

# CITY OF TUCSON



## Adopted Budget Fiscal Year 2010



# CITY OF TUCSON

Adopted Budget  
Fiscal Year 2010  
Effective July 1, 2009

## CITY COUNCIL



HONORABLE  
ROBERT E. WALKUP  
MAYOR



REGINA ROMERO  
WARD 1



RODNEY GLASSMAN  
WARD 2



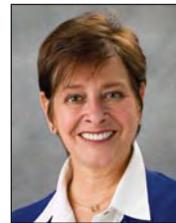
KARIN UHLICH  
WARD 3



SHIRLEY C. SCOTT  
WARD 4



STEVE LEAL  
WARD 5



NINA J. TRASOFF  
WARD 6

## CITY ADMINISTRATION

MICHAEL D. LETCHER  
City Manager

RICHARD MIRANDA  
Deputy City Manager



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**CITY OF TUCSON  
ORGANIZATION CHART  
FISCAL YEAR 2010**

Citizens

Mayor and Council

City Clerk

City Manager

City Attorney

**Deputy City Manager**

**Assistant City Manager**

**Finance Director/  
Chief Financial Officer**

- City Court
- Environmental Services
- Equal Opportunity Programs & Independent Police Review
- Fire
- Housing and Community Development
- Parks & Recreation/Golf
- Planning & Development Services
- Police
- Public Defender
- Transportation
- Tucson Water
- Zoning Examiner

- Annexation
- Economic Development/Recovery Plan Coordination
- General Services
- Information Technology and Community Engagement
- Intergovernmental Relations
- Office of Conservation and Sustainable Development
- ParkWise
- Procurement
- Regional Collaboration
- Strategic Planning
- Support Service Team Coordination
- Tucson Convention Center

- Budget and Internal Audit
- General Expense
- Human Resources
- Mayor and Council and City Manager Relations
- Real Estate
- Rio Nuevo/Downtown

- Finance
- Debt Repayments
- Downtown Development Financial Management
- Long-Range Financial Planning

# City of Tucson

## OFFICIALS AND DIRECTORS

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### OFFICIALS

City Manager, *Mike Letcher*

Deputy City Manager, *Richard Miranda*

Assistant City Manager, *Vacant*

City Attorney, *Mike Rankin*

City Clerk, *Roger Randolph*

### NEIGHBORHOOD SERVICES

City Court, *Antonio Riojas*

Equal Opportunity Programs and Independent  
Police Review, *Liana Perez*

Housing and Community Development, *Albert Elias*

Parks and Recreation, *Fred H. Gray, Jr.*

Public Defender, *Stephanie Meade*

Tucson Fire, *Patrick Kelly*

Tucson Police, *Roberto Villaseñor*

### ENVIRONMENT AND DEVELOPMENT

Environmental Services, *Andrew Quigley*

Planning and Development Services,

*Ernest A. Duarte*

Transportation, *James W. Glock*

Tucson Water, *Jeff Biggs*

### STRATEGIC INITIATIVES

ParkWise, *Chris Leighton*

Tucson Convention Center, *Tommy Obermaier, Acting*

### SUPPORT SERVICES

Budget and Internal Audit, *Marie Nemerguth*

Finance, *Silvia Amparano, Acting*

General Services, *Ronald Lewis*

Human Resources, *Cindy Bezaury*

Information Technology and Chief Information  
Officer, *Ann Strine*

Procurement, *Mark Neibart*

# BUDGET CALENDAR

## Fiscal Year 2010

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Following is the sequence of events in the budget-setting process:

January 27, 2009	Mayor and Council Study Session to present preliminary revenue estimates for Fiscal Year 2010.
February 24, 2009	Mayor and Council Study Session on department expenditures.
March 3, 2009	Mayor and Council Study Session on enterprise funds (Water, Environmental Services, and Golf).
March 10, 2009	Mayor and Council Study Session on outside agencies and leases to non-profit organizations.
March 17, 2009	Mayor and Council Study Session on revenue enhancements.
March 24, April 7 and 14, 2009	Mayor and Council Study Sessions on budget balancing measures.
April 21, 2009	Submission of the City Manager's Recommended Budget for Fiscal Year 2010 to Mayor and Council.
April 28 and May 5, 2009	Public hearings on the Recommended Budget for Fiscal Year 2010.
May 12, 19, and 27, 2009	Mayor and Council Study Sessions for the purpose of discussing the Recommended Budget for Fiscal Year 2010.
June 2, 2009	Tentative Adoption of the Budget for Fiscal Year 2010.
June 9, 2009	Public hearing on the Fiscal Year 2010 budget as tentatively adopted.
June 9, 2009	Truth in Taxation public hearing on primary property tax levy for Fiscal Year 2010.
June 9, 2009	Special Mayor and Council meeting for the purpose of final budget adoption.
June 23, 2009	Adoption of Fiscal Year 2010 property tax levies.

# HOW TO USE THIS BUDGET

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This document guide outlines the City of Tucson's Fiscal Year 2010 Adopted Budget. Copies of the budget are available for viewing at all branches of the Tucson-Pima Public Library, the City Clerk's Office, and the Office of Budget and Internal Audit. In addition, the budget may be viewed on the City of Tucson Web site, <http://www.tucsonaz.gov>. Information may be obtained by calling the Office of Budget and Internal Audit at (520) 791-4551 or e-mailing the department at [budget@tucsonaz.gov](mailto:budget@tucsonaz.gov).

The Adopted Budget is organized as follows.

**City Manager's Message/Budget Overview** - This section includes the letter from the City Manager transmitting the budget to the Mayor and Council and an overview of the budget. In the transmittal letter, the City Manager highlights the key policy issues and programs in the budget.

**Department Budgets** - This section provides an overview of the departments' operating budgets. Within each department are a summary of its services, descriptions of the department's programs, and the financial and personnel resources that support each program.

**Legal Authorization** - State and local legal provisions are presented, including the process for budget adoption and setting the property tax, public hearings, and a property tax summary.

**Summary Information** - Schedules contained in this section provide summary level information on the consolidated (operating and capital) city budget. Expenditure and revenue information, descriptions of funds, debt service information, and staffing histories are summarized.

**Glossary** - The glossary defines terms used in the budget.

**Index** - The index provides an alphabetical listing of the contents of the budget.

A separate document containing the capital budget detail is also available. The Approved Five-Year Capital Improvement Program (CIP), Fiscal Years 2010 - 2014 includes an overview and department programs.

**DISTINGUISHED  
BUDGET PRESENTATION  
AWARD**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Tucson  
Arizona**

For the Biennium Beginning

**July 1, 2008**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Tucson for its Biennial Budget for the Fiscal Years beginning July 1, 2008 through June 30, 2010.

To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.



*Adopted Budget  
Fiscal Year 2010*

## **Section A City Manager's Message**





# CITY OF TUCSON

## OFFICE OF THE CITY MANAGER

July 1, 2009

Honorable Mayor and Council Members:

The Adopted Fiscal Year 2010 Budget reflects the reality of our current financial situation yet continues to effectively and efficiently provide important core services to our community even in difficult economic times.

### **Budget Overview**

#### *What are the key points of this budget?*

- Reflects a \$67 million reduction (almost 20%) in local/state shared sales tax and state-shared income tax revenues from Adopted Fiscal Year 2009.
- Increases the General Fund reserves.
- Provides for two police officer academies, sustained judicial support, and one firefighter recruit class.
- Reduces City employee salaries and benefits.
- Reduces overall outside agencies funding by 15.5%.
- Provides funding and staff for City primary and general elections.
- Provides for action plans to improve operating fund deficits and cash flow (e.g. risk management, enterprise funds, ParkWise)
- Provides additional capacity for transportation capital projects to be reimbursed by Regional Transportation Authority funding.
- Provides capacity for federal economic stimulus funding to support community jobs, energy efficiencies, homelessness prevention, public housing upgrades, police hiring, and arterial roadway paving.

#### *How did we balance this budget?*

- Provided stable recurring revenues of \$16.6 million to supplement \$29.1 million in one-time revenues and expenditure reductions.
- Eliminated over 290 General Fund staff positions (400 total positions Citywide).
- Instituted five furlough days that would reduce non-public safety employees' salaries by 1.9%.
- Public Safety employees contributing more to their pension costs.

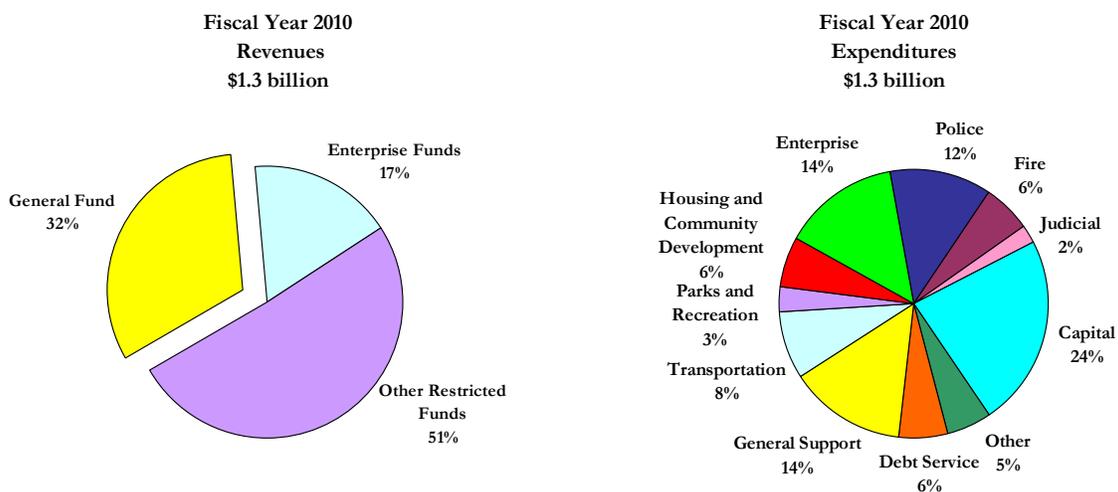
**Unprecedented Revenue Shortfalls** - The City is experiencing unprecedented revenue shortfalls that require rigorous management oversight of expenditures and strategic decision and policy making. Difficult management decisions have been made at all levels to prioritize diminishing resources and confront the challenges of making operational cuts in strategic areas. Despite these oversight efforts, a number of non-recurring budget management measures and revenue enhancements were required to balance the budget.

This Citywide belt-tightening has had an enormous effect on the organization and our provision of services. The Mayor and Council's foresight in adopting the Financial Sustainability Plan in April 2006 helped us strategically dedicate only the incremental growth in revenues in prior years to pay for growth in services. The end-of-service retirement incentive program has provided a means of strategically reducing and redeploying our workforce.

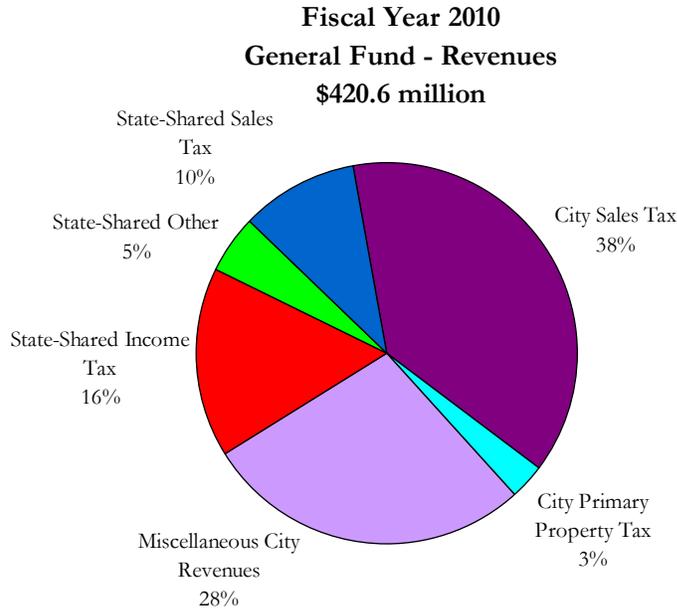
As a result of controlling expenditures and taking corrective actions during Fiscal Year 2009, we were able to avoid major reductions in public safety budgets, wide-scale layoffs, and drastic cuts in service delivery to our citizens. No one can predict with any certainty when this current recession will end. The City cannot rely on continued cuts or one-time solutions like refinancing our debt to carry us through the years ahead. We have to start taking strategic steps to maintain our core services of public safety, parks and recreation, and transportation, which represent important cornerstones for maintaining our current and future quality of life.

### Total Adopted Budget

The Fiscal Year 2010 Adopted Budget totals \$1,310,497,670, which is \$16.5 million more than the Adopted Fiscal Year 2009 Budget totaling \$1,293,993,490. This increase is primarily due to capacity that has been included in the Capital Improvement Program for Regional Transportation Authority projects (e.g., public transit) and in both the capital and operating budgets for 2009 American Recovery and Reinvestment Act (economic stimulus) funding. The General Fund budget, which funds 32% of the total City budget including core services to the community, is \$420.6 million for Fiscal Year 2010, which is a decrease of \$49.4 million or over 10.5% from the Adopted Fiscal Year 2009 Budget.



**General Fund** - Fiscal Year 2010 General Fund revenues of \$420.6 million are included in the budget. This is almost \$49.4 million less than the adopted budget for Fiscal Year 2009. The following chart illustrates the source of these revenues.



- ◆ Sales and Income Taxes - City and State-shared sales taxes make up approximately 38.1% and 9.6%, respectively, of our projected General Fund revenues for Fiscal Year 2010. Urban Revenue Sharing funding (State-Shared Income Tax) makes up approximately 16.3% of our General Fund revenues. The State-Shared Income Tax revenue projection of \$68.4 million is 14% less than Fiscal Year 2009 adopted, which is a \$10.8 million shortfall. Revenue from local and state-shared sales tax is projected to be 21.8% lower than what was adopted for Fiscal Year 2009. The combined reduction in these revenue sources is \$67 million, a 20% decrease from Fiscal Year 2009.

**General Fund Revenue Comparisons  
(\$ millions)**

	Adopted 2009	Projected 2009	Adopted 2010
City Sales Tax	206.8	169.7	160.3
State-Shared Sales Tax	50.4	41.6	40.7
State-Shared Income Tax	79.2	80.4	68.4
Other	133.6	137.9	151.2
<b>Total Revenues</b>	<b>470.0</b>	<b>429.6</b>	<b>420.6</b>
<b>Percent Change</b>		<b>(8.6)</b>	<b>(2.1)</b>

- ◆ Revenue Enhancements – The adopted budget includes approximately \$16.6 million in revenue enhancements that were identified in the *Analysis of Potential Revenue Sources Report* dated February 4, 2009.
  - Public utility tax increase from 2 to 4% (\$14.3 million)
  - Transient rental surtax increase from \$1 to \$2 per room night (\$1.8 million)
  - Health spa memberships tax – new (\$500,000)

**Enterprise Fund Rate Adjustments** – Both the Tucson Water and Environmental Services Departments have included revenue or rate increases in their budgets which are discussed later in this letter.

**Use of Non-recurring Revenues** – The Adopted Fiscal Year 2010 Budget relies on the use of two one-time revenue sources to balance the budget: Rio Nuevo loan repayment of \$6.7 million and the receipt of the W.R. Grace bankruptcy settlement payment of \$5.3 million.

Detailed revenue descriptions, funding sources, and amounts for General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service and Fiduciary Funds are included in Section D of this budget document.

## Focus on Core Services

The Adopted Budget continues to focus on the Mayor and Council’s priorities by investing in public safety academies and parks programming (e.g., KIDCO). Current economic conditions have led to the suspension of the city’s financial sustainability plan and impacted our ability to move forward as aggressively as previously planned with residential road paving efforts, another key core service. However, it is important that we continue to make disciplined financial decisions and patiently identify future opportunities as well as pursue outside funding sources.

**Public Safety** – Funding has been included for two police officer academies and one firefighter recruit class. The Tucson Police Department has applied for funding through the 2009 American Recovery and Reinvestment Act for a Community Oriented Policing (COPS) hiring grant which would create and preserve jobs and increase community policing capacity and crime-prevention efforts. Funding would provide for 100% of entry-level salary and benefits for each new police officer for three years. In addition, the City has already been notified of the award of an Edward Byrne Justice Assistance Grant Program grant which can be used for technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice.

The absence of financial sustainability funds has slowed the requisite growth in judicial support provided by City Court, the Prosecutor’s Office, and the Office of the Public Defender. During Fiscal Year 2010, City Court will rely on restricted funds (e.g. Judicial Collection Enhancement Fund) to supplement the drop in General Fund revenues in order to fund staffing levels which were reduced during Fiscal Year 2009 and again in Fiscal Year 2010. This use of restricted funds is a one-time fix and additional General Fund support will be needed for future years.

The Tucson Fire Department has included funding for a firefighter recruit class in their operating budget and \$1 million of capacity in their capital improvement program budget for potential economic stimulus funding for land acquisition for future fire stations.

**Road Maintenance** – In Fiscal Year 2009, over \$3.3 million of General Fund support was able to provide for 82 miles of residential pavement improvements. However, due to decreased General Fund revenues in Fiscal Year 2010, no programmatic residential pavement program can be supported. Fiscal Year 2010 Highway User Revenue Funds (HURF) are anticipated to remain at a similar level to Fiscal Year 2009, which were down 15% from Fiscal Year 2008. Expenditures in HURF-supported operation and maintenance programs will be reduced accordingly. The frequency of our sweeping of streets and bike lanes will be cut in half. Contract landscape maintenance support will be reduced to a single three-person crew. Roadway re-striping will occur only once a year, instead of twice. Only critical roadway signs, such as stop and yield signs,

will be programmatically maintained while other sign requests will be filled as time and budget allows. Careful monitoring of watering frequency will reduce roadway landscaping total consumption, yet sustain existing plant material. A reduction in street light electrical consumption is being pursued. Response time to service requests will lengthen with high priority safety issues addressed first.

Although both General Fund and HURF support for road maintenance activities is being reduced, outside funding sources such as the Regional Transportation Authority (RTA) and the American Recovery and Reinvestment Act (ARRA) will provide additional resources. RTA funds will support major corridor improvement planning as well as continue the modern streetcar project. Approximately \$13 million in ARRA funds will allow for repaving of arterial and collector roadways.

***Parks Maintenance and Programming*** – Staffing reductions due to retirements and the elimination of vacant positions will impact the levels and frequency of maintenance at parks and facilities with priority being given to safety and cleanliness. Major maintenance projects and equipment and vehicle replacement will be deferred. The significant decrease in General Fund revenues has resulted in the suspension of planned improvements and renovations to comfort stations and irrigation systems, and funding for playground improvements and replacements has also been eliminated. While there will be reduced hours of operation and programming opportunities at recreation centers and swimming pools, both the funding and staffing levels remain in place for the KIDCO program in recognition of the importance of creating a safe, supervised environment for children ages 5-11 during after-school hours. The Reid Park Zoo and Adaptive Recreation Center will continue to operate at current levels, and leisure classes and therapeutic recreation programs will be provided with minimal impacts.

## **Enterprise Funds**

The city has three enterprise departments that are primarily funded by user fees for the services. Tucson Water, Environmental Services, and Tucson City Golf are continually improving services and planning for future financial health through their strategic, long-term business plan efforts.

***Tucson Water*** – Water sales revenues are a function of the number of services and the amount of water used per service. However, the number of services requiring water has been adversely affected by the slow down in new home sales and construction. Additionally, water usage per service has decreased. On February 25<sup>th</sup>, the Citizen's Water Advisory Committee (CWAC) unanimously recommended approving the Tucson Water's proposed Fiscal Years 2009-2014 Financial Plan, which included a revenue increase proposal. The Mayor and Council approved the Financial Plan on March 24<sup>th</sup> and approved an increase to water rates and Conservation Fees on June 2<sup>nd</sup>. The Adopted Fiscal Year 2010 Budget incorporates the 10% revenue increase so that Tucson Water can continue to provide safe drinking water and reliable water service.

Projected expenses include an over \$1.8 million increase due to a proposed change in the public utility tax rate from 2 to 4%. This has been included as a source of General Fund revenues in the adopted budget.

***Environmental Services (ES)*** – The ES operating budget has been reduced from Fiscal Year 2009 to reflect a decrease in projected revenues due primarily from a reduction in landfill tonnage and recycling proceeds. Expenditure decreases include staff reductions and a delay in fleet replacement. To help address revenue shortfalls, Mayor and Council approved a \$2 per ton increase in tipping fees at the Los Reales landfill. In addition, ES received approval to increase both its residential fee and commercial rates to match the Consumer Price Index-Western Region which will enable ES to maintain a positive fund balance at the end of Fiscal Year 2010. Recycling fees remain unchanged.

***Tucson City Golf (TCG)*** – The operating fund for this enterprise has incurred a deficit over the past few years. As an enterprise fund, the amount of revenue is expected to cover operating expenditures. However, the continuing reduced level of course play is projected to add to the deficit. As part of the action plan toward addressing this deficit, TCG operations in Fiscal Year 2010 will be structured to generate surplus revenues to allow for the gradual reduction in the accumulated deficit. This goal will be accomplished with a combination of expenditure decreases (e.g., non-permanent personnel reductions, rotation of one course

closure each summer, and reduction in contracted building maintenance) and revenue increases (e.g., increased green fees at specific courses during peak operating seasons and minimal increases for cart rentals and range balls at all courses.)

## **Key City Program Areas**

Following are highlights of key City programs and support areas that have not been discussed previously.

**Capital Improvement Program (CIP)** – The Approved Five-Year CIP includes \$306 million in funding for Fiscal Year 2010 which comprises almost 24% of the overall \$1.3 billion citywide budget. The majority of the projects are in the Environmental Services, Transportation, and Tucson Water Departments. Funding is primarily from Regional Transportation Authority Funds and from enterprise funds.

**Support Services** – Departments in this area include Budget and Internal Audit, Finance, General Services, Human Resources, Information Technology, and Procurement. Funding totals over \$43 million, \$3 million less than Fiscal Year 2009, and comprises only 3.3% of the total adopted budget. While staffing has been reduced, these departments continue to play a key role “behind the scenes” in the provision of City services.

**City Clerk** – Funding and staff have been included in the City Clerks’ budget to support both primary and general election costs.

**Tucson Convention Center (TCC)** – TCC began using facility fee and parking capital reserves to offset some of its operating expenditures in Fiscal Year 2009 and will continue to do so in Fiscal Year 2010. The General Fund subsidizes TCC operations that are not supported by its charges for services. For Fiscal Year 2010, this subsidy is anticipated to be approximately \$5 million.

**ParkWise** – ParkWise operations are funded from special revenues which are earmarked for its particular usage. From 1997-2006, ParkWise operated with positive cash flows; however, cash flow from operations turned negative after that period. During Fiscal Year 2009, oversight of ParkWise operations was transferred from the Transportation Department to the City Manager’s Office. The TICET shuttle was eliminated in November 2008, with the exception of the purple line which is now grant-funded and operated by Transit Services; and ParkWise cash flow has improved. For Fiscal Year 2010, proposed operating changes are intended to return ParkWise to an improved annual cash flow position that can provide for payment of the Pennington Street Garage debt service and begin to pay back its negative fund balance. To assist in achieving further savings and efficiencies, ParkWise has been working collaboratively with the Downtown Tucson Partnership for parking garage security and maintenance. In addition, various downtown parking garage and off-street lot rates are being restructured to provide for both optimum usage and a reasonable cost recovery.

**Transit** – The adopted budget includes \$32 million in General Fund support as the Regional Transportation Authority’s maintenance of effort requirement for transit funding. This is an over \$2.5 million decrease in support funding from Adopted Fiscal Year 2009. Grants that would otherwise acquire replacement buses or capital improvements will be used instead to sustain core service levels and fares. RTA funds will allow for continued expansion of service above these core levels.

On July 8, 2008, the Mayor and Council appointed a Transit Task Force (TTF) to evaluate and monitor the transit system’s finances, expenditures, ridership data and assumptions, and sources of funding. On February 9, 2009, the TTF provided the Mayor and Council with a recommendation for specific increased fares. Additional fare revenues would allow for the transit system to make needed bus replacement purchases with federal funds that currently are dedicated to maintain service levels. Despite a recent increase in transit ridership, we cannot sustain the funding of both bus replacement and operating costs with our current revenue stream.

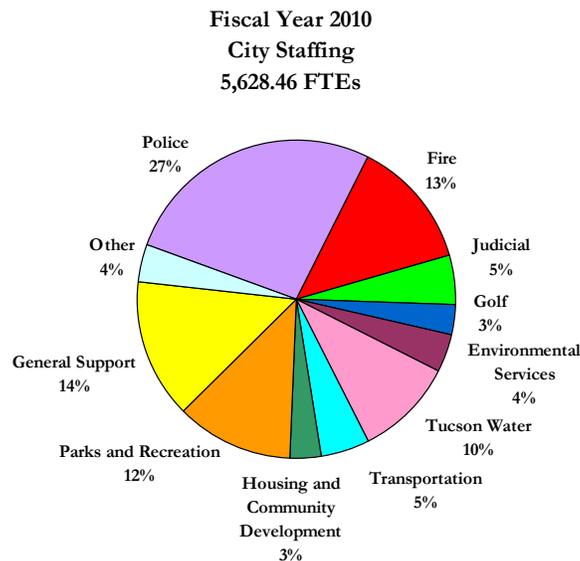
The adopted budget includes a transit fare increase which was approved by Mayor and Council on June 2nd. The impact of the fare increase is projected to provide \$1.8 million in additional revenue for Fiscal Year 2010. Fare increases include the full one-way cash fare, day passes and express service. There were no changes to the economy fare program.

## Staffing

Our valued City employees are the backbone of our community services. In these uncertain and challenging economic times, they continue to work hard while doing more with fewer resources and support. In addition to adapting to difficult working conditions, our employees will be taking home less pay during Fiscal Year 2010 due to changes in compensation and benefits noted below. The adjustments made to balance the budget reflect the fact that we are all in this economic downturn together and that all are being called upon to do their share.

The Adopted Fiscal Year 2010 Budget includes 5,628.46 full-time equivalent (FTE) positions; a decrease of 399.75 FTEs from Fiscal Year 2009. This employee reduction reflects efforts started last fiscal year to reduce our salary and benefit costs. Fortunately, in past years the financial sustainability plan provided a mechanism to control personnel costs to a proportionate share of revenue growth. In Fiscal Year 2008, the Mayor and Council approved a series of retirement incentives effective until September 30, 2008. These incentives provided both current and long-term savings to offset reduced revenues projected for state and local sales tax as well as state-shared income tax. Executive leadership staff was given stringent guidelines on the management and filling of retirement vacancies. These and other management measures described below continue to help control personnel costs.

We are experiencing both a reduction in the city's workforce and economies of scale that reflect both shortages of funds and of work in specific developmental areas. It is important to note that the Fiscal Year 2010 adopted staffing of 5,628.46 is at its lowest level since Fiscal Year 1999 which was 5,497.17.



**Retirements** – 292 employees left City employment during Fiscal Year 2009 due to retirements and end-of-service program incentives.

**Elimination of Vacant Positions** – Both the funding and position authorizations for most vacancies were eliminated in the Adopted Fiscal Year 2010 Budget.

***Department Consolidations*** – During Fiscal Year 2009, a consolidation of citywide information technology functions into the Information Technology Department was finalized. This restructuring provides for centralized oversight of both personnel and systems, increases in service levels, and the potential for long-term cost savings. On October 7, 2008, the Mayor and Council approved the consolidation of the Department of Neighborhood Resources into the Community Services Department, which eliminated 13 vacant FTEs. The Fiscal Year 2010 Adopted Budget also includes organizational changes which reflect the transfer of long-range and neighborhood planning functions from Urban Planning and Design (UPD) Department to the Community Services Department to form a new Housing and Community Development Department. Staff from UPD involved in current planning and development review were transferred to the Development Services Department to form a new Planning and Development Services Department. This organizational change will provide for \$2.1 million in personnel cost savings.

***Compensation Plan Adjustments*** – Employee group negotiations and discussions resulted in \$5.7 million in savings being identified and factored into the Fiscal Year 2010 compensation plan and Adopted Budget. The personnel cost savings will be accomplished through a combination of health insurance policy modifications, five unpaid furlough days for civilians, public safety pension contribution changes, and the suspension of uniform allowances.

***Reallocation of Staff*** – During Fiscal Year 2009, staff was reallocated from areas with less work demand to areas that continue to have higher demand. There has been no loss in pay or seniority for these affected staff.

See the Four Year City Staffing Comparison in Section D for further detail.

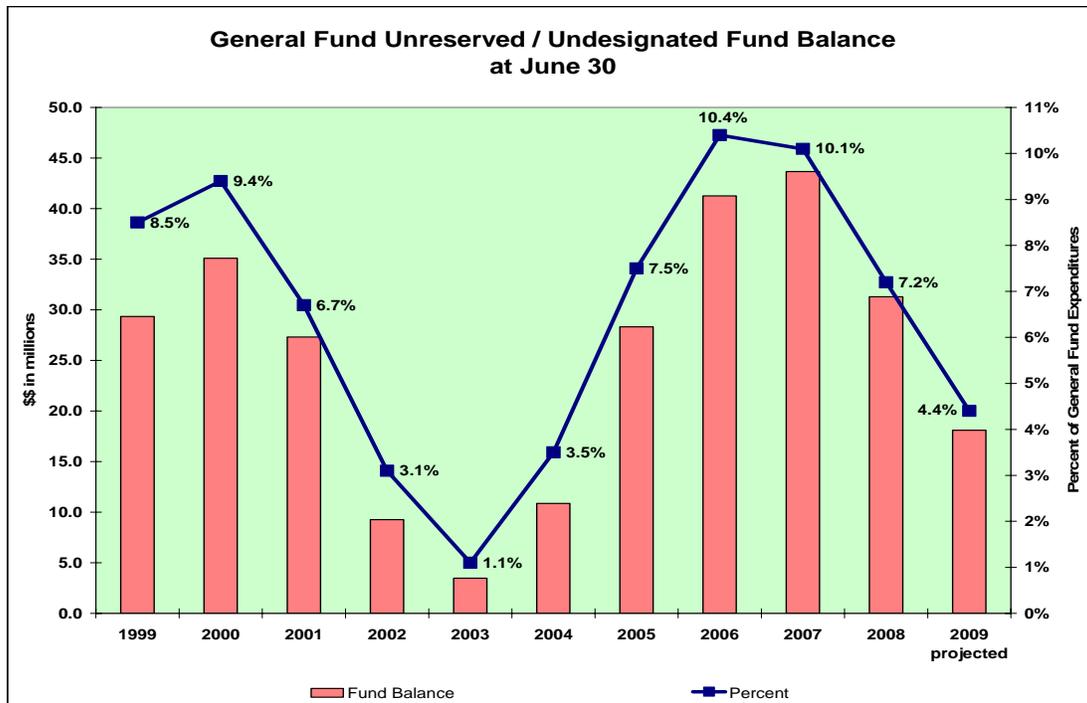
### **City Support to Outside Agencies**

City department operating and capital budgets have been pared and adjusted over the past years to compensate for increasing costs and shrinking revenues. During Fiscal Year 2009, internal budget reduction measures were not enough to close the deficit gap. As a result, a 10% across-the-board reduction in outside agency and targeted services was approved by Mayor and Council as a budget management strategy. The adopted budget provides for over \$12.2 million in outside agency funding support which is a 15.5% decrease from the revised Fiscal Year 2009 allocations. Further details on Outside Agencies funding is included in Section B under Non-Departmental/Outside Agencies.

### **Improving the City's Financial Position**

During previous fiscal years, the city's financial position improved by increasing fund balances and by controlling base budgets and staffing levels. In 2007, the Mayor and Council increased the General Fund Unreserved Fund Balance requirement from 7.5% to 10%. However, in the current economic downturn we have had to fall back on using this fund balance to close our budget deficits. It is anticipated that the fund balance will be approximately \$18.1 million at the end of Fiscal Year 2009, which is 4.4% of expenditures.

The status of the General Fund Unreserved Fund Balance is critical to the financial health of the City, and it also has implications for securing general obligation bonds that finance public safety infrastructure and other facilities that service the public. The Adopted Fiscal Year 2010 Budget assumes a transfer of \$3.7 million back to the unreserved/undesignated fund balance. Despite our current hard economic times, it is prudent to continue to restore our fund balance



## Impact on Citizens

**Reduced Services** – Various reductions have already been made in City services in response to the revenue shortfall for Fiscal Year 2009. Many of these reductions were the direct result of reduced staffing levels from vacancy management efforts. The effects of these reductions (e.g. longer service call response times, reduced recreation center hours of operation, reduced swimming pool hours, reduced landscape maintenance contracts, increased wait times at City Court) will continue into Fiscal Year 2010. However, it is our intent that these service reductions be minimized to whatever degree possible through operational efficiencies. At the same time, the safety of our citizens is our main priority, whether it is an immediate response to stoplight outages by our traffic signal crews or critical call responses to public safety emergencies by our police or fire responders.

**Charges for Services or Tax Increases** – Not all charges for services directly impact the general public (e.g. court fines). The charges for service that generally affect the majority of Tucson residents are the residential refuse fee and water usage rates.

The Environmental Services Department (ES) has increased both its residential fee and commercial rates to match the Consumer Price Index-Western Region. The department is also imposing a \$10 monthly fee for those residents that require ES to enter their property to service their containers. ADA customers are exempt from this new fee. The approved rate increases will bring in an estimated \$1.3 million of additional funding.

The Tucson Water Department is increasing the water rates and the Conservation Fee to fund their Fiscal Year 2010 Financial Plan and Conservation Fund Financial Plan. The Financial Plans indicated a revenue increase of 10%, and a \$.01 per Ccf in the Conservation fee.

**Human Services Plan** - This plan supports essential community services of crisis assistance, case management, youth/childhood development and support, and individual development through the awarding of funds to non-profit organizations in the community. The adopted provision of \$1.9 million in General Fund is part of the outside agency allocation and will be used to leverage over \$1.0 million in federal funds (Community Development Block Grant and Emergency Shelter Grant) that are jointly allocated to Human Services Plan elements.

**Economic Stimulus Funds** – The City has been notified of the award of over \$50.6 million in American Recovery and Reinvestment Act of 2009 funding. These funds will support our community through job creation, energy efficiencies, homelessness prevention, public housing upgrades, and arterial roadway paving. We will continue to pursue additional allocations to ensure that our City and community receives its fair share of this federal stimulus funding.

**Regional Transportation Authority (RTA) Projects** – During Fiscal Year 2010, we anticipate receiving over \$118.5 million in RTA funds that will provide for needed capital improvements to public transit, streets, and traffic signals throughout the City.

**City Property Taxes** - The City’s property tax rates will decrease in Fiscal Year 2010. The city imposes two taxes on property within the city limits. The primary property tax, which is applied to the limited value assessed by the Pima County Assessor, is used for general purposes, and the secondary property tax, which is applied to the full cash value assessed by the Pima County Assessor, is used to pay off general obligation bond debt. The combined property tax rate for the Fiscal Year 2010 Adopted Budget is \$0.9344 per \$100 of assessed valuation, which is a decrease of \$0.0257.

<b>City of Tucson Property Tax Comparisons</b>			
	Actual FY 2009	Adopted FY 2010	Changes
<b>Rate Changes</b>			
Primary	\$ 0.3231	\$ 0.3144	\$(0.0087)
Secondary	<u>0.6370</u>	<u>0.6200</u>	<u>(0.0170)</u>
Total	\$0.9601	\$0.9344	\$(0.0257)

### Looking to Fiscal Year 2011 and Beyond

The City of Tucson and the nation will be in this recession or dealing with the aftershocks of the recession for the next two to three years. In addition to continuing rigorous expenditure oversight, we are also creating a structure to facilitate financial monitoring on a regular basis. This will be accomplished through a team approach involving the Office of Budget and Internal Audit, Finance, and individual department management and financial staff. The purpose will be to improve the City’s financial condition as well as to provide for timely identification of potential issues in order to pursue preventative measures.

Staff and I have also begun developing a three year Financial Recovery Plan, which will provide a strategic framework for the City to address our challenges with non-recurring revenues in the future. It will outline the necessary future funding reductions and/or savings required to allow the City to balance the budget, build up the General Fund Unreserved Fund Balance, and eliminate the non-recurring deficit by Fiscal Year 2014. This Plan will allow us to get an early start preparing for Fiscal Year 2011 by informing Mayor and Council of assumptions, revenue projections, potential challenges and issues ahead, and discussing and implementing both short- and long- term strategies.

## Conclusion

The Adopted Fiscal Year 2010 Budget is structured to enable us to recover from the worst economic downturn since the Great Depression. It is our hope that in the next 3 to 4 years we will experience at least a moderate economic recovery that will provide revenue growth to get us back on track with the Financial Sustainability Plan for improving City services. It is obvious that we live in a dynamic time that calls for financial discipline and aggressive innovation. During Fiscal Year 2009, we quickly responded to the economic times by taking corrective action in a strategic fashion.

The efforts of City staff throughout the organization in putting this adopted budget together are greatly appreciated. Special thanks to the department heads and the staff of the Budget, Finance, and Human Resources Departments for their long hours and commitment to the Fiscal Year 2010 budget.

