

Sierra Estates Neighborhood Association, Inc.

Bylaws
Amended November 14th, 2006

Article I: Name

This corporation shall be known as The Sierra Estates Neighborhood Association, Inc.

Article II: Purposes and Objectives

The purpose and objectives for which this corporation is organized is to promote and to protect the interests and the welfare of all members of this neighborhood bounded by Swan Road, East 10th Street, Arcadia Boulevard, and East Burns Street.

The purposes and objectives for which this corporation is organized are:

To promote and to protect the interests, welfare and safety of all members of the neighborhood whose street boundaries are Swan Road, East 10th Street, Arcadia Avenue, and East Burns Street.

To serve as a vehicle of communication between neighbors.

To promote neighborhood as their voice before elected officials and staff on local problems such as revising zoning rules and regulations, etc.

To maintain the environment where people care about their neighbor and their neighborhood.

Article III: Membership

The membership of this organization shall be individuals who live and businesses that are located within the above stated boundaries of the neighborhood; provided that there shall be not more than one vote per physical address.

Article IV: Affiliation

This association shall be affiliated, upon payment of the annual dues, with the Federation of Pima Homeowners Associations, Inc.

Article V: Organization

The government of this corporation shall be vested in an Executive Board. The following duly elected individuals shall serve as members of the Executive Board.

a. President b. Secretary c. Treasurer

The President shall serve as Chairman of the Executive Board.

Duties: The Executive Board shall exercise all of the corporate powers and do all of the lawful acts and things which are ordinarily done by the Board of Directors of a corporation not for pecuniary profit or are not by statute required to be done and exercised by members of this corporation. Without intending to limit its authority in any way, the Executive Board shall have the following specific powers:

- a. To make and amend Rules of Procedure, not inconsistent with the laws of the State of Arizona, the Articles of Incorporation of this corporation, these Bylaws and the concerns and welfare of the majority of the members of the Neighborhood Association.
- b. To appoint as the agent of the corporation any person with such powers and upon such terms as it may deem fit.
- c. To determine the policy regarding the use of the seal of the corporation.
- d. To select a certified public accountant who shall audit the books and accounts of the corporation at such time as the Board may deem proper.
- e. To determine who shall be authorized to sign on behalf of the corporation bills, notes, receipts, acceptances, checks, contracts, and other instruments.
- f. The programs of this corporation, in so far as it is practical to do so, shall be coordinated with those of the Federation of Pima Homeowners Associations, inc. and Crime Resisters.

Article VI: Officers

Section 1: Officers. The officers of the corporation shall consist of a President, a Secretary and a Treasurer to be elected as herein provided. All officers shall take office at the end of the corporation's fall meeting.

Section 2: Duties. The officers shall perform the duties prescribed by these Bylaws.

Section 3: President. The President shall serve for one year. Duties: The President shall be the chief executive officer of this corporation and the Chairman of the Executive Board; shall preside at all membership and Executive Board meetings; shall make appointments subject to the approval of the Executive Board. The President shall see that all orders and resolutions of the Executive Board are carried into effect.

Section 4: Secretary. The Secretary shall serve for two years. Duties: The Secretary shall attend all regular and special corporate meetings and all meetings of the Executive Board; shall be responsible for having the minutes of all proceedings of each meeting recorded in books to be kept for that purpose; shall keep the official files of the names, residences and phone numbers of all members of the corporation current; shall have custody of the corporate seal of the corporation and shall affix the seal to any instrument requiring the same; shall see that the official ballot is delivered to each member of the corporation eligible to vote, together with voting instructions; shall issue the call for all corporate and Executive Board meetings as directed by the President; shall notify promptly each of the officers, of their election.

Section 5: Treasurer. The Treasurer shall serve for two years. Duties: The Treasurer shall receive and have custody of all funds of the corporation; shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the corporation; shall be responsible for financial reports to members of Executive Board and to the membership an annual report which has been previously audited by the auditor selected by the Executive Board; shall deposit these monies in the name and to the credit of the corporation in such depositories as shall be designated by the Executive Board.

Article VII: Elections

Section One: Elections for the offices of President, Secretary and Treasurer shall be conducted by written ballot annually during the fall meeting of the corporation; one vote per household.

Section Two: Vacancies . If any office other than that of President becomes vacant by reason of death, resignation, moving from the neighborhood or other cause, the remaining members of the Executive Board shall appoint a successor or successors to serve for the unexpired term or terms. Should the office of President become vacant, a special election shall be held. In the event of a special election, it shall be carried on by written ballot at the first membership meeting following the vacancy.

Article VIII: Activities

The direction of activities of the corporation shall be conducted as determined by the membership in order to promote and protect the interests, welfare and safety of all members of the neighborhood.

Article IX: Members

Rights of Members: All individuals who live and businesses that are located within the stated boundaries shall have the rights and privileges set forth in these articles; one vote per physical address.

Article X: Meetings

Section One: Meetings. There shall be at least one meeting each year for the purpose of receiving formal reports of the elected officers and for the transaction of such other business as may properly come before the members. The date of the meetings shall be set by the Executive Board. Written or printed notice of such meeting stating place, date and hour of meeting shall be sent to each member of the corporation at least one week (seven days) prior to the date of said meeting. All members of the corporation attending such meeting shall pay a registration fee in such amount as may be determined by the membership.

Section Two: Executive Board. A meeting of the Executive Board shall be held as soon as possible following incorporation so that the program of work of the corporation may be inaugurated as early as possible. Other regular meetings may be held at such time and place as shall from time to time be determined by the Executive Board.

Section Three: Quorum. At all meetings of the members, 20% of the membership shall constitute a quorum for the transaction of business. At all meetings of the Executive Board, two-thirds shall constitute a quorum, and no act of the members shall be valid or binding unless passed by an affirmative vote of a majority of the total membership.

Section Four: Expenses. The expenses incurred by the Executive Board shall be reviewed annually and referred to a Finance committee for consideration in setting registration fees for membership.

Article XI: Amendments

These Bylaws may be amended by the affirmative vote of two-thirds (2/3) of the members of this corporation present in person or by proxy at any annual or special meeting of the members, provided that written or printed notice containing the proposed amendment shall be given to members of the corporation prior to the meeting at which the amendment is offered.

Article XII: Procedure

Robert's Rules of Order, newly revised, shall constitute the parliamentary authority for the conduct of

meetings of this corporation.

Article XIII: Prohibited Activities

Section One: On the dissolution of the corporation, the Executive Board, after paying or making provision for the payments of all the liabilities of the corporation, shall dispose of all of it's assets exclusively to such organization or organizations organized exclusively for crime resistance or neighborhood improvement purposes or shall at the time qualify as an exempt organization under Section 501(c) (6) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law) as the Executive Board shall determine.

Section Two: No part of the net earnings of the corporation shall inure to the benefit of or be distributable to it's members, officers, or other private persons, except that the corporation shall be authorized and empowered to make payments and distributions in furtherance of the purpose set forth in article II thereof. Notwithstanding any other provisions of these articles, the corporation shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(c) (6) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law).

CURRENT BYLAWS

Approved by NA: 11/14/04
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- NA folder
- Bylaws Binders