoming meetings either by direct mailing, flyers, area newsletters, e-mail, or telephone calls.

NEW LANGUAGE FOR PARAGRAPH D:

At least three (3) day notice shall be provided in advance of any Association meeting, including Board of Directors meetings. Every effort shall be made to notify all interested parties and members of the association of upcoming meetings either by direct mailing, flyers, area newsletters, e-mail, or telephone calls.