Respectfully Submitted,



Mike Letcher  
City Manager



*Adopted Budget  
Fiscal Year 2010*

## **Section B Department Budgets**



# ADOPTED BUDGET

## by PROGRAM CATEGORY

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	OPERATING FY 2010	CAPITAL FY 2010	TOTAL BUDGET
<b>Elected and Official</b>			
Mayor and Council	\$ 3,223,620	\$ -0-	\$ 3,223,620
City Manager	7,353,840	-0-	7,353,840
City Clerk	4,048,730	-0-	4,048,730
City Attorney	9,077,590	-0-	9,077,590
Sub-Total	23,703,780	-0-	23,703,780
<b>Neighborhood Services</b>			
City Court	\$ 11,969,030	\$ -0-	\$ 11,969,030
Housing and Community Development	88,237,380	6,367,700	94,605,080
Office of Equal Opportunity Programs and Independent Police Review	910,550	-0-	910,550
Office of the Public Defender	3,206,070	-0-	3,206,070
Parks and Recreation	44,685,080	20,897,000	65,582,080
Tucson City Golf	8,445,070	-0-	8,445,070
Tucson Fire	80,797,620	9,416,800	90,214,420
Tucson Police	159,653,480	13,838,700	173,492,180
Sub-Total	397,904,280	50,520,200	448,424,480
<b>Environment and Development</b>			
Environmental Services	\$ 48,391,910	\$ 13,340,580	\$ 61,732,490
Planning and Development Services	8,790,210	-0-	8,790,210
Transportation	101,083,850	183,531,400	284,615,250
Tucson Water	128,631,940	52,122,000	180,753,940
Sub-Total	286,897,910	248,993,980	535,891,890
<b>Strategic Initiatives</b>			
ParkWise	\$ 2,926,450	-0-	\$ 2,926,450
Tucson Convention Center	5,997,970	-0-	5,997,970
Sub-Total	8,924,420	-0-	8,924,420

# ADOPTED BUDGET

## by PROGRAM CATEGORY

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	OPERATING FY 2010	CAPITAL FY 2010	TOTAL BUDGET
<b>Support Services</b>			
Budget and Internal Audit	\$ 1,592,720	\$ -0-	\$ 1,592,720
Finance	7,476,780	-0-	7,476,780
General Services	10,119,680	-0-	10,119,680
Human Resources	2,430,620	-0-	2,430,620
Information Technology	18,157,630	-0-	18,157,630
Procurement	3,906,090	-0-	3,906,090
Sub-Total	43,683,520	-0-	43,683,520
<b>Non-Departmental</b>	<b>\$ 116,050,320</b>	<b>\$ -0-</b>	<b>\$ 116,050,320</b>
<b>Internal Service and Fiduciary Funds</b>			
Pension Services	\$ 60,893,600	\$ -0-	\$ 60,893,600
Internal Service	66,259,760	6,665,900	72,925,660
Sub-Total	127,153,360	6,665,900	133,819,260
<b>Total</b>	<b>\$ 1,004,317,590</b>	<b>\$ 306,180,080</b>	<b>\$ 1,310,497,670</b>

# MAYOR and COUNCIL

The Mayor and Council establishes public policy and develops programs as mandated by the Tucson City Charter, represents community interests, and works with city management to effectively meet the community's current and long-term needs.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 3,477,650	\$ 3,223,620	51.50	51.50
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 2,777,600		
Services		385,540		
Supplies		60,480		
<b>Total</b>		<b>\$ 3,223,620</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 3,223,620		51.50

## OPERATING PROGRAMS

**ADMINISTRATIVE:** This program area addresses the administrative needs of the Mayor and Council offices by supporting building operational expenses, utilities, insurance and supplies needed to support Mayor and Council meetings.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
General Fund	\$ 250,550
<b>Character of Expenditures</b>	
Services	\$ 247,550
Supplies	3,000
<b>Program Total</b>	<b>\$ 250,550</b>

**MAYOR and COUNCIL**

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**MAYOR and COUNCIL:** This program area consists of the mayor and six council members. The Mayor and Council act as the policymaking body for the City of Tucson, pass city ordinances, establish policy for administrative staff by resolution, approve new programs, and adopt the budget.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>MAYOR'S OFFICE</b>		
<b>Projected Revenue Sources</b>		
General Fund	\$ 578,710	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 521,240	
Services	34,190	
Supplies	23,280	
<b>Program Total</b>	<b>\$ 578,710</b>	
<b>Staff Resources</b>		
Mayor		1.00
Chief of Staff: Office of the Mayor		1.50
Management Coordinator		1.00
Management Assistant		2.00
Executive Assistant/City Manager or Mayor		4.00
<b>Program Total</b>		<b>9.50</b>
<b>WARD 1</b>		
<b>Projected Revenue Sources</b>		
General Fund	\$ 399,060	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 376,060	
Services	17,300	
Supplies	5,700	
<b>Program Total</b>	<b>\$ 399,060</b>	
<b>Staff Resources</b>		
Council Member		1.00
Council Administrative Assistant		4.00
Executive Assistant		2.00
<b>Program Total</b>		<b>7.00</b>

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>WARD 2</b>		
<b>Projected Revenue Sources</b>		
General Fund	\$ 399,060	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 376,060	
Services	17,300	
Supplies	5,700	
<b>Program Total</b>	<b>\$ 399,060</b>	
<b>Staff Resources</b>		
Council Member		1.00
Council Administrative Assistant		4.00
Executive Assistant		2.00
<b>Program Total</b>		<b>7.00</b>
 <b>WARD 3</b>		
<b>Projected Revenue Sources</b>		
General Fund	\$ 399,060	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 376,060	
Services	17,300	
Supplies	5,700	
<b>Program Total</b>	<b>\$ 399,060</b>	
<b>Staff Resources</b>		
Council Member		1.00
Council Administrative Assistant		4.00
Executive Assistant		2.00
<b>Program Total</b>		<b>7.00</b>
 <b>WARD 4</b>		
<b>Projected Revenue Sources</b>		
General Fund	\$ 399,060	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 376,060	
Services	17,300	
Supplies	5,700	
<b>Program Total</b>	<b>\$ 399,060</b>	

**Ward 4 (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Council Member		1.00
Council Administrative Assistant		4.00
Executive Assistant		<u>2.00</u>
<b>Program Total</b>		<b>7.00</b>

**WARD 5**

**Projected Revenue Sources**

General Fund	\$ 399,060
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**Character of Expenditures**

Salaries and Benefits	\$ 376,060
Services	17,300
Supplies	<u>5,700</u>
<b>Program Total</b>	<b>\$ 399,060</b>

**Staff Resources**

Council Member	1.00
Council Administrative Assistant	4.00
Executive Assistant	<u>2.00</u>
<b>Program Total</b>	<b>7.00</b>

**WARD 6**

**Projected Revenue Sources**

General Fund	\$ 399,060
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**Character of Expenditures**

Salaries and Benefits	\$ 376,060
Services	17,300
Supplies	<u>5,700</u>
<b>Program Total</b>	<b>\$ 399,060</b>

**Staff Resources**

Council Member	1.00
Council Administrative Assistant	4.00
Executive Assistant	<u>2.00</u>
<b>Program Total</b>	<b>7.00</b>

# BUDGET and INTERNAL AUDIT

The Office of Budget and Internal Audit develops and manages the operating and capital budgets by working with the Mayor and Council, City Manager, and city departments and offices; and conducts audits and reviews of city departments and processes to facilitate service improvements and resolve operational issues.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 1,282,450	\$ 1,592,720	18.00	16.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 1,473,990		
Services		64,090		
Supplies		54,640		
<b>Total</b>		<b>\$ 1,592,720</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 1,592,720		16.00

## OPERATING PROGRAMS

**BUDGET:** This program area develops, implements, and monitors the city's annual operating and capital budgets to ensure they remain within authorized appropriations and available revenues. This work is accomplished within the requirements of federal, state, and municipal laws.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 1,130,730	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,022,260	
Services	55,970	
Supplies	52,500	
<b>Program Total</b>	<b>\$ 1,130,730</b>	
<b>Staff Resources</b>		
Budget and Internal Audit Program Director		1.00
Budget Administrator		1.00
Budget Coordinator		2.00
Management Coordinator		1.00
Lead Budget Analyst		4.00
Staff Assistant		1.00
Secretary		1.00
<b>Program Total</b>		<b>11.00</b>

**BUDGET and INTERNAL AUDIT**

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**INTERNAL AUDIT:** This program area conducts audits, reviews, cost studies, investigations, special projects, consultations, and analyzes department performance measures. Auditors work in an independent and objective manner to provide management with information necessary to improve the city's operations.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 461,990	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 451,730	
Services	8,120	
Supplies	2,140	
<b>Program Total</b>	<b>\$ 461,990</b>	
<b>Staff Resources</b>		
Finance Manager		1.00
Principal Accountant/Auditor		2.00
Senior Accountant/Auditor		2.00
<b>Program Total</b>		<b>5.00</b>

# CITY ATTORNEY

The City Attorney's Office provides legal advice to ensure the legality of the official business of the City of Tucson; represents the city in all legal proceedings and administrative matters involving issues of law; and enforces criminal state statutes and local ordinances to ensure the safety of Tucson's citizens. The Office consists of the Administration, Civil, and Criminal Divisions.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 8,534,990	\$ 9,077,590	112.00	106.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 8,158,190		
Services		522,850		
Supplies		236,550		
Grant Capacity		160,000		
<b>Total</b>		<b>\$ 9,077,590</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 8,684,470		96.00
Miscellaneous Federal Grants		246,780		7.00
Miscellaneous Non-Federal Grants		146,340		3.00
<b>Total</b>		<b>\$ 9,077,590</b>		<b>106.00</b>

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides legal advice to the Mayor and Council and city management, as well as professional leadership, guidance, and support to the other program areas.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 259,590	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 233,360	
Services	22,870	
Supplies	3,360	
<b>Program Total</b>	<b>\$ 259,590</b>	
<b>Staff Resources</b>		
City Attorney		1.00
Management Coordinator		1.00
Senior Account Clerk		1.00
<b>Program Total</b>		<b>3.00</b>

**CITY ATTORNEY**

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**CIVIL:** This program area provides legal advice and representation to the Mayor and Council, the City Manager, and all city departments; and serves as the city representative in courts of law and administrative proceedings (including contracts, employment, environment and land use, personal injury, property damage, wrongful death and civil rights actions) to help ensure the lawfulness of the official business of the City of Tucson and avert litigation contrary to the city's interest for all civil cases.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 2,190,120	
General Fund: Restricted Revenues	60,000	
<b>Program Total</b>	<u><b>\$ 2,250,120</b></u>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 2,020,330	
Services	113,000	
Supplies	56,790	
Grant Capacity	60,000	
<b>Program Total</b>	<u><b>\$ 2,250,120</b></u>	
<b>Staff Resources</b>		
Principal Assistant City Attorney; (Chief Deputy)		1.00
Principal Assistant City Attorney		14.00
Senior Assistant City Attorney		1.00
Assistant City Attorney		1.00
Paralegal		2.00
Legal Secretary		4.00
Customer Service Representative		1.00
<b>Program Total</b>		<u><b>24.00</b></u>

**CRIMINAL:** This program area promotes the safety of the community and supports local law enforcement by upholding state and local laws and ordinances through the prosecution of misdemeanor criminal and civil infraction cases; provides for rehabilitation of first-time, non-violent offenders through a diversion program; provides timely notification to victims; and responds to citizen inquiries about cases pending in City Court.

<b>Projected Revenue Sources</b>	
General Fund	\$ 5,822,820
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 5,325,570
Services	356,750
Supplies	140,500
<b>Program Total</b>	<u><b>\$ 5,822,820</b></u>

**Criminal (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Principal Assistant City Attorney; (Deputy)		1.00
Principal Assistant City Attorney		2.00
Senior Assistant Prosecuting City Attorney		4.00
Associate Prosecuting City Attorney		24.50
Assistant City Attorney		2.00
Legal Investigator		0.50
Court Supervisor		2.00
Legal Secretary		4.00
Senior Court Clerk		9.00
Court Clerk		20.00
<b>Program Total</b>		<b>69.00</b>

**DRUG ENFORCEMENT UNIT:** This program area enhances violent crime control efforts by investigating, prosecuting, adjudicating, and punishing drug, gang and related criminal offenders.

**Projected Revenue Sources**

General Fund	\$ 213,180
General Fund: Forfeiture Funds	138,760
Miscellaneous Federal Grants	246,780
<b>Program Total</b>	<b>\$ 598,720</b>

**Character of Expenditures**

Salaries and Benefits	\$ 456,500
Services	29,710
Supplies	12,510
Revenue Capacity	100,000
<b>Program Total</b>	<b>\$ 598,720</b>

**Staff Resources**

Senior Assistant Prosecuting City Attorney	1.00
Associate Prosecuting City Attorney	2.00
Law Clerk	1.00
Legal Secretary	1.00
Senior Court Clerk	1.00
Court Clerk	1.00
<b>Program Total</b>	<b>7.00</b>

**VICTIM NOTIFICATION AND ASSISTANCE UNIT:** This program area maintains victims' rights through the provision of timely notification to victims and responses to inquiries about cases pending in City Court.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Miscellaneous Non-Federal Grants	\$ 146,340	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 122,430	
Services	520	
Supplies	23,390	
<b>Program Total</b>	<b>\$ 146,340</b>	
<b>Staff Resources</b>		
Senior Court Clerk		3.00

# CITY CLERK

The City Clerk's Office provides accurate, accessible and timely legislative information to various constituencies, including the Mayor and Council, city staff and the public. The primary function of the office is to provide administrative, clerical, and logistical support to the Mayor and Council; coordinate and administer records management throughout the city; conduct regular and special municipal elections in conformance with federal, state, and city laws and procedures; and administer the City of Tucson Campaign Finance Program.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 3,244,450	\$ 4,048,730	38.50	46.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		2,499,010		
Services		734,600		
Supplies		794,280		
Other		20,840		
<b>Total</b>		<b>\$ 4,048,730</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 4,048,730		46.00

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides administrative direction to the department and ensures that all department programs are delivered as required by law and in accordance with City of Tucson policies and procedures.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 234,140	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 219,110	
Services	13,200	
Supplies	1,830	
<b>Program Total</b>	<b>\$ 234,140</b>	
<b>Staff Resources</b>		
City Clerk		1.00
Executive Assistant		1.00
<b>Program Total</b>		<b>2.00</b>

**CITY CLERK**

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**LEGISLATIVE MANAGEMENT:** This program area officially documents the legislative action taken by the Mayor and Council; processes and distributes meeting agendas, minutes, executed agreements, contracts, resolutions and ordinances for Mayor and Council and other public meetings; administratively manages the filling of boards, committee and commission seats; oversees and supports departments in the administration and management of the city's advisory boards and sub-committees; and oversees the liquor license application process.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 1,305,930	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,098,110	
Services	185,870	
Supplies	21,950	
<b>Program Total</b>	<u>\$ 1,305,930</u>	
<b>Staff Resources</b>		
City Clerk Administrator		1.00
Management Assistant		1.50
Information Technology Manager		0.25
Systems Analyst		0.25
Office Supervisor		1.00
Secretary		<u>11.00</u>
<b>Program Total</b>		<b>15.00</b>

**BOARDS, COMMITTEES AND COMMISSIONS (BCC's):** In addition to the Legislative Management support provided to the BCC's, the City Clerk provides full administrative support and monitors budget expenditures for three City of Tucson Boards, Committees and Commissions. These BCC's are: Commission on Disability Issues, Human Relations Commission, and Tucson Pima County Historical Commission.

<b>Projected Revenue Sources</b>	
General Fund	\$ 20,840
<b>Character of Expenditures</b>	
Commission Support	\$ 20,840

**RECORDS MANAGEMENT:** This program area acts as the official records keeper for the City; coordinates and implements citywide records policies and procedures; manages the City Records Center; prepares, stores, secures, and retrieves city documents in a systematic and accessible manner as requested by city staff and the public in accordance with legal requirements.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 376,450	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 301,330	
Services	65,970	
Supplies	9,150	
<b>Program Total</b>	<b>\$ 376,450</b>	
<b>Staff Resources</b>		
Information Technology Manager		0.25
Lead Management Analyst		1.00
Systems Analyst		0.25
Office Supervisor		1.00
Secretary		4.00
<b>Program Total</b>		<b>6.50</b>

**ELECTION MANAGEMENT:** This program area administratively manages the City's elections that include elective offices, charter amendments, measures and initiatives, and referendum and recall petitions by ensuring that elections are conducted in accordance with legal requirements and established policies and procedures to encourage maximum voter participation.

<b>Projected Revenue Sources</b>		
General Fund	\$ 1,787,570	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 671,020	
Services	358,860	
Supplies	757,690	
<b>Program Total</b>	<b>\$ 1,787,570</b>	
<b>Staff Resources</b>		
Deputy City Clerk		0.50
Information Technology Manager		0.50
Management Coordinator		0.50
Management Assistant		1.00
Systems Analyst		0.50
Information Technology Specialist		1.00
Secretary		1.00
Election Specialist (Hourly)		3.00
Senior Election Technician (Hourly)		7.00
Election Technician (Hourly)		4.00
<b>Program Total</b>		<b>19.00</b>

**CITY CLERK**

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**CAMPAIGN FINANCE:** The City Clerk serves as the Campaign Finance Administrator and administers the Campaign Finance Program as prescribed by the City Charter.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 174,930	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 75,600	
Services	97,500	
Supplies	1,830	
<b>Program Total</b>	<b>\$ 174,930</b>	
<b>Staff Resources</b>		
Management Assistant		0.50
Secretary		1.00
<b>Program Total</b>		<b>1.50</b>

**FINANCIAL MANAGEMENT:** This program area provides financial direction to the department and the Mayor and Council offices; monitors budget expenditures; assists with the development of budgets; maintains internal controls and ensures transactions comply with City of Tucson rules, regulations and policies.

<b>Projected Revenue Sources</b>		
General Fund	\$ 148,870	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 133,840	
Services	13,200	
Supplies	1,830	
<b>Program Total</b>	<b>\$ 148,870</b>	
<b>Staff Resources</b>		
Deputy City Clerk		0.50
Management Coordinator		0.50
Secretary		1.00
<b>Program Total</b>		<b>2.00</b>

# CITY COURT

City Court protects individual rights by providing fair and prompt administration of justice by adjudicating charges and enforcing court-ordered sanctions within the City of Tucson. Additionally, the court also processes Orders of Protection and Injunctions against Harassment. The court instills respect for the law and modifies behavior so that citizens do not become repeat offenders through various diversion programs and the imposition of sanctions, such as community service and fines.

	<b>ADOPTED FY 2009</b>	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2009</b>	<b>PERSONNEL FY 2010</b>
<b>TOTAL BUDGET</b>				
Operating	\$ 11,007,800	\$ 11,969,030	158.30	142.80
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 7,379,010		
Services		3,523,330		
Supplies		594,320		
Equipment		100,000		
Grant Capacity		372,370		
<b>Total</b>		<b>\$ 11,969,030</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 11,596,660		142.80
Miscellaneous Non-Federal Grants		372,370		-0-
<b>Total</b>		<b>\$ 11,969,030</b>		<b>142.80</b>

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area is responsible for personnel management, facilities management, budget management, case management, records retention and the enforcement of court-ordered sanctions for approximately 240,000 charges per year. Additionally, Administration is comprised of the following divisions: Administrative Services, Court Services, Judicial Services, Probation and Public Services.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
Court Collections	\$ 1,493,490
Miscellaneous Non-Federal Grant	372,370
<b>Program Total</b>	<b>\$ 1,865,860</b>
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 492,180
Services	879,960
Supplies	121,350
Grant Capacity	372,370
<b>Program Total</b>	<b>\$ 1,865,860</b>

**CITY COURT**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Deputy Director		1.00
Court Administrator		2.00
Executive Assistant		1.00
Office Supervisor		1.00
Senior Account Clerk		1.00
Court Clerk		<u>0.50</u>
<b>Program Total</b>		<b>6.50</b>

**ADMINISTRATIVE SERVICES:** Administrative Services is comprised of two units, Financial Services and Information Technology. Financial Services is primarily responsible for the daily reconciliation of monies collected by the court, which amounted to more than \$23 million in Fiscal Year 2008. Additionally, the section is responsible for the disbursement of trust monies (restitution and bonds), cashier bank assignments and deposit drops, escheatments to the state and the processing of necessary paperwork to ensure accurate accounting and banking practices. Information Technology is responsible for all technology aspects of the court. This includes the development and maintenance of software applications, as well as the maintenance of all hardware and software. Information Technology maintains approximately 200 personal computers, six servers, and over 40 software applications.

**Projected Revenue Sources**

Court Collections	\$ 963,190
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**Character of Expenditures**

Salaries and Benefits	\$ 682,920
Services	190,270
Supplies	<u>90,000</u>
<b>Program Total</b>	<b>\$ 963,190</b>

**Staff Resources**

Information Technology Manager	1.00
Court Section Manager	1.00
Systems Analyst	3.00
Information Technology Specialist	2.00
Accountant	1.00
Senior Court Clerk	<u>4.00</u>
<b>Program Total</b>	<b>12.00</b>

**JUDICIAL:** This program area hears a variety of cases including traffic, driving under the influence (DUI), drug possession, prostitution, shoplifting, domestic violence and other city code violations. A significant number of the DUI and prostitution cases are tried before a jury.

**Projected Revenue Sources**

Court Collections	\$ 2,161,140
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**Judicial (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,627,140	
Services	531,700	
Supplies	2,300	
<b>Program Total</b>	<b>\$ 2,161,140</b>	
<b>Staff Resources</b>		
Presiding Magistrate		1.00
City Magistrate		13.30
Limited Special City Magistrate		3.00
<b>Program Total</b>		<b>17.30</b>

**JUDICIAL SERVICES:** This program area provides clerical support to the magistrates by assisting with courtroom proceedings, updating cases in the court's electronic case management system, and overseeing the management of the daily court calendar.

**Projected Revenue Sources**

Court Collections	\$ 1,959,490
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**Character of Expenditures**

Salaries and Benefits	\$ 1,942,050
Services	17,440
<b>Program Total</b>	<b>\$ 1,959,490</b>

**Staff Resources**

Court Section Manager	1.00
Court Supervisor	3.00
Senior Court Clerk	39.00
<b>Program Total</b>	<b>43.00</b>

**COURT SERVICES:** This program area oversees the records management section of the court, with approximately 500,000 active records. It is responsible for records retention and the destruction of court files. Additionally, it is responsible for the processing of case file requests, motions, set-asides, records requests, and appeals. Court Services also monitors electronic functions such as document scanning, computerized case tracking, photo enforcement and e-citations.

**Projected Revenue Sources**

Court Collections	\$ 719,070
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**Character of Expenditures**

Salaries and Benefits	\$ 692,260
Services	9,810
Supplies	17,000
<b>Program Total</b>	<b>\$ 719,070</b>

**CITY COURT**

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**Court Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Court Section Manager		1.00
Court Supervisor		2.00
Senior Court Clerk		9.50
Court Clerk		<u>7.00</u>
<b>Program Total</b>		<b>19.50</b>

**PROBATION:** This program area is responsible for monitoring high-risk offenders or those ordered by the court for the purpose of rehabilitating the offender and for the protection of the community. Probation oversees the Home Detention Program which offsets city jail costs. Additionally, Probation is responsible for collecting court ordered fines, fees, and coordination of treatment services including substance abuse, sex offenders and domestic violence offenders. It also serves as a point of contact for victims and other criminal justice/social service agencies.

**Projected Revenue Sources**

Court Collections	\$ 290,220
Probation Fees	<u>283,670</u>
<b>Program Total</b>	<b>\$ 573,890</b>

**Character of Expenditures**

Salaries and Benefits	\$ 553,880
Services	<u>20,010</u>
<b>Program Total</b>	<b>\$ 573,890</b>

**Staff Resources**

Court Section Manager	1.00
Senior Probation Officer	4.00
Probation Officer	3.00
Court Clerk	<u>2.00</u>
<b>Program Total</b>	<b>10.00</b>

**PUBLIC SERVICES:** This program area assists the public by giving out court information, setting civil and parking hearings, accepting and processing various court-ordered documents presented by citizens, and processing payments. It also provides customer service to individuals inquiring by telephone and citizens filing Orders of Protection and Injunctions Against Harassment.

**Projected Revenue Sources**

Court Collections	\$ 1,403,520
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**Public Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,388,580	
Services	<u>14,940</u>	
<b>Program Total</b>	<b>\$ 1,403,520</b>	

**Staff Resources**

Court Section Manager	1.00
Court Supervisor	3.00
Senior Court Clerk	13.00
Court Clerk	<u>17.50</u>
<b>Program Total</b>	<b>34.50</b>

**GENERAL RESTRICTED REVENUE FUNDS-PURPOSE AND USE**

**JUDICIAL COLLECTION ENHANCEMENT FUND:** The Judicial Collection Enhancement Fund (JCEF) is legislatively appropriated monies that, upon approval of the Arizona Supreme Court, is to be used to train court personnel, improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts including restitution, child support, fines and civil penalties; and to improve court automation projects likely to assist in case processing or the administration of justice.

**Projected Revenue Sources**

JCEF Fund	\$ 1,003,670
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**Character of Expenditures**

Services	\$ 750,000
Supplies	153,670
Equipment	<u>100,000</u>
<b>Program Total</b>	<b>\$ 1,003,670</b>

**FILL THE GAP FUND:** The Fill the Gap Fund was established by the Arizona Supreme Court for courts to use to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts; improve court automation; and improve case processing or the administration of justice.

**Projected Revenue Sources**

Fill the Gap Fund	\$ 192,000
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**Character of Expenditures**

Services	\$ 192,000
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**CITY COURT**

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**FINES/FEES AND RESTITUTION ENFORCEMENT PROGRAM (FARE) FUND:** The FARE Program was established by the Arizona Supreme Court to assist courts in becoming more consistent and uniform with their collection practices. As a FARE participant, City Court has received limited reimbursement to help cover costs for data entry, computer programming, payment processing and other FARE-related duties that may increase workload.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
FARE Fund	\$ 176,400
<b>Character of Expenditures</b>	
Services	\$ 26,400
Supplies	<u>150,000</u>
<b>Program Total</b>	<b>\$ 176,400</b>

**CASE PROCESSING SERVICE FUND:** The Case Processing Service Fund was established to cover case processing costs incurred by the court, such as credit card processing fees; cost of a bond clerk at the Pima County Jail; postage costs for mailing parking notices to defendants per ordinance; bond card publication; and court security.

<b>Projected Revenue Sources</b>	
Case Processing Service Fund	\$ 950,800
<b>Character of Expenditures</b>	
Services	\$ 890,800
Supplies	<u>60,000</u>
<b>Program Total</b>	<b>\$ 950,800</b>

# CITY MANAGER

The City Manager provides executive leadership in implementing the legislative policy of the Mayor and Council; formulates and oversees the fiscal plans that allocate current and future resources in accordance with Mayor and Council direction; and systematically monitors and reports on performance and progress to ensure accountability and to attain desired outcomes. The Office includes eight program areas: City Manager, Agenda, Annexation, Downtown Development, Intergovernmental Relations, Office of Conservation and Sustainable Development, Real Estate, and Zoning Examiner.

	<b>ADOPTED FY 2009</b>	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2009</b>	<b>PERSONNEL FY 2010</b>
<b>TOTAL BUDGET</b>				
Operating	\$ 4,389,970	\$ 7,353,840	48.00	44.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 3,888,870		
Services		491,890		
Supplies		73,080		
Grant Capacity		2,900,000		
<b>Total</b>		<u>\$ 7,353,840</u>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 4,453,840		42.00
Miscellaneous Federal Grants		2,750,000		2.00
Miscellaneous Non-Federal Grants		150,000		-0-
<b>Total</b>		<u>\$ 7,353,840</u>		<u>44.00</u>

## OPERATING PROGRAMS

**CITY MANAGER:** This program area is responsible for carrying out the Mayor and Council’s policy decisions, providing executive oversight to all city departments, and planning and developing programs in response to community needs.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
General Fund	\$ 1,236,520
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 1,139,800
Services	83,420
Supplies	13,300
<b>Program Total</b>	<u>\$ 1,236,520</u>

**CITY MANAGER**

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**City Manager (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
City Manager		1.00
Deputy City Manager		1.00
Assistant City Manager		1.00
Assistant to the City Manager		2.00
Executive Assistant/City Manager		4.00
Executive Assistant/Public Safety		1.00
Retirement Support		
Secretary		1.00
<b>Program Total</b>		<u><b>11.00</b></u>

**AGENDA:** This program area schedules and distributes material to be reviewed by the Mayor and Council during council meetings and monitors follow-up action by city staff.

**Projected Revenue Sources**

General Fund	\$ 230,190
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**Character of Expenditures**

Salaries and Benefits	\$ 211,540
Services	1,470
Supplies	17,180
<b>Program Total</b>	<u><b>\$ 230,190</b></u>

**Staff Resources**

Special Projects Coordinator/City Manager's Office	1.00
Office Coordinator	1.00
Secretary	1.00
<b>Program Total</b>	<u><b>3.00</b></u>

**ANNEXATION:** This program area advances Mayor and Council policies and objectives as they relate to expanding the corporate boundaries of the city, and dealing with issues of incorporation, economic development, and self-determination.

**Projected Revenue Sources**

General Fund	\$ 225,120
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**Character of Expenditures**

Salaries and Benefits	\$ 225,120
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**Staff Resources**

Special Projects Manager	1.00
Management Analyst	1.00
<b>Program Total</b>	<u><b>2.00</b></u>

**DOWNTOWN DEVELOPMENT:** This program area coordinates and monitors a variety of development and infrastructure projects related to the revitalization of downtown. The city is making a series of strategic investments to stimulate the marketplace and support new private sector development with tax increment funds from the Rio Nuevo Multipurpose Facilities District. These tax increment dollars are invested in ways that augment a shared vision for a vibrant city center by leveraging downtown Tucson's unique competitive advantage as the region's urban and cultural center.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 495,120	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 495,120	
<b>Staff Resources</b>		
Assistant to the City Manager		1.00
Planning Administrator		1.00
Finance Manager		1.00
Staff Assistant		<u>1.00</u>
<b>Program Total</b>		<b>4.00</b>

**INTERGOVERNMENTAL RELATIONS:** This program area develops, represents, and advocates the interests of the City of Tucson by fostering and maintaining the city's relationship with other governmental entities on the local, state, and federal levels. Intergovernmental Relations pursues and protects federal and state funding for Tucson's priority projects and core services.

<b>Projected Revenue Sources</b>		
General Fund	\$ 655,620	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 340,990	
Services	308,960	
Supplies	<u>5,670</u>	
<b>Program Total</b>	<b>\$ 655,620</b>	
<b>Staff Resources</b>		
Intergovernmental Relations: Director		1.00
Intergovernmental Relations: Program Manager		1.00
Intergovernmental Relations: Liaison		1.00
Management Intern		<u>1.00</u>
<b>Program Total</b>		<b>4.00</b>

**CITY MANAGER**

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**OFFICE OF CONSERVATION AND SUSTAINABLE DEVELOPMENT (OCSD):** This program area promotes an environmental vision and provides leadership that emphasizes strong natural resources protection and sustainable community growth. OCSD collaborates with city departments, businesses, neighborhoods, and other organizations to protect and enhance the integrity of our unique Sonoran Desert ecosystem and improve quality and livability of the urban environment. OCSD will administer the Energy Efficiency and Conservation Block Grant awarded by the United States Department of Energy.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 487,230	
Miscellaneous Federal Grants	2,750,000	
Miscellaneous Non-Federal Grants	150,000	
<b>Program Total</b>	<b>\$ 3,387,230</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 469,610	
Services	9,840	
Supplies	7,780	
Grant Capacity	2,900,000	
<b>Program Total</b>	<b>\$ 3,387,230</b>	
<b>Staff Resources</b>		
Conservation and Sustainable Development Program: Director		1.00
Conservation and Sustainable Development Program: Administrator		1.00
Environmental Project Coordinator		1.00
Project Manager		1.00
Lead Planner		1.00
Program Assistant		2.00
Office Coordinator		1.00
<b>Program Total</b>		<b>8.00</b>

**REAL ESTATE:** This program area provides professional real property support for city departments, including appraisal, acquisition, management, special studies, cultural resource clearance, environmental investigation, leasing, and disposition.

<b>Projected Revenue Sources</b>	
General Fund	\$ 916,060
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 802,660
Services	85,670
Supplies	27,730
<b>Program Total</b>	<b>\$ 916,060</b>

**Real Estate (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Real Estate Program Director		1.00
Real Estate Program Coordinator		2.00
Review Appraiser		1.00
Management Analyst		1.00
Systems Analyst		1.00
Property Agent		3.00
Secretary		1.00
<b>Program Total</b>		<b>10.00</b>

**ZONING EXAMINER:** This program area provides independent and professional review and analysis of zoning and land use changes, stolen property dispositions, and liquor license extension-of-premises cases.

**Projected Revenue Sources**

General Fund	\$ 207,980
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**Character of Expenditures**

Salaries and Benefits	\$ 204,030
Services	2,530
Supplies	1,420
<b>Program Total</b>	<b>\$ 207,980</b>

**Staff Resources**

Zoning Examiner	1.00
Secretary	1.00
<b>Program Total</b>	<b>2.00</b>



# ENVIRONMENTAL SERVICES

The Environmental Services Department (ES) provides for the collection of refuse and recycling materials throughout the community. Additionally, ES ensures a safe environment for our citizens through the safe disposal of waste at the landfill and through remediation activities. The department includes Administration, Collections, Environmental Compliance, and Landfill Operations.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 52,199,670	\$ 48,391,910	263.00	248.00
Capital	9,742,100	13,340,580		
<b>Total</b>	<b>\$ 61,941,770</b>	<b>\$ 61,732,490</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 16,233,570		
Services		20,548,760		
Supplies		5,891,980		
Equipment		2,225,000		
Debt Service		3,082,600		
Grant Capacity		410,000		
<b>Operating Total</b>		<b>\$ 48,391,910</b>		
Capital Improvement Program		13,340,580		
<b>Department Total</b>		<b>\$ 61,732,490</b>		
<b>FUNDING SOURCES</b>				
Environmental Services Fund		\$ 47,796,480		248.00
Miscellaneous Federal Grants		185,130		
Miscellaneous Non-Federal Grants		410,000		
<b>Operating Total</b>		<b>\$ 48,391,910</b>		<b>248.00</b>
Capital Improvement Program		13,340,580		-0-
<b>Department Total</b>		<b>\$ 61,732,490</b>		<b>248.00</b>

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides general oversight by setting direction and policy, developing and managing the department's operating and capital budgets, providing administrative and clerical support, and ensuring that customers are provided excellent services. Administrative functions include the Director's Office, Customer Service and Billing, Waste Reduction Planning, Tucson Clean and Beautiful, Public Information, and Management Support Services (i.e., finance, human resources, procurement and information technology).

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
Environmental Services Fund	\$ 4,071,210

**ENVIRONMENTAL SERVICES**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 2,920,780	
Services	879,150	
Supplies	271,280	
<b>Program Total</b>	<b>\$ 4,071,210</b>	

**Staff Resources**

Director	1.00
Deputy Director	1.00
Environmental Services Administrator	2.00
Information Technology Manager	1.00
GIS Supervisor	1.00
GIS Data Analyst	1.00
Principal Planner	1.00
Management Coordinator	1.00
Management Assistant	3.00
Public Information Officer	1.00
Waste Reduction Planner	1.00
Recycling Coordinator	1.00
Safety Specialist	1.00
Management Analyst	1.00
Public Information Specialist	1.00
Water Services Supervisor	1.00
Executive Assistant	1.00
Administrative Assistant	6.00
Customer Service Representative	12.00
Secretary	2.00
<b>Program Total</b>	<b>40.00</b>

**COLLECTIONS:** This program area provides the collection of refuse and recycling services to both residential and commercial customers at a minimum per-unit cost while preserving community health and welfare. These costs also include the residential brush and bulky items collections, container maintenance, and funding for the Household Hazardous Waste (HHW) program. HHW staff resources (eight positions) are managed by the Tucson Fire Department and are included in their budget; the positions are funded in the ES budget.

**Projected Revenue Sources**

Environmental Services Fund	\$ 26,193,610
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**Character of Expenditures**

Salaries and Benefits	\$ 9,956,100
Services	9,761,340
Supplies	4,496,170
Equipment	1,980,000
<b>Program Total</b>	<b>\$ 26,193,610</b>

**Collections (Continued)**

	<b>ADOPTED</b>	<b>PERSONNEL</b>
	<b>FY 2010</b>	<b>FY 2010</b>
<b>Staff Resources</b>		
Environmental Services Administrator		1.00
Environmental Services Superintendent		2.00
Welder Supervisor		1.00
Environmental Services Accounts Representative		1.00
Environmental Services Supervisor		10.00
Welder		3.00
Utility Service Representative		2.00
Environmental Services Equipment Operator		120.00
Senior Environmental Services Worker		4.00
Senior Trades Helper		1.00
Environmental Services Worker		2.00
Trades Helper		1.00
Environmental Services Worker		7.00
<b>Program Total</b>		<b>155.00</b>

**ENVIRONMENTAL COMPLIANCE:** This program area provides a variety of regulatory and compliance activities to protect the citizens by providing a clean environment along with the development of renewable energy sources from landfill gas. The program area includes funding for Brownfields, Tucson Recycles, grants, and the remediation of the environment.

**Projected Revenue Sources**

Environmental Services Fund	\$ 2,838,030
Miscellaneous Federal Grants	185,130
Miscellaneous Non-Federal Grants	410,000
<b>Program Total</b>	<b>\$ 3,433,160</b>

**Character of Expenditures**

Salaries and Benefits	\$ 795,630
Services	1,914,080
Supplies	113,450
Equipment	200,000
Grant Capacity	410,000
<b>Program Total</b>	<b>\$ 3,433,160</b>

**Staff Resources**

Environmental Manager	2.00
Environmental Project Coordinator	4.00
Lead Hydrologist	1.00
Environmental Scientist	2.00

**ENVIRONMENTAL SERVICES**

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**Environmental Compliance – Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Staff Assistant		1.00
Environmental Services Inspection Supervisor		1.00
Environmental Services Landfill Inspector		1.00
Environmental Inspector		2.00
<b>Program Total</b>		<u>14.00</u>

**LANDFILL OPERATIONS:** This program area provides for the safe disposal of refuse materials with on-site waste diversion and recycling opportunities while ensuring compliance with regulatory laws to help protect the citizens of our community and also providing a clean environment.

**Projected Revenue Sources**

Environmental Services Fund	\$ 6,262,680
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**Character of Expenditures**

Salaries and Benefits	\$ 2,561,060
Services	2,645,540
Supplies	1,011,080
Equipment	45,000
<b>Program Total</b>	<u>\$ 6,262,680</u>

**Staff Resources**

Environmental Services Administrator	1.00
Civil Engineer	1.00
Environmental Services Superintendent	1.00
Environmental Scientist	1.00
Environmental Services Landfill Inspector	2.00
Environmental Services/Neighborhood Services Supervisor	2.00
Office Supervisor	1.00
Equipment Operation Specialist	14.00
Customer Service Representative	5.00
Senior Environmental Services Worker	3.00
Environmental Services Worker	8.00
<b>Program Total</b>	<u>39.00</u>

**OTHER REQUIREMENTS:** This program area funds ES Debt Service and an administrative service charge which compensates the general government for services received (e.g. procurement, financial, etc.).

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
Environmental Services Fund	\$ 8,431,250
<b>Character of Expenditures</b>	
Administrative Service Charges	\$ 5,348,650
Debt Service	<u>3,082,600</u>
<b>Program Total</b>	<b>\$ 8,431,250</b>



# OFFICE OF EQUAL OPPORTUNITY PROGRAMS and INDEPENDENT POLICE REVIEW

The Office of Equal Opportunity Programs and Independent Police Review investigates complaints of discrimination filed by citizens and city employees and ensures accessibility to city programs, facilities, and services for persons with disabilities.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 732,190	\$ 910,550	12.00	11.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 840,840		
Services		54,760		
Supplies		14,950		
<b>Total</b>		<b>\$ 910,550</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 910,550		11.00

## OPERATING PROGRAM

**EQUAL OPPORTUNITY/INDEPENDENT POLICE REVIEW:** This program area provides citizens with an external police review process to ensure thorough resolution of citizen complaints of police misconduct. The office administers the Small, Minority and Women-Owned Business Enterprise Program which entails certification of participating businesses, establishing participation goals for eligible projects, and monitoring the program's effectiveness. The office is also responsible for preparing the Equal Employment Opportunity Plan for the City of Tucson workforce.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
General Fund	\$ 910,550
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 840,840
Services	54,760
Supplies	14,950
<b>Program Total</b>	<b>\$ 910,550</b>

Equal Opportunity Office/Independent Police Review (Continued)

	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>	
Director	1.00
Program Manager	1.00
Project Manager	1.00
Senior Equal Opportunity Specialist	4.00
Equal Opportunity Specialist	1.00
ADA Compliance Specialist	1.00
Administrative Assistant	2.00
<b>Program Total</b>	<b>11.00</b>

# FINANCE

The Finance Department supports the operations of the City of Tucson by maintaining a fiscally sound organization that conforms to legal requirements and generally accepted financial management principles; and provides quality service in the areas of investments, debt management, revenue administration and projections, accounting, tax audit, and pension administration.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 8,141,320	\$ 7,476,780	132.00	110.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 6,632,550		
Services		523,720		
Supplies		320,510		
<b>Total</b>		<b>\$ 7,476,780</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 7,476,780		110.00

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides supervision to the department and financial direction to city management and other city departments; conducts financial analysis; prepares and monitors the department's budget; manages the city's debt obligations and requirements; and carries out the administrative functions and requirements of the Public Safety Pension Retirement System.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 660,660	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 547,940	
Services	92,930	
Supplies	19,790	
<b>Program Total</b>	<b>\$ 660,660</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Finance Manager		1.00
Financial Specialist		1.00
Executive Assistant		1.00
<b>Program Total</b>		<b>5.00</b>

**FINANCE**

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**ACCOUNTING:** This program area ensures appropriate reporting of the city's funds and financial transactions, prepares the Comprehensive Annual Financial Report (CAFR), processes employee payroll, manages accounts receivables and accounts payables, and pursues the collection of past due accounts.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 2,114,140	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,986,750	
Services	68,820	
Supplies	58,570	
<b>Program Total</b>	<b>\$ 2,114,140</b>	
<b>Staff Resources</b>		
Finance Administrator		1.00
Finance Manager		2.00
Finance Analyst		2.00
Principal Accountant/Auditor		2.00
Senior Accountant/Auditor		6.00
Financial Services Supervisor		3.00
Account Clerk Supervisor		4.00
Administrative Assistant		3.00
Senior Account Clerk		10.00
Office Assistant		2.00
<b>Program Total</b>		<b>35.00</b>

**REVENUE:** This program area administers the City Tax Code to generate revenue for financing city services. It educates businesses about the code, conducts regular tax audits of city businesses to ensure compliance with the tax code, and investigates possible code violations.

<b>Projected Revenue Sources</b>	
General Fund	\$ 1,981,560
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 1,906,220
Services	59,790
Supplies	15,550
<b>Program Total</b>	<b>\$ 1,981,560</b>

**Revenue (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Finance Administrator		1.00
Finance Manager		1.00
Principal Accountant/Auditor		2.00
Senior Accountant/Auditor		8.00
Financial Services Supervisor		1.00
Revenue Investigation Supervisor		1.00
Revenue Investigator		9.00
Administrative Assistant		1.00
Senior Account Clerk		3.00
<b>Program Total</b>		<u><b>27.00</b></u>

**TREASURY:** This program area manages the city's investments, operates cashier stations throughout the community, processes business tax returns, manages all city business licenses, investigates unlicensed businesses, and provides staff support to the City of Tucson Small Business Commission.

**Projected Revenue Sources**

General Fund	\$ 2,720,420
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**Character of Expenditures**

Salaries and Benefits	\$ 2,191,640
Services	302,180
Supplies	226,600
<b>Program Total</b>	<u><b>\$ 2,720,420</b></u>

**Staff Resources**

Finance Administrator	1.00
Finance Manager	1.00
Finance Analyst	3.00
Financial Services Supervisor	3.00
Office Supervisor	2.00
Revenue Investigator	4.00
Account Clerk Supervisor	1.00
Administrative Assistant	1.00
Senior Account Clerk	9.00
Customer Service Representative	5.00
Senior Cashier	13.00
<b>Program Total</b>	<u><b>43.00</b></u>



## GENERAL SERVICES

The General Services Department manages three major programs: Facilities, Communications, and Fleet. These programs directly support service delivery to the community by all other city departments. Under the leadership and support of the Director's Office, the department manages and provides services in planning, design, construction, repair, and demolition of buildings; planning, scheduling, and executing building maintenance and repair; managing the city's energy needs, supplies, and costs; installation, maintenance, and repair of critical public safety communications systems and equipment; coordination on behalf of the State of Arizona of all regional 911 systems, operations, and equipment; 911 call taking and fire-medical response dispatch for Tucson and surrounding jurisdictions; new vehicle specification and acquisition; supply, storage, and dispensing of all city fuel; managing city motor pools; and planning, scheduling, and performance of vehicle preventive maintenance and repair.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 15,688,210	\$ 10,119,680	341.00	90.00*
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 5,413,780		
Services		3,682,630		
Supplies		113,270		
Equipment		10,000		
Grant Capacity		900,000		
<b>Department Total</b>		<b>\$ 10,119,680</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 9,169,680		89.00
Miscellaneous Federal Grants		50,000		1.00
Miscellaneous Non-Federal Grants		900,000		-0-
<b>Total</b>		<b>\$ 10,119,680</b>		<b>90.00</b>

\*General Services Department manages fleet, facilities and general services communications equipment repair program areas which are funded by interdepartmental charges. These programs are reflected in the Internal Service Funds.

## OPERATING PROGRAMS

**COMMUNICATIONS:** This program area provides and maintains critical public safety and general services communications equipment; coordinates regional 911 systems and operations on behalf of the State of Arizona; and provides continuous 911 call taking and emergency fire-medical dispatching services for Tucson and surrounding jurisdictions.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
General Fund	\$ 6,916,390
State 911 Revenue	58,550
TriBand Intergovernmental Agreement Revenue	33,980
<b>Program Total</b>	<b>\$ 7,008,920</b>

**GENERAL SERVICES**

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**Communications (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 5,230,830	
Services	1,660,490	
Supplies	107,600	
Equipment	<u>10,000</u>	
<b>Program Total</b>	<b>\$ 7,008,920</b>	
<b>Staff Resources</b>		
Communications Superintendent		1.00
Public Safety Communications Supervisor		9.00
Public Safety Dispatcher		56.00
Administrative Assistant		1.00
Emergency 911 Operator		<u>20.00</u>
<b>Program Total</b>		<b>87.00</b>

**FACILITIES:** This program area ensures a healthy, functional, aesthetic, and sustainable building environment for all city employees and the public through development and oversight of long-term building plans and programs; detailed project scopes, cost estimates, design, construction documents; construction oversight for major new buildings; repairs, remodels, alteration and demolition projects; planning and scheduling ongoing and long-term facilities maintenance, repair, and custodial services; and planning and implementation for energy conservation and energy optimization efforts.

**Projected Revenue Sources**

General Fund	\$ 2,153,550
General Fund Restricted	7,210
Solar America Cities Grant	<u>50,000</u>
<b>Program Total</b>	<b>\$ 2,210,760</b>

**Character of Expenditures**

Salaries and Benefits	\$ 182,950
Services	2,022,140
Supplies	<u>5,670</u>
<b>Program Total</b>	<b>\$ 2,210,760</b>

**Staff Resources**

Energy Manager	1.00
Senior Engineering Associate	1.00
Technological Intern	<u>1.00</u>
<b>Program Total</b>	<b>3.00</b>

**GRANTS:** This program area provides capacity for grant funding allocated to the General Services Department in order to enhance operational objectives outlined by the Mayor and Council.

**Projected Revenue Sources**

Miscellaneous Non-Federal Grants	\$ 900,000
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**Character of Expenditures**

Grant Capacity	\$ 900,000
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# HOUSING and COMMUNITY DEVELOPMENT

The Housing and Community Development Department is composed of the former Community Services and Neighborhood Resources Departments, and a portion of the Department of Urban Planning and Design which has been eliminated. As the city's housing authority, the department ensures safe and sanitary housing for subsidized rental clients and low-income clients housed in city-owned units; develops and rehabilitates affordable housing; and enforces property and housing codes. The department also supports neighborhood associations, develops long-range community planning, and oversees funding contracts with human services agencies.

	ADOPTED FY 2009*	ADOPTED FY 2010	PERSONNEL FY 2009    FY 2010	
<b>TOTAL BUDGET</b>				
Operating	\$ 83,695,700	\$ 88,237,380	210.75	207.75
Capital	9,348,800	6,367,700		
<b>Total</b>	<b>\$ 93,044,500</b>	<b>\$ 94,605,080</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 13,044,220		
Services		42,004,970		
Supplies		943,890		
Grant/Budget Capacity		32,244,300		
<b>Operating Total</b>		<b>\$ 88,237,380</b>		
Capital Improvement Program		6,367,700		
<b>Department Total</b>		<b>\$ 94,605,080</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 9,141,430	60.88	
Community Development Block Grant		9,471,200	27.27	
HOPE VI – Martin Luther King Revitalization		3,475,980	1.00	
Housing Choice Voucher (Section 8) Fund		31,534,650	41.55	
H.O.M.E. Grants		7,689,100	5.40	
Lead Hazard Control Program Fund		1,953,110	2.00	
Public Housing Asset Management Program Funds		15,384,420	67.55	
Miscellaneous Federal Housing Grants		7,369,350	1.10	
Miscellaneous Federal Grants		1,386,040	1.00	
Miscellaneous Non-Federal Grants		832,100	-0-	
<b>Operating Total</b>		<b>\$ 88,237,380</b>	<b>207.75</b>	
Capital Improvement Program		6,367,700	-0-	
<b>Department Total</b>		<b>\$ 94,605,080</b>	<b>207.75</b>	

\*FY 2009 Adopted includes the combined departments of Community Services and Neighborhood Resources, plus positions from the deleted Urban Planning Department.

**OPERATING PROGRAMS**

**ADMINISTRATION:** This program area assists in the efficient and effective delivery of services by providing overall program, financial, personnel, and information technology management, as well as grant identification and execution to maximize the department's resources.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 807,610	
Community Development Block Grant	635,290	
Central Office Cost Center Program Funds	100,000	
Housing Choice Voucher (Section 8) Fund	242,310	
H.O.M.E. Grants	24,200	
Miscellaneous Federal Housing Grants	4,000	
<b>Program Total</b>	<b>\$ 1,813,410</b>	
 <b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,316,720	
Services	61,100	
Supplies	62,440	
Grant Capacity	373,150	
<b>Program Total</b>	<b>\$ 1,813,410</b>	
 <b>Staff Resources</b>		
Director		1.00
Deputy Director		2.00
Community Services Administrator		1.00
Community Services Manager		1.00
Community Services Project Coordinator		1.00
Staff Assistant		2.50
Systems Analyst		2.00
Executive Assistant		2.00
Administrative Assistant		0.75
Customer Service Representative		1.00
Office Assistant		0.75
<b>Program Total</b>		<b>15.00</b>

**ASSET MANAGEMENT:** This program area manages the department's non-public housing assets, including the El Portal housing, which includes 267 affordable rental units, and the Community Resource Center, which houses the department's administrative offices.

<b>Projected Revenue Sources</b>	
General Fund: Earned Revenue	\$ 1,123,550
Community Development Block Grant	5,270
<b>Program Total</b>	<b>\$ 1,128,820</b>

**Asset Management (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 94,970	
Services	909,280	
Supplies	10,380	
Grant Capacity	<u>114,190</u>	
<b>Program Total</b>	<b>\$ 1,128,820</b>	
<b>Staff Resources</b>		
Community Services Administrator		0.50
Staff Assistant		0.25
Community Services Project Coordinator		0.34
Administrative Assistant		0.25
Custodian		<u>0.50</u>
<b>Program Total</b>		<b>1.84</b>

**PUBLIC HOUSING PROGRAM:** This program area maintains a permanent stock of affordable housing. The department owns and operates 1,505 units of public housing that provides housing for the elderly and disabled persons, and for families. The elderly and disabled person housing consists of three apartment complexes: Tucson House, Craycroft Towers, and Lander Garden Apartments. Family housing is scattered over 500 sites, from single-family homes to medium-sized apartment complexes.

<b>Projected Revenue Sources</b>	
Central Office Cost Center Program Funds	\$ 2,212,490
Public Housing Asset Management Program Funds	10,155,950
Housing Choice Voucher (Section 8) Fund	50,000
Miscellaneous Federal Grants	250,000
Economic Stimulus Grant Capacity	<u>2,085,430</u>
<b>Program Total</b>	<b>\$ 14,753,870</b>

<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 3,454,530
Services	6,659,570
Supplies	126,290
Grant Capacity	<u>4,513,480</u>
<b>Program Total</b>	<b>\$ 14,753,870</b>

<b>Staff Resources</b>	
Community Services Manager	1.00
Housing Field Operations Supervisor	2.00
Community Services Project Supervisor	1.00
Principal Accountant/Auditor	1.00
Staff Assistant	1.00
Community Services Project Coordinator	8.66
Senior Accountant/Auditor	2.00
Physical Plant Operator	2.00
Lead Housing Technician	17.00

**HOUSING and COMMUNITY DEVELOPMENT**

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**Public Housing Program - Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Locksmith		1.75
Accountant		1.00
Housing Technician		5.00
Administrative Assistant		1.00
Senior Storekeeper		1.00
Housing Services Agent		10.00
Customer Service Representative		3.00
Senior Account Clerk		1.00
Secretary		1.00
Customer Service Clerk		2.00
Custodian		2.00
Office Assistant		2.00
<b>Program Total</b>		<u><b>66.41</b></u>

**TENANT SERVICES:** This program uses federal grants to help the tenants of public housing achieve greater independence. The Family Self-Sufficiency program combines housing assistance with counseling and education to help families reach economic independence over a five-year period. The Resident Opportunities for Self-Sufficiency program provides services to the elderly and families.

**Projected Revenue Sources**

Central Office Cost Center Program Funds	\$ 154,080
Housing Choice Voucher (Section 8) Fund	50,430
Miscellaneous Federal Housing Grants	308,000
<b>Program Total</b>	<u><b>\$ 512,510</b></u>

**Character of Expenditures**

Salaries and Benefits	\$ 131,170
Services	72,470
Supplies	870
Grant Capacity	308,000
<b>Program Total</b>	<u><b>\$ 512,510</b></u>

**Staff Resources**

Community Services Project Supervisor	1.00
Administrative Assistant	1.00
Housing Services Agent	2.00
<b>Program Total</b>	<u><b>4.00</b></u>

**HOPE VI AND DEPOT PLAZA/MARTIN LUTHER KING REVITALIZATION:** HOPE VI is a federally-funded program that redevelops facilities to improve the living conditions for public housing residents. The Depot Plaza/Martin Luther King Revitalization (MLK) program will construct a new 68 unit Martin Luther King building for elderly and disabled residents downtown and 28 units of elderly and disabled residents housing on Silverbell Road. Public-private partnerships were established to build additional housing both at the Silverbell location and downtown.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund: Earned Revenue	\$ 857,810	
Community Development Block Grant Fund	14,500	
Central Office Cost Center Program Funds	607,470	
HOPE VI – Martin Luther King Revitalization	<u>3,475,980</u>	
<b>Program Total</b>	<b>\$ 4,955,760</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 74,730	
Services	3,789,890	
Supplies	4,840	
Grant Capacity	<u>1,086,300</u>	
<b>Program Total</b>	<b>\$ 4,955,760</b>	
<b>Staff Resources</b>		
Community Services Administrator		0.50
Staff Assistant		<u>0.25</u>
<b>Program Total</b>		<b>0.75</b>

**SECTION 8/HOUSING CHOICE VOUCHER PROGRAM (HCV):** This program area provides rental assistance to eligible low-income individuals and families ensuring that they live in safe, sanitary, and affordable housing. The HCV program currently provides rental assistance to approximately 4,700 households and approximately 25,000 individuals in the greater Pima County area. Over the past year, the program distributed over \$25 million of federal funds to the community in the form of housing assistance payments to more than 1,800 participating property owners.

<b>Projected Revenue Sources</b>	
Central Office Cost Center Fund	\$ 69,000
Housing Choice Voucher (Section 8) Fund	31,191,910
Miscellaneous Federal Housing Funds	354,520
Miscellaneous Non-Federal Funds	<u>132,100</u>
<b>Program Total</b>	<b>\$ 31,747,530</b>
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 2,195,790
Services	29,260,060
Supplies	231,680
Grant Capacity	<u>60,000</u>
<b>Program Total</b>	<b>\$ 31,747,530</b>

**HOUSING and COMMUNITY DEVELOPMENT**

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**Section 8/Housing Choice Voucher Program (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Community Services Administrator		1.00
Community Services Manager		1.00
Community Services Project Supervisor		1.00
Management Assistant		1.00
Principal Accountant/Auditor		1.00
Senior Accountant/Auditor		2.00
Housing Quality Standards Supervisor		1.00
Housing Assistance Supervisor		3.00
Housing Quality Standards Inspector		5.00
Administrative Assistant		2.00
Housing Services Agent		13.00
Customer Service Representative		1.00
Customer Service Clerk		3.00
Office Assistant		2.00
<b>Program Total</b>		<u><b>37.00</b></u>

**CODE ENFORCEMENT:** This program area provides education and enforcement of city codes relating to minimum housing standards such as the Neighborhood Preservation Ordinance, Peddler’s Ordinance, the sign code, and portions of the Land Use Code. The division administers the Vacant and Neglected Structures (VANS) program and works with other departments to educate the public about resolving code violations.

<b>Projected Revenue Sources</b>	
General Fund	\$ 2,919,350

<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 2,280,480
Services	475,830
Supplies	163,040
<b>Program Total</b>	<u><b>\$ 2,919,350</b></u>

<b>Staff Resources</b>		
Neighborhood Resources Administrator		1.00
Inspection Supervisor		2.00
Management Assistant		1.00
Staff Assistant		1.00
Environmental Services Supervisor		1.00
Code Inspector		20.00
Environmental Services Equipment Operator		4.00
Administrative Assistant		1.00
Customer Service Representative		5.00
<b>Program Total</b>		<u><b>36.00</b></u>

**HOUSING and COMMUNITY DEVELOPMENT**

**CONTRACTS:** This program area oversees contract awards and monitoring of agencies receiving funding, reporting outcomes and financial data to the funding sources, and reporting to the Mayor and Council and the public on the impact of funded programs.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 319,740	
General Fund: Earned Revenue	64,000	
Community Development Block Grant	3,054,490	
Miscellaneous Federal Housing Grants	4,168,490	
Economic Stimulus Grant Capacity	4,191,660	
<b>Program Total</b>	<b>\$ 11,798,380</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 618,780	
Services	59,710	
Grant Capacity	11,119,890	
<b>Program Total</b>	<b>\$ 11,798,380</b>	
<b>Staff Resources</b>		
Community Services Manager		0.50
Principal Accountant/Auditor		0.25
Rehabilitation Inspector/Estimator		1.00
Community Services Project Coordinator		5.75
Senior Accountant/Auditor		1.00
Office Supervisor		0.30
Administrative Assistant		0.40
Customer Service Clerk		0.30
<b>Program Total</b>		<b>9.50</b>

**HOUSING REHABILITATION:** This program area oversees initiatives that assist low-income homeowners repair their homes. Each year approximately 200 families are provided assistance; the community at-large benefits from this reinvestment in neighborhoods.

<b>Projected Revenue Sources</b>	
General Fund	\$ 65,350
General Fund: Earned Revenue	108,680
Housing Trust Fund	350,000
Community Development Block Grant	2,817,640
H.O.M.E. Grants	481,620
Lead Hazard Control Grant	1,953,110
Miscellaneous Federal Grants	186,040
<b>Program Total</b>	<b>\$ 5,962,440</b>

**HOUSING and COMMUNITY DEVELOPMENT**

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**Housing Rehabilitation (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,362,710	
Services	149,540	
Supplies	26,960	
Grant Capacity	4,423,230	
<b>Program Total</b>	<b>\$ 5,962,440</b>	
<b>Staff Resources</b>		
Community Services Administrator		0.50
Community Services Manager		1.00
Community Services Project Supervisor		3.00
Rehabilitation Inspector/Estimator Supervisor		1.00
Principal Accountant/Auditor		0.25
Community Services Project Coordinator		1.00
Residential Rehabilitation Project Coordinator		8.00
Senior Accountant/Auditor		1.00
Rehabilitation Inspector/Estimator		1.00
Office Supervisor		0.40
Administrative Assistant		0.40
Customer Service Clerk		0.40
<b>Program Total</b>		<b>17.95</b>

**HOUSING DEVELOPMENT/TECHNICAL SERVICES:** This program area uses approximately \$2.5 million in federal funds each year to leverage public and private funds to expand affordable housing in Tucson through the partnership of the city, non-profit agencies, and housing developers.

**Projected Revenue Sources**

General Fund	\$ 446,800
General Fund: Earned Revenue	70,000
Community Development Block Grant	1,286,690
H.O.M.E. Grants	7,183,280
Miscellaneous Federal Grants	950,000
Miscellaneous Non-Federal Grants	700,000
<b>Program Total</b>	<b>\$ 10,636,770</b>

**Character of Expenditures**

Salaries and Benefits	\$ 409,040
Services	56,670
Grant Capacity	10,171,060
<b>Program Total</b>	<b>\$ 10,636,770</b>

**Housing Development/Technical Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Community Services Administrator		0.50
Community Services Project Supervisor		2.00
Principal Accountant/Auditor		0.50
Community Services Project Coordinator		1.00
Senior Accountant/Auditor		1.00
Facilities Project Coordinator		1.00
Office Supervisor		0.30
Administrative Assistant		0.20
Customer Service Clerk		<u>0.30</u>
<b>Program Total</b>		<b>6.80</b>

**NEIGHBORHOOD SUPPORT:** This program area provides mailing assistance for neighborhood association newsletters, guidance to neighborhood associations, and responses to citizen questions and complaints through the 792-CITY phone number and the NOVA referral system.

**Projected Revenue Sources**

General Fund	\$ 582,200
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**Character of Expenditures**

Salaries and Benefits	\$ 306,080
Services	10,590
Supplies	<u>265,530</u>
<b>Program Total</b>	<b>\$ 582,200</b>

**Staff Resources**

Community Services Manager	0.50
Community Services Project Coordinator	1.00
Housing Assistance Outreach Coordinator	1.00
Secretary	<u>2.00</u>
<b>Program Total</b>	<b>4.50</b>

**HOUSING and COMMUNITY DEVELOPMENT**

**COMPREHENSIVE PLANNING:** This program area provides policy and implementation support for the long-term planning issues in the community, including the General Plan, neighborhood planning, impact fee administration, regional growth and planning, affordable housing initiatives, and infill development.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 1,029,340	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 605,720	
Services	333,020	
Supplies	37,030	
Budget Capacity	53,570	
<b>Program Total</b>	<u><b>\$ 1,029,340</b></u>	
<b>Staff Resources</b>		
Planning Administrator		1.00
Project Coordinator		1.00
Principal Planner		2.00
Lead Planner		1.00
Planner		1.00
<b>Program Total</b>		<u><b>6.00</b></u>

**HISTORIC PRESERVATION:** This program area documents and preserves significant archaeological sites and historic structures that are impacted by city construction projects. With the Tucson-Pima County Historical Commission, program staff review demolition requests and proposed alterations to historic buildings, and assist neighborhoods with National Register of Historic Places' nominations.

<b>Projected Revenue Sources</b>		
General Fund	\$ 397,000	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 193,500	
Services	167,240	
Supplies	14,830	
Budget Capacity	21,430	
<b>Program Total</b>	<u><b>\$ 397,000</b></u>	
<b>Staff Resources</b>		
Historic Preservation Planner		1.00
Lead Planner		1.00
<b>Program Total</b>		<u><b>2.00</b></u>

# HUMAN RESOURCES

The Human Resources Department is the centralized personnel source for the City of Tucson, serving all city departments and offices through recruiting, training, and retaining a highly qualified and diverse workforce.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 2,971,980	\$ 2,430,620	32.00	24.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 1,788,660		
Services		558,160		
Supplies		83,800		
<b>Total</b>		<b>\$ 2,430,620</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 2,430,620		24.00

## OPERATING PROGRAMS

**ADMINISTRATION and EMPLOYEE RELATIONS:** This program area provides citywide administrative support, including the administration of Civil Service and grievance processing to provide employees their administrative or contractual rights. Human Resources Administration oversees the following programs and personnel funded within the Risk Management Department: Central Safety Services, Workers' Compensation/Short-term Disability/Unemployment Insurance, and Wellness. In addition, Pension Services which is funded by the Tucson Supplemental Retirement System Pension Fund is also overseen by Human Resources Administration.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 797,520	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 600,120	
Services	169,900	
Supplies	27,500	
<b>Program Total</b>	<b>\$ 797,520</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Administrator		1.00
Employee Relations Specialist		1.00
Executive Assistant		1.00
Administrative Assistant		2.00
<b>Program Total</b>		<b>7.00</b>

**HUMAN RESOURCES**

**SERVICE TEAMS and EMPLOYEE RECORDS:** This program area is responsible for employee recruitment and testing, and retention of employee records for city-wide departments.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 916,810	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 843,110	
Services	52,200	
Supplies	21,500	
<b>Program Total</b>	<b>\$ 916,810</b>	
<b>Staff Resources</b>		
Human Resources Manager		2.00
Lead Human Resources Analyst		4.00
Human Resources Technician		7.00
<b>Program Total</b>		<b>13.00</b>

**EMPLOYEE BENEFITS:** This program area provides employees and retirees with information and administration of health benefits, disability benefits and life insurance.

<b>Projected Revenue Sources</b>		
General Fund	\$ 277,080	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 169,920	
Services	101,160	
Supplies	6,000	
<b>Program Total</b>	<b>\$ 277,080</b>	
<b>Staff Resources</b>		
Benefits Analyst		1.00
Insurance Clerk		1.00
<b>Program Total</b>		<b>2.00</b>

**EDUCATION, TRAINING and DEVELOPMENT:** This program area provides training and education to employees in both a classroom and technology-based learning environment. Training is based upon learner needs, challenges, and organizational goals in order to enhance employees' on-the-job performance.

<b>Projected Revenue Sources</b>		
General Fund	\$ 439,210	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 175,510	
Services	234,900	
Supplies	28,800	
<b>Program Total</b>	<b>\$ 439,210</b>	

**Education, Training and Development (Continued)**

	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>	
Lead Human Resources Analyst	1.00
Human Resources Technician	<u>1.00</u>
<b>Program Total</b>	<b>2.00</b>



# INFORMATION TECHNOLOGY

The Information Technology Department supplies the city with leadership, skills and technology infrastructure that enables the city and its citizens to benefit from enhanced services. The department directly provides services that support all departments with their business systems. These services include computer center operations, network services, business application support, end-user computer system support, technology innovation, standards development and enforcement, and technology investigation. The department also provides contract administration for hardware and software acquisition and maintenance, city telecommunications and cable television delivery. The department includes eight units: Administration, Technical Services, Network Services, Applications, Public Safety, Public Works, Geographic Information Systems (GIS), and Media Services which includes the government cable TV channel, the public information office and the CitiGraphics section.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 14,541,210	\$ 18,157,630*	100.16	130.66
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 11,428,560		
Services		5,467,630		
Supplies		696,830		
Equipment		90,000		
Unallocated Budget Capacity		79,740		
Grant Capacity		394,870		
<b>Total</b>		<b>\$ 18,157,630</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 17,762,760		128.66
Miscellaneous Federal Grants		300,000		1.00
Miscellaneous Non-Federal Grants		94,870		1.00
<b>Total</b>		<b>\$ 18,157,630</b>		<b>130.66</b>

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides executive management, administrative support and facilities management to the entire department.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 1,824,550	
Miscellaneous Federal Grants	300,000	
Miscellaneous Non-Federal Grants	94,870	
<b>Total</b>	<b>\$ 2,219,420</b>	

\*In Fiscal Year 2009, the Information Technology Department consolidated the information technology functions of other departments within their own program. Staff positions from Fire, Police, Water, Transportation, and Planning and Development Services were transferred to this department along with corresponding budget amounts.

**INFORMATION TECHNOLOGY**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 956,680	
Services	808,150	
Supplies	59,720	
Grant Capacity	394,870	
<b>Program Total</b>	<u><b>\$ 2,219,420</b></u>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Lead Systems Analyst		1.00
Management Coordinator		1.00
Staff Assistant		1.00
Executive Assistant		1.00
Administrative Assistant		2.00
Secretary		2.00
Customer Service Representative		1.00
<b>Program Total</b>		<u><b>11.00</b></u>

**TECHNICAL SERVICES:** This program area ensures a stable and secure computing environment by supporting data center operations and by monitoring and maintaining the servers and storage infrastructure needed to support city applications and services. This program also provides help desk functions that range from supporting applications to supporting computer hardware and operating systems for city departments, and provides email and calendar support to the entire city government.

**Projected Revenue Sources**

General Fund	\$ 4,425,420
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**Character of Expenditures**

Salaries and Benefits	\$ 2,972,430
Services	1,191,000
Supplies	171,990
Equipment	90,000
<b>Program Total</b>	<u><b>\$ 4,425,420</b></u>

**Staff Resources**

IT Administrator	1.00
IT Manager	3.00
IT Supervisor	1.00
LAN Administrator	6.00
UNIX Systems Administrator	2.00
WAN Administrator	1.00

**Technical Services – Staff Resources (Continued)**

	<b>ADOPTED</b>	<b>PERSONNEL</b>
	<b>FY 2010</b>	<b>FY 2010</b>
Mainframe Systems Programmer		2.00
Systems Analyst		1.00
IT Specialist		15.00
Computer Operator		5.00
<b>Program Total</b>		<b>37.00</b>

**NETWORK SERVICES:** This program area ensures a stable and secure communications environment for all city departments, including communications networks, Internet access, data networks, voice-over-internet-protocol (VOIP) telecommunications and wireless connectivity. Also, this area directs citywide information and access security practices.

**Projected Revenue Sources**

General Fund	\$ 2,845,420
General Fund: Restricted	76,140
<b>Total</b>	<b>\$ 2,921,560</b>

**Character of Expenditures**

Salaries and Benefits	\$ 1,964,070
Services	811,750
Supplies	66,000
Unallocated Budget Capacity	79,740
<b>Program Total</b>	<b>\$ 2,921,560</b>

**Staff Resources**

IT Administrator	1.00
IT Manager	3.00
Telephone Service Coordinator	1.00
WAN Administrator	6.00
UNIX Systems Administrator	1.00
Communications Engineer	4.00
Systems Analyst	1.00
Telephone System Technician	2.00
<b>Program Total</b>	<b>19.00</b>

**APPLICATIONS:** This program area provides the analysis, development, implementation and on-going support of specific and enterprise software applications that run city business processes, ensuring the performance, availability and stability of those systems. City data is designed, managed and controlled within this area. This area also provides consultation for software purchases and develops application and architectural standards and best practices. In addition, the Applications area provides design, development, support and maintenance for the city's Internet web sites and promotes increased public information and access to city services.

**Projected Revenue Sources**

General Fund	\$ 3,056,120
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**INFORMATION TECHNOLOGY**

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**Applications (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 2,296,930	
Services	738,790	
Supplies	<u>20,400</u>	
<b>Program Total</b>	<b>\$ 3,056,120</b>	
<b>Staff Resources</b>		
IT Administrator		1.00
IT Manager		2.00
Lead Data Base Administrator		1.00
Data Base Administrator		4.00
Web Administrator		1.00
Software Engineer		1.00
Systems Analyst		<u>15.00</u>
<b>Program Total</b>		<b>25.00</b>

**PUBLIC SAFETY:** This program area provides the analysis, development, implementation and on-going support of the applications supporting public safety including police and fire dispatch, records, and special functions.

**Projected Revenue Sources**

General Fund	\$ 2,787,090
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**Character of Expenditures**

Salaries and Benefits	\$ 1,168,050
Services	1,320,840
Supplies	<u>298,200</u>
<b>Program Total</b>	<b>\$ 2,787,090</b>

**Staff Resources**

IT Administrator	1.00
IT Manager	1.00
Communications Superintendent	1.00
Systems Analyst	<u>9.00</u>
<b>Program Total</b>	<b>12.00</b>

**PUBLIC WORKS:** This program area provides the analysis, development, implementation and on-going support of the applications supporting the public works departments of Water, Environmental Services, Transportation, and Planning and Development Services.

**Projected Revenue Sources**

General Fund	\$ 760,990
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**Public Works (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 617,330	
Services	141,660	
Supplies	<u>2,000</u>	
<b>Program Total</b>	<b>\$ 760,990</b>	
<b>Staff Resources</b>		
IT Manager		1.00
Systems Engineer		1.00
Systems Analyst		5.00
IT Specialist		<u>2.00</u>
<b>Program Total</b>		<b>9.00</b>

**CHANNEL 12:** This program area is the government access TV channel and assists city departments in reaching the public with information by producing a variety of television programs that highlight the work of city departments, including broadcasts of Mayor and Council meetings. They maintain a web site with streaming video content that allows all citizens to access programming whether or not they subscribe to a cable service.

**Projected Revenue Sources**

General Fund	\$ 917,990
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**Character of Expenditures**

Salaries and Benefits	\$ 667,820
Services	222,770
Supplies	<u>27,400</u>
<b>Program Total</b>	<b>\$ 917,990</b>

**Staff Resources**

TV Production Manager	1.00
Lead TV Production Specialist	1.00
TV Production Specialist	4.16
TV Program Development Specialist	<u>2.50</u>
<b>Program Total</b>	<b>8.66</b>

**PUBLIC INFORMATION:** This program area supports all city departments and Mayor and Council offices in reaching the public with written materials that explain city services. They coordinate media contacts across the city, arrange press conferences and releases, respond to citizen inquiries, and provide general consultation on communication to the public and to employees.

**Projected Revenue Sources**

General Fund	\$ 145,260
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**INFORMATION TECHNOLOGY**

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**Public Information (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 128,230	
Services	4,720	
Supplies	12,310	
<b>Program Total</b>	<u>\$ 145,260</u>	
<b>Staff Resources</b>		
Public Information Coordinator		1.00
Public Information Specialist		1.00
<b>Program Total</b>		<u>2.00</u>

**CITIGRAPHICS:** This program area provides departments with graphic design and consultation for materials for internal or external use, including posters, calendars, brochures, logos, reports and specialty items.

**Projected Revenue Sources**

General Fund	\$ 264,110
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**Character of Expenditures**

Salaries and Benefits	\$ 211,590
Services	41,630
Supplies	10,890
<b>Program Total</b>	<u>\$ 264,110</u>

**Staff Resources**

Lead Graphic Arts Specialist	1.00
Graphic Arts Specialist	2.00
<b>Program Total</b>	<u>3.00</u>

**GEOGRAPHICAL INFORMATION SYSTEMS (GIS) SERVICES:** This program area delivers map-based information system technical standards and centralized support; coordinates spatially-enabled functions and information; and assists city departments in designing, developing and maintaining graphical information for internal departmental use, as well as providing data to the public over the Internet.

**Projected Revenue Sources**

General Fund	\$ 659,670
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**Character of Expenditures**

Salaries and Benefits	\$ 445,430
Services	186,320
Supplies	27,920
<b>Program Total</b>	<u>\$ 659,670</u>

**Geographical Information Systems (GIS) Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
IT Manager		1.00
Data Base Administrator		1.00
Systems Analyst		1.00
GIS Technician		1.00
<b>Program Total</b>		<u>4.00</u>



# PARKS and RECREATION

The Parks and Recreation Department provides a variety of parks, recreation facilities and program experiences equitably throughout the community. Programs are operated at the highest quality level, ensuring a safe environment with exceptional service to develop lifetime customers. Services demonstrate a positive economic investment through partnerships with other service providers, both public and private, contributing to a high quality of life for Tucsonans. The department includes the Administration Offices, Southwest District, Northwest District, East District, Reid Park Operations, and Zoo Operations.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 48,040,650	\$ 44,685,080	749.50	648.50
Capital	18,974,800	20,897,000		
<b>Total</b>	<b>\$ 67,015,450</b>	<b>\$ 65,582,080</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 26,614,290		
Services		12,425,090		
Supplies		3,729,400		
Equipment		11,030		
Grant Capacity		1,905,270		
<b>Operating Total</b>		<b>\$ 44,685,080</b>		
Capital Improvement Program		20,897,000		
<b>Department Total</b>		<b>\$ 65,582,080</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 42,798,250		637.75
Miscellaneous Federal Grants		566,590		7.75
Miscellaneous Non-Federal Grants		1,002,660		3.00
Civic Contributions Fund		317,580		-0-
<b>Operating Total</b>		<b>\$ 44,685,080</b>		<b>648.50</b>
Capital Improvement Program		20,897,000		
<b>Department Total</b>		<b>\$ 65,582,080</b>		

Note: Revenues from charges for services (e.g., fees, admissions) that are reflected in the various operating programs' projected revenue sources assume no change to the current pricing policies.

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides general oversight for the department by setting direction and policy, developing and managing the department's operating and capital budgets, providing administrative and clerical support, and ensuring that customers are provided excellent services and facilities throughout the system. Administrative functions include the Director's Office, Planning and Development, Public Information Office and Management Support Services (e.g. human resources, information technology, accounting, reservation/registration services, environmental management and safety). The administration program area also includes the oversight and supervision of the three outlying geographic districts and Reid Park.

**PARKS and RECREATION**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 6,405,780	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 4,337,300	
Services	1,817,580	
Supplies	239,870	
Equipment	11,030	
<b>Program Total</b>	<b>\$ 6,405,780</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Parks and Recreation Administrator		3.00
Parks and Recreation Superintendent		7.00
Management Coordinator		1.00
Capital Planning and Development Manager		1.00
Environmental Project Coordinator		1.00
Landscape Architect		5.00
Lead Planner		1.00
Management Assistant		1.00
Recreation Supervisor		4.00
Public Information Officer		1.00
Staff Assistant		2.00
Systems Analyst		1.00
Information Technology Specialist		1.00
Executive Assistant		2.00
Office Supervisor		1.00
Class Registration Coordinator		1.00
Graphic Arts Specialist		1.00
Recreation Program Coordinator		2.00
Administrative Assistant		3.00
Secretary		3.00
Senior Account Clerk		6.00
Customer Service Representative		4.00
Office Assistant		2.50
Senior Recreation Worker (Hourly)		2.00
Recreation Worker (Hourly)		1.50
<b>Program Total</b>		<b>60.00</b>

**ADAPTIVE RECREATION CENTER:** This specialized recreation center with two heated pools provides year-round service to both Tucsonans and visitors from surrounding areas. The outdoor pool offers lap swimming, recreational swimming and a walking track. The indoor therapeutic pool (heated to 92 degrees) offers structured programs for arthritis and recovering stroke patients and also serves the needs of others with all degrees of ability.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Adaptive Recreation Center Fees	\$ 70,000	
General Fund	<u>617,600</u>	
<b>Program Total</b>	<b>\$ 687,600</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$435,010	
Services	224,010	
Supplies	<u>28,580</u>	
<b>Program Total</b>	<b>\$ 687,600</b>	
<b>Staff Resources</b>		
Recreation Program Coordinator		1.00
Recreation Assistant		1.50
Water Safety Instructor/Senior Lifeguard/(Hourly)		8.50
Lifeguard (Hourly)		5.00
Senior Recreation Worker (Hourly)		<u>2.00</u>
<b>Program Total</b>		<b>18.00</b>

**AQUATICS:** The primary purpose of this year-round program is to provide safe and clean swimming facilities and opportunities for pool patrons. Leisure classes, swimming lessons for children and adults, synchronized and competitive swimming, fitness training and recreational and lap swimming are major components of this program. The Adaptive Recreation Center, Catalina, Sunnyside, and Clements Pools provide year-round swimming. Seasonal pools will operate five days per week for ten weeks during the summer months.

<b>Projected Revenue Sources</b>		
Swimming Pool Admissions	\$ 110,000	
Miscellaneous Revenue	9,000	
General Fund	<u>3,209,700</u>	
<b>Program Total</b>	<b>\$ 3,328,700</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,918,670	
Services	807,520	
Supplies	<u>602,510</u>	
<b>Program Total</b>	<b>\$ 3,328,700</b>	

**PARKS and RECREATION**

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**Aquatics (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Aquatics Program Manager		1.00
Recreation Supervisor		1.00
Electrician		1.00
Lead Maintenance Mechanic		1.00
Aquatics Coordinator		1.50
Trade Specialist		3.00
Swimming Pool Supervisor		6.50
Aquatics Program Supervisor (Hourly)		2.75
Swimming Pool Supervisor (Hourly)		7.00
Water Safety Instructor/Senior Lifeguard (Hourly)		37.50
Lifeguard (Hourly)		6.25
<b>Program Total</b>		<u><b>68.50</b></u>

**RECREATION CENTERS:** All recreation and neighborhood centers will be open to the public five days per week for both structured and unstructured activities. Hours of operation will vary by center. Additionally, the four regional recreation centers (Udall, Clements, El Pueblo, and Randolph) will be open on Saturdays. All centers will be closed on Sundays.

**Projected Revenue Sources**

Recreation Center Fees	\$ 551,400
General Fund	<u>8,289,400</u>
<b>Program Total</b>	<b>\$ 8,840,800</b>

**Character of Expenditures**

Salaries and Benefits	\$ 5,576,510
Services	2,836,690
Supplies	<u>427,600</u>
<b>Program Total</b>	<b>\$ 8,840,800</b>

**Staff Resources**

Recreation Supervisor	12.00
Recreation Program Coordinator	20.00
Recreation Assistant	53.50
Custodian	19.00
Senior Recreation Worker (Hourly)	15.00
Recreation Worker (Hourly)	0.50
Center Attendant (Hourly)	1.00
<b>Program Total</b>	<u><b>121.00</b></u>

**CIVIC EVENTS:** This program area provides equipment and support to special events throughout the City of Tucson. Event support is provided for both city-sponsored events as well as a variety of community events sponsored by other agencies and organizations.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Civic Events Fees	\$ 70,000	
General Fund	319,080	
<b>Program Total</b>	<b>\$ 389,080</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 307,540	
Services	36,000	
Supplies	45,540	
<b>Program Total</b>	<b>\$ 389,080</b>	
<b>Staff Resources</b>		
Trade Specialist		2.00
Equipment Operator		3.00
<b>Program Total</b>		<b>5.00</b>

**HI CORBETT MAINTENANCE:** Maintenance of Hi Corbett Field and the surrounding annex fields is accomplished at a high level in order to meet the spring training needs of the Colorado Rockies and the summer needs of the Tucson Toros. The complex is also maintained for local youth and adult baseball leagues during the summer months.

<b>Projected Revenue Sources</b>		
Baseball Fees	\$ 270,000	
General Fund	469,410	
<b>Program Total</b>	<b>\$ 739,410</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 278,150	
Services	323,570	
Supplies	137,690	
<b>Program Total</b>	<b>\$ 739,410</b>	
<b>Staff Resources</b>		
Lead Groundskeeper		2.00
Groundskeeper		2.00
General Maintenance Trainee/ Worker (Hourly)		3.00
<b>Program Total</b>		<b>7.00</b>

**PARKS and RECREATION**

**KIDCO:** This program area provides 47 after-school and 62 summer recreation programs in a safe, supervised environment for children ages 5-11, in kindergarten through fifth grade. It offers an opportunity for kids to express themselves creatively through various art forms, sports and special events during out-of-school time.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
KIDCO Fees	\$ 390,000	
General Fund	2,312,940	
<b>Program Total</b>	<b>\$ 2,702,940</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 2,429,100	
Services	101,310	
Supplies	172,530	
<b>Program Total</b>	<b>\$ 2,702,940</b>	
<b>Staff Resources</b>		
Recreation Program Coordinator		5.00
Recreation Assistant		2.00
Senior Recreation Worker (Hourly)		26.50
Recreation Worker (Hourly)		89.50
<b>Program Total</b>		<b>123.00</b>

**LEISURE CLASSES:** This program area offers approximately 1,130 instructional/special interest classes to youth and adults throughout the year. Class topics include fitness, arts and crafts, music, pottery, sports, dance, gymnastics and many others.

<b>Projected Revenue Sources</b>		
Leisure Classes Fees	\$ 670,000	
General Fund	204,300	
<b>Program Total</b>	<b>\$ 874,300</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 744,480	
Services	58,300	
Supplies	71,520	
<b>Program Total</b>	<b>\$ 874,300</b>	
<b>Staff Resources</b>		
Recreation Supervisor		1.00
Recreation Program Coordinator		2.00
Recreation Assistant		1.00
Program Coordinator (Hourly)		0.25
Class Instructor Fine Arts		13.00
<b>Program Total</b>		<b>17.25</b>

**PARKS MAINTENANCE:** This program area provides resources for the routine, specialized and preventive maintenance of 128 parks and facilities throughout the City of Tucson. Daily maintenance occurs throughout the park system to ensure clean, safe and attractive facilities.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Facility Reservations and Permit Fees	\$ 480,000	
General Fund	13,478,920	
<b>Program Total</b>	<b>\$ 13,958,920</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 7,304,760	
Services	5,110,710	
Supplies	1,543,450	
<b>Program Total</b>	<b>\$ 13,958,920</b>	
<b>Staff Resources</b>		
Parks and Golf Area Supervisor		8.00
Electrician		1.00
Carpenter		1.00
Lead Maintenance Mechanic		1.00
Welder		2.00
Equipment Operation Specialist		1.00
Lead Groundskeeper		7.00
Pest Control Specialist		3.00
Plumber		2.00
Trade Specialist		26.00
Heavy Equipment Operator		2.00
Maintenance Mechanic		5.00
Administrative Assistant		1.00
Parks Equipment Operator		14.00
Groundskeeper		65.00
Parks Maintenance Worker (Hourly)		0.75
Program Coordinator (Hourly)		0.50
Senior Recreation Worker (Hourly)		4.00
<b>Program Total</b>		<b>144.25</b>

**PERFORMING ARTS:** This program area provides assistance for citywide special events, including the Tucson Pops and Symphonic Winds concerts in the spring and fall. Other areas of support include audio and technical services for the Rockies' spring training season and cosponsored theatrical and special events.

<b>Projected Revenue Sources</b>	
General Fund	\$ 390,730
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 266,660
Services	84,400
Supplies	39,670
<b>Program Total</b>	<b>\$ 390,730</b>

**PARKS and RECREATION**

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**Performing Arts (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Parks Events Coordinator		1.00
Recreation Program Coordinator		2.00
Recreation Specialist		0.75
Recreation Assistant		1.50
<b>Program Total</b>		<u>5.25</u>

**SPORTS:** This program area offers league play for badminton, baseball, basketball, flag football, softball, and volleyball. This program is also responsible for facilitating and scheduling 215 fields for 284 organizations, which represent 4,342 teams.

**Projected Revenue Sources**

Sports Leagues' Fees	\$ 70,000
General Fund	<u>697,290</u>
<b>Program Total</b>	<b>\$ 767,290</b>

**Character of Expenditures**

Salaries and Benefits	\$ 530,050
Services	190,810
Supplies	<u>46,430</u>
<b>Program Total</b>	<b>\$ 767,290</b>

**Staff Resources**

Recreation Program Coordinator	3.00
Recreation Assistant	3.50
Senior Recreation Worker (Hourly)	4.50
Recreation Worker (Hourly)	<u>5.00</u>
<b>Program Total</b>	<b>16.00</b>

**SPRING TRAINING:** This program area provides for the operational needs of spring training outside of routine maintenance responsibilities. Game security costs and miscellaneous supplies for the month-long season are accommodated.

**Projected Revenue Sources**

General Fund	\$ 59,920
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**Character of Expenditures**

Services	56,800
Supplies	<u>3,120</u>
<b>Program Total</b>	<b>\$ 59,920</b>

**TEENS:** This program area offers structured recreational activities for children from the ages of 13-19.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 100,550	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 88,080	
Services	8,520	
Supplies	3,950	
<b>Program Total</b>	<u>\$ 100,550</u>	
<b>Staff Resources</b>		
Recreation Program Coordinator		1.00

**TENNIS:** This program area supports the operation of city owned tennis facilities located at Randolph, Fort Lowell, and Himmel Tennis Centers.

<b>Projected Revenue Sources</b>	
Tennis Program Fees	\$ 4,000
General Fund	100,580
<b>Program Total</b>	<u>\$ 104,580</u>
<b>Character of Expenditures</b>	
Services	\$ 92,400
Supplies	12,180
<b>Program Total</b>	<u>\$ 104,580</u>

**THERAPEUTIC RECREATION:** This program area offers programs for children, teens and adults with various disabilities. It also trains developmentally disabled adults for Special Olympics programs and offers bowling and wheelchair basketball activities.

<b>Projected Revenue Sources</b>	
Therapeutics' Program Fees	\$ 5,800
General Fund	568,310
<b>Program Total</b>	<u>\$ 574,110</u>
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 495,310
Services	63,420
Supplies	15,380
<b>Program Total</b>	<u>\$ 574,110</u>

**PARKS and RECREATION**

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**Therapeutic Recreation (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Recreation Supervisor		1.00
Recreation Program Coordinator		2.00
Recreation Assistant		2.00
Program Coordinator (Hourly)		1.00
Senior Recreation Worker (Hourly)		5.50
Recreation Worker (Hourly)		4.00
<b>Program Total</b>		<u><b>15.50</b></u>

**ZOO:** This Association of Zoos and Aquariums (AZA) accredited facility offers an environmentally friendly, educational, and recreational experience to over 500,000 visitors each year and is open 364 days per year. Many special events are offered at the zoo throughout the year, including the ever-popular Howloween event during the fall and Zoo Lights during the winter holiday season. Train rides around the large Reid Park pond are offered daily.

**Projected Revenue Sources**

Zoo Admissions	\$ 1,300,000
General Fund	1,555,100
<b>Program Total</b>	<u><b>\$ 2,855,100</b></u>

**Character of Expenditures**

Salaries and Benefits	\$ 1,902,670
Services	613,050
Supplies	339,380
<b>Program Total</b>	<u><b>\$ 2,855,100</b></u>

**Staff Resources**

Zoo Administrator	1.00
Zoo General Curator	1.00
Zoo Education Curator	1.00
Parks and Golf Area Supervisor	1.00
Zoo Area Supervisor	3.00
Recreation Program Coordinator	1.00
Administrative Assistant	1.00
Zookeeper	14.00
Zookeeper (Hourly)	1.00
Recreation Assistant	1.00
Cashier	1.50
Groundskeeper	4.00
Parks Maintenance Worker	2.50
Senior Recreation Worker (Hourly)	2.00
Recreation Worker (Hourly)	1.00
<b>Program Total</b>	<u><b>36.00</b></u>

**GRANTS:** This program area seeks federal, state, and local funding for the provision of recreational opportunities and community support services. Emphasis is placed on leveraging existing city resources to enhance funding for programs and services. Funding from the Department of Economic Security and the Pima Council on Aging will provide support for the developmentally disabled and for senior nutrition respectively.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund: Restricted Revenues	\$ 18,440	
Civic Contributions Fund	317,580	
Miscellaneous Federal Grants	566,590	
Miscellaneous Non-Federal Grants	1,002,660	
<b>Program Total</b>	<b>\$ 1,905,270</b>	
<b>Character of Expenditures</b>		
Grant Capacity	\$ 1,905,270	
<b>Staff Resources</b>		
Recreation Program Coordinator		0.75
Recreation Assistant		4.00
Program Coordinator (Hourly)		1.00
Senior Recreation Worker (Hourly)		3.00
Short Order Cook		1.00
Concession Worker		1.00
<b>Program Total</b>		<b>10.75</b>



# PARKWISE

ParkWise provides a parking management program that enhances quality of life, stimulates the economic development within the area defined by the City Center Strategic Vision Plan, and efficiently and creatively utilizes parking resources to improve the overall accessibility and environment of the region.

	ADOPTED FY 2009*	ADOPTED FY 2010	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>			
Operating	\$ 3,408,180	\$ 2,926,450	12.00
<b>CHARACTER OF EXPENDITURES</b>			
Salaries and Benefits		\$ 661,140	
Services		1,190,690	
Supplies		214,160	
Debt Service		860,460	
<b>Total</b>		<b>\$ 2,926,450</b>	
<b>FUNDING SOURCES</b>			
ParkWise Fund		\$ 2,926,450	12.00

\*The adopted Fiscal Year 2009 operating budget for Transportation, which is shown on page B-91, has been reduced by \$3,408,180 for the ParkWise capacity shown on this page. This is for comparison purposes only.

## OPERATING PROGRAMS

**PARKWISE ADMINISTRATION:** This program area provides general oversight for the department by developing and managing the operating budget, providing administrative and clerical support, ensuring customers are provided with excellent customer service, and the management of neighborhood parking programs. Administrative functions include On Street Parking and Off Street Parking.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
Parking Violations	\$ 330,660	
Residential Permit Program	104,760	
Pennington Garage Rental	101,400	
Hooded Meter Fees	16,500	
Meter Collections	15,910	
<b>Program Total</b>	<b>\$ 569,230</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 323,370	
Services	95,310	
Supplies	150,550	
<b>Program Total</b>	<b>\$ 569,230</b>	
<b>Staff Resources</b>		
Transportation Program Coordinator		1.00
Management Assistant		1.00
Parking Services Supervisor		1.00
Customer Service Representative		2.00
<b>Program Total</b>		<b>5.00</b>

**PARKWISE**

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**PARKWISE ON-STREET PARKING:** This program area continually educates the public on safe parking; responds to citizen calls; and monitors parking throughout the city, with the focus on the downtown area, University Main Gate area and neighborhoods that have paid permit parking programs.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Meter Collections	\$ 407,730	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 242,760	
Services	132,020	
Supplies	32,950	
<b>Program Total</b>	<u><b>\$ 407,730</b></u>	
<b>Staff Resources</b>		
Parking Services Supervisor		1.00
Parking Services Agent		<u>4.00</u>
<b>Program Total</b>		<u><b>5.00</b></u>

**PARKWISE OFF-STREET PARKING:** This program area provides security, cleaning, and maintenance for all ParkWise parking facilities. Contracted security is also utilized for events such as the Gem Show, 4<sup>th</sup> of July and special events that require extended hours at parking facilities.

<b>Projected Revenue Sources</b>		
Off-Street Parking Facilities	\$ 1,089,030	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 95,010	
Services	963,360	
Supplies	30,660	
<b>Program Total</b>	<u><b>\$ 1,089,030</b></u>	
<b>Staff Resources</b>		
Parking Services Agent		2.00

**PARKWISE DEBT SERVICE:** This program area provides funding for the debt service for the Pennington Street Garage (PSG), Café Poca Cosa Restaurant and ParkWise offices. The PSG offers 750 off-street parking spaces.

<b>Projected Revenue Sources</b>		
Off-Street Parking Facilities	\$ 650,700	
Pima County Reimbursement	100,000	
Residential Permit Program	109,760	
<b>Program Total</b>	<u><b>\$ 860,460</b></u>	
<b>Character of Expenditures</b>		
Debt Service	\$ 860,460	

# PLANNING and DEVELOPMENT SERVICES

The newly consolidated Planning and Development Services Department provides a variety of planning, zoning, plan review, permitting, inspection, and special exception processes to the public and development community. These programs are provided in the most comprehensive and flexible manner possible to facilitate responsible planning, development and construction in the City of Tucson while ensuring a safe, attractive and sustainable community.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>	\$ 10,869,580	\$ 8,790,210	119.00	88.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 7,281,020		
Services		1,306,020		
Supplies		183,170		
Equipment		20,000		
<b>Total</b>		<b>\$ 8,790,210</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 8,790,210		88.00

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides general oversight for the department by setting direction and policy, developing and managing the department's operating and capital budgets, maintaining clear communication with Mayor and Council, and ensuring that customers are provided excellent customer service.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 434,780	
Other Development Services Fees	48,330	
Impact Fee Administrative Charges	30,000	
<b>Program Total</b>	<b>\$ 513,110</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 492,110	
Services	21,000	
<b>Program Total</b>	<b>\$ 513,110</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Management Assistant		1.00
Executive Assistant		1.00
<b>Program Total</b>		<b>4.00</b>

**PLANNING and DEVELOPMENT SERVICES**

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**PERMITS, CONSTRUCTION PLANS AND RECORDS:** This program area is the core of the customer construction services provided by the department. It provides timely and accurate plan review, permitting, and digital document storage for the community.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Permits and Inspection Fees	\$ 2,302,490	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,796,340	
Services	380,680	
Supplies	105,470	
Equipment	20,000	
<b>Program Total</b>	<u><b>\$ 2,302,490</b></u>	
<b>Staff Resources</b>		
Structural Plans Examiner		2.00
Mechanical Plans Examiner		1.00
Building Permit Specialist		2.00
Office Supervisor		1.00
Planning Technician		1.00
Administrative Assistant		3.00
Customer Service Representative		5.00
Customer Service Clerk		3.00
<b>Program Total</b>		<u><b>18.00</b></u>

**INSPECTIONS:** This program area provides all the inspections required by all divisions of the department. Those inspections include commercial buildings, residential buildings, site engineering infrastructure, drainage, and signs.

<b>Projected Revenue Sources</b>	
Review Fees	\$ 1,166,100
Permit and Inspection Fees	775,900
Other Development Services Fees	65,670
Building Code Violations Fines	1,060
<b>Program Total</b>	<u><b>\$ 2,008,730</b></u>
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 1,699,520
Services	241,200
Supplies	68,010
<b>Program Total</b>	<u><b>\$ 2,008,730</b></u>

**Inspections (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Inspection Supervisor		1.00
Construction Inspection Supervisor		3.00
Lead Building Inspector		1.00
Lead Residential Inspector		1.00
Senior Mechanical Inspector		1.00
Senior Plumbing Inspector		1.00
Building Inspector		4.00
Electrical Inspector		4.00
Environmental Inspector		2.00
Mechanical Inspector		1.00
Plumbing Inspector		3.00
Residential Inspector		3.00
Landscape Field Representative		1.00
Administrative Assistant		1.00
Sign Inspector		1.00
Secretary		1.00
Office Assistant		1.00
<b>Program Total</b>		<b>30.00</b>

**PLANNING AND ZONING:** This program area provides services related to administering the Land Use Code. This includes zoning and development plan review, zoning administration, Planning Commission support, Community Design and Review Committee, Board of Adjustment, Sign Code administration, and a variety of special exception and appeal processes. In addition, this area develops zoning policy and guides the process for amending the Land Use Code.

**Projected Revenue Sources**

General Fund	\$ 743,830
Permits and Inspection Fees	730,720
Review Fees	564,840
Sign Regulation Fees	324,000
Zoning Adjustments	313,500
Other Development Services Fees	30,440
<b>Program Total</b>	<b>\$ 2,707,330</b>

**Character of Expenditures**

Salaries and Benefits	\$ 2,117,740
Services	587,820
Supplies	1,770
<b>Program Total</b>	<b>\$ 2,707,330</b>

**PLANNING and DEVELOPMENT SERVICES**

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**Planning and Zoning (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Development Services		1.00
Administrator		
Planning Administrator		1.00
Development		1.00
Services/Neighborhood		
Resources Section Manager		
Principal Planner		6.00
Lead Planner		9.00
Planner		3.00
Planning Technician		2.00
Administrative Assistant		1.00
Customer Service Representative		1.00
Secretary		2.00
<b>Program Total</b>		<b>27.00</b>

**ENGINEERING:** This program area provides engineering and drainage plan review, floodplain use permits, and floodplain status reports.

**Projected Revenue Sources**

General Fund	\$ 1,258,550
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**Character of Expenditures**

Salaries and Benefits	\$ 1,175,310
Services	75,320
Supplies	7,920
<b>Program Total</b>	<b>\$ 1,258,550</b>

**Staff Resources**

Development Services	1.00
Administrator	
Engineering Manager	1.00
Civil Engineer	3.00
Senior Engineering Associate	3.00
Engineering Associate	1.00
<b>Program Total</b>	<b>9.00</b>

# PROCUREMENT

The Procurement Department improves the efficiency and effectiveness of procurement practices, maximizes the purchasing value of public funds, and supports city departments in accomplishing their missions. Policies promote environmentally sensitive purchases, competition among all vendors providing materials and services to the city, and local purchases to benefit the local economy. The Procurement Department includes the program areas of Administration; Print Services; Stores; Design, Construction and Services Contracting; Mail Services; and Purchasing. Services provided by the Procurement Department include contracting for all supplies, materials, equipment, services, and construction; providing in-house printing; maintaining inventories necessary for daily operations; distributing interdepartmental and postal mail; disposing of surplus, unclaimed, lost and confiscated property; managing the City's Procurement Card (pCard) Program; and managing the Cooperative Purchasing Program.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 3,723,740	\$ 3,906,090	64.00	51.00
 <b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 3,425,880		
Services		590,520		
Supplies		272,370		
Intradepartmental Charges		(382,680)		
<b>Total</b>		<b>\$ 3,906,090</b>		
 <b>FUNDING SOURCES</b>				
General Fund		\$ 3,906,090		51.00

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides strategic direction and management to the department by planning, coordinating, and implementing procurement operations in accordance with applicable laws, Mayor and Council policy, and the administrative direction of the City Manager.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
General Fund	\$ 654,507
 <b>Character of Expenditures</b>	
Salaries and Benefits	\$ 535,887
Services	97,420
Supplies	21,200
<b>Program Total</b>	<b>\$ 654,507</b>

**PROCUREMENT**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Executive Assistant		1.00
Information Technology Specialist		<u>2.00</u>
<b>Program Total</b>		<b>5.00</b>

**DESIGN, CONSTRUCTION and SERVICES CONTRACTING:** This program area meets the needs of city departments by contracting for design, construction, professional and non-professional services to ensure that all contracts are developed, solicited, evaluated, negotiated, awarded, and administered in accordance with applicable federal, state, and local laws.

**Projected Revenue Sources**

General Fund	\$ 871,630
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**Character of Expenditures**

Salaries and Benefits	\$ 859,850
Services	9,680
Supplies	<u>2,100</u>
<b>Program Total</b>	<b>\$ 871,630</b>

**Staff Resources**

Contract Administrator	1.00
Contract Officer	8.00
Contract Compliance Officer	1.00
Secretary	<u>3.00</u>
<b>Program Total</b>	<b>*13.00</b>

\* One Contract Officer will leave City employment effective August 17, 2009. Staff resources in this program will then drop to 12.

**COMMODITIES CONTRACTING and MATERIALS MANAGEMENT - PURCHASING:** This program area meets the needs of city departments by contracting for all supplies, materials, equipment, and related services to ensure that all purchases are developed, solicited, evaluated, negotiated, awarded, and administered in accordance with applicable federal, state, and local laws.

**Projected Revenue Sources**

General Fund	\$ 725,550
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**Character of Expenditures**

Salaries and Benefits	\$ 718,640
Services	6,210
Supplies	<u>700</u>
<b>Program Total</b>	<b>\$ 725,550</b>

Commodities Contracting and Materials Management – Purchasing (Continued)

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Staff Resources</b>		
Contract Administrator		1.00
Contract Officer		6.00
Secretary		3.00
<b>Program Total</b>		<b>10.00</b>

**COMMODITIES CONTRACTING and MATERIALS MANAGEMENT - STORES:** This program area operates four warehouses and manages an inventory needed for the daily operation of all city departments; provides hazardous material safety information on inventory items to city departments in the form of material safety data sheets; delivers goods on a timely basis; and disposes of city surplus material and equipment by public sale, online auction, donation, or redistribution to departments.

**Projected Revenue Sources**

General Fund	\$ 1,188,470
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**Character of Expenditures**

Salaries and Benefits	\$ 811,340
Services	360,880
Supplies	16,250
<b>Program Total</b>	<b>\$ 1,188,470</b>

**Staff Resources**

Stores Superintendent	1.00
Stores Supervisor	2.00
Administrative Assistant	1.00
Secretary	1.00
Storekeeper	9.00
<b>Program Total</b>	<b>14.00</b>

**PROCUREMENT SERVICES - PROCUREMENT CARD (pCard) and ONLINE SURPLUS AUCTION:** These program areas meet the needs of city departments by managing and administering the city's pCard program and online surplus auction program.

**Projected Revenue Sources**

General Fund	\$ 219,953
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**Character of Expenditures**

Salaries and Benefits	\$ 199,453
Services	20,000
Supplies	500
<b>Program Total</b>	<b>\$ 219,953</b>

**PROCUREMENT**

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**Procurement Services – pCard and Online Surplus Auction (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Contract Administrator		1.00
Management Assistant		1.00
Administrative Assistant		1.00
<b>Program Total</b>		<b>3.00</b>

**PROCUREMENT SERVICES - PRINT SERVICES:** This program area provides responsive, quality, in-house services to all departments by typesetting, copying, and binding documents and reports at or below commercial prices and in a timely manner.

<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 107,650
Services	77,020
Supplies	198,010
Intrdepartmental Charges	(382,680)
<b>Program Total</b>	<b>\$ -0-</b>

<b>Staff Resources</b>	
Lead Reprographics Technician	1.00
Senior Copy Technician	1.00
<b>Program Total</b>	<b>2.00</b>

**PROCUREMENT SERVICES - MAIL SERVICES:** This program area provides centralized pickup and delivery service for interdepartmental and postal mail to city departments. The area also provides for the insertion of business license statements and various other bills.

<b>Projected Revenue Sources</b>	
General Fund	\$ 245,980

<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 193,060
Services	19,310
Supplies	33,610
<b>Program Total</b>	<b>\$ 245,980</b>

<b>Staff Resources</b>	
Mail Services Supervisor	1.00
Mail Clerk	3.00
<b>Program Total</b>	<b>4.00</b>

# OFFICE of the PUBLIC DEFENDER

The Office of the Public Defender provides quality, cost-effective legal representation to indigent defendants entitled to appointed counsel in City Court in accordance with the mandates of state and federal law and the Ethical Rules of the Arizona State Supreme Court.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 3,208,090	\$ 3,206,070	39.00	36.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 2,970,920		
Services		164,000		
Supplies		71,150		
<b>Total</b>		<b>\$ 3,206,070</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 3,206,070		36.00

## OPERATING PROGRAMS

**Public Defender:** This program area was established as a cost-effective alternative to the use of contract attorneys. The office provides legal representation independent from the Criminal Division of the City Attorney's Office. The Office of the Public Defender is staffed by 23 attorneys and 13 support positions.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 3,206,070	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 2,970,920	
Services	164,000	
Supplies	71,150	
<b>Program Total</b>	<b>\$ 3,206,070</b>	
<b>Staff Resources</b>		
Chief Public Defender		1.00
Deputy Public Defender		1.00
Public Defender Supervisor		8.00
Public Defender		13.00
Law Clerk		3.00
Legal Secretary		5.00
Administrative Assistant		1.00
Customer Service Representative		1.00
Customer Service Clerk		3.00
<b>Program Total</b>		<b>36.00</b>



# TRANSPORTATION

The Transportation Department creates, maintains, and operates a safe and reliable system for the movement of people throughout our community with the highest quality transportation services, programs, and facilities.

	ADOPTED FY 2009*	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 107,978,270	\$ 101,083,850	403.50	305.00
Capital	90,308,900	183,531,400		
<b>Total</b>	<b>\$ 198,287,170</b>	<b>\$ 284,615,250</b>		

## CHARACTER OF EXPENDITURES

Salaries and Benefits	\$ 16,910,940
Services	17,570,760
Supplies	17,811,240
Equipment	238,710
Contracted Labor	35,306,400
Grant Capacity	13,245,800
<b>Operating Total</b>	<b>\$ 101,083,850</b>
Capital Improvement Program	183,531,400
<b>Department Total</b>	<b>\$ 284,615,250</b>

## FUNDING SOURCES

General Fund	\$ 1,561,370	18.00
Highway User Revenue Fund	27,701,550	271.00
Capital Agreements Fund	13,000	-0-
Miscellaneous Federal Grants	1,320,730	4.00
Miscellaneous Non-Federal Grants	350,000	-0-
Mass Transit Fund	38,902,600	-0-
Mass Transit Fund: General Fund Subsidy**	31,234,600	12.00
<b>Operating Total</b>	<b>\$ 101,083,850</b>	<b>305.00</b>
Capital Improvement Program	183,531,400	-0-
<b>Department Total</b>	<b>\$ 284,615,250</b>	<b>305.00</b>

\*The adopted Fiscal Year 2009 operating budget for Transportation has been reduced by \$3,408,180 for the ParkWise division's capacity, which is shown on page B-79. This is for comparison purposes only.

\*\*The total General Fund Subsidy for the Mass Transit Fund equals \$32,000,000. The subsidy is divided among the following program areas: Transit Services \$614,740; Sun Tran \$21,458,310; Van Tran \$9,161,550; and Capital Improvements \$765,400.

**OPERATING PROGRAMS**

**MANAGEMENT SERVICES:** This program area coordinates, supervises, and performs administrative functions to ensure the efficient and successful operation of the department.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 604,690	
General Fund: Restricted	90,000	
Highway User Revenue Fund	2,893,810	
Highway User Revenue Fund: Use of Property	20,000	
<b>Program Total</b>	<b>\$ 3,608,500</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,398,340	
Services	2,157,980	
Supplies	52,180	
<b>Program Total</b>	<b>\$ 3,608,500</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy/Assistant Director		1.00
Research Assistant Special Projects		1.00
Transportation Administrator		1.00
Civil Engineer		1.00
Transportation Public Information Officer		1.00
Staff Assistant		3.00
Senior Accountant/Auditor		1.00
Executive Assistant		1.00
Office Supervisor		1.00
Customer Service Representative		1.00
Secretary		1.00
<b>Program Total</b>		<b>14.00</b>

**PLANNING:** This program area manages the design of major corridors and transportation projects. It coordinates, supervises, and implements projects that integrate transportation and land-use planning for community enhancement, transportation efficiencies, and multi-modal connectivity.

<b>Projected Revenue Sources</b>	
General Fund	\$ 39,520
Highway User Revenue Fund	1,151,320
Federal Highway Administration Grants	318,000
Miscellaneous Non-Federal Grants	350,000
<b>Program Total</b>	<b>\$ 1,858,840</b>

**Planning (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 584,210	
Services	432,660	
Supplies	29,150	
Equipment	144,820	
Grant Capacity	668,000	
<b>Program Total</b>	<b>\$ 1,858,840</b>	
 <b>Staff Resources</b>		
Information Technology Manager		1.00
Transportation Administrator		1.00
Project Manager		4.00
Transportation Program Coordinator		1.00
Planner		1.00
Senior Engineering Technician		4.00
Administrative Assistant		1.00
<b>Program Total</b>		<b>13.00</b>

**ENGINEERING:** This program area provides the design and construction of cost-effective improvements to the city's roadways and flood control system, manages the use of and access to public rights-of-way, and provides protection of life and property from flood hazards.

**Projected Revenue Sources**

General Fund	\$ 575,460	
Highway User Revenue Fund	1,554,840	
Highway User Revenue Fund: Developer Contributions	100,000	
<b>Program Total</b>	<b>\$ 2,230,300</b>	

**Character of Expenditures**

Salaries and Benefits	\$ 1,389,090	
Services	721,570	
Supplies	114,640	
Equipment	5,000	
<b>Program Total</b>	<b>\$ 2,230,300</b>	

**Staff Resources**

Transportation Administrator		1.00
City Surveyor		1.00
Engineering Manager		2.00
Engineering Project Manager		5.00
Environmental Project Coordinator		1.00
Landscape Architect		1.00
Transportation Program Coordinator		2.00
Management Assistant		1.00

**TRANSPORTATION**

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**Engineering –Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Senior Engineering Associate		6.00
Community Services/Neighborhood Services Project Coordinator		1.00
Construction Inspection Supervisor		1.00
Engineering Associate		3.00
Lead Construction Inspector		2.00
Lead Construction Materials Inspector		1.00
Construction Inspector		10.00
Construction Materials Inspector		2.00
Environmental Inspector		2.00
Senior Engineering Technician		1.00
Survey Crew Chief		6.00
Engineering Permit and Code Inspector		4.00
Survey Instrument Technician		6.00
Administrative Assistant		3.00
Customer Service Representative		1.00
Secretary		2.00
Survey Technician		5.00
Customer Service Clerk		2.00
<b>Program Total</b>		<b>72.00</b>

**TRAFFIC ENGINEERING:** This program area designs, constructs, and monitors transportation, traffic and transit systems, and implements neighborhood traffic calming features, such as speed humps, that promote safer neighborhoods.

**Projected Revenue Sources**

General Fund	\$ 251,700
Highway User Revenue Fund	1,617,700
<b>Program Total</b>	<b>\$ 1,869,400</b>

**Character of Expenditures**

Salaries and Benefits	\$ 1,381,190
Services	287,860
Supplies	200,350
<b>Program Total</b>	<b>\$ 1,869,400</b>

**Traffic Engineering (Continued)**

	<b>ADOPTED</b>	<b>PERSONNEL</b>
	<b>FY 2010</b>	<b>FY 2010</b>
<b>Staff Resources</b>		
Systems Engineer		1.00
Engineering Project Manager		2.00
Transportation Program Coordinator		1.00
Management Assistant		1.00
Senior Engineering Associate		1.00
Electronics Technician		2.00
Traffic Engineering Technician Supervisor		2.00
Traffic Engineering Technician		8.00
Administrative Assistant		1.50
Customer Service Representative		1.00
Secretary		1.00
Customer Service Clerk		0.50
Technological Intern		1.00
<b>Program Total</b>		<u><b>23.00</b></u>

**TRANSIT SERVICES:** This program area administers and coordinates the activities of the public transportation system, which includes Sun Tran, a fixed-route bus service, and Van Tran, a paratransit service for persons with disabilities.

**Projected Revenue Sources**

Capital Agreements Fund	\$ 13,000
Federal Highway Administration Grants	160,000
Mass Transit Fund: General Fund Subsidy	614,740
Mass Transit Fund: Restricted Revenues	570,000
Mass Transit Fund: Federal Grants	1,066,000
Mass Transit Fund: User Fees	366,000
<b>Program Total</b>	<u><b>\$ 2,789,740</b></u>

**Character of Expenditures**

Salaries and Benefits	\$ 936,970
Services	1,057,680
Supplies	35,090
Grant Capacity	760,000
<b>Program Total</b>	<u><b>\$ 2,789,740</b></u>

**TRANSPORTATION**

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**Transit Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Transportation Administrator		1.00
Project Manager		1.00
Transit Services Coordinator		1.00
Staff Assistant		1.00
Management Analyst		1.00
Transportation Eligibility Specialist		2.00
Administrative Assistant		1.00
Customer Service Representative		3.00
Secretary		1.00
<b>Program Total</b>		<u><b>12.00</b></u>

**STREETS AND TRAFFIC MAINTENANCE:** This program area maintains the streets, median island landscaping, alleyways, and drainageways to ensure safe driving surfaces, decrease the potential for flooding, and control dust. The program also manages the maintenance and inspection of street lights, traffic signs, traffic signals, and roadway markings to ensure the safe and efficient movement of people, traffic, and goods.

**Projected Revenue Sources**

Highway User Revenue Fund	\$ 20,206,380
Highway User Revenue Fund: In-Lieu Fees	157,500
Federal Highway Administration Grants	525,930
<b>Program Total</b>	<u><b>\$ 20,889,810</b></u>

**Character of Expenditures**

Salaries and Benefits	\$ 11,221,140
Services	6,770,780
Supplies	2,897,890
<b>Program Total</b>	<u><b>\$ 20,889,810</b></u>

**Staff Resources**

Transportation Administrator	1.00
Transportation Superintendent	4.00
Transportation Program Coordinator	1.00
Engineering Project Manager	1.00
Lead Management Analyst	1.00
Management Assistant	1.00
Senior Engineering Associate	1.00
Street Maintenance Supervisor	13.00
Safety Specialist	1.00
Electronics Technician Supervisor	1.00
High Voltage Electrician Supervisor	2.00

**Streets and Traffic Maintenance – Staff Resources (Continued)**

	ADOPTED FY 2010	PERSONNEL FY 2010
Electronics Technician		6.00
Engineering Associate		2.00
Lead High Voltage Electrician		8.00
Cement Mason		4.00
Equipment Operation Specialist		14.00
High Voltage Electrician		1.00
Lead Traffic Control Technician		10.00
Street Maintenance Crew Leader		11.00
Senior Engineering Technician		1.00
Streets Inspector and Compliance Specialist		6.00
Welder		1.00
Construction Maintenance Worker		6.00
Heavy Equipment Operator		42.00
Sign Painter		1.00
Traffic Control Technician		2.00
Account Clerk Supervisor		1.00
Administrative Assistant		1.00
Customer Service Representative		2.00
Secretary		2.00
Senior Account Clerk		3.00
Senior Storekeeper		1.00
Senior Street Maintenance Worker		17.00
Senior Trades Helper		2.00
<b>Program Total</b>		<b>171.00</b>

**SUN TRAN:** Sun Tran provides a fixed-route bus service for the Tucson metropolitan region. The system operates seven days per week.

**Projected Revenue Sources**

Miscellaneous Federal Grants	\$ 316,800
Mass Transit Fund: General Fund Subsidy	21,458,310
Mass Transit Fund: Federal Grants	8,903,600
Mass Transit Fund: Local Transit Assistance	2,400,000
Mass Transit Fund: Regional	5,456,390
Transportation Authority Contribution	
Mass Transit Fund: State Funds	470,000
Mass Transit Fund: User Fees	14,725,660
<b>Program Total</b>	<b>\$ 53,730,760</b>

**TRANSPORTATION**

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**Sun Tran (Continued)**

	<b>ADOPTED FY 2010</b>
<b>Character of Expenditures</b>	
Services	\$ 3,646,500
Supplies	12,323,250
Equipment	22,890
Contracted Labor	26,449,820
Grant Capacity	11,288,300
<b>Program Total</b>	<b>\$ 53,730,760</b>

**VAN TRAN:** Van Tran provides paratransit services by appointment that are comparable to Sun Tran's fixed-route bus service and are in accordance with the Americans with Disabilities Act (ADA). The program gives persons with disabilities access to employment, shopping, services, community agencies, and events.

<b>Projected Revenue Sources</b>	
Mass Transit Fund: General Fund Subsidy	\$ 9,161,550
Mass Transit Fund: Federal Grants	1,035,600
Mass Transit Fund: Regional Transportation Authority Contribution	1,998,640
Mass Transit Fund: State Funds	386,490
Mass Transit Fund: User Fees	1,524,220
<b>Program Total</b>	<b>\$ 14,106,500</b>

<b>Character of Expenditures</b>	
Services	\$ 2,495,730
Supplies	2,158,690
Equipment	66,000
Contracted Labor	8,856,580
Grant Capacity	529,500
<b>Program Total</b>	<b>\$ 14,106,500</b>

# TUCSON CITY GOLF

Tucson City Golf strives to provide golfers with the best value through well-maintained golf courses and outstanding customer service at reasonable prices. Tucson City Golf (TCG) operates five 18-hole championship golf courses at four facilities across the City of Tucson. In addition to the golf course, each facility provides a well stocked Pro Shop, a lighted driving range and Clubhouse. Tucson City Golf programs include the Administration Office, Golf Course Maintenance, Pro Shops and Concessions.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 11,063,820	\$ 8,445,070	154.75	154.75
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 3,924,820		
Services		1,919,910		
Supplies		2,051,340		
Debt Service		549,000		
<b>Total</b>		<b>\$ 8,445,070</b>		
<b>FUNDING SOURCES</b>				
Golf Course Fund		\$ 8,445,070		154.75

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides general oversight for Tucson City Golf by ensuring that direction and policies of the city, as well as of the Parks and Recreation Department, are followed. This area forecasts future golf play and revenues in order to develop and manage its budget and provides administrative and clerical support. Administrative functions include payroll, accounts payable and records maintenance.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
Golf Course Fund	\$ 1,446,900
<b>Character of Expenditures</b>	
Salaries and Benefits	\$ 531,240
Services	337,110
Supplies	29,550
Debt Service	549,000
<b>Program Total</b>	<b>\$ 1,446,900</b>

**TUCSON CITY GOLF**

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**Administration (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Deputy Director		1.00
Golf Administrator		1.00
Golf Course Operations Superintendent		1.00
Administrative Assistant		1.00
Senior Account Clerk		1.00
Customer Service Representative		<u>1.00</u>
<b>Program Total</b>		<b>6.00</b>

**MAINTENANCE:** This program area ensures that golfers are provided the best possible turf and golf course conditions with the resources available, including the practice of proven agronomic processes; appropriate training and oversight of staff; responsible upkeep and repairs of turf maintenance equipment; and management of the golf cart fleet.

**Projected Revenue Sources**

Golf Course Fund	\$ 4,512,280
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**Character of Expenditures**

Salaries and Benefits	\$ 1,870,200
Services	1,321,050
Supplies	<u>1,321,030</u>
<b>Program Total</b>	<b>\$ 4,512,280</b>

**Staff Resources**

Parks and Golf Area Supervisor	8.00
Parks Equipment Mechanic	8.00
Trade Specialist	7.00
Parks Maintenance Worker	<u>47.00</u>
<b>Program Total</b>	<b>70.00</b>

**PRO SHOPS:** This program area manages public, club and tournament golf play at the four golf facilities. Activities include booking tee times, selling tickets, renting golf carts, monitoring play and overseeing driving range use. The program also operates a retail outlet at each golf facility stocking a variety of golf balls, shoes, hats, men and ladies' golf wear and other golf merchandise. Golf lessons and custom club-fitting are also provided by this program.

**Projected Revenue Sources**

Golf Course Fund	\$ 1,417,550
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**Character of Expenditures**

Salaries and Benefits	\$ 1,027,710
Services	67,360
Supplies	<u>322,480</u>
<b>Program Total</b>	<b>\$ 1,417,550</b>

**Pro Shops (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Golf Professional Supervisor		1.00
Golf Professional		3.00
Senior Assistant Golf Professional		3.00
Assistant Golf Professional		2.00
Cashier		7.50
Custodian		3.75
Golf Host (Hourly)		25.25
General Maintenance Trainee/ Worker (Hourly)		7.50
<b>Program Total</b>		<u><b>53.00</b></u>

**CONCESSIONS:** This program area provides high quality food and beverage service at a value to golfers and guests, both on-course and in each golf facility's clubhouse. This program also hosts seminars, luncheons, dinners, banquets and parties for both golf and non-golf events and groups.

**Projected Revenue Sources**

Golf Course Fund	\$ 1,068,340
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**Character of Expenditures**

Salaries and Benefits	\$ 495,670
Services	194,390
Supplies	378,280
<b>Program Total</b>	<u><b>\$ 1,068,340</b></u>

**Staff Resources**

Concessions Manager	1.00
Food and Beverage Supervisor	4.00
Assistant Food and Beverage Supervisor	1.00
Short Order Cook (Hourly)	6.75
Concessions Worker (Hourly)	13.00
<b>Program Total</b>	<u><b>25.75</b></u>



# TUCSON CONVENTION CENTER

The Tucson Convention Center (TCC) attracts convention visitors and community members to the downtown area by providing quality event space and services for community organizations and a destination for entertainment, performing arts and exhibitions. It provides for quality management of the City of Tucson's public assembly facilities. The TCC organization includes eight units: Office of the Director, Administration, Sales & Marketing, Event Services, Operations, Stage, Ticket Office, and Parking.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 7,342,350	\$ 5,997,970	63.75	51.00
<b>EXPENDITURE CATEGORIES</b>				
Salaries and Benefits		\$ 2,707,140		
Services		3,052,210		
Supplies		238,620		
<b>Total</b>		<b>\$ 5,997,970</b>		
<b>FUNDING SOURCES</b>				
General Fund Subsidy		\$ 1,316,470		
Tucson Convention Center Fund		4,681,500		51.00
<b>Total</b>		<b>\$ 5,997,970</b>		<b>51.00</b>

## OPERATING PROGRAMS

**OFFICE OF THE DIRECTOR:** This program area provides overall leadership in directing the financial, marketing and operational efforts of a multi-purpose facility consisting of an arena, music hall, theater, and exhibition/meeting space.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
TCC Fund: General Fund Subsidy	\$ 475,870
<b>Financial Resources</b>	
Salaries and Benefits	\$ 440,570
Services	34,990
Supplies	310
<b>Program Total</b>	<b>\$ 475,870</b>

**TUCSON CONVENTION CENTER**

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**Office of the Director (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Executive Assistant/Director		1.00
Secretary		1.00
<b>Program Total</b>		<u><b>4.00</b></u>

**ADMINISTRATION:** This program area plans, coordinates and provides analytical fiscal support; maintains accurate accounting systems; and administers event support services for the organization.

**Projected Revenue Sources\***

Outside Contracts	\$ 44,000
Room Rental	223,680
<b>Program Total</b>	<u><b>\$ 267,680</b></u>

**Financial Resources**

Salaries and Benefits	\$ 172,780
Services	71,830
Supplies	23,070
<b>Program Total</b>	<u><b>\$ 267,680</b></u>

**Staff Resources**

Convention Center Administrator	1.00
Secretary	1.00
Office Assistant	1.00
<b>Program Total</b>	<u><b>3.00</b></u>

**SALES and MARKETING:** This program area attracts a wide variety of local and national revenue-generating events. Staff conducts site visits, tours and works collaboratively with the Metropolitan Tucson Convention and Visitors Bureau.

**Projected Revenue Sources**

TCC Fund: General Fund Subsidy	\$ 171,440
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**Financial Resources**

Salaries and Benefits	\$ 99,330
Services	66,040
Supplies	6,070
<b>Program Total</b>	<u><b>\$ 171,440</b></u>

**Staff Resources**

Sales Manager	1.00
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\*While the revenues are listed under a specific program area, it is the cooperative effort of each program area to generate revenues.

**EVENT SUPPORT:** This program area provides event management and coordinates all events to include service provider contracts and ensure a quality guest experience.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources*</b>		
Food and Beverage	\$ 52,480	
Novelty Sales	67,500	
Commissions	95,190	
<b>Program Total</b>	<b>\$ 215,170</b>	
 <b>Financial Resources</b>		
Salaries and Benefits	\$ 203,940	
Services	10,870	
Supplies	360	
<b>Program Total</b>	<b>\$ 215,170</b>	
 <b>Staff Resources</b>		
Event Services Manager		1.00
Convention Center Coordinators		2.00
Center Services Assistant		0.50
<b>Program Total</b>		<b>3.50</b>

**OPERATIONS:** This program area provides event set-up and maintenance for all events. Staff is responsible for ice set-ups and the building venues.

<b>Projected Revenue Sources*</b>	
TCC Fund: General Fund Subsidy	\$ 669,160
Facility Fees	476,960
Room Rental	1,589,320
Parking Fees	849,450
Food and Beverage	427,520
Commissions	89,810
<b>Program Total</b>	<b>\$ 4,102,220</b>
 <b>Financial Resources</b>	
Salaries and Benefits	\$ 1,121,430
Services	2,809,830
Supplies	170,960
<b>Program Total</b>	<b>\$ 4,102,220</b>

\*While the revenues are listed under a specific program area, it is the cooperative effort of each program area to generate revenues.

**TUCSON CONVENTION CENTER**

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**Operations (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Convention Center Event Services Manager		1.00
Convention Center Operation Manager		1.00
Convention Center Worker Supervisor		1.00
Convention Center Worker		18.00
Building Maintenance Worker		1.00
Lead Custodian		1.00
<b>Program Total</b>		<u><b>23.00</b></u>

**STAGE DIVISION:** This program area supports events requiring staging and theatrical services. Staff oversees all arena and music hall rigging and concert set-ups as well as provides telephone and Internet services to events.

**Projected Revenue Sources\***

Facility Fees	\$ 72,830
Equipment and Services	115,000
<b>Program Total</b>	<u><b>\$ 187,830</b></u>

**Financial Resources**

Salaries and Benefits	\$ 147,300
Services	12,930
Supplies	27,600
<b>Program Total</b>	<u><b>\$ 187,830</b></u>

**Staff Resources**

Technical Manager	1.00
Stagehand Supervisors	2.50
<b>Program Total</b>	<u><b>3.50</b></u>

**TICKET OFFICE:** This program area provides quality promoter and guest experiences by managing all ticketing functions. Staff is responsible for all ticketing fund handling.

**Projected Revenue Sources\***

Facility Fees	\$ 42,210
Ticket Office	340,000
<b>Program Total</b>	<u><b>\$ 382,210</b></u>

**Financial Resources**

Salaries and Benefits	\$ 333,690
Services	41,830
Supplies	6,690
<b>Program Total</b>	<u><b>\$ 382,210</b></u>

\*While the revenues are listed under a specific program area, it is the cooperative effort of each program area to generate revenues.

**Ticket Office (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Ticket Office Supervisor		1.00
Senior Cashier		3.50
Cashiers		<u>3.00</u>
<b>Program Total</b>		<b>7.50</b>

**PARKING:** This program area manages all parking functions for multiple events and venues. Staff is responsible for cash handling of all parking fee collections.

**Projected Revenue Sources\***

Parking Fees	\$ 195,550
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**Financial Resources**

Salaries and Benefits	\$ 188,100
Services	3,890
Supplies	<u>3,560</u>
<b>Program Total</b>	<b>\$ 195,550</b>

**Staff Resources**

Parking Supervisor	1.00
Cashier	<u>4.50</u>
<b>Program Total</b>	<b>5.50</b>

\*While the revenues are listed under a specific program area, it is the cooperative effort of each program area to generate revenues.



# TUCSON FIRE

The Tucson Fire Department protects the lives and property of the citizens of Tucson from natural and man-made hazards and acute medical emergencies. This is accomplished through pro-active prevention efforts and educational and code inspection programs coupled with timely responses to all emergencies by highly trained, professional Firefighters and Paramedics.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 84,422,120	\$ 80,797,620	745.00	736.00*
Capital	31,873,000	9,416,800		
<b>Total</b>	<b>\$ 116,295,120</b>	<b>\$ 90,214,420</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 67,953,870		
Services		3,830,300		
Supplies		3,747,690		
Equipment		2,565,760		
Grant Capacity		2,700,000		
<b>Operating Total</b>		<b>\$ 80,797,620</b>		
Capital Improvement Program		9,416,800		
<b>Department Total</b>		<b>\$ 90,214,420</b>		
<b>FUNDING SOURCES</b>				
General Fund		\$ 75,666,980		725.00
Miscellaneous Federal Grants		2,571,500		
Miscellaneous Non-Federal Grants		200,000		
Capital Improvement Fund		2,339,140		
Civic Contributions Fund		20,000		
Internal Service Fund: Self Insurance Fund**		-0-		3.00
Environmental Services**		-0-		8.00
<b>Operating Total</b>		<b>\$ 80,797,620</b>		<b>736.00</b>
Capital Improvement Program		9,416,800		-0-
<b>Department Total</b>		<b>\$ 90,214,420</b>		<b>736.00</b>

\*During Fiscal Year 2009, citywide information technology functions were consolidated into the Information Technology Department including 6 staff positions from Fire. Other Fire positions were eliminated due to an internal reorganization which does not affect the organization's firefighter staffing or level of service.

\*\*Tucson Fire Department personnel manage programs funded by the Risk Management Internal Service Fund (Hazardous Waste Disposal Program) and the Environmental Services Enterprise Fund (Household Hazardous Waste Disposal Program). Funding sources for these programs are reflected in their respective departmental budgets.

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides direction and policy to ensure the prevention and extinguishment of fires, and the provision of emergency medical services, environmental protection, and code enforcement to the community. It responsibly administers all fiscal operations and personnel policies, procedures, and actions. In addition, this program provides accurate and timely information to the news media and the community on events and services provided.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
General Fund	\$ 1,077,350	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 931,370	
Services	127,850	
Supplies	18,130	
<b>Program Total</b>	<b>\$ 1,077,350</b>	
<b>Staff Resources</b>		
Fire Chief		1.00
Administrative Assistant		3.00
Customer Service Representative		1.00
Department Finance Manager		1.00
Department Human Resources Manager		1.00
Executive Assistant		1.00
Fire Captain: Eight Hour		1.00
Secretary		1.00
Senior Account Clerk		2.00
<b>Program Total</b>		<b>12.00</b>

**SUPPORT SERVICES:** This program area provides internal support for the entire department. It administers all procurement functions, distributes supplies and equipment to all stations and facilities, and maintains all front-line vehicles and safety equipment. In addition, this program ensures that well-trained, highly qualified fire fighters are available to provide emergency service to the Tucson community through comprehensive professional training programs and career enhancement opportunities. It provides regional training opportunities to current and prospective members of the fire service throughout Southern Arizona and works to ensure that all Tucson Fire Department members are provided with the safest and healthiest possible work environment.

<b>Projected Revenue Sources</b>	
General Fund	\$ 8,159,750
General Fund: Restricted Revenues	180,810
Regional Training Fees	50,000
<b>Program Total</b>	<b>\$ 8,390,560</b>

**Support Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 3,245,580	
Services	2,334,210	
Supplies	2,584,150	
Equipment	226,620	
<b>Program Total</b>	<b>\$ 8,390,560</b>	

**Staff Resources**

Fire Battalion Chief: Assistant Fire Chief	1.00
Fire Battalion Chief: Deputy Chief	3.00
Fire Captain Assignment: Training Officer	5.00
Equipment Maintenance Superintendent	1.00
Certified Emergency Vehicle Technician Supervisor	2.00
Fire Training Coordinator	1.00
Certified Emergency Vehicle Technician	9.00
Certified Auto Parts Specialist	2.00
Certified Fire Equipment Specialist	2.00
Lead Housing Technician	0.50
Certified Senior Fleet Service Technician	1.00
Administrative Assistant	2.00
Senior Storekeeper	3.00
Secretary	1.00
Office Assistant	0.50
<b>Program Total</b>	<b>34.00</b>

**SUPPRESSION:** This program area provides all-hazard risk protection and timely response to the Tucson community using contemporary, efficient, and compliant emergency response service through a highly trained force of professional and dedicated emergency fire and rescue personnel. It focuses on continuously improving customer service, internal processes, and technologies.

**Projected Revenue Sources**

General Fund	\$ 43,502,260
Civic Contribution Fund	10,000
Capital Improvement Fund	1,852,550
<b>Program Total</b>	<b>\$ 45,364,810</b>

**Character of Expenditures**

Salaries and Benefits	\$ 42,994,000
Services	449,890
Supplies	68,370
Equipment	1,852,550
<b>Program Total</b>	<b>\$ 45,364,810</b>

**TUCSON FIRE**

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**Suppression (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Fire Battalion Chief: Assistant Fire Chief		1.00
Fire Battalion Chief: Deputy Chief		2.00
Fire Battalion Chief		12.00
Fire Captain: HazMat/Technical Rescue Team		27.00
Fire Captain: Eight Hour		1.00
Fire Captain		86.00
Fire Engineer: HazMat/Technical Rescue Team		30.00
Fire Engineer		91.00
Fire Fighter: HazMat/Technical Rescue Team		54.00
Fire Fighter		<u>158.00</u>
<b>Program Total</b>		<b>462.00</b>

**MEDICAL SERVICES:** This program area is responsible for the department's Advanced Life Recovery (ALS) ambulance services and emergency medical service (EMS) administration. EMS administration includes the creation and monitoring of service contracts; the development of equipment specifications, scope of practices, and standards of care; and the resolution of customer and quality assurance, liability, and liaison issues related to pre-hospital medical care. This program includes partial cost recovery for ALS ambulance service through an in-house billing system.

**Projected Revenue Sources**

General Fund	\$ 9,224,480
ALS Cost Recovery Fees	8,960,000
Capital Improvement Fund	486,590
<b>Program Total</b>	<b><u>\$ 18,671,070</u></b>

**Character of Expenditures**

Salaries and Benefits	\$ 16,416,400
Services	788,030
Supplies	980,050
Equipment	486,590
<b>Program Total</b>	<b><u>\$ 18,671,070</u></b>

**Medical Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Staff Resources</b>		
Fire Battalion Chief: Assistant Fire Chief		1.00
Fire Captain: Eight Hour		2.00
Fire Captain		12.00
Paramedic: HazMat/Technical Rescue Team		26.00
Paramedic		121.00
Senior Engineering Technician		1.00
Cost Recovery Clerk		4.00
Management Assistant		1.00
Office Assistant		1.00
<b>Program Total</b>		<u><b>169.00</b></u>

**EMERGENCY PREPAREDNESS:** This program area provides citywide disaster management; homeland security protection; and regional, state, and federal all-hazard coordination. Other functions include special operations training, education, regional response, and mass casualty and preparedness.

**Projected Revenue Sources**

General Fund	\$ 298,200
Miscellaneous Federal Grants	2,571,500
Miscellaneous Non Federal Grants	<u>200,000</u>
<b>Program Total</b>	<b><u>\$ 3,069,700</u></b>

**Character of Expenditures**

Salaries and Benefits	\$ 296,600
Services	29,500
Supplies	43,600
Grant Capacity	<u>2,700,000</u>
<b>Program Total</b>	<b><u>\$ 3,069,700</u></b>

**Staff Resources**

Administrative Assistant	1.00
Fire Battalion Chief: Deputy Chief	1.00
Risk Management Supervisor	<u>1.00</u>
<b>Program Total</b>	<b><u>3.00</u></b>

**TUCSON FIRE**

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**FIRE PREVENTION & LIFE SAFETY:** This program area promotes public safety by administering fire codes and standards, conducting regular building inspections, and enforcing compliance of code violations. The Fire Prevention Section conducts inspections of facilities such as commercial buildings, schools, vacant and neglected structures, group homes, and landfills. They also respond to citizen complaints and conduct specialty inspections of tents, fireworks displays, open burn permits, and the self-inspection program. In accordance with International Fire Code, this program investigates the cause and origin of all fires reported within city jurisdiction. Finally, this program proactively engages in fire prevention and life safety by educating fire fighters and the community with instructional support, materials, and education programs focused on reducing the incidence of injury and death

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 4,199,130	
Fire Inspection Fees	15,000	
Civic Contribution Fund	10,000	
<b>Program Total</b>	<b>\$ 4,224,130</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 4,069,920	
Services	100,820	
Supplies	53,390	
<b>Program Total</b>	<b>\$ 4,224,130</b>	
<b>Staff Resources</b>		
Fire Battalion Chief: Assistant Fire Chief		1.00
Fire Battalion Chief: Deputy Chief		2.00
Fire Code Administrator		1.00
Fire Protection Plans Examiner		1.00
Fire Captain: Eight Hour		3.00
Fire Prevention Inspector		27.00
Code Inspector		2.00
Public Safety Education Specialist		4.00
Customer Service Clerk		1.00
Office Assistant		1.00
Secretary		2.00
TV Production Specialist		1.00
<b>Program Total</b>		<b>46.00</b>

**HOUSEHOLD HAZARDOUS WASTE (HHW) PROGRAM:** This program area reduces the incidence of fire, poisoning, and environmental damage through the collection, packaging, and disposal of HHW and commercial waste from small businesses in Pima County. Ninety-six percent of the materials collected through this program is recycled.

**PERSONNEL  
FY 2010**

**Projected Revenue Sources**

The Tucson Fire Department manages this program while the city's Environmental Services (ES) Enterprise Fund provides the revenue source. Pima County reimburses ES for 50% of the program's costs.

**Staff Resources**

Environmental Services Superintendent	1.00
Environmental Services Supervisor	1.00
Equipment Operation Specialist	1.00
Environmental Services Equipment Operator	2.00
Senior Environmental Services Worker	2.00
Environmental Services Worker	1.00
<b>Program Total</b>	<b>8.00</b>

**HAZARDOUS WASTE DISPOSAL PROGRAM:** The Hazardous Waste Disposal Program ensures that city generated hazardous waste is properly collected, packaged and disposed of per local, state and federal laws. This program is funded by the city's Risk Management Internal Service Fund.

**Projected Revenue Sources**

The Tucson Fire Department manages this program, while the city's Risk Management Internal Service Fund provides the revenue source.

**Staff Resources**

Fire Captain: Eight Hour	1.00
Fire Prevention Inspector: Hazmat	1.00
<b>Program Total</b>	<b>2.00</b>



# TUCSON POLICE

The Tucson Police Department serves the public in partnership with our community, to protect life and property, prevent crime, and resolve problems. The department is categorized into nine programs, including the Chief's Office.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL FY 2009	PERSONNEL FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 166,468,950	\$ 159,653,480	1,532.50	1,495.50*
Capital	24,010,000	13,838,700		
<b>Total</b>	<b>\$ 190,478,950</b>	<b>\$ 173,492,180</b>		

## CHARACTER OF EXPENDITURES

Salaries and Benefits	\$ 128,989,780
Services	15,540,530
Supplies	6,268,130
Equipment	1,350,790
Grant Capacity	7,504,250
<b>Operating Total</b>	<b>\$ 159,653,480</b>
Capital Improvement Program	13,838,700
<b>Department Total</b>	<b>\$ 173,492,180</b>

## FUNDING SOURCES

General Fund	\$ 144,942,750	1,478.50
Miscellaneous Federal Grants	13,254,710	11.00
Miscellaneous Non-Federal Grants	1,456,020	6.00
<b>Operating Total</b>	<b>\$ 159,653,480</b>	<b>1,495.50</b>
Capital Improvement Program	13,838,700	-0-
<b>Department Total</b>	<b>\$ 173,492,180</b>	<b>1,495.50</b>

\*During Fiscal Year 2009, citywide information technology functions were consolidated into the Information Technology Department including 15 staff positions from Tucson Police. In addition, vacant non-commissioned positions were eliminated in the budget reduction plan, which does not affect the department's level of service.

## OPERATING PROGRAMS

**OFFICE OF THE CHIEF OF POLICE:** This program area directs policy, oversees the professionalism of department members and coordinates the efforts of the department.

	ADOPTED FY 2010
<b>Projected Revenue Sources</b>	
General Fund	\$ 4,686,750

**TUCSON POLICE**

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**Office of the Chief of Police (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Financial Resources</b>		
Salaries and Benefits	\$ 4,399,290	
Services	214,900	
Supplies	72,560	
<b>Program Total</b>	<u><b>\$ 4,686,750</b></u>	
<b>Staff Resources</b>		
Police Chief		1.00
Police Lieutenant: Deputy Police Chief		1.00
Police Lieutenant: Assistant Police Chief		4.00
Police Lieutenant: Police Captain		2.00
Police Lieutenant		4.00
Police Sergeant: Assignments		4.00
Lead Management Analyst		2.00
Detective: Assignments		4.00
Community Services Project Supervisor		1.00
Staff Assistant		2.00
Detective		2.00
Police Officer: Assignments		13.00
Systems Analyst		1.00
Police Officer		2.00
Police Crime Analyst		1.00
Paralegal		1.00
Executive Assistant		1.00
Administrative Assistant		2.00
Secretary		4.00
Clerk Transcriptionist		2.00
<b>Program Total</b>		<u><b>54.00</b></u>

**ADMINISTRATIVE SERVICES:** This program area provides services necessary to ensure sustainable and proactive operations as directed by the Chief of Police. This support includes Finance, Capital Projects, Logistics, Human Resources, Training and Academy classes. The department applied for a federal grant from the Office of Community Oriented Policing Services (COPS) under the American Recovery and Reinvestment Act of 2009, in order to fund the hiring of more police officers.

**Projected Revenue Sources**

General Fund	\$ 25,051,770
General Fund: Restricted	368,120
Miscellaneous Federal Grants	3,000,000
<b>Program Total</b>	<u><b>\$ 28,419,890</b></u>

**Administrative Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Financial Resources</b>		
Salaries and Benefits	\$ 13,496,340	
Services	9,311,130	
Supplies	4,359,970	
Equipment	57,370	
Grant Capacity	<u>1,195,080</u>	
<b>Program Total</b>	<b>\$ 28,419,890</b>	
<b>Staff Resources</b>		
Police Lieutenant: Police Captain		3.00
Police Lieutenant		4.00
Police Sergeant: Assignments		8.00
Police Sergeant		1.00
Management Coordinator		1.00
Police Psychologist		1.00
Police Records Superintendent		1.00
Management Assistant		1.00
Staff Assistant		9.00
Detective		1.00
Police Officer: Assignments		24.00
Police Officer		6.00
Lead Housing Technician		0.50
Police Records Supervisor		8.00
Administrative Assistant		3.00
Police Records Specialist		47.00
Secretary		3.00
Senior Account Clerk		5.00
Senior Fleet Services Technician		5.00
Senior Storekeeper		2.00
Data Control Clerk		1.00
Office Assistant		<u>1.50</u>
<b>Program Total</b>		<b>136.00</b>

**FIELD SERVICES:** This program area responds to calls for service, investigates crimes and provides for the safe flow of traffic. This includes maintaining strong relationships with neighborhood and business associations, as well as furthering partnerships in an effort to protect life, property, prevent crime and resolve problems.

**Projected Revenue Sources**

General Fund	\$ 59,814,880
General Fund: Restricted	<u>40,000</u>
<b>Program Total</b>	<b>\$ 59,854,880</b>

**TUCSON POLICE**

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**Field Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Financial Resources</b>		
Salaries and Benefits	\$ 58,139,440	
Services	1,600,140	
Supplies	115,300	
<b>Program Total</b>	<b>\$ 59,854,880</b>	
<b>Staff Resources</b>		
Police Lieutenant: Police Captain		5.00
Police Lieutenant		14.00
Police Sergeant: Assignments		11.00
Police Sergeant		69.00
Detective		18.00
Police Officer: Assignments		129.00
Police Officer		444.00
Marshall		3.00
Community Service Officer		29.00
Secretary		4.00
Clerk Transcriptionist		4.00
<b>Program Total</b>		<b>730.00</b>

**INVESTIGATIVE SERVICES:** This program area conducts professional, exemplary criminal investigations, with an awareness of the impact upon the quality of life in the community while striving to set the highest standard in investigative, forensic, and evidentiary procedures.

**Projected Revenue Sources**

General Fund	\$ 28,637,170
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**Financial Resources**

Salaries and Benefits	\$ 26,989,080
Services	1,244,470
Supplies	403,620
<b>Program Total</b>	<b>\$ 28,637,170</b>

**Staff Resources**

Police Lieutenant: Police Captain	3.00
Police Lieutenant	5.00
Police Sergeant: Assignments	23.00
Police Sergeant	2.00
Forensics Administrator	1.00
Crime Laboratory Superintendent	1.00
Police Identification Superintendent	1.00
Crime Laboratory Coordinator	5.50
Police Evidence Superintendent	1.00
Management Assistant	1.00
Senior Criminalist	16.00
Detective	119.00

## Investigative Services – Staff Resources (Continued)

	ADOPTED FY 2010	PERSONNEL FY 2010
Police Officer: Assignments		38.00
Police Officer		9.00
Criminalist		2.00
Crime Scene Specialist Supervisor		4.00
Crime Scene Specialist		22.00
Automated Fingerprint Identification System Supervisor		1.00
Police Crime Analyst		8.00
Police Evidence Technician		19.00
Automated Fingerprint Identification System Technician		7.00
Police Records Specialist		1.00
Secretary		5.00
Clerk Transcriptionist		10.00
Office Assistant		3.00
<b>Program Total</b>		<b>307.50</b>

**SUPPORT SERVICES:** This program area consists of staff and equipment to provide specialized assistance to the department including training and homeland security support, enabling the department to respond to unusual events, disasters, or human-caused crises.

**Projected Revenue Sources**

General Fund	\$ 19,383,940
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**Financial Resources**

Salaries and Benefits	\$ 17,211,430
Services	1,317,720
Supplies	842,930
Equipment	11,860
<b>Program Total</b>	<b>\$ 19,383,940</b>

**Staff Resources**

Police Lieutenant: Police Captain	3.00
Police Lieutenant	7.00
Police Sergeant: Assignments	13.00
Police Sergeant	1.00
Communications Superintendent	2.00
Police Hazardous Devices Technician	4.00
Detective	5.00
Police Officer: Assignments	95.00
Police Officer	2.00

**TUCSON POLICE**

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**Support Services – Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Aircraft Mechanic		3.00
Public Safety Communications Supervisor		11.00
Public Safety Dispatcher		39.00
Administrative Assistant		1.00
Police Service Operator		47.00
Secretary		2.00
Clerk Transcriptionist		1.00
<b>Program Total</b>		<b>236.00</b>

**GRANTS:** This program area provides administrative and financial oversight and capacity for grant funding allocated to the Tucson Police Department in order to enhance operational objectives outlined by the Chief of Police.

**Projected Revenue Sources**

General Fund	\$ 229,390
Miscellaneous Federal Grants	9,654,710
Miscellaneous Non-Federal Grants	1,456,020
<b>Program Total</b>	<b>\$ 11,340,120</b>

**Financial Resources**

Salaries and Benefits	\$ 4,386,530
Services	1,180,170
Supplies	389,980
Equipment	789,000
Grant Capacity	4,594,440
<b>Program Total</b>	<b>\$ 11,340,120</b>

**Staff Resources - Federal Grants**

Police Sergeant: Assignments	2.00
Police Officer: Assignments	2.00
Criminalist	1.00
Electronics Technician	1.00
Financial Investigator	2.00
Police Crime Analyst	2.00
Clerk Transcriptionist	1.00
<b>Program Total</b>	<b>11.00</b>

**Staff Resources - Non Federal Grants**

Police Sergeant: Assignments	1.00
Senior Criminalist	1.00
Detective	1.00
Police Officer: Assignments	1.00
Criminalist	1.00
<b>Program Total</b>	<b>5.00</b>

**FORFEITURE:** This program area effectively applies funding associated with the Racketeer Influenced and Corrupt Organizations (RICO) Act and Arizona forfeiture laws, enhancing operational objectives as determined by the Chief of Police.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Forfeitures	\$ 2,136,710	
General Fund: Restricted	289,380	
Miscellaneous Federal Grants	600,000	
<b>Program Total</b>	<b>\$ 3,026,090</b>	
<b>Financial Resources</b>		
Salaries and Benefits	\$ 417,560	
Services	416,880	
Supplies	74,480	
Equipment	402,440	
Grant Capacity	1,714,730	
<b>Program Total</b>	<b>\$ 3,026,090</b>	
<b>Staff Resources</b>		
Police Lieutenant: Police Captain		1.00
Financial Specialist		1.00
Staff Assistant		1.00
Police Crime Analyst		1.00
<b>Program Total</b>		<b>4.00</b>

**IMPOUNDS:** Established based on enforcement of Arizona Statute 28-3511, for the removal and immobilization or impoundment of vehicles. This program area provides tracking of operational requirements and funding based on associated restricted revenues generated from impound fee receipts.

<b>Projected Revenue Sources</b>		
Vehicle Impoundment	\$ 901,690	
<b>Financial Resources</b>		
Salaries and Benefits	\$ 559,470	
Services	242,910	
Supplies	9,190	
Equipment	90,120	
<b>Program Total</b>	<b>\$ 901,690</b>	
<b>Staff Resources</b>		
Police Records Specialist		7.00
Police Sergeant		1.00
Police Sergeant: Assignments		1.00
<b>Program Total</b>		<b>9.00</b>

**TUCSON POLICE**

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**SPECIAL DUTY:** This program area provides police-related services to an employer, other than the City of Tucson, by departmental personnel during off-duty hours (i.e., point control, security or anytime required to work in a police capacity) in order to enhance existing public safety and community policing efforts.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
General Fund	\$ 399,690	
Off Duty Police Charges	3,003,260	
<b>Program Total</b>	<b>\$ 3,402,950</b>	
 <b>Financial Resources</b>		
Salaries and Benefits	\$ 3,390,640	
Services	12,210	
Supplies	100	
<b>Program Total</b>	<b>\$ 3,402,950</b>	
 <b>Staff Resources</b>		
Administrative Assistant		3.00

# TUCSON WATER

Tucson Water, an enterprise fund of the City of Tucson, is operated and maintained as a self-supporting, municipally-owned utility of the City. The department is committed to ensuring that customers receive high quality water and excellent service in a cost efficient and environmentally responsible manner. The department includes five divisions: Director's Office, Business Services, Customer Services, Operations and Maintenance, and Water Quality Management.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 131,417,140	\$ 128,631,940	580.00	568.00
Capital	60,650,000	52,122,000		
<b>Total</b>	<b>\$ 192,067,140</b>	<b>\$ 180,753,940</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 25,802,270		
Services		51,450,410		
Supplies		8,764,970		
Equipment		832,290		
Debt Service		40,917,000		
Grant Capacity		865,000		
<b>Operating Total</b>		<b>\$ 128,631,940</b>		
Capital Improvement Program		52,122,000		
<b>Department Total</b>		<b>\$ 180,753,940</b>		
<b>FUNDING SOURCES</b>				
Water Revenue Operations Fund		\$ 125,919,640		564.00
Miscellaneous Non-Federal Grants		865,000		
Tucson Water Conservation Fund		1,847,300		4.00
<b>Operating Total</b>		<b>\$ 128,631,940</b>		<b>568.00</b>
Capital Improvement Program		52,122,000		-0-
<b>Department Total</b>		<b>\$ 180,753,940</b>		<b>568.00</b>

## OPERATING PROGRAMS

**ADMINISTRATION:** This program area provides general oversight for the department by ensuring compliance with Mayor and Council water policies, developing and managing the department's operating and capital budgets, and ensuring that customers are provided excellent services. Administrative functions include the Director's Office, Financial Services, Customer Services, Public Information Office, and Employee Services.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Water Revenue Operations Fund	\$ 15,591,970	
Miscellaneous Non-Federal Grants	865,000	
<b>Program Total</b>	<b>\$ 16,456,970</b>	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 10,113,950	
Services	3,447,540	
Supplies	2,030,480	
Grant Capacity	865,000	
<b>Program Total</b>	<b>\$ 16,456,970</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy/Assistant Director		2.00
Water Administrator		4.00
Department Human Resources Manager		1.00
Management Coordinator		6.00
Water Operations Superintendent		2.00
Water Program Supervisor		0.50
Data Base Administrator		2.00
Lead Management Analyst		3.00
Principal Planner		1.00
Lead Planner		1.00
Risk Management Specialist		2.00
Staff Assistant		8.00
Systems Analyst		2.00
Information Technology Specialist		1.00
Engineering Associate		1.00
Public Information Specialist		2.00
Water Services Supervisor		8.00
Management Analyst		3.00
Executive Assistant		1.00
Lead Utility Service Worker		4.00
Office Supervisor		1.00
Graphic Arts Specialist		1.00
Meter Service Representative		12.00
Utility Service Representative		8.00
Administrative Assistant		3.00

**Administration – Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Utility Service Worker		36.00
Customer Service Representative		29.00
Secretary		5.00
Senior Account Clerk		6.00
<b>Program Total</b>		<u>156.50</u>

**CONSERVATION:** The Mayor and Council established the Conservation Fund as a separate fund in August 2008. The Conservation Program includes Tucson Water’s base conservation programming, which includes Beat the Peak, as well as the programs recommended by the Community Conservation Task Force (CCTF). The CCTF program focuses on rebates for replacement of high water use fixtures in older housing and irrigation system upgrades. The program is designed to affect the water use of residential and multi-family customers of the utility and is expected to reduce water usage of those customer groups by around 8,000 acre-feet by Fiscal Year 2014. The Conservation Program is administered by the Public Information Office.

**Projected Revenue Sources**

Tucson Water Conservation Fund	\$ 1,847,300
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**Character of Expenditures**

Salaries and Benefits	\$ 410,500
Services	1,304,200
Supplies	132,600
<b>Program Total</b>	<u>\$ 1,847,300</u>

**Staff Resources**

Water Program Supervisor	0.50
Water Conservation/Information Supervisor	1.00
Public Information Specialist	1.00
Administrative Assistant	1.00
Secretary	0.50
<b>Program Total</b>	<u>4.00</u>

**POTABLE SYSTEM:** Tucson Water obtains municipal potable water (water meeting or exceeding all federal, state, and local drinking standards) from groundwater well fields and facilities where Central Arizona Project (CAP) water is recharged and recovered. The Planning and Engineering Division plans, designs, and constructs the water production and distribution systems; the Operations and Maintenance Division ensures a continuous supply of water through the maintenance of all water facilities; and the Water Quality Management Division provides water sampling, analyses, and treatment to provide the highest quality water to customers.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Water Revenue Operations Fund	\$ 65,552,230	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 14,173,670	
Services	44,404,440	
Supplies	6,141,830	
Equipment	832,290	
<b>Program Total</b>	<b>\$ 65,552,230</b>	
<b>Staff Resources</b>		
Water Administrator		5.00
Engineering Manager		7.50
Water Program Supervisor		2.00
Water Quality Laboratory Supervisor		1.00
GIS Supervisor		1.00
Civil Engineer		12.00
Electrical Engineer		2.00
Engineering Support Section Supervisor		1.00
Inspection Supervisor		2.00
Lead Hydrologist		3.00
Project Manager		1.00
Water Control Systems Engineer		3.50
Chemist Supervisor		5.00
Environmental Scientist		4.00
Hydrologist		10.00
Management Assistant		2.00
Senior Engineering Associate		13.00
Staff Assistant		1.00
Water Control Systems Supervisor		1.00
GIS Data Analyst		1.00
Systems Analyst		1.00
Planner Scheduler		1.00
Facility and Equipment Maintenance Specialist		1.00
Fleet Services Supervisor		1.00
Safety Specialist		1.00
Electronics Technician Supervisor		2.00
Information Technology Specialist		2.00

## Potable System – Staff Resources (Continued)

	<b>PERSONNEL FY 2010</b>
Water Plant Supervisor	2.00
Chemist	7.00
Electrician	5.50
Electronics Technician	3.50
Engineering Associate	8.00
Grounds Maintenance Supervisor	1.00
Lead Construction Inspector	3.00
Maintenance Mechanic/Electrical Supervisor	5.00
Senior Heavy Equipment Mechanic	9.00
Utility Service Crew Supervisor	5.00
Water Services Supervisor	5.00
Cable Tool Driller	2.00
Construction Inspector	17.00
Corrosion Control Technician	2.00
Environmental Inspector	2.00
Equipment Operation Specialist	16.00
GIS Technician	4.00
Lead Maintenance Mechanic	5.50
Lead Water Meter Repairer	1.00
Lead Well Maintenance Mechanic	5.00
Office Supervisor	1.00
Senior Engineering Technician	14.00
Survey Crew Chief	4.00
Water Operations Superintendent	8.00
Water Quality Analyst	8.00
Water System Operator	12.00
Welder	2.00
Engineering Technician	6.00
Maintenance Mechanic	4.00
Senior Utility Service Worker	10.00
Survey Instrument Technician	4.00
Water Meter Repairer	2.00
Water Service Locator	11.00
Water Treatment Plant Operator	2.00
Well Maintenance Mechanic	4.00
Account Clerk Supervisor	1.00
Administrative Assistant	8.00
Senior Reprographics Technician	1.00
Utility Service Worker	13.00
Customer Service Representative	7.00
Secretary	7.00
Senior Account Clerk	3.00
Senior Fleet Services Technician	1.00
Senior Storekeeper	3.00
Utility Technician	47.50
Water Communications Operator	4.00

**TUCSON WATER**

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**Potable System – Staff Resources (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
Storekeeper		1.00
Survey Technician		2.00
Customer Service Clerk		1.00
Groundskeeper		2.00
Technological Intern		2.00
<b>Program Total</b>		<u>390.00</u>

**RECLAIMED SYSTEM:** This program area provides for an important component of Tucson’s water supply, in that reclaimed water usage for turf irrigation reduces total demand for potable water. The program includes operation and maintenance of the department’s Roger Road Reclaimed Water Plant and Sweetwater Wetlands, as well as separate reclaimed water infrastructure. This system is overseen by the Water Quality Management Division, which ensures regulatory compliance with all federal, state, and local agencies.

**Projected Revenue Sources**

Water Revenue Operations Fund	\$ 3,858,440
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**Character of Expenditures**

Salaries and Benefits	\$ 1,104,150
Services	2,294,230
Supplies	460,060
<b>Program Total</b>	<u>\$ 3,858,440</u>

**Staff Resources**

Engineering Manager	0.50
Water Program Supervisor	1.00
Inspection Supervisor	1.00
Water Plant Supervisor	1.00
Electrician	0.50
Electronics Technician	0.50
Cross Connection Control Specialist	5.00
Lead Maintenance Mechanic	0.50
Water System Operator	5.00
Administrative Assistant	2.00
Utility Technician	0.50
<b>Program Total</b>	<u>17.50</u>

**DEBT SERVICE:** This program area includes the principal, interest, and fiscal agent fees on the utility’s debt.

**Projected Revenue Sources**

Water Revenue Operations Fund	\$ 40,917,000
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**Character of Expenditures**

Debt Service	\$ 40,917,000
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# URBAN PLANNING and DESIGN

The Urban Planning and Design (UPD) Department has been eliminated in the Recommended Fiscal Year 2010 Budget. This organizational change will reduce General Fund expenditures by over \$2 million. UPD staff involved in current planning and development review were transferred to join Development Services staff to form a new Planning and Development Services Department. This consolidates planning and development functions. UPD staff involved in long-range and neighborhood planning were transferred to join the Community Services Department to form a new Housing and Community Development Department.

	<b>ADOPTED FY 2009</b>	<b>PERSONNEL FY 2009</b>
<b>TOTAL BUDGET</b>		
Operating	\$ 4,609,730	41.00



# NON-DEPARTMENTAL

The Non-Departmental category contains program budgets that are not associated with any specific department. Its programs are General Expense, Debt Repayments, Debt Refinancing, and Outside Agencies.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 145,898,900	\$ 116,050,320	4.00	-0-
 <b>CHARACTER OF EXPENDITURES</b>				
Retiree Benefits		\$ 6,467,770		
Services		34,187,010		
Supplies		8,440		
Debt Service		51,987,100		
Other		23,400,000		
<b>Total</b>		<b>\$ 116,050,320</b>		
 <b>FUNDING SOURCES</b>				
General Fund		\$ 59,204,700		
Convention Center Fund		3,778,340		
Capital Agreements Fund		2,451,800		
Certificates of Participation		2,250,000		
Highway User Revenue Fund		2,068,470		
General Obligation Bond Debt Service Fund		27,909,930		
Street and Highway Bond Debt Service Fund		17,597,900		
Miscellaneous Federal Grants		35,970		
Special Assessments Fund		748,070		
Fleet Services Internal Service Fund		5,140		
<b>Total</b>		<b>\$ 116,050,320</b>		

## OPERATING PROGRAMS

**GENERAL EXPENSE:** This program area provides centralized budget capacity and accounting and management control for expenditures that are not directly associated with city department programs.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
General Fund	\$ 19,481,950
General Fund: Restricted	2,460,630
Convention Center Fund	3,778,340
Highway User Revenue Fund	492,300
Certificates of Participation	2,250,000
<b>Program Total</b>	<b>\$ 28,463,220</b>
 <b>Character of Expenditures</b>	
Retiree Benefits	\$ 6,467,770
Services	21,987,010
Supplies	8,440
<b>Program Total</b>	<b>\$ 28,463,220</b>

**DEBT REPAYMENTS:** This program area (also referred to as Debt Service) contains debt issuance and repayment expenditures for equipment, vehicle, and facility financing needs of general government city departments. The Enterprise Fund departments (Environmental Services, Tucson City Golf, and Tucson Water) and ParkWise budget for their own debt service needs. The financing methods used are general obligation bonds, street and highway revenue bonds, special assessment bonds, the state's Highway Expansion Loan Program (H.E.L.P.), lease/purchases, and certificates of participation.

<b>Projected Revenue Sources</b>	
General Fund	\$ 13,118,760
General Fund: Restricted	643,940
Capital Agreements Fund	2,451,800
Highway User Revenue Fund	1,475,590
General Obligation Bond Debt Service Fund	27,909,930
Street and Highway Bond Debt Service Fund	5,597,900
Miscellaneous Federal Grants	35,970
Special Assessments Fund	748,070
Fleet Services Internal Service Fund	5,140
<b>Program Total</b>	<b>\$ 51,987,100</b>
 <b>Character of Expenditures</b>	
Debt Service	\$ 51,987,100

**DEBT REFINANCING:** This program area carries the capacity for the potential refinancing (refunding) of existing debt to lower interest payments and extend the repayment period. Accounting principles and state budget law require that the city record the principal amount of the refinancing as an expenditure. For Fiscal Year 2010, the city anticipates refinancing certificates of participation and street and highway revenue bonds.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
General Fund: Restricted	\$ 11,400,000
Street and Highway Bond Debt Service Fund	12,000,000
<b>Program Total</b>	<b>\$ 23,400,000</b>
 <b>Character of Expenditures</b>	
Other	\$ 23,400,000

**OUTSIDE AGENCIES:** This program area provides funding for organizations that support the Mayor and Council's priorities. Specific organizations and their annual allocations are listed on the following pages.

<b>Projected Revenue Sources</b>	
General Fund	\$ 12,099,420
Highway User Revenue Fund	100,580
<b>Program Total</b>	<b>\$ 12,200,000</b>
 <b>Character of Expenditures</b>	
Services	\$ 12,200,000

NON-DEPARTMENTAL

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Outside Agencies (Continued)

**OUTSIDE AGENCY ALLOCATIONS**

	<b>ADOPTED FY 2010</b>
<b>Arts and Cultural Enrichment</b>	
El Centro Cultural de las Americas	\$ 9,140
Tucson Botanical Gardens	41,120
Tucson Children's Museum	35,640
Tucson Museum of Art	65,240
Tucson Pops Orchestra	22,820
Tucson Sister Cities Association	12,190
Tucson-Pima Arts Council (TPAC)	525,530
<b>Program Total</b>	<b>\$ 711,680</b>
<b>Civic/Special Community Events</b>	
City Co-Sponsored Events (detail by event on following page)	\$ 258,570
El Tour/Perimeter Bicycling Association of America	22,820
Southern Arizona Regional Science and Engineering Fair	9,510
Tucson Gem and Mineral Society	27,420
<b>Program Total</b>	<b>\$ 318,320</b>
<b>Economic and Workforce Development</b>	
Critical Path Institute (C-Path)	\$ 158,440
Downtown Tucson Partnership Business Improvement District (BID)	280,020
JobPath	380,250
Metropolitan Tucson Convention Visitors Bureau (MTCVB)	4,036,350
Pro Neighborhoods	68,450
School Plus Jobs	471,510
Tucson Regional Economic Opportunities, Inc. (TREO)	1,242,700
<b>Program Total</b>	<b>\$ 6,637,720</b>
<b>Human Services</b>	
88-Crime	\$ 12,610
Community Mediation Program (Our Family Services)	41,700
Human Services Plan	1,882,570
Humane Society of Southern Arizona	13,710
Metropolitan Education Commission	53,870
Pima County - Tucson Women's Commission	39,360
<b>Program Total</b>	<b>\$ 2,043,820</b>
<b>Other</b>	
Access Tucson	\$ 758,740
YMCA (Jacobs, Lighthouse, and Mulcahy)	88,410
<b>Program Total</b>	<b>\$ 847,150</b>
<b>Payments to Other Governments</b>	
Pima Animal Control Center	\$ 1,315,890
Pima Association of Governments	298,000
Victim Witness	27,420
<b>Program Total</b>	<b>\$ 1,641,310</b>
<b>Total Outside Agency Allocations</b>	<b>\$ 12,200,000</b>

	<b>ADOPTED FY 2010</b>
<b>City Co-sponsored Event's Allocations</b>	
Downtown Parade of Lights	\$ 4,200
Downtown Tucson Partnership event marketing	32,720
Fiesta Grande	13,450
Fort Lowell Soccer Shootout	10,410
Juneteenth Festival	14,320
Tucson Meet Yourself	13,500
Tucson-Pima Arts Council Studio Arts Tour	10,000
Tucson Rodeo Parade	70,000
Winterhaven Festival of Lights	60,300
Contingency*	29,670
<b>Total</b>	<b>\$ 258,570</b>

\*The contingency is available to cover in-kind support costs for the following events if they cannot be absorbed within the applicable department's budgets: Cesar Chavez, Fourth of July Celebration, Martin Luther King Jr. Celebration, Veterans Day Parade, and Waila Festival.



## PENSION SERVICES

Pension Services maintains accurate and complete records pertaining to the accrual and payment of retirement benefits. It oversees the Tucson Supplemental Retirement System (TSRS) pension fund, which is provided for non-public safety city employees, retirees, and their beneficiaries. Management oversight of Pension Services personnel is provided by Human Resources Department administration.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 48,000,000	\$ 60,893,600	4.00	4.00
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 383,040		
Retiree and Beneficiary Payments		54,620,000		
Services		5,832,910		
Supplies		57,650		
<b>Total</b>		<b>\$ 60,893,600</b>		
<b>FUNDING SOURCES</b>				
TSRS Pension Fund		\$ 60,893,600		4.00

## OPERATING PROGRAMS

**PENSION ADMINISTRATION:** This program area administers the Tucson Supplemental Retirement System for non-public safety city employees and retirees.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
TSRS Pension Fund	\$ 6,273,600	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 383,040	
Services	5,832,910	
Supplies	57,650	
<b>Program Total</b>	<b>\$ 6,273,600</b>	
<b>Staff Resources</b>		
Benefits and Pension Administrator		1.00
Finance Analyst		1.00
Human Resources Technician		1.00
Administrative Assistant		1.00
<b>Program Total</b>		<b>4.00</b>

**PENSION SERVICES**

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**PENSION DISBURSEMENTS:** This program area provides for the pension benefits distributed to non-public safety city retirees and their beneficiaries, including transfers to other pension systems.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
TSRS Pension Fund	\$ 54,620,000
<b>Character of Expenditures</b>	
Retiree and Beneficiary Payments	\$ 54,620,000

# INTERNAL SERVICE FUNDS

The city has three Internal Service Funds (ISF): General Services, Fleet Services, and Self Insurance. Programs in the ISF are managed by the following departments: General Services, Finance, Transportation, Human Resources, Tucson Fire, and Environmental Services.

	ADOPTED FY 2009	ADOPTED FY 2010	PERSONNEL	
			FY 2009	FY 2010
<b>TOTAL BUDGET</b>				
Operating	\$ 62,176,450	\$ 66,259,760	242.00	251.00*
Capital		6,665,900		
<b>Total</b>		<b>\$ 72,925,660</b>		
<b>CHARACTER OF EXPENDITURES</b>				
Salaries and Benefits		\$ 17,183,070		
Services		28,288,240		
Supplies		19,698,610		
Equipment		313,530		
Debt Service		712,000		
Capacity		64,310		
<b>Operating Total</b>		<b>\$ 66,259,760</b>		
Capital Improvement Program		6,665,900		
<b>Department Total</b>		<b>\$ 72,925,660</b>		
<b>FUNDING SOURCES</b>				
Internal Service Funds: General Services		\$ 19,632,630		131.00
Internal Service Funds: Fleet Services		28,988,770		109.00
Internal Service Funds: Self Insurance		17,638,360		11.00
<b>Operating Total</b>		<b>\$ 66,259,760</b>		<b>251.00</b>
Capital Improvement Program		6,665,900		-0-
<b>Department Total</b>		<b>\$ 72,925,660</b>		<b>251.00</b>

\*In Fiscal Year 2009, the General Services department transferred their administrative personnel and corresponding budgets from the General Fund to the internal service funds.

**INTERNAL SERVICE FUNDS**

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**Managed by the General Services Department**

**GENERAL SERVICES INTERNAL SERVICE FUND:** The Administration, Facilities, and Communications program areas managed within the General Services Department directly support service delivery to the community by all other city departments. This is accomplished by managing and providing services in planning, design, construction, repair, and demolition of buildings; planning, scheduling, and executing building maintenance and repair; managing the city’s energy needs, supplies, and costs; and installing, maintaining, and repairing of critical public safety communications systems and equipment.

**OPERATING PROGRAMS**

**ADMINISTRATION:** This General Services ISF program area provides overall leadership, management, budgeting, cost accounting, personnel management, environmental compliance, and safety support for the department.

	ADOPTED FY 2010	PERSONNEL FY 2010
<b>Projected Revenue Sources</b>		
Interdepartmental Charges	\$ 798,850	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 729,980	
Services	53,970	
Supplies	14,900	
<b>Program Total</b>	<b>\$ 798,850</b>	
<b>Staff Resources</b>		
Director		1.00
Deputy Director		1.00
Management Coordinator		2.00
Lead Management Analyst		1.00
Management Assistant		1.00
Executive Assistant		1.00
<b>Program Total</b>		<b>7.00</b>

**FACILITIES:** This General Services ISF program area ensures a healthy, functional, aesthetic, and sustainable building environment for all city employees and the public through development and oversight of long-term building plans and programs; detailed project scopes, cost estimates, design, construction documents; construction oversight for major new buildings; repairs, remodels, alteration and demolition projects; planning and scheduling ongoing and long-term facilities maintenance, repair, and custodial services; and planning and implementation for energy conservation and energy optimization efforts.

<b>Projected Revenue Sources</b>	
Interdepartmental Charges	\$ 16,173,020

**General Services Internal Service Fund - Facilities (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 7,229,740	
Services	6,337,500	
Supplies	1,755,870	
Equipment	93,830	
Debt Service	712,000	
Capacity	44,080	
<b>Program Total</b>	<b>\$ 16,173,020</b>	
 <b>Staff Resources</b>		
General Services Administrator		2.00
Facilities Management Superintendent		2.00
Management Coordinator		1.00
Architect		3.00
Mechanical Engineer		1.00
Management Assistant		1.00
Senior Engineering Associate		2.00
Staff Assistant		1.00
Facilities Management Supervisor		5.00
Planner Scheduler		1.00
Electrician		9.00
Electronics Technician		2.00
Facilities Project Coordinator		4.00
Fuel Station Mechanic		3.00
HVAC-R Mechanic		8.00
Carpenter		7.00
Locksmith		3.00
Physical Plant Operator		4.00
Plumber		6.00
Custodial Services Supervisor		2.00
Painter		3.00
Roofer		2.00
Administrative Assistant		1.00
Building Maintenance Worker		6.00
Lead Custodian		3.00
Secretary		1.00
Senior Account Clerk		2.00
Custodian		15.00
Customer Service Clerk		2.00
<b>Program Total</b>		<b>102.00</b>

**INTERNAL SERVICE FUNDS**

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**COMMUNICATIONS:** This General Services ISF program area provides and maintains critical public safety and general services communications equipment.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Interdepartmental Charges	\$ 2,660,760	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 1,579,240	
Services	563,140	
Supplies	433,350	
Equipment	85,030	
<b>Program Total</b>	<b>\$ 2,660,760</b>	
<b>Staff Resources</b>		
General Services Administrator		1.00
Communications Superintendent		1.00
Management Assistant		1.00
Information Technology Specialist		2.00
Electronics Technician Supervisor		2.00
Planner Scheduler		1.00
Electronics Technician		9.00
Water Service Locator		1.00
Secretary		1.00
Senior Account Clerk		1.00
Senior Storekeeper		1.00
Customer Service Clerk		1.00
<b>Program Total</b>		<b>22.00</b>

**Managed by the General Services Department**

**FLEET SERVICES INTERNAL SERVICE FUND:** This program area provides direct vehicle, fuel, and equipment support to all City operations. City vehicles and equipment are centrally specified and procured; preventive maintenance plans are scheduled and developed; vehicles maintained and repaired; vehicles and equipment disposed of; and all fuels purchased, stored, and dispensed.

<b>Projected Revenue Sources</b>	
Interdepartmental Charges	\$ 28,793,520
Vehicle Auction Revenue	75,000
Sale of Biodiesel to University of Arizona	81,250
Sale of Fuel to Pima County	39,000
<b>Program Total</b>	<b>\$ 28,988,770</b>

## Fleet Services Internal Service Fund (Continued)

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 6,557,660	
Services	5,090,530	
Supplies	17,203,680	
Equipment	116,670	
Cap	20,230	
<b>Program Total</b>	<b>\$ 28,988,770</b>	
<b>Staff Resources</b>		
General Services Administrator		1.00
Fleet Services Superintendent		2.00
Staff Assistant		1.00
Fleet Equipment Specialist		3.00
Fleet Services Supervisor		7.00
Lead Automotive Mechanic		4.00
Automotive Mechanic		17.00
Senior Heavy Equipment Mechanic		25.00
Welder		2.00
Automotive Body Technician		1.00
Automotive Parts Specialist		9.00
Heavy Equipment Operator		1.00
Lead Fleet Services Technician		2.00
Administrative Assistant		1.00
Fleet Control Specialist		2.00
Secretary		1.00
Senior Account Clerk		4.00
Senior Fleet Services Technician		19.00
Customer Service Representative		2.00
Customer Service Clerk		1.00
Fleet Services Attendant		3.00
<b>Program Total</b>		<b>109.00</b>

**INTERNAL SERVICE FUNDS**

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**SELF INSURANCE INTERNAL SERVICES FUND:** This fund administers programs to ensure the continuity of city services and to avoid or minimize the cost of risk to the city by the identification of hazards and the application of effective risk control measures and education to protect property and prevent injuries to employees and the public. Several departments are responsible for the various components of the city's risk management strategy.

**OPERATING PROGRAMS**

**Managed by the Finance Department**

**GENERAL PUBLIC LIABILITY:** This Self Insurance ISF program area pays for public liability losses and property losses. It also reviews contracts for insurance and indemnification requirements.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Internal Service Fund: Self Insurance	\$ 7,714,110	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 337,810	
Services	7,201,000	
Supplies	175,300	
<b>Program Total</b>	<b>\$ 7,714,110</b>	
<b>Staff Resources</b>		
Risk Manager		1.00
Risk Management Supervisor		1.00
Administrative Assistant		2.00
<b>Program Total</b>		<b>4.00</b>

**Managed by the Transportation Department**

**PUBLIC TRANSIT LIABILITY:** This Self Insurance ISF program area pays for liability and property losses incurred by Sun Tran and Van Tran.

<b>Projected Revenue Sources</b>	
Internal Service Fund: Self Insurance	\$ 870,000
<b>Character of Expenditures</b>	
Services	\$ 870,000

**Managed by the Human Resources Department**

**CENTRAL SAFETY SERVICES:** This Self Insurance ISF program area educates city employees on the practices and procedures necessary to work in a safe and healthful environment. It provides training, monitoring, and the review and updating of work practices.

<b>Projected Revenue Sources</b>	
Internal Service Fund: Self Insurance	\$ 548,180

**Self Insurance Internal Services Fund - Central Safety Services (Continued)**

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 219,050	
Services	263,780	
Supplies	47,350	
Equipment	18,000	
<b>Program Total</b>	<b>\$ 548,180</b>	
<b>Staff Resources</b>		
Risk Management Supervisor		1.00
Risk Management Specialist		2.00
<b>Program Total</b>		<b>3.00</b>

**Managed by the Human Resources Department**

**WORKERS' COMPENSATION INSURANCE:** This Self Insurance ISF program area manages, reviews, and monitors worker's compensation claims according to policies, statutes, and best practices.

**Projected Revenue Sources**

Internal Service Fund: Self Insurance	\$ 6,619,570
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**Character of Expenditures**

Salaries and Benefits	\$ 255,960
Services	6,361,660
Supplies	1,950
<b>Program Total</b>	<b>\$ 6,619,570</b>

**Staff Resources**

Employee Relations Specialist	1.00
Administrative Assistant	1.00
Office Assistant	1.00
<b>Program Total</b>	<b>3.00</b>

**Managed by the Human Resources Department**

**WEEKLY INDEMNITY:** This program area manages, reviews, and monitors short-term disability claims (also referred to as weekly indemnity) according to policies, statutes, and best practices.

**Projected Revenue Sources**

Internal Service Fund: Self Insurance	\$ 750,000
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**Character of Expenditures**

Services	\$ 750,000
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**INTERNAL SERVICE FUNDS**

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**Managed by the Human Resources Department**

**UNEMPLOYMENT INSURANCE:** This program manages, reviews, and monitors unemployment claims according to policies, statutes, and best practices.

	<b>ADOPTED FY 2010</b>	<b>PERSONNEL FY 2010</b>
<b>Projected Revenue Sources</b>		
Internal Service Fund: Self Insurance	\$ 387,200	
<b>Character of Expenditures</b>		
Services	\$ 387,200	

**Managed by the Human Resources Department**

**WELLNESS PROGRAM:** This program area develops, implements, and coordinates health and wellness programming for city employees.

<b>Projected Revenue Sources</b>		
Internal Service Fund: Self Insurance	\$ 83,030	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 73,800	
Services	3,430	
Supplies	5,800	
<b>Program Total</b>	<b>\$ 83,030</b>	
<b>Staff Resources</b>		
Risk Management Specialist		1.00

**Managed by the Tucson Fire Department**

**HAZARDOUS WASTE DISPOSAL PROGRAM:** The Hazardous Waste Disposal Program ensures that city generated hazardous waste is properly collected, packaged, and disposed of per local, state, and federal laws.

<b>Projected Revenue Sources</b>		
Internal Service Fund: Self Insurance	\$ 455,070	
<b>Character of Expenditures</b>		
Salaries and Benefits	\$ 199,830	
Services	194,830	
Supplies	60,410	
<b>Program Total</b>	<b>\$ 455,070</b>	

**Staff Resources**

The two positions supporting this program, a fire captain and fire prevention inspector, are employees of the Tucson Fire Department. The positions are reflected in the Tucson Fire Department's budget presentation.

Managed by the Environmental Services Department

**LEAKING UNDERGROUND STORAGE TANK REMEDIATION:** This program ensures that leaking underground storage tanks are remediated as required for compliance with local, state, and federal laws.

	<b>ADOPTED FY 2010</b>
<b>Projected Revenue Sources</b>	
Internal Service Fund: Self Insurance	\$ 211,200
<b>Character of Expenditures</b>	
Services	\$ 211,200



*Adopted Budget  
Fiscal Year 2010*

## **Section C Legal Authorization**



# LEGAL REQUIREMENTS

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The city's budget is subject to requirements set by the State of Arizona's Constitution and statutes, and the Tucson City Charter.

## LEGAL REQUIREMENTS IMPOSED BY THE STATE

### Expenditure Limitation – Home Rule

Tucson, like all cities in the State of Arizona, is subject to numerous budgetary and related legal requirements. Article IX, Section 20(1) of the Arizona Constitution sets out limits on the city's legal budget capacity. The constitution also allows cities, with voter approval, to adopt an alternative expenditure limitation, which is commonly referred to as Home Rule.

In November 2005, the voters approved the Home Rule option for Fiscal Years 2007 through 2010. For each of those four fiscal years, the city's expenditure limitation will equal the total amount of budgeted expenditures in the annual budget adopted by the Mayor and Council after at least one public hearing. Because the city is also required to have a balanced budget, expenditures will never exceed available revenues.

### Property Tax Levy Limitation

The Arizona Constitution and Arizona Revised Statutes (ARS) specify a property tax levy limitation system. This system consists of two levies, a limited levy known as the primary property tax levy and an unlimited levy referred to as the secondary property tax levy. The primary levy may be imposed for all purposes, while the secondary levy may only be used to retire the principal and interest or redemption charges on general obligation bonded indebtedness.

*Primary Property Tax Levy:* There is a strict limitation on how much the city can levy as a primary property tax. This primary property tax levy is limited to an increase of 2% over the previous year's maximum allowable primary levy, plus an increased dollar amount due to a net gain in property not taxed the previous year (ARS §42-17051). Even if the city does not adopt the maximum allowable levy from

year to year, the 2% allowable increase will be based on the prior year's "maximum allowable levy." The "net new property" factor is included in the calculation to take into account all new construction and any additional property added to a community due to annexations. The 2% increase applies to all taxable property.

*Secondary Property Tax Levy:* The secondary property tax allows the city to levy a property tax for the purpose of retiring the principal and paying interest on general obligation bonds. This levy is referred to as the "unlimited" levy because this property tax may be levied in an amount to make necessary interest payments on, and for the retirement of, general obligation bonds issued by the city.

Not only is the dollar amount of the secondary property tax levy "unlimited," the actual full cash value of property that is used in determining the tax rate can be adjusted by changes in market value without a cap (Article IX, Section 18 and 19, Arizona Constitution). Unlike the primary tax system which uses a controlled assessment system to determine the tax rate, state laws allow the city to levy the amount of secondary property tax necessary to pay off its general obligation bonds.

### Budget Adoption

State law (ARS §42-17101) requires that on or before the third Monday in July of each fiscal year, the Mayor and Council must adopt a tentative budget. Once this tentative budget has been adopted, the expenditures may not be increased upon final adoption. In effect, with the adoption of the tentative budget, the council has set its maximum "limits" for expenditure, but these limits may be reduced upon final adoption.

Once the tentative budget has been adopted, it must be published once a week for at least two consecutive weeks. The tentative budget must be fully itemized in accordance with forms supplied by the auditor general and included in the council meeting minutes.

State law (ARS §42-17104, §42-17105) specifies that seven or more days prior to the date the property

## LEGAL REQUIREMENTS

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tax levy is adopted, the city or town council must adopt the final budget for the fiscal year by roll call vote at a special meeting called for that purpose. State law requires adoption of the tax levy on or before the third Monday in August. The adopted budget then becomes the amount proposed for expenditure in the upcoming fiscal year and shall not exceed the total amount proposed for expenditure in the published estimates (ARS §42-17106). Once adopted, no expenditures shall be made for a purpose not included in the budget and no expenditures shall be made in excess of the amounts specified for each purpose in the budget, except as provided by law. This restriction applies whether or not the city has at any time received, or has on hand, funds or revenue in excess of those required to meet expenditures incurred under the budget. Federal and bond funds are not subject to this requirement.

### **Adoption of Tax Levy**

State law (ARS §42-17107) governing truth in taxation notice and hearing requires that on or before July 1st, the county assessor shall transmit to the city an estimate of the total net assessed valuation of the city, including an estimate of new property that has been added to the tax roll since the previous levy of property taxes in the city. If the proposed primary property tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied by the city in the preceding year, the governing body shall publish a notice of tax increase. The truth in taxation hearing must be held prior to the adoption of the property tax levy.

The tax levy for the city must be adopted on or before the third Monday in August (ARS §42-17151). The tax levy must be specified in an ordinance adopted by the Mayor and Council. The levy is for both the primary and secondary tax.

### **Budget Revisions**

ARS §42-17106 requires that no expenditures be made for a purpose not included in the adopted budget in any fiscal year in excess of the amount specified for each purpose in the budget. The City of Tucson in its annual Budget Adoption Resolution defines “purpose” as a series of departments and offices organized into the following seven program categories:

- 1) Elected and Official
- 2) Neighborhood Services
- 3) Environment and Development
- 4) Strategic Initiatives
- 5) Support Services
- 6) Non-Departmental
- 7) Internal Service and Fiduciary Funds

The departments within a given program category are held accountable for their budget. Each department and the Office of Budget and Internal Audit continuously monitor expenditures. If budget changes are needed, city departments prepare budget change requests that identify the areas to be increased and decreased. The Office of Budget and Internal Audit approves these budget change requests; under special circumstances the City Manager or his designee also approves the change requests. If there are major policy or program implications associated with a change, the City Manager may submit it to the Mayor and Council for approval. Once approved, the revised appropriation is entered into the city’s financial management system.

ARS §42-17106 permits the Mayor and Council, on the affirmation of a majority of the members at a duly noticed public meeting, to authorize the transfer of funds between program categories if the funds are available so long as the transfer does not violate the state set spending limitations.

## **LEGAL REQUIREMENTS IMPOSED BY THE CITY CHARTER**

Legal requirements of the Tucson City Charter related to limiting property taxes and scheduling of budget adoption are more restrictive than state law.

### **Property Tax Levy Limitation**

Chapter IV, Section 2 of the Tucson Charter sets an upper property tax limit of \$1.75 per \$100 assessed value. Therefore, state laws notwithstanding, the city cannot levy a combined primary and secondary property tax that exceeds \$1.75.

**Fiscal Year**

The fiscal year of the city begins the first day of July of each year. (Tucson City Charter, Chapter XIII, Section 1)

**Submission of the Recommended Budget**

The City Charter requires that the City Manager prepare a written estimate of the funds required to conduct the business and affairs of the city for the next fiscal year. This estimate, which is the recommended budget, is due on or before the first Monday in May of each year, or on such date in each year as shall be fixed by the Mayor and Council. (Tucson City Charter, Chapter XIII, Section 3)

**Budget Approval**

On or before the first Monday in June of each year, or on such date in each year as shall be fixed by the Mayor and Council, the City Manager is required to submit to the Mayor and Council an estimate of the probable expenditures for the coming fiscal year, stating the amount in detail required to meet all expenditures necessary for city purposes, including interest and sinking funds, and outstanding indebtedness. Also required is an estimate of the amount of income expected from all sources and the probable amount required to be raised by taxation to cover expenditures, interest, and sinking funds. (Tucson City Charter, Chapter XVIII, Section 4)

**Budget Publication and Hearings**

The budget has to be prepared in detail sufficient to show the aggregate sum and the specific items allowed for each and every purpose. The budget and a notice that the Mayor and Council will meet for the purpose of making tax levies must be published in the official newspaper of the city once a week for at least two consecutive weeks following the tentative adoption of such budget. (Tucson City Charter, Chapter XVIII, Section 5)

**Adoption of the Budget and Tax Levy**

Under Chapter XIII, Section 13 of the City Charter, any unexpended funds held at the conclusion of the fiscal year, other than funds needed to pay bond indebtedness, are no longer available for expenditure and must be credited against amounts to be raised by taxation in the succeeding fiscal year.

If a budget is adopted after the beginning of the fiscal year, Chapter XIII, Section 13 may bar the expenditure of any money until a budget is in place. The implications of Chapter XIII, Section 13 are two fold. First, any non-bond related expenditure authority terminates on June 30. Second, since the clear implication of this section is that an adopted budget is necessary to provide expenditure authority, if a budget is not in place on July 1 the city cannot expend funds. To avoid any possible implications of not having a budget in place before the beginning of the fiscal year, it is advised that the Mayor and Council adopt a final budget on or before June 30.

The Mayor and Council are required to hold a public hearing at least one week prior to the day on which tax levies are made, so that taxpayers may be heard in favor of or against any proposed tax levy. After the hearing has been concluded, the Mayor and Council adopt the budget as finally determined upon. All taxes are to be levied or voted upon in specific sums and cannot exceed the sum specified in the published estimate. (Tucson City Charter, Chapter XVIII, Section 6, and Ordinance Number 1142, effective 6-23-48)

**City Ordinance Setting the Tax Rate**

On the day set for making tax levies, and not later than the third Monday in August, the Mayor and Council must meet and adopt an ordinance that levies upon assessed valuation of property within the city a rate of taxation sufficient to raise the amounts estimated to be required in the annual budget. (Tucson City Charter, Chapter XVIII, Section 7, and Ordinance Number 1142, effective 6-23-48)

**STATEMENT REQUIRED BY ARIZONA REVISED STATUTES §42-17102  
RELATIVE TO PROPERTY TAXATION**

**PRIMARY AND SECONDARY TAX LEVIES  
FISCAL YEARS 2009 AND 2010**

Property Tax	Adopted FY 2009 Levy	Actual FY 2009 Levy	FY 2010 Levy	FY 2010 Maximum Levy Amount	Amount of Levy Increase/ (Decrease)	Percentage Levy Increase/ (Decrease)
Primary	\$ 9,733,050	\$ 10,931,690	\$ 11,404,150	\$ 11,404,150 <sup>1</sup>	\$ 472,460	4.3% <sup>1</sup>
Secondary	26,808,660	24,899,560	24,960,840	24,960,840	61,280	0.2%
<b>Total</b>	<b>\$ 36,541,710</b>	<b>\$ 35,831,250</b>	<b>\$ 36,364,990</b>	<b>\$ 36,364,990</b>	<b>\$ 533,740</b>	<b>1.5%</b>

Property Tax	Actual FY 2009 Rate	Estimated FY 2010 Rate <sup>2</sup>	Amount Rate Increase/ (Decrease)	Percentage Rate Increase/ (Decrease)
Primary	\$ 0.3231	\$ 0.3144	\$ (0.0087)	(2.7%)
Secondary	0.6370	0.6200	(0.0170)	(2.7%)
<b>Total</b>	<b>\$ 0.9601</b>	<b>\$ 0.9344</b>	<b>\$ (0.0257)</b>	<b>(2.7%)</b>

<sup>1</sup> The primary property tax levy is limited to an increase of two percent over the previous year's maximum allowable primary levy plus an increased dollar amount due to a net gain in property not taxed in the previous year, such as new construction and annexed property. The primary property tax levy is shown at the estimated maximum amount. The actual maximum amount may be less.

<sup>2</sup> Both rates may differ depending on the final actual assessed valuation for the respective purposes.

ADOPTED BY THE  
MAYOR AND COUNCIL

June 9, 2009

RESOLUTION NO. **21297**

RELATING TO FINANCE; FINALLY DETERMINING AND ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF TUCSON FOR THE FISCAL YEAR BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010, DECLARING THAT TOGETHER SAID EXPENDITURES SHALL CONSTITUTE THE BUDGET OF THE CITY OF TUCSON FOR SUCH FISCAL YEAR.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona, and the Charter and Ordinances of the City of Tucson, the Mayor and Council are required to adopt an annual budget; and

WHEREAS, the Mayor and Council have prepared and filed with the City Clerk a proposed budget for the Fiscal Year beginning July 1, 2009 and ending June 30, 2010, which was tentatively adopted on June 2, 2009 and consists of estimates of the amounts of money required to meet the public expenses for that year, an estimate of expected revenues from sources other than direct taxation and the amount needed to be raised by taxation upon real and personal property; and

WHEREAS, due notice has been given by the City Clerk that this tentative budget with supplementary schedules and details is on file and open to inspection by anyone interested; and

WHEREAS, publication of the estimates has been made and the public hearing at which any taxpayer could appear and be heard in favor of or against any proposed expenditure or tax levy has been duly held, and the Mayor and Council are now

convened in special meeting to finally determine and adopt estimates of proposed expenditures for the various purposes set forth in the published proposal, all as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TUCSON, ARIZONA, AS FOLLOWS:

SECTION 1. The Mayor and Council have finally determined the estimates of revenue and expenditures, as set forth in Schedules A, B, C, D, E, and F attached and incorporated herein by this reference, which will be required of the City of Tucson for the Fiscal Year beginning July 1, 2009 and ending June 30, 2010, and such finally determined estimates are hereby adopted as the budget of the City of Tucson for said fiscal year.

SECTION 2. The Purposes of Expenditure and the amount finally determined upon for each purpose, as set forth in this section, are necessary for the conduct of the business of the government of the City of Tucson, and such amounts and purposes shall constitute the adopted Expenditure Plan for the City for the 2010 Fiscal Year:

<u>Purpose of Expenditure</u>	<u>Final 2010 Budget</u>
Elected and Official	\$ 23,703,780
Neighborhood Services	448,424,480
Environment and Development	535,891,890
Strategic Initiatives	8,924,420
Support Services	43,683,520
Non-Departmental	116,050,320
Internal Service and Fiduciary Funds	<u>133,819,260</u>
 TOTAL	 <u>\$ 1,310,497,670</u>

SECTION 3. That the Purposes of Expenditure and the amount finally determined upon for each purpose as set forth in this section constitutes the portion of the adopted budget of the City for the 2010 Fiscal Year which is subject to the State Budget Law:

<u>Purpose of Expenditure</u>	<u>Final 2010 Budget Subject to State Budget Law</u>
Elected and Official	\$ 23,703,780
Neighborhood Services	448,424,480
Environment and Development	535,891,890
Strategic Initiatives	8,924,420
Support Services	43,683,520
Non-Departmental	115,302,250
Internal Service and Fiduciary Funds	<u>133,819,260</u>
 TOTAL	 <u>\$ 1,309,749,600</u>

SECTION 4. That money for any fund may be used for any of the purposes set forth in Section 2, except money specifically restricted by State or Federal law or City Charter, Code, Ordinances or Resolutions or bond covenants.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Tucson, Arizona, this 9th day of June, 2009.



MAYOR

ATTEST:



CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

REVIEWED BY:



CITY MANAGER

MR/dc  
6/8/2009 9:20 AM

**SCHEDULE A TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2010**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2009	ACTUAL EXPENDITURES/EXPENSES** 2009	FUND BALANCE/NET ASSETS*** July 1, 2009**	DIRECT PROPERTY TAX REVENUES 2010	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2010	OTHER FINANCING 2010		INTERFUND TRANSFERS 2010		TOTAL FINANCIAL RESOURCES AVAILABLE 2010	BUDGETED EXPENDITURES/EXPENSES 2010
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 469,999,920	\$ 439,731,268	\$ 38,559,511	Primary: \$ 11,404,150 Secondary:	\$ 425,532,110	\$ 19,150,000	\$	\$ 38,744,810	\$ 455,900,961	\$ 420,637,280	
2. Special Revenue Funds	390,521,570	334,738,771	66,839,580		385,431,660			37,094,810	483,767,150	438,831,510	
3. Debt Service Funds Available	54,432,220	55,173,220	4,925,057	24,960,840	748,070	12,000,000		5,597,900	48,231,867	46,255,900	
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds	54,432,220	55,173,220	4,925,057	24,960,840	748,070	12,000,000		5,597,900	48,231,867	46,255,900	
6. Capital Projects Funds	46,679,300	30,707,084	29,409,000			26,490,000			55,898,000	46,256,080	
7. Permanent Funds											
8. Enterprise Funds Available	222,184,030	213,569,616	22,349,492		224,692,500				247,041,992	224,692,500	
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	222,184,030	213,569,616	22,349,492		224,692,500				247,041,992	224,692,500	
11. Internal Service Funds	110,176,450	111,554,739	673,360,216		125,121,300			1,650,000	800,131,516	133,824,400	
12. TOTAL ALL FUNDS	\$ 1,293,993,490	\$ 1,185,474,698	\$ 835,440,856	\$ 36,364,990	\$ 1,161,525,640	\$ 57,640,000	\$	\$ 44,342,710	\$ 2,090,971,486	\$ 1,310,497,670	

	2009	2010
EXPENDITURE LIMITATION COMPARISON		
1. Budgeted expenditures/expenses	\$ 1,293,993,490	\$ 1,310,497,670
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	1,293,993,490	1,310,497,670
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 1,293,993,490	\$ 1,310,497,670
6. EEC or voter-approved alternative expenditure limitation	\$ 1,293,993,490	\$ 1,310,497,670

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in Fiscal Year 2009 from Schedule E.  
 \*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.  
 \*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

**SCHEDULE B TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2010**

	<b>2009</b>	<b>2010</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A).	\$ 10,931,699	\$ 11,404,150
2. Amount received from primary property taxation in the 2008 fiscal year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18).	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 10,931,690	\$ 11,404,150
B. Secondary property taxes	24,899,560	24,960,840
C. Total property tax levy amounts	\$ 35,831,250	\$ 36,364,990
4. Property taxes collected*		
A. Primary property taxes		
(1) 2009 year's levy	\$ 10,931,690	
(2) Prior years' levies		
(3) Total primary property taxes	\$ 10,931,690	
B. Secondary property taxes		
(1) 2009 year's levy	\$ 24,899,560	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ 24,899,560	
C. Total property taxes collected	\$ 35,831,250	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.3231	0.3144
(2) Secondary property tax rate	0.6370	0.6200
(3) Total city/town tax rate	0.9601	0.9344

B. Special assessment district tax rates  
 Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating no special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**SCHEDULE C TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2009</b>	<b>ACTUAL REVENUES* 2009</b>	<b>ESTIMATED REVENUES 2010</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Business Privilege Tax	\$ 206,840,000	\$ 170,350,900	\$ 160,320,600
Public Utility Tax	7,080,000	6,605,740	20,925,490
Transient Occupancy Tax	11,500,000	9,537,570	9,445,000
Room Tax	2,240,000	1,767,710	3,455,000
Occupational Taxes		144,500	
Liquor Taxes	690,000	742,250	690,000
Use Tax	8,520,000	8,249,760	10,740,000
<b>Licenses and permits</b>			
Application Fees	3,250,000	2,230,130	2,170,000
Sign Permits	330,000	381,530	324,000
Parking Meter Collections	259,000	304,830	370,000
Vehicle Permits	5,000		
Temporary Workzone Traffic Control Fee	233,000	192,300	230,000
Cable Television Licenses	5,380,000	5,362,400	5,360,000
PEG Capital Support		19,870	19,870
Telecommunications Licenses and Franchise Fees	1,224,000	817,770	810,000
Utility Franchise Fees	15,250,000	13,824,870	13,728,090
<b>Intergovernmental</b>			
Auto Lieu Taxes	24,810,000	22,314,900	22,060,000
State Sales Tax	50,460,000	42,139,760	40,728,950
State Revenue Sharing	79,240,000	77,444,620	68,396,820
Grants-in-Aid	122,650	41,630	84,200
Other	1,253,000	1,050,000	
<b>Charges for services</b>			
General Government	1,044,080	452,410	1,916,480
Public Safety	8,380,250	12,481,880	11,006,690
Development Services Charges	10,155,000	7,089,330	6,164,510
Parks and Recreation	3,900,000	3,899,750	3,963,800
<b>Fines and forfeits</b>			
Civil Traffic Diversion Program	2,260,000	3,830,710	4,557,600
Civil Traffic Violations	780,000	753,260	717,600
Criminal Traffic Violations	5,758,000	6,967,980	6,563,050
Probation Fees	330,000	287,590	283,670
Parking Violations	610,000	388,730	344,120
Forfeitures/Assessments	2,302,430	777,140	2,136,710
Other	2,266,290	2,400,990	4,191,460

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SCHEDULE C TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

SOURCE OF REVENUES	ESTIMATED REVENUES 2009	ACTUAL REVENUES* 2009	ESTIMATED REVENUES 2010
<b>Interest on investments</b>			
Interest Earnings	690,000	1,203,600	1,065,190
<b>In-lieu property taxes</b>			
None			
<b>Contributions</b>		366,150	
<b>Miscellaneous</b>			
Rentals and Leases	\$ 2,310,000	\$ 2,614,440	\$ 2,892,130
Sale of Property	1,101,500	120,000	270,750
Recovered Expenditures	12,857,010	10,231,540	12,491,270
Sundry Income	488,000	131,180	623,000
Other General Revenues	2,000,000		2,477,750
Off Duty Police Program	3,003,260	4,228,040	3,003,260
Other Funding Sources	19,999,250	246,730	1,005,050
<b>Total General Fund</b>	<b>\$ 498,921,720</b>	<b>\$ 421,994,490</b>	<b>\$ 425,532,110</b>
<b>SPECIAL REVENUE FUNDS</b>			
<b>Highway User Revenue Fund</b>			
State Grants-in-Aid	\$ 42,605,500	\$ 33,428,920	\$ 43,303,420
Use of Money and Property		86,285	20,000
Non-Revenue Receipts	1,727,500	1,436,045	1,457,500
<b>Total Highway User Revenue Fund</b>	<b>\$ 44,333,000</b>	<b>\$ 34,951,250</b>	<b>\$ 44,780,920</b>
<b>Local Transportation Assistance Fund</b>			
State Grants-in-Aid	\$ 2,592,000	\$ 2,592,000	\$ 2,400,000
<b>Total Local Transportation Assistance Fund</b>	<b>\$ 2,592,000</b>	<b>\$ 2,592,000</b>	<b>\$ 2,400,000</b>
<b>Mass Transit Fund</b>			
Charges for Current Services	\$ 11,572,330	\$ 10,587,840	\$ 13,841,420
Local Operating Assistance	4,200,000	5,224,000	4,574,460
Regional Transportation Authority Support	6,620,430	6,224,820	7,455,030
Federal Grants	34,431,070	35,620,383	43,979,500
Use of Money and Property		274,988	570,000
Non-Revenue Receipts	570,000	30,770,129	856,490
<b>Total Mass Transit</b>	<b>\$ 57,393,830</b>	<b>\$ 88,702,160</b>	<b>\$ 71,276,900</b>
<b>Intergovernmental Funds</b>			
State Grants-in-Aid	\$ 6,968,400	\$ 3,403,639	\$ 12,601,460
County/Local	16,202,700	36,803,733	17,901,500
Regional Transportation Authority	35,442,600	38,002,733	116,960,700
<b>Total Intergovernmental Funds</b>	<b>\$ 58,613,700</b>	<b>\$ 78,210,105</b>	<b>\$ 147,463,660</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SCHEDULE C TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2009</b>	<b>ACTUAL REVENUES* 2009</b>	<b>ESTIMATED REVENUES 2010</b>
<b>Housing Assistance Funds</b>			
Public Housing Local Revenue	\$ 2,280,000	\$	\$
Public Housing Federal Revenue	59,274,930	51,748,584	52,764,390
<b>Total Housing Assistance Funds</b>	<b>\$ 61,554,930</b>	<b>\$ 51,748,584</b>	<b>\$ 52,764,390</b>
<b>Other Federal Funds</b>			
Community Development	\$ 10,251,180	\$ 4,916,084	\$ 13,177,780
Block Grant Entitlement			
Police Grants	5,128,060	7,055,276	13,254,710
Transportation Grants	15,044,300	7,561,505	15,570,930
Other Federal Grants	12,060,300	25,089,598	8,747,840
<b>Total Other Federal Funds</b>	<b>\$ 42,483,840</b>	<b>\$ 44,622,463</b>	<b>\$ 50,751,260</b>
<b>Other Special Revenue Funds</b>			
Tucson Convention Center	\$ 4,211,000	\$ 3,522,502	\$ 4,681,500
ParkWise	3,113,500	3,075,556	2,926,450
Impact Fees	5,253,500	6,663,828	8,005,500
Contributions	1,598,000	703,870	381,080
Housing Trust Fund	1,887,330	6,320	
<b>Total Other Special Revenue Funds</b>	<b>\$ 16,063,330</b>	<b>\$ 13,972,076</b>	<b>\$ 15,994,530</b>
<b>Total Special Revenue Funds</b>	<b>\$ 283,034,630</b>	<b>\$ 314,798,638</b>	<b>\$ 385,431,660</b>
<b>DEBT SERVICE FUNDS</b>			
<b>Street and Highway Debt Service Fund</b>			
Highway User Revenue Funds	\$ 9,017,900	\$ 7,628,296	\$
Refunding Proceeds	12,500,000		\$
<b>Total Street and Highway Debt Service</b>	<b>\$ 21,517,900</b>	<b>\$ 7,628,296</b>	<b>\$</b>
<b>Special Assessment Debt Service Fund</b>			
Special Assessment Collections	\$	\$ 669,084	\$ 748,070
<b>Total Special Assessment Debt Service Fund</b>	<b>\$</b>	<b>\$ 669,084</b>	<b>\$ 748,070</b>
<b>Total Debt Service Funds</b>	<b>\$ 21,517,900</b>	<b>\$ 8,297,380</b>	<b>\$ 748,070</b>
<b>CAPITAL PROJECTS FUNDS</b>			
See Schedule D	\$	\$	\$
	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>			
None	\$	\$	\$
	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SCHEDULE C TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2010**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2009</b>	<b>ACTUAL REVENUES* 2009</b>	<b>ESTIMATED REVENUES 2010</b>
<b>ENTERPRISE FUNDS</b>			
<b>Environmental Services Fund</b>			
Operating Revenue	\$ 43,960,000	\$ 46,461,952	\$ 44,737,000
Non-Operating Revenue	2,341,570	2,257,797	14,057,480
Miscellaneous Grants	595,130	242,993	595,130
<b>Total Environmental Services Fund</b>	<b>\$ 46,896,700</b>	<b>\$ 48,962,742</b>	<b>\$ 59,389,610</b>
<b>Golf Course Fund</b>			
Operating Revenue	\$ 10,344,540	\$ 9,965,017	\$ 8,445,070
Non-Operating Revenue	719,280	84,242	
<b>Total Golf Fund</b>	<b>\$ 11,063,820</b>	<b>\$ 10,049,259</b>	<b>\$ 8,445,070</b>
<b>Public Housing (AMP) Funds</b>			
Operating Revenue	\$	\$ 9,105,874	\$ 15,384,880
Non-Operating		30,309	
<b>Total Public Housing (AMP) Funds</b>	<b>\$</b>	<b>\$ 9,136,183</b>	<b>\$ 15,384,880</b>
<b>Water Utility Fund</b>			
Operating Revenue	\$ 138,174,140	\$ 143,042,589	\$ 134,935,940
Non-Operating Revenue	7,428,000	8,005,918	5,379,000
Miscellaneous Grants	692,000	149,875	1,158,000
<b>Total Water Utility Fund</b>	<b>\$ 146,294,140</b>	<b>\$ 151,198,382</b>	<b>\$ 141,472,940</b>
<b>Total Enterprise Funds</b>	<b>\$ 204,254,660</b>	<b>\$ 210,210,383</b>	<b>\$ 224,692,500</b>
<b>INTERNAL SERVICE FUNDS</b>			
Fleet Services Internal Service Fund	\$ 25,993,950	\$ 25,429,199	\$ 28,993,910
General Services Internal Service Fund	21,182,500	15,614,940	19,632,630
Risk Management Internal Service Fund	15,000,000	15,375,150	15,601,160
Tucson Supplemental Retirement System	48,000,000	60,501,109	60,893,600
<b>Total Internal Service Funds</b>	<b>\$ 110,176,450</b>	<b>\$ 116,920,398</b>	<b>\$ 125,121,300</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,117,905,360</b>	<b>\$ 1,072,221,289</b>	<b>\$ 1,161,525,640</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SCHEDULE D TO RESOLUTION NO. 21297**

**City of Tucson**

**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers  
Fiscal Year 2010**

<b>FUND</b>	<b>OTHER FINANCING 2010</b>		<b>INTERFUND TRANSFERS 2010</b>	
	<b>SOURCES</b>	<b>&lt;USES&gt;</b>	<b>IN</b>	<b>&lt;OUT&gt;</b>
<b>GENERAL FUND</b>				
Transfers to Special Revenue Funds	\$ _____	\$ _____	\$ _____	\$ 37,094,810
Transfers to Risk Management Fund	_____	_____	_____	1,650,000
Extra Ordinary Item	7,750,000	_____	_____	_____
Debt Restructuring	11,400,000	_____	_____	_____
<b>Total General Fund</b>	<b>\$ 19,150,000</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ 38,744,810</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Fund	\$ _____	\$ _____	\$ _____	\$ 5,597,900
Tucson Convention Center Fund	_____	_____	5,094,810	_____
Mass Transit Fund	_____	_____	32,000,000	_____
<b>Total Special Revenue Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ 37,094,810</b>	<b>\$ 5,597,900</b>
<b>DEBT SERVICE FUNDS</b>				
Transfer from Highway User Revenue Fund	\$ _____	\$ _____	\$ 5,597,900	\$ _____
Street and Highway Debt Service Refunding	12,000,000	_____	_____	_____
<b>Total Debt Service Funds</b>	<b>\$ 12,000,000</b>	<b>\$ _____</b>	<b>\$ 5,597,900</b>	<b>\$ _____</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Water Revenue Bond Funds	\$ 26,490,000	\$ _____	\$ _____	\$ _____
<b>Total Capital Projects Funds</b>	<b>\$ 26,490,000</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>PERMANENT FUNDS</b>				
None	\$ _____	\$ _____	\$ _____	\$ _____
<b>Total Permanent Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>ENTERPRISE FUNDS</b>				
	\$ _____	\$ _____	\$ _____	\$ _____
<b>Total Enterprise Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>INTERNAL SERVICE FUNDS</b>				
Risk Management Internal Service Fund	\$ _____	\$ _____	\$ 1,650,000	\$ _____
<b>Total Internal Service Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ 1,650,000</b>	<b>\$ _____</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 57,640,000</b>	<b>\$ _____</b>	<b>\$ 44,342,710</b>	<b>\$ 44,342,710</b>

**SCHEDULE E TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2010**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009	ACTUAL EXPENDITURES/ EXPENSES* 2009	BUDGETED EXPENDITURES/ EXPENSES 2010
<b>GENERAL FUND</b>				
Mayor and Council	\$ 3,477,650	\$	\$ 3,338,951	\$ 3,223,620
Budget and Internal Audit	1,282,450		1,169,380	1,592,720
City Attorney	8,067,920		7,933,616	8,684,470
City Clerk	3,244,450		2,475,717	4,048,730
City Court	10,635,430		11,043,342	11,596,660
City Manager	3,989,970		3,744,502	4,453,840
Community Services	7,191,610		4,123,952	
Development Services	10,869,580		8,629,270	
Finance	8,141,320		8,140,948	7,476,780
Fire	80,535,820		78,345,486	75,666,980
General Services	11,688,210		10,455,365	9,169,680
Housing and Community Development				9,141,430
Human Resources	2,971,980		2,594,393	2,430,620
Information Technology	14,146,340		12,606,874	17,762,760
Neighborhood Resources	5,643,970		5,055,132	
Non-Departmental	71,181,280		64,841,686	59,204,700
Office of Equal Opportunity Programs and Independent Police Review	732,190		713,109	910,550
Office of the Public Defender	3,208,090		3,140,368	3,206,070
Parks and Recreation	46,543,130		44,363,177	42,867,250
Planning & Development Services				8,790,210
Police	159,710,620		155,047,528	144,942,750
Procurement	3,723,740		3,875,078	3,906,090
Transportation	9,112,440		4,419,299	1,561,370
Urban Planning and Design	3,901,730		3,674,095	
<b>Total General Fund</b>	<b>\$ 469,999,920</b>	<b>\$</b>	<b>\$ 439,731,268</b>	<b>\$ 420,637,280</b>
<b>SPECIAL REVENUE FUNDS</b>				
<b>Highway User Revenue Fund</b>				
Housing and Community Development	\$	\$	\$	\$ 2,930,000
Neighborhood Resources	3,400,000		1,076,684	
Non-Departmental	2,606,710		1,768,020	2,068,470
Transportation	34,802,820		28,307,624	29,375,650
<b>Total</b>	<b>\$ 40,809,530</b>	<b>\$</b>	<b>\$ 31,152,328</b>	<b>\$ 34,374,120</b>
<b>Local Transportation Assistance Fund</b>				
Transportation	\$ 2,592,000	\$	\$ 2,592,000	\$ 2,400,000
<b>Total</b>	<b>\$ 2,592,000</b>	<b>\$</b>	<b>\$ 2,592,000</b>	<b>\$ 2,400,000</b>
<b>Mass Transit Fund</b>				
Transportation	\$ 93,336,020	\$	\$ 91,294,160	\$ 103,276,900
<b>Total</b>	<b>\$ 93,336,020</b>	<b>\$</b>	<b>\$ 91,294,160</b>	<b>\$ 103,276,900</b>
<b>Housing Trust Fund</b>				
Community Services	\$ 1,887,330	\$	\$ 125,000	\$
<b>Total</b>	<b>\$ 1,887,330</b>	<b>\$</b>	<b>\$ 125,000</b>	<b>\$</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE E TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2010**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009	ACTUAL EXPENDITURES/ EXPENSES* 2009	BUDGETED EXPENDITURES/ EXPENSES 2010
<b>Intergovernmental Funds</b>				
City Attorney	\$ 155,470	\$	\$ 110,740	\$ 146,340
City Court	372,370		165,159	372,370
City Manager	150,000		50,000	150,000
Community Services	1,495,500			
Fire	218,000		68,000	1,200,000
General Services	900,000		900,000	50,000
Housing and Community Development				1,627,600
Information Technology	94,870			94,870
Non-Departmental			6,842,000	2,451,800
Parks and Recreation	12,776,130		8,553,870	15,782,960
Police	1,630,270		1,471,621	1,456,020
Transportation	40,521,090		53,141,296	124,131,700
Urban Planning and Design	300,000		92,417	
<b>Total</b>	<b>\$ 58,613,700</b>	<b>\$</b>	<b>\$ 71,395,103</b>	<b>\$ 147,463,660</b>
<b>Housing Assistance Funds</b>				
Community Services	\$ 61,732,980	\$	\$ 51,678,744	\$
Housing & Community Development				52,764,390
Non-Departmental	99,840		69,840	
<b>Total</b>	<b>\$ 61,832,820</b>	<b>\$</b>	<b>\$ 51,748,584</b>	<b>\$ 52,764,390</b>
<b>Community Development Block Grant</b>				
Community Services	\$ 6,544,900	\$	\$ 4,916,084	\$
Housing & Community Development				11,371,200
Neighborhood Resources	3,680,400		3,156,618	
Non-Departmental	25,880		5,880	8,580
Parks and Recreation				1,798,000
<b>Total</b>	<b>\$ 10,251,180</b>	<b>\$</b>	<b>\$ 8,078,582</b>	<b>\$ 13,177,780</b>
<b>Other Federal Grant Funds</b>				
City Attorney	\$ 311,600	\$	\$ 328,242	\$ 246,780
City Manager	250,000		150,000	2,750,000
Community Services	1,467,810		253,412	
Fire	1,123,300		1,123,300	2,571,500
General Services	100,000		99,292	900,000
Housing & Community Development				1,386,040
Information Technology	300,000			300,000
Non-Departmental	7,500,000		440,000	26,930
Parks and Recreation	599,590		416,590	566,590
Police	5,128,060		7,055,276	13,254,710
Transportation	15,044,300		7,561,505	15,570,930
Urban Planning and Design	408,000		116,564	
<b>Total</b>	<b>\$ 32,232,660</b>	<b>\$</b>	<b>\$ 17,544,181</b>	<b>\$ 37,573,480</b>
<b>Tucson Convention Center Fund</b>				
Tucson Convention Center	\$ 7,342,350	\$	\$ 6,382,335	\$ 5,997,970
Non-Departmental	3,775,530		3,775,530	3,778,340
<b>Total</b>	<b>\$ 11,117,880</b>	<b>\$</b>	<b>\$ 10,157,865</b>	<b>\$ 9,776,310</b>
<b>ParkWise Fund</b>				
ParkWise	\$	\$	\$	\$ 2,926,450
Transportation	3,408,180		2,505,750	
Non-Departmental	1,136,440		756,440	
<b>Total</b>	<b>\$ 4,544,620</b>	<b>\$</b>	<b>\$ 3,262,190</b>	<b>\$ 2,926,450</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE E TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2010**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2009</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2010</b>
<b>Capital Improvement Fund</b>				
Fire	\$ 33,968,000	\$	\$ 31,929,876	\$ 10,335,540
General Services	3,000,000		3,000,000	
Information Technology	550,330		272,990	
Non-Departmental	4,500,000		2,529,700	2,250,000
Parks and Recreation	424,000		311,540	287,600
Police	24,010,000		6,092,643	13,838,700
Transportation			226,170	
<b>Total</b>	<b>\$ 66,452,330</b>	<b>\$</b>	<b>\$ 44,362,919</b>	<b>\$ 26,711,840</b>
<b>Impact Fees</b>				
Parks and Recreation	\$ 2,553,500	\$	\$ 1,295,211	\$ 2,650,900
Transportation	2,700,000		733,038	5,354,600
<b>Total</b>	<b>\$ 5,253,500</b>	<b>\$</b>	<b>\$ 2,028,249</b>	<b>\$ 8,005,500</b>
<b>Contributions</b>				
Fire	\$ 10,000	\$	\$ 10,000	\$ 20,000
Non-Departmental	641,000			
Parks and Recreation	947,000		987,610	361,080
<b>Total</b>	<b>\$ 1,598,000</b>	<b>\$</b>	<b>\$ 997,610</b>	<b>\$ 381,080</b>
<b>Total Special Revenue Funds</b>	<b>\$ 390,521,570</b>	<b>\$</b>	<b>\$ 334,738,771</b>	<b>\$ 438,831,510</b>
<b>DEBT SERVICE FUNDS</b>				
<b>Street and Highway Debt Service</b>				
Non-Departmental	\$ 29,532,660	\$	\$ 29,532,660	\$ 17,597,900
<b>General Obligation Debt Service</b>				
Non-Departmental	24,899,560		24,899,560	27,909,930
<b>Special Assessments Debt Service</b>				
Non-Departmental			741,000	748,070
<b>Total Debt Service Funds</b>	<b>\$ 54,432,220</b>	<b>\$</b>	<b>\$ 55,173,220</b>	<b>\$ 46,255,900</b>
<b>CAPITAL PROJECTS FUNDS</b>				
<b>General Obligation Bonds</b>				
Environmental Services	\$ 2,115,700	\$	\$ 46,755	\$ 2,342,880
Fire	440,000		592,957	420,400
Parks and Recreation	3,172,100		2,898,039	1,267,700
Transportation	178,500		221,469	2,944,100
<b>Total</b>	<b>\$ 5,906,300</b>	<b>\$</b>	<b>\$ 3,759,220</b>	<b>\$ 6,975,080</b>
<b>Water Revenue Bonds</b>				
Tucson Water	\$ 40,773,000	\$	\$ 26,947,864	\$ 39,281,000
<b>Total</b>	<b>\$ 40,773,000</b>	<b>\$</b>	<b>\$ 26,947,864</b>	<b>\$ 39,281,000</b>
<b>Total Capital Projects Funds</b>	<b>\$ 46,679,300</b>	<b>\$</b>	<b>\$ 30,707,084</b>	<b>\$ 46,256,080</b>
<b>PERMANENT FUNDS</b>				
None	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
Environmental Services	\$ 59,826,070	\$	\$ 53,056,918	\$ 59,389,610
Non-Departmental				460
Public Housing (AMP)				15,384,420
Tucson City Golf	11,063,820		10,139,558	8,445,070
Tucson Water	151,294,140		150,373,140	141,472,940
<b>Total Enterprise Funds</b>	<b>\$ 222,184,030</b>	<b>\$</b>	<b>\$ 213,569,616</b>	<b>\$ 224,692,500</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE E TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2010**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2009</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2010</b>
<b>INTERNAL SERVICE FUNDS</b>				
Fleet Services	\$ 25,993,950	\$	\$ 25,429,199	\$ 28,988,770
General Services	21,182,500		15,614,940	26,298,530
Non-Departmental				5,140
Risk Management	15,000,000		15,375,150	17,638,360
Tucson Supplemental Retirement System	48,000,000		55,135,450	60,893,600
<b>Total Internal Service Funds</b>	<b>\$ 110,176,450</b>	<b>\$</b>	<b>\$ 111,554,739</b>	<b>\$ 133,824,400</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,293,993,490</b>	<b>\$</b>	<b>\$ 1,185,474,698</b>	<b>\$ 1,310,497,670</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE F TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses**  
**Fiscal Year 2010**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2009</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2010</b>
<b>Mayor and Council</b>				
General Fund	\$ 3,477,650	\$	\$ 3,338,951	\$ 3,223,620
<b>Mayor and Council Total</b>	<b>\$ 3,477,650</b>	<b>\$</b>	<b>\$ 3,338,951</b>	<b>\$ 3,223,620</b>
<b>Budget &amp; Internal Audit</b>				
General Fund	\$ 1,282,450	\$	\$ 1,169,380	\$ 1,592,720
<b>Budget &amp; Internal Audit Total</b>	<b>\$ 1,282,450</b>	<b>\$</b>	<b>\$ 1,169,380</b>	<b>\$ 1,592,720</b>
<b>City Attorney</b>				
General Fund	\$ 8,067,920	\$	\$ 7,933,616	\$ 8,684,470
Intergovernmental Funds	155,470		110,740	146,340
Other Federal Grant Funds	311,600		328,242	246,780
<b>City Attorney Total</b>	<b>\$ 8,534,990</b>	<b>\$</b>	<b>\$ 8,372,598</b>	<b>\$ 9,077,590</b>
<b>City Clerk</b>				
General Fund	\$ 3,244,450	\$	\$ 2,475,717	\$ 4,048,730
<b>City Clerk Total</b>	<b>\$ 3,244,450</b>	<b>\$</b>	<b>\$ 2,475,717</b>	<b>\$ 4,048,730</b>
<b>City Court</b>				
General Fund	\$ 10,635,430	\$	\$ 11,043,342	\$ 11,596,660
Intergovernmental Funds	372,370		165,159	372,370
<b>City Court Total</b>	<b>\$ 11,007,800</b>	<b>\$</b>	<b>\$ 11,208,501</b>	<b>\$ 11,969,030</b>
<b>City Manager</b>				
General Fund	\$ 3,989,970	\$	\$ 3,744,502	\$ 4,453,840
Intergovernmental Funds	150,000		50,000	150,000
Other Federal Grant Funds	250,000		150,000	2,750,000
<b>City Manager Total</b>	<b>\$ 4,389,970</b>	<b>\$</b>	<b>\$ 3,944,502</b>	<b>\$ 7,353,840</b>
<b>Community Services</b>				
General Fund	\$ 7,191,610	\$	\$ 4,123,952	\$
Community Development Block Grant Entitlement	6,544,900		4,916,084	
Housing Assistance Funds	61,732,980		51,678,744	
Housing Trust Fund	1,887,330		125,000	
Intergovernmental Funds	1,495,500			
Other Federal Grant Funds	1,467,810		253,412	
<b>Community Services Total</b>	<b>\$ 80,320,130</b>	<b>\$</b>	<b>\$ 61,097,192</b>	<b>\$</b>
<b>Convention Center</b>				
Tucson Convention Center Fund	\$ 7,342,350	\$	\$ 6,382,335	\$ 5,997,970
<b>Convention Center Total</b>	<b>\$ 7,342,350</b>	<b>\$</b>	<b>\$ 6,382,335</b>	<b>\$ 5,997,970</b>
<b>Development Services</b>				
General Fund	\$ 10,869,580	\$	\$ 8,629,270	\$
<b>Development Services Total</b>	<b>\$ 10,869,580</b>	<b>\$</b>	<b>\$ 8,629,270</b>	<b>\$</b>
<b>Environmental Services</b>				
Environmental Services Funds	\$ 59,826,070	\$	\$ 53,056,918	\$ 59,389,610
General Obligation Bonds	2,115,700		46,755	2,342,880
<b>Environmental Services Total</b>	<b>\$ 61,941,770</b>	<b>\$</b>	<b>\$ 53,103,673</b>	<b>\$ 61,732,490</b>
<b>Equal Opportunity Programs and Independent Police Review</b>				
General Fund	\$ 732,190	\$	\$ 713,109	\$ 910,550
<b>Department Total</b>	<b>\$ 732,190</b>	<b>\$</b>	<b>\$ 713,109</b>	<b>\$ 910,550</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE F TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses**  
**Fiscal Year 2010**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2009</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2010</b>
<b>Finance</b>				
General Fund	\$ 8,141,320	\$	\$ 8,140,948	\$ 7,476,780
<b>Finance Total</b>	<b>\$ 8,141,320</b>	<b>\$</b>	<b>\$ 8,140,948</b>	<b>\$ 7,476,780</b>
<b>Fire</b>				
General Fund	\$ 80,535,820	\$	\$ 78,345,486	\$ 75,666,980
Capital Improvement Fund	33,968,000		31,929,876	10,335,540
Contributions	10,000		10,000	20,000
General Obligation Bonds	440,000		592,957	420,400
Intergovernmental Funds	218,000		68,000	1,200,000
Other Federal Grant Funds	1,123,300		1,123,300	2,571,500
<b>Fire Total</b>	<b>\$ 116,295,120</b>	<b>\$</b>	<b>\$ 112,069,619</b>	<b>\$ 90,214,420</b>
<b>General Services</b>				
General Fund	\$ 11,688,210	\$	\$ 10,455,365	\$ 9,169,680
Capital Improvements Fund	3,000,000		3,000,000	
Intergovernmental Funds	900,000		900,000	50,000
Other Federal Grant Funds	100,000		99,292	900,000
<b>General Services Total</b>	<b>\$ 15,688,210</b>	<b>\$</b>	<b>\$ 14,454,657</b>	<b>\$ 10,119,680</b>
<b>Golf</b>				
Golf	\$ 11,063,820	\$	\$ 10,139,558	\$ 8,445,070
<b>Golf Total</b>	<b>\$ 11,063,820</b>	<b>\$</b>	<b>\$ 10,139,558</b>	<b>\$ 8,445,070</b>
<b>Housing &amp; Community Development</b>				
General Fund	\$	\$	\$	\$ 9,141,430
Community Development Block Grant Entitlement				11,371,200
Highway User Revenue Fund				2,930,000
Housing Assistance Funds				52,764,390
Intergovernmental Funds				1,627,600
Public Housing (AMP) Funds				15,384,420
Other Federal Grant Funds				1,386,040
<b>Housing &amp; Community Dev Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 94,605,080</b>
<b>Human Resources</b>				
General Fund	\$ 2,971,980	\$	\$ 2,594,393	\$ 2,430,620
<b>Human Resources Total</b>	<b>\$ 2,971,980</b>	<b>\$</b>	<b>\$ 2,594,393</b>	<b>\$ 2,430,620</b>
<b>Information Technology</b>				
General Fund	\$ 14,146,340	\$	\$ 12,606,874	\$ 17,762,760
Capital Improvements Fund	550,330		272,990	
Intergovernmental Funds	94,870			94,870
Other Federal Grant Funds	300,000			300,000
<b>Information Technology Total</b>	<b>\$ 15,091,540</b>	<b>\$</b>	<b>\$ 12,879,864</b>	<b>\$ 18,157,630</b>
<b>Neighborhood Resources</b>				
General Fund	\$ 5,643,970	\$	\$ 5,055,132	\$
Community Development Block Grant Entitlement	3,680,400		3,156,618	
Highway User Revenue Fund	3,400,000		1,076,684	
<b>Neighborhood Resources Total</b>	<b>\$ 12,724,370</b>	<b>\$</b>	<b>\$ 9,288,434</b>	<b>\$</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE F TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses**  
**Fiscal Year 2010**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009	ACTUAL EXPENDITURES/ EXPENSES* 2009	BUDGETED EXPENDITURES/ EXPENSES 2010
<b>Parks &amp; Recreation</b>				
General Fund	\$ 46,543,130	\$	\$ 44,363,177	\$ 42,867,250
Capital Improvements Fund	424,000		311,540	287,600
Community Development Block Grant Entitlement				1,798,000
Contributions	947,000		987,610	361,080
General Obligation Bonds	3,172,100		2,898,039	1,267,700
Impact Fee Funds	2,553,500		1,295,211	2,650,900
Intergovernmental Funds	12,776,130		8,553,870	15,782,960
Other Federal Grant Funds	599,590		416,590	566,590
<b>Parks &amp; Recreation Total</b>	<b>\$ 67,015,450</b>	<b>\$</b>	<b>\$ 58,826,037</b>	<b>\$ 65,582,080</b>
<b>ParkWise</b>				
ParkWise Fund	\$	\$	\$	\$ 2,926,450
<b>ParkWise Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,926,450</b>
<b>Planning &amp; Development Services</b>				
General Fund	\$	\$	\$	\$ 8,790,210
<b>Planning &amp; Development Services Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 8,790,210</b>
<b>Police</b>				
General Fund	\$ 159,710,620	\$	\$ 155,047,528	\$ 144,942,750
Capital Improvements Fund	24,010,000		6,092,643	13,838,700
Intergovernmental Funds	1,630,270		1,471,621	1,456,020
Other Federal Grant Funds	5,128,060		7,055,276	13,254,710
<b>Police Total</b>	<b>\$ 190,478,950</b>	<b>\$</b>	<b>\$ 169,667,068</b>	<b>\$ 173,492,180</b>
<b>Procurement</b>				
General Fund	\$ 3,723,740	\$	\$ 3,875,078	\$ 3,906,090
<b>Procurement Total</b>	<b>\$ 3,723,740</b>	<b>\$</b>	<b>\$ 3,875,078</b>	<b>\$ 3,906,090</b>
<b>Public Defender</b>				
General Fund	\$ 3,208,090	\$	\$ 3,140,368	\$ 3,206,070
<b>Public Defender Total</b>	<b>\$ 3,208,090</b>	<b>\$</b>	<b>\$ 3,140,368</b>	<b>\$ 3,206,070</b>
<b>Transportation</b>				
General Fund	\$ 9,112,440	\$	\$ 4,419,299	\$ 1,561,370
Capital Improvement Fund			226,170	
General Obligation Bonds	178,500		221,469	2,944,100
Highway User Revenue Fund	34,802,820		28,307,624	29,375,650
Impact Fee Funds	2,700,000		733,038	5,354,600
Intergovernmental Funds	40,521,090		53,141,296	124,131,700
Local Transportation Assistance Fund	2,592,000		2,592,000	2,400,000
Mass Transit Fund	93,336,020		91,294,160	103,276,900
Other Federal Grant Funds	15,044,300		7,561,505	15,570,930
ParkWise Fund	3,408,180		2,505,750	
<b>Transportation Total</b>	<b>\$ 201,695,350</b>	<b>\$</b>	<b>\$ 191,002,311</b>	<b>\$ 284,615,250</b>
<b>Urban Planning and Design</b>				
General Fund	\$ 3,901,730	\$	\$ 3,674,095	\$
Intergovernmental Funds	300,000		92,417	
Other Federal Grant Funds	408,000		116,564	
<b>Urban Planning and Design Total</b>	<b>\$ 4,609,730</b>	<b>\$</b>	<b>\$ 3,883,076</b>	<b>\$</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE F TO RESOLUTION NO. 21297**  
**City of Tucson**  
**Summary by Department of Expenditures/Expenses**  
**Fiscal Year 2010**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2009</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2009</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2009</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2010</b>
<b>Water</b>				
Water Funds	\$ 151,294,140	\$	\$ 150,373,140	\$ 141,472,940
Water Revenue Bonds	40,773,000	\$	26,947,864	39,281,000
<b>Water Total</b>	<b>\$ 192,067,140</b>	<b>\$</b>	<b>\$ 177,321,004</b>	<b>\$ 180,753,940</b>
<b>Non-Departmental</b>				
General Fund	\$ 71,181,280	\$	\$ 64,841,686	\$ 59,204,700
Capital Improvements Fund	4,500,000	\$	2,529,700	2,250,000
Community Development Block Grant Entitlement	25,880	\$	5,880	8,580
Contributions	641,000	\$	\$	\$
Fleet Services Internal Service Fund	\$	\$	\$	5,140
General Obligation Debt Service	24,899,560	\$	24,899,560	27,909,930
Highway User Revenue Fund	2,606,710	\$	1,768,020	2,068,470
Housing Assistance Funds	99,840	\$	69,840	\$
Intergovernmental Funds	\$	\$	6,842,000	2,451,800
Other Federal Grant Funds	7,500,000	\$	440,000	26,930
ParkWise Fund	1,136,440	\$	756,440	\$
Public Housing (AMP) Funds	\$	\$	\$	460
Special Assessments Debt Service	\$	\$	741,000	748,070
Street and Highway Debt Service	29,532,660	\$	29,532,660	17,597,900
Tucson Convention Center Fund	3,775,530	\$	3,775,530	3,778,340
<b>Department Total</b>	<b>\$ 145,898,900</b>	<b>\$</b>	<b>\$ 136,202,316</b>	<b>\$ 116,050,320</b>
<b>Internal Service and Fiduciary Funds</b>				
Fleet Services	\$ 25,993,950	\$	\$ 25,429,199	\$ 28,988,770
General Services	21,182,500	\$	15,614,940	26,298,530
Risk Management	15,000,000	\$	15,375,150	17,638,360
Tucson Supplemental Retirement	48,000,000	\$	55,135,450	60,893,600
<b>Department Total</b>	<b>\$ 110,176,450</b>	<b>\$</b>	<b>\$ 111,554,739</b>	<b>\$ 133,819,260</b>
<b>Total All Departments</b>	<b>\$ 1,293,993,490</b>	<b>\$</b>	<b>\$ 1,185,474,698</b>	<b>\$ 1,310,497,670</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



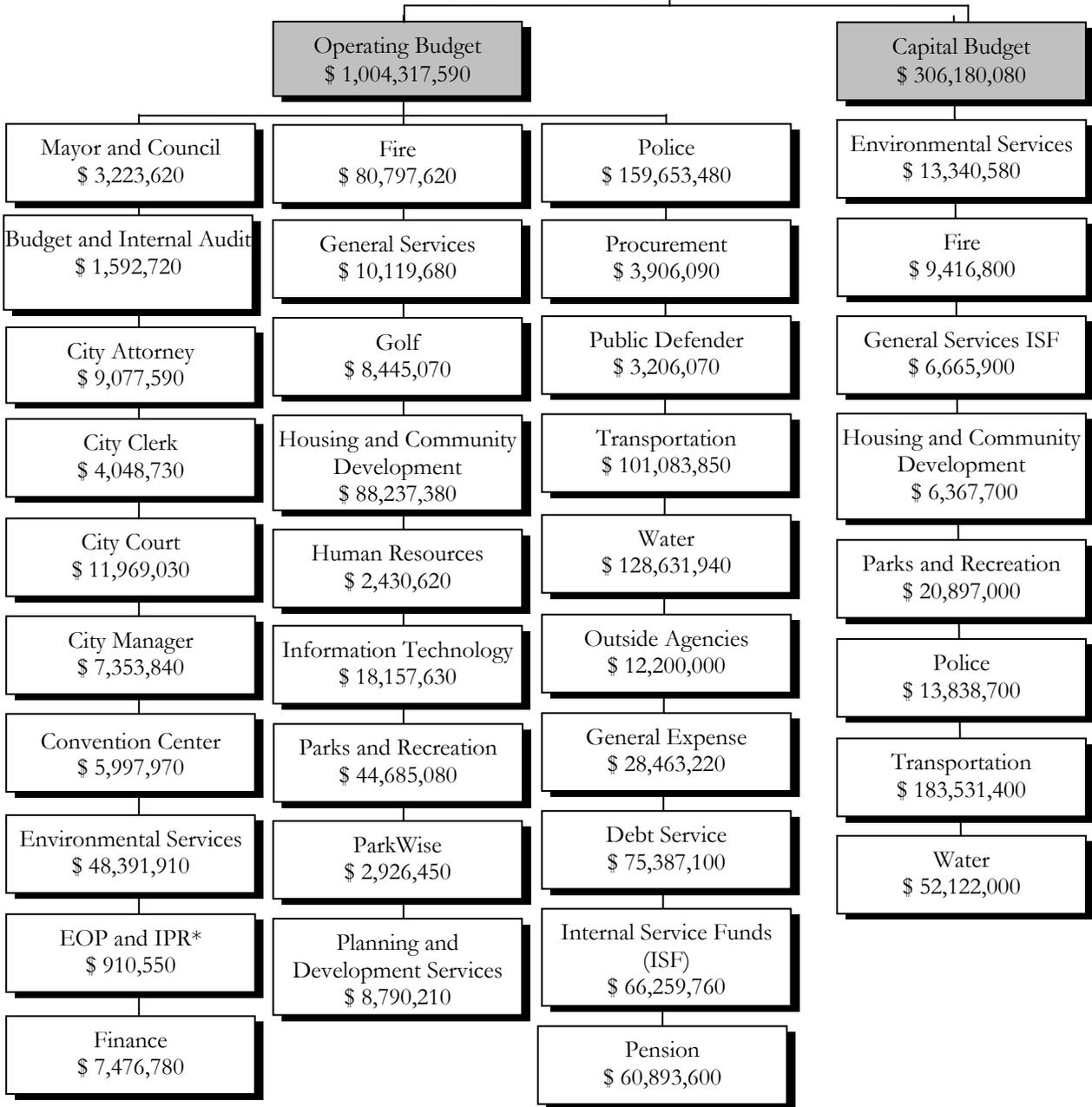
*Adopted Budget  
Fiscal Year 2010*

## **Section D Summary**



**CITY OF TUCSON**  
 Components of the Total Financial Plan  
 Fiscal Year 2010

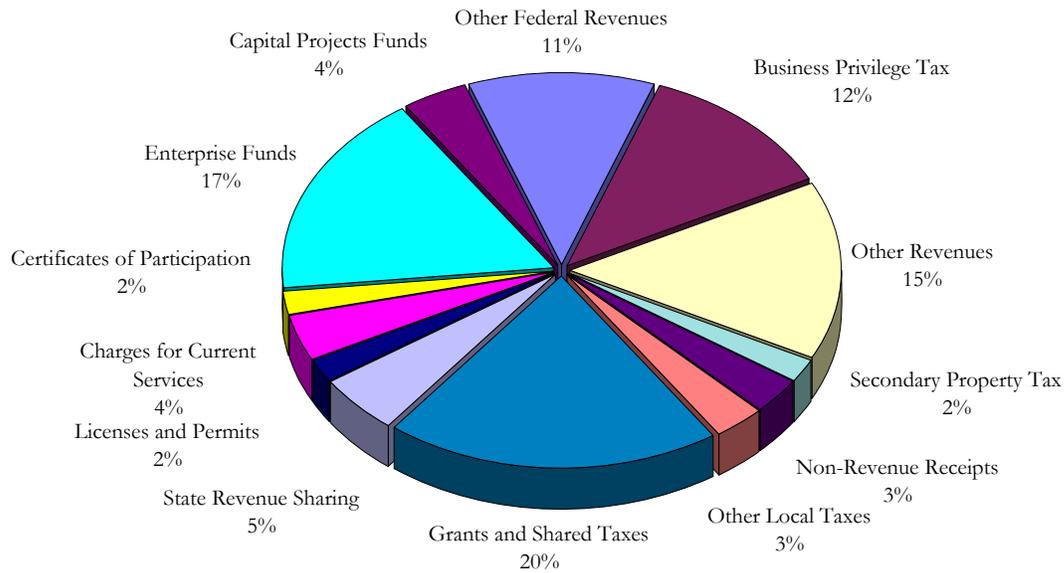
Total Adopted Budget  
 \$ 1,310,497,670



\*Equal Opportunity Programs and Independent Police Review

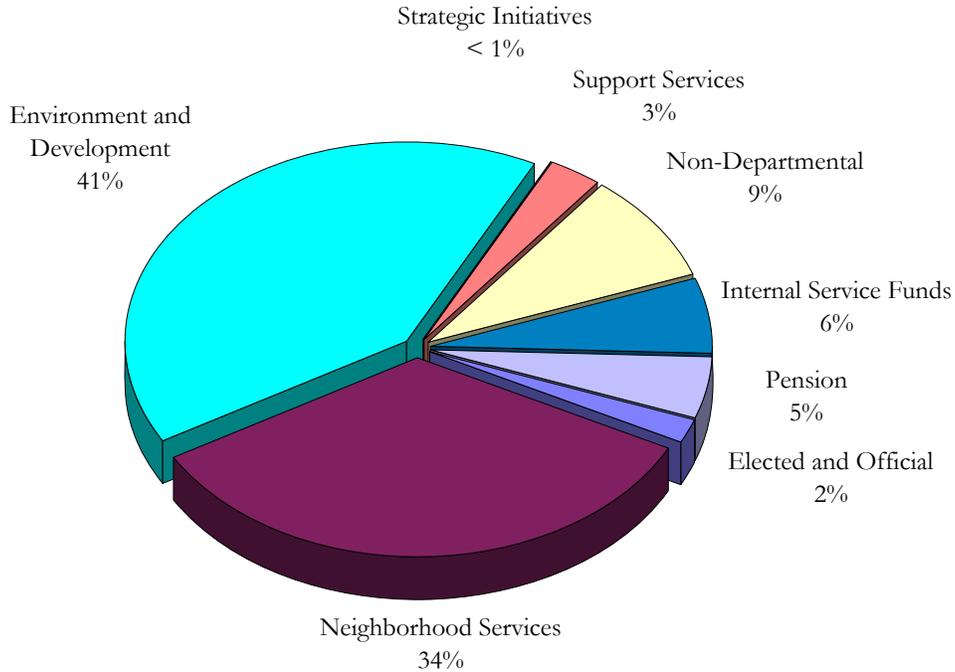
# REVENUES

## FISCAL YEAR 2010 ADOPTED



Funds Available	Annual Budget Total	Percent of Total
Primary Property Tax	\$ 11,404,150	1%
Secondary Property Tax	24,960,840	2%
Business Privilege Tax	160,320,600	12%
Other Local Taxes	45,255,490	3%
Licenses and Permits	23,028,460	2%
Fines, Forfeitures, and Penalties	19,124,870	1%
Use of Money and Property	4,648,720	< 1%
Grants and Shared Taxes	263,495,260	20%
State Revenue Sharing	68,396,820	5%
Charges for Current Services	48,626,750	4%
Non-Revenue Receipts	41,971,650	3%
Other Federal Revenues	147,495,150	11%
Special Assessment Collections	748,070	< 1%
Enterprise Funds	224,692,500	17%
Certificates of Participation	26,711,840	2%
Internal Service Funds	71,280,800	5%
Fiduciary Fund	60,893,600	5%
Capital Projects Funds	46,256,080	4%
Other Financing Sources	12,000,000	1%
Extraordinary Item	7,750,000	1%
Fund Balance	1,436,020	< 1%
<b>Total Funds Available</b>	<b>\$ 1,310,497,670</b>	<b>100%</b>

# EXPENDITURES FISCAL YEAR 2010 ADOPTED



Funds Available	Annual Budget Total	Percent of Total
Elected and Official	\$ 23,703,780	2%
Neighborhood Services	448,424,480	34%
Environment and Development	535,891,890	41%
Strategic Initiatives	8,924,420	< 1%
Support Services	43,683,520	3%
Non-Departmental		
Outside Agencies	12,200,000	1%
General Expense	28,463,220	2%
Debt Service	75,387,100	6%
Internal Service Funds	72,925,660	6%
Pension	60,893,600	5%
<b>Total Funds Available</b>	<b>\$ 1,310,497,670</b>	<b>100%</b>

# REVENUES AND EXPENDITURES COMPARISONS

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CLASSIFICATION	ADOPTED FY 2009	ADOPTED FY 2010
<b>Funds Available</b>		
Primary Property Tax	\$ 10,931,690	\$ 11,404,150
Secondary Property Tax	24,899,560	24,960,840
Business Privilege Tax	206,840,000	160,320,600
Other Local Taxes	30,030,000	45,255,490
Licenses and Permits	25,987,000	23,028,460
Fines, Forfeitures, and Penalties	14,757,540	19,124,870
Use of Money and Property	3,000,000	4,648,720
Grants and Shared Taxes	194,842,180	263,495,260
State Revenue Sharing	79,240,000	68,396,820
Charges for Current Services	47,582,340	48,626,750
Non-Revenue Receipts	50,225,350	41,971,650
Public Housing Local Revenue	2,280,000	-0-
Other Federal Revenues	136,189,840	147,495,150
Special Assessments Collections	-0-	748,070
Enterprise Funds	222,184,030	224,692,500
Certificates of Participation	66,452,330	26,711,840
Capital Projects Funds	46,679,300	46,256,080
Internal Service Funds	62,176,450	71,280,800
Fiduciary Fund	48,000,000	60,893,600
Other Financing Sources	12,500,000	12,000,000
Brought Forward/Fund Balance	9,195,880	1,436,020
Extraordinary Item	-0-	7,750,000
<b>Total Funds Available</b>	<b><u>\$ 1,293,993,490</u></b>	<b><u>\$ 1,310,497,670</u></b>
<b>Expenditures</b>		
Elected and Official	\$ 19,647,060	\$ 23,703,780
Neighborhood Services	492,845,920	448,424,480
Environment and Development	471,183,570	535,891,890
Strategic Initiatives	7,342,350	8,924,420
Support Services	46,899,240	43,683,520
Non-Departmental	145,898,900	116,050,320
Pension Services	48,000,000	60,893,600
Internal Services	62,176,450	72,925,660
<b>Total Expenditures</b>	<b><u>\$ 1,293,993,490</u></b>	<b><u>\$ 1,310,497,670</u></b>

# EXPLANATION OF CITY FUNDS

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## FUND GROUPS

The city budget consists of seven fund groups. Funds are accounting entities that the city uses to track specific revenue sources and expenditures. Some funds are required by state law or by bond covenants, while other funds are established for management purposes. The major funds included in the budget are the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds, Internal Service Funds, and Capital Projects Funds.

### **General Fund**

The General Fund accounts for all revenues and expenditures used to finance traditional services associated with a municipal government that are not accounted for in other funds. Revenues accounted for in the General Fund include local taxes and shared-state taxes, license and permit fees, fines and penalties, charges for services, and other miscellaneous funding sources. These funds are expended in the Elected and Official, Neighborhood Services, Environment and Development, Support Services, and Non-Departmental program categories.

### **Special Revenue Funds**

Special Revenue Funds are used to account for revenues derived from taxes or other revenue sources earmarked for a specific use. They are usually required by statute, charter provision, local ordinance, or federal grant regulation to account for particular operating or capital functions of the city.

### **Enterprise Funds**

Enterprise Funds are established to account for city functions that are financed and operated in a manner similar to private business enterprises and where periodic determination of net income is desired. Expenses for goods or services provided to the general public are recovered primarily through user charges. The four enterprise funds of the city are Environmental Services, Golf, Public Housing (AMP) Funds and Water Utility.

### **Debt Service Funds**

Debt Service Funds are created to account for the payment of principal and interest on long-term bonded debt other than that issued for and serviced by an enterprise fund. The three funds in this group are for general obligation bonds paid with proceeds from the secondary property tax, street and highway revenue bonds paid with Highway User Revenue Funds and special assessment which are paid for from receipts levied against benefited property owners.

### **Internal Service Funds**

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government on a cost-reimbursement basis. The goal of an internal service fund is to measure the full cost of providing goods or services for the purpose of fully recovering that cost through fees or charges. The Risk Management, Fleet Services, and Facilities Management Internal Service Funds all operate on a cost-reimbursement basis.

### **Fiduciary Funds**

Fiduciary Funds are used to report assets held in a trustee or agency capacity and therefore cannot be used to support the city's programs. The Tucson Supplemental Retirement System pension fund is the city's only budgeted fiduciary fund.

### **Capital Projects Funds**

Funds for capital projects are created to account for the purchase or construction of major capital facilities which are not financed by General, Special Revenue, or Enterprise Funds. Voter-authorized bonds are the source of funds in this group. Proceeds from bond sales are reflected in the year that they are expended.

# EXPLANATION OF CITY FUNDS

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## FUND BALANCE

The budget treats Fund Balance as the unreserved fund balance defined in the Comprehensive Annual Financial Report (CAFR) as “available spendable resources.”

## BASIS OF BUDGETING

The basis of budgeting is best described as a modified cash basis, because funds are budgeted in the year expended. As a result, revenues that may be received in a prior year are budgeted in the year that they will be expended. A good example is bond funds, which are sold and received in the fiscal year prior to the fiscal year they are budgeted and expended.

### **Comparison to the Basis of Accounting for the Comprehensive Annual Financial Report (CAFR)**

The structure of city funds is generally the same in the budget and the CAFR; however, because the CAFR uses either a modified accrual or full accrual basis of accounting, there are differences in how revenues and expenses are treated in specific areas.

Where the general fund contributes to a special revenue fund, those special revenue funds do not carry an unreserved fund balance, because only the amount of general fund required to cover expenses and obligations are transferred. This treatment is essentially the same in both the budget and the CAFR.

The budget matches revenues to expenditures in the year expensed for funds other than the general fund. This may result in differences with the CAFR where a revenue may be received prior to the start of the fiscal year, such as is the case with bond funds and other financing, while the CAFR would report the proceeds in the year received.

The budget does not record expenditures such as depreciation that are accrued under Generally Accepted Accounting Principles.

# REVENUE DETAIL

## ALL FUNDS SUMMARY

	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
GENERAL FUND	\$ 469,999,920	\$ 420,637,280
SPECIAL REVENUE FUNDS	390,521,570	438,831,510
ENTERPRISE FUNDS	222,184,030	224,692,500
DEBT SERVICE FUNDS	54,432,220	46,255,900
INTERNAL SERVICE FUNDS	62,176,450	72,930,800
FIDUCIARY FUND	48,000,000	60,893,600
CAPITAL PROJECTS FUNDS	46,679,300	46,256,080
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,293,993,490</b>	<b>\$ 1,310,497,670</b>
<b>General Fund</b>		
Primary Property Tax	\$ 10,931,690	\$ 11,404,150
Business Privilege Tax	206,840,000	160,320,600
Other Local Taxes	30,030,000	45,255,490
Licenses and Permits	25,672,000	23,011,960
Fines, Forfeitures, and Penalties	14,147,540	18,794,210
Use of Money and Property	3,000,000	3,957,320
Grants and Shared Taxes	75,392,650	62,873,150
State Revenue Sharing	79,240,000	68,396,820
Charges for Current Services	25,150,510	23,051,480
Non-Revenue Receipts	39,449,020	31,271,080
Transfers to Other Funds	(43,125,080)	(38,744,810)
Brought Forward	788,000	-0-
Extraordinary Item	-0-	7,750,000
Use of Fund Balance	2,483,590	3,295,830
<b>Total General Fund</b>	<b>\$ 469,999,920</b>	<b>\$ 420,637,280</b>
<b>Special Revenue Funds</b>		
General Fund Contributions	\$ 43,125,080	\$ 37,094,810
Licenses and Permits	315,000	16,500
Fines, Forfeitures, and Penalties	610,000	330,660
Use of Money and Property	-0-	691,400
Grants and Shared Taxes	102,416,870	195,024,210
Charges for Current Services	22,431,830	25,575,270
Public Housing Local Revenue	2,280,000	-0-
Federal Grants	136,189,840	147,495,150
Non-Revenue Receipts	10,776,330	10,700,570
Certificates of Participation	66,452,330	26,711,840
Brought Forward	3,524,600	-0-
Transfers to Fund Balance	-0-	(4,808,900)
Use of Fund Balance	2,399,690	-0-
<b>Total Special Revenue Funds</b>	<b>\$ 390,521,570</b>	<b>\$ 438,831,510</b>

# REVENUE DETAIL

## ALL FUNDS SUMMARY

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Enterprise Funds</b>		
Environmental Services	\$ 59,826,070	\$ 59,389,610
Golf Course	11,063,820	8,445,070
Public Housing (AMP) Funds	-0-	15,384,880
Water Utility	151,294,140	141,472,940
<b>Total Enterprise Funds</b>	<b><u>\$ 222,184,030</u></b>	<b><u>\$ 224,692,500</u></b>
<b>Debt Service Funds</b>		
Secondary Property Tax	\$ 24,899,560	\$ 24,960,840
State Shared Taxes	17,032,660	5,597,900
Special Assessment Collections	-0-	748,070
Refunding Proceeds	12,500,000	12,000,000
Use of Reserve Fund Balance	-0-	2,949,090
<b>Total Debt Service Funds</b>	<b><u>\$ 54,432,220</u></b>	<b><u>\$ 46,255,900</u></b>
<b>Internal Service Funds</b>		
Fleet Services Fund	\$ 25,993,950	\$ 28,993,910
General Services Fund	21,182,500	26,298,530
Risk Management Fund	15,000,000	15,988,360
General Fund Contributions	-0-	1,650,000
<b>Total Internal Service Funds</b>	<b><u>\$ 62,176,450</u></b>	<b><u>\$ 72,930,800</u></b>
<b>Fiduciary Fund</b>		
TSRS <sup>1</sup> Trust Fund	\$ 48,000,000	\$ 60,893,600
<b>Total Fiduciary Fund</b>	<b><u>\$ 48,000,000</u></b>	<b><u>\$ 60,893,600</u></b>
<b>Capital Projects Funds</b>		
Bond Funds Proceeds	\$ 46,679,300	\$ 46,256,080
<b>Total Capital Projects Funds</b>	<b><u>\$ 46,679,300</u></b>	<b><u>\$ 46,256,080</u></b>

<sup>1</sup> Tucson Supplemental Retirement System

# GENERAL FUND

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Primary Property Tax</b>	<b>\$ 10,931,690</b>	<b>\$ 11,404,150</b>
<b>Business Privilege Tax</b>	<b>\$ 206,840,000</b>	<b>\$ 160,320,600</b>
<b>Other Local Taxes</b>		
Public Utility Tax	\$ 7,080,000	\$ 20,925,490
Use Tax	8,520,000	10,740,000
Transient Occupancy Tax	11,500,000	9,445,000
Room Tax	2,240,000	3,455,000
Liquor Taxes	690,000	690,000
<b>Total</b>	<b>\$ 30,030,000</b>	<b>\$ 45,255,490</b>
<b>Licenses and Permits</b>		
Utility Franchise Fees	\$ 15,250,000	\$ 13,728,090
Cable Television Licenses	5,380,000	5,360,000
Application Fees	3,250,000	2,170,000
Telecommunications Licenses and Franchise Fees	1,224,000	810,000
Parking Meter Collections	259,000	370,000
Sign Regulation Fee	330,000	324,000
Temporary Work Zone Traffic Control Fee	233,000	230,000
PEG Capital Support		19,870
Vehicle Permits	5,000	-0-
<b>Total</b>	<b>\$ 25,931,000</b>	<b>\$ 23,011,960</b>
<b>Fines, Forfeitures, and Penalties</b>		
Criminal Traffic Violations	\$ 5,758,000	\$ 6,563,050
Civil Traffic Diversion Program	2,260,000	4,557,600
City Court Miscellaneous	1,280,000	2,426,600
Time Payment/Fill the Gap Fees	335,110	1,195,670
Civil Traffic Violations	780,000	717,600
Probation Fees	330,000	283,670
Prosecutor's Diversion Program	90,000	198,760
Driving Under the Influence	130,000	90,330
Filing Fees-Domestic Violence	10,000	10,000
Sub-Total	10,973,110	16,043,280

# GENERAL FUND

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Other Fines/Forfeitures</b>		
Forfeitures/Assessments	\$ 2,302,430	\$ 2,136,710
Parking Violations	610,000	344,120
False Alarm Violations	200,000	245,500
Zoning Code Violations	20,000	10,000
Fire Code Violations	10,000	6,440
Dishonored Check Recovery	10,000	6,100
Building Code Violations	10,000	1,060
Off road Vehicle Violations	2,000	1,000
Other Civil Fines/Violations	10,000	-0-
Sub-Total	<u>3,174,430</u>	<u>2,750,930</u>
<b>Total</b>	<b><u><u>\$ 14,147,540</u></u></b>	<b><u><u>\$ 18,794,210</u></u></b>
<b>Use of Money and Property</b>		
Rentals and Leases	\$ 1,802,000	\$ 2,167,130
Interest Earnings	690,000	1,065,190
Tenant Rent	500,000	725,000
Telephone Pay Booths	8,000	-0-
<b>Total</b>	<b><u><u>\$ 3,000,000</u></u></b>	<b><u><u>\$ 3,957,320</u></u></b>
<b>Grants and Shared Taxes</b>		
Shared State Taxes		
State Sales Tax	\$ 50,460,000	\$ 40,728,950
Auto Lieu Taxes	<u>24,810,000</u>	<u>22,060,000</u>
Sub-Total	<u>75,270,000</u>	<u>62,788,950</u>
State and Local Grants		
General Services Grants	\$ 104,030	\$ 65,760
Parks and Recreation Grants	<u>18,620</u>	<u>18,440</u>
Sub-Total	<u>122,650</u>	<u>84,200</u>
<b>Total</b>	<b><u><u>\$ 75,392,650</u></u></b>	<b><u><u>\$ 62,873,150</u></u></b>
<b>State Revenue Sharing</b>	<b><u><u>\$ 79,240,000</u></u></b>	<b><u><u>\$ 68,396,820</u></u></b>

# GENERAL FUND

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Charges for Current Services</b>		
General Government		
Dispatch Intergovernmental Agreement	\$ 1,110,000	\$ 1,250,000
F.A.R.E. Revenue	-0-	176,400
Information Technology Services	103,400	76,140
Permit and Inspection Fees		70,000
Mutual Aid Communication System	23,000	31,460
Sale of Codes, Regulations, and Maps	35,000	21,500
Urban Planning Services	385,000	-0-
Other	20,000	290,980
Sub-Total	1,676,400	1,916,480
Public Safety		
Emergency Medical Transport	\$ 7,450,000	\$ 8,960,000
Vehicle Impoundment	830,250	901,690
Public Safety Training	500,680	618,120
Crime Lab Assessment	159,180	289,380
University of Arizona Fire Services	120,000	135,000
Police Reprographics Services	100,000	86,500
Fire Inspection Fee	-0-	15,000
Police Protection Orders	-0-	1,000
Sub-Total	9,160,110	11,006,690
Development Services Charges		
Permit and Inspection Fees	\$ 7,786,000	\$ 3,776,010
Review Fees	2,010,000	1,900,000
Planning Charges	159,000	-0-
Zoning Adjustments	-0-	313,500
Impact Fee Administration Charge	-0-	30,000
Other	200,000	145,000
Sub-Total	10,155,000	6,164,510

# GENERAL FUND

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Charges for Current Services (Continued)</b>		
Recreation		
Zoo	\$ 990,000	\$ 1,300,000
Fee Classes	960,000	670,000
General Recreation Programs	400,000	390,000
Facility Reservations	320,000	320,000
Baseball	200,000	270,000
Udall Center Programs	160,000	165,000
Clements Center	40,000	148,000
El Pueblo Center Programs	100,000	146,000
Permits	120,000	120,000
Aquatics Fees	150,000	119,000
Civic Events Equipment	90,000	70,000
Sports Programs	160,000	70,000
Adaptive Recreation Center	70,000	70,000
Randolph Center Programs	40,000	45,000
Quincie Douglas Center	20,000	27,000
El Rio Center Programs	20,000	20,000
Miscellaneous	30,000	5,800
Tennis Center	10,000	4,000
Rodeo Grounds	20,000	4,000
Sub-Total	3,900,000	3,963,800
<b>Total</b>	<b>\$ 24,891,510</b>	<b>\$ 23,051,480</b>
<b>Non-Revenue Receipts</b>		
Sale of Property		
Real Property	\$ 620,000	\$ 95,440
Used Vehicles	171,100	-0-
Fire Equipment	20,400	-0-
Scrap and Other Materials	150,000	90,000
Unclaimed Property	40,000	24,500
Other	100,000	60,810
Sub-Total	1,101,500	270,750

# GENERAL FUND

	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Non-Revenue Receipts (Continued)</b>		
Recovered Expenditures		
Administrative Service Charge	12,195,010	11,838,660
Industrial Insurance	200,000	175,000
Procurement Card Rebate Fee	-0-	100,000
Uninsured Damages	40,000	40,000
Payroll Deductions Charges	2,000	2,000
Reimbursement for Services	65,000	-0-
Other	355,000	335,610
Sub-Total	12,857,010	12,491,270
Sundry Income		
Reimbursement Court Attorney Fees	\$ 100,000	\$ 55,000
Employee Fees	8,000	6,000
Election Campaign Contributions	5,000	-0-
Open Space Contributions	15,000	12,000
Other	360,000	550,000
Sub-Total	488,000	623,000
Other General Revenues	2,000,000	2,477,750
Special Duty Police Program	3,003,260	3,003,260
Other Funding Sources	19,999,250	12,405,050
<b>Total</b>	<b>\$ 39,449,020</b>	<b>\$ 31,271,080</b>
<b>Transfers to Other Funds</b>	<b>\$ (43,125,080)</b>	<b>\$ (38,744,810)</b>
<b>Extraordinary Item</b>	<b>\$ -0-</b>	<b>\$ 7,750,000</b>
<b>Brought Forward</b>	<b>\$ 788,000</b>	<b>\$ -0-</b>
<b>Use/Transfers to Fund Balance</b>		
Use of Fund Balance	\$ 2,483,590	\$ 6,995,830
Transfers to Fund Balance	-0-	(3,700,000)
<b>Total</b>	<b>\$ 2,483,590</b>	<b>\$ 3,295,830</b>
<b>Total General Fund</b>	<b>\$ 469,999,920</b>	<b>\$ 420,637,280</b>

# GENERAL FUND

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## CHANGE HIGHLIGHTS

### **Primary Property Tax**

The city's Fiscal Year 2010 projected primary property tax revenue is \$472,460 higher than the Fiscal Year 2009 adopted revenue. Although the tax rate will be lower, assessed property valuations have increased which will result in the additional revenue. The Fiscal Year 2010 levy of \$11,404,150 is set at the maximum allowable primary property tax as estimated by the Pima County Assessor.

### **Business Privilege Tax**

For Fiscal Year 2010, the total projected sales tax collections decrease \$46.5 million from the Fiscal Year 2009 Adopted Budget. The current economic slowdown translates into reduced city sales tax.

### **Other Local Taxes**

Other local tax revenues projected for Fiscal Year 2010 have increased by \$15.2 million over the adopted Fiscal Year 2009 amount. The Public Utility Tax will be increased from 2% to 4%, adding to this revenue source \$13.8 million. Despite an increase of the transient rental surtax from \$1 to \$2 per night, these revenues are projected to decrease \$840,000 due to the current economic slowdown. The decrease in revenue will be offset by an increase of Use Tax of \$2.2 million.

### **Licenses and Permits**

For Fiscal Year 2010, this revenue source has decreased \$2.9 million from the adopted Fiscal Year 2009 revenues. The majority of that change is due to the decrease in utility franchise fees of \$1.5 million. There is also an expected decrease in application fees and telecommunications license and franchise fees from Fiscal Year 2009 revenues of \$1.4 million.

### **Fines, Forfeitures, and Penalties**

Total revenues in Fiscal Year 2010 from all fines, forfeitures, and penalties are projected to be \$4.6 million higher than Fiscal Year 2009 adopted revenues. The increase is due to additional revenues from criminal and civil traffic diversion programs of \$3.1 million. City Court received approval to increase the case processing fee by \$10, thereby increasing revenues by \$750,000. Additionally \$800,000 of the revenue increase is attributable to fee adjustments for defensive driving school and urinalysis fee for defendants on probation.

### **Use of Money and Property**

An increase of \$957,320 from the Fiscal Year 2009 adopted revenues is expected for Fiscal Year 2010. The increase is from interest earnings on the Rio Nuevo loan and projected increases to rent charges from the leasing of city-owned space.

### **Grants and Shared Taxes**

Fiscal Year 2010 grants and shared taxes are decreased by \$12.5 million from the Fiscal Year 2009 adopted revenues. The decrease in state-shared sales tax and the auto lieu taxes is due to the economic slowdown.

# GENERAL FUND

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## **State Revenue Sharing**

A decrease in state-shared income taxes of \$10.8 million is expected for Fiscal Year 2010. The Fiscal Year 2010 distribution from the State is based on Fiscal Year 2008 state income tax collections.

## **Charges for Current Services**

Total charges for current services for Fiscal Year 2010 are expected to decrease by \$1.8 million from Fiscal Year 2009 adopted revenues. The decrease is primarily due to a decrease of Planning and Development Services permit and inspection fees of \$3.9 million. This decrease is partially offset by an increase in emergency medical transport and other public safety revenues of \$1.9 million and miscellaneous general government charges for services of \$240,000.

## **Non-Revenue Receipts**

These sources are projected to decrease \$8.1 million for Fiscal Year 2010. The decrease is mainly due to less capacity needed for debt refundings. The sale of property decreased \$830,750. The decrease is slightly offset by an increase of sundry income by \$135,000.

## **Transfers to Other Funds**

A portion of General Fund revenues is transferred to Special Revenue Funds to support the Mass Transit Fund, and the Tucson Convention Center Fund. A portion of General Fund revenues will also be transferred to the Risk Management internal service fund for Fiscal Year 2010. The General Fund revenue allocated to other funds decreased by \$4.4 million. Included are the elimination of the revenue transfer to the ParkWise fund of \$1.4 million, a decrease to the Mass Transit Fund of \$2.5 million, and a decrease to the Tucson Convention Center Fund of \$1.8 million. The decreases are offset by a revenue transfer from the Risk Management Fund of \$1.6 million.

## **Extraordinary Item**

The city has settled its claims in the W.R. Grace Bankruptcy case for property damages caused by Grace's manufacture due to the use or sale of products containing asbestos. The amount of damages to be received is considered an extraordinary item because it is a one-time occurrence that is not part of the normal operating revenues of the general government.

## **Brought Forward**

There will not be any Brought Forward funding in Fiscal Year 2010. The criterion for establishing carryforward funding was to bring budget capacity more in line with realistic expenditure projections; however, with the downturn in the economy, overall revenues have decreased not allowing for additional expenditures.

## **Use of Fund Balance and Reserves**

The Use of Fund balance is increased by \$812,240 for Fiscal Year 2010. The use of reserves will increase by \$4.5 million from Fiscal Year 2009 to meet the needs of the Fiscal Year 2010 expenditure budget. Additional projected revenues of \$3.7 million are anticipated to replenish the fund balance.

## SPECIAL REVENUE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>General Fund Contributions</b>		
Community Services Central Office	\$ 277,890	\$ -0-
ParkWise Fund	1,431,120	-0-
Tucson Convention Center Fund	6,906,880	5,094,810
Mass Transit Fund	34,509,190	32,000,000
<b>Total</b>	<b>\$ 43,125,080</b>	<b>\$ 37,094,810</b>
<b>Licenses and Permits</b>		
Highway User Revenue Fund	\$ 300,000	\$ -0-
Hooded Meter Fees	15,000	16,500
<b>Total</b>	<b>\$ 315,000</b>	<b>\$ 16,500</b>
<b>Fines, Forfeitures, and Penalties</b>		
ParkWise Parking Violations	\$ 610,000	\$ 330,660
<b>Total</b>	<b>\$ 610,000</b>	<b>\$ 330,660</b>
<b>Use of Money and Property</b>		
ParkWise Property Rent	\$ -0-	\$ 101,400
Transportation Property Rent	-0-	590,000
<b>Total</b>	<b>\$ -0-</b>	<b>\$ 691,400</b>
<b>Grants and Shared Taxes</b>		
Shared State Taxes		
Highway User Revenue Fund	\$ 42,605,500	\$ 43,303,420
Transfer to Debt Service	(8,014,760)	(5,597,900)
Local Transit Assistance Fund	2,592,000	2,400,000
Sub-Total	37,182,740	40,105,520

# SPECIAL REVENUE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Grants and Shared Taxes (Continued)</b>		
State and Local Grants		
City Attorney Grants	\$ 155,470	\$ 146,340
City Court Grants	372,370	372,370
City Manager Grants	150,000	150,000
Housing and Community Development Grants	700,000	832,100
Fire Grants	218,000	1,200,000
General Services Grants	900,000	50,000
Information Technology Grants	94,870	94,870
Parks and Recreation Grants	2,240,930	1,492,660
Mass Transit - Regional Transportation Authority	6,620,430	7,455,030
Transportation - Regional Transportation Authority	34,442,600	116,960,700
Police Grants	1,630,270	1,456,020
Urban Planning	300,000	-0-
Transportation Grants	4,878,490	6,807,100
Pima County Bonds	12,530,700	17,901,500
Sub-Total	65,234,130	154,918,690
<b>Total</b>	<b>\$ 102,416,870</b>	<b>\$ 195,024,210</b>
<b>Charges for Current Services</b>		
ParkWise Meter Collections	\$ 388,500	\$ 425,770
ParkWise Parking Revenues	2,060,000	2,052,120
Public Transportation		
Full Fares	7,010,000	9,339,150
Special Reduced Fares	2,480,000	2,989,770
Shuttle Service	40,000	32,500
Advertising Revenue	290,000	305,000
County/Other Local Operating Assistance	4,200,000	4,574,460
Special Needs	440,000	600,000
Other	200,000	575,000
Capacity for Fare Increase	1,112,330	-0-
Sub-Total	15,772,330	18,415,880

# SPECIAL REVENUE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Charges for Current Services (Continued)</b>		
Tucson Convention Center		
Room and Space Rental	\$ 1,330,000	\$ 1,813,000
Box Office Fees	190,000	340,000
Parking	880,000	1,045,000
Parking Facility Fee	250,000	-0-
Recovered Expenditures	40,000	115,000
Catering and Concessions	460,000	480,000
Program Sales	80,000	67,500
Commission Revenues	240,000	185,000
Facility User Fees	591,000	592,000
Miscellaneous	150,000	44,000
	4,211,000	4,681,500
Sub-Total	4,211,000	4,681,500
<b>Total</b>	<b>\$ 22,431,830</b>	<b>\$ 25,575,270</b>
<b>Public Housing Local Revenue<sup>1</sup></b>	<b>\$ 2,280,000</b>	<b>\$ -0-</b>
<b>Federal Grants</b>		
Public Housing Federal Revenue		
Central Office Cost Center Fund <sup>1</sup>	\$ 764,050	\$ -0-
Asset Management Project Funds <sup>1</sup>	12,573,720	-0-
H.O.M.E. Fund	6,896,150	7,689,100
Section 8 Fund	29,113,350	31,534,650
Public Housing Capital Fund	6,600	-0-
Miscellaneous Federal Housing Funds	4,559,400	7,369,350
Lead Hazard Control Grant	1,220,000	1,953,110
HOPE VI Funds	4,141,660	4,218,180
	59,274,930	52,764,390
Sub-Total	59,274,930	52,764,390

## SPECIAL REVENUE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Federal Grants (Continued)</b>		
Other Federal Revenue		
Community Development	10,251,180	13,177,780
Block Grant Entitlement		
City Attorney Grants	311,600	246,780
City Manager Grants	250,000	2,750,000
Housing and Community	1,467,810	1,386,040
Development Grants		
Fire Grants	1,123,300	2,571,500
Information Technology Grants	300,000	300,000
Parks and Recreation Grants	599,590	566,590
Police Grants	5,128,060	13,254,710
Urban Planning Grants	408,000	-0-
Mass Transit Grants	34,431,070	43,979,500
Transportation Grants	15,044,300	15,570,930
General Expense Grants	7,500,000	26,930
General Services Grants	100,000	900,000
	76,914,910	94,730,760
<b>Sub-Total</b>	<b>76,914,910</b>	<b>94,730,760</b>
<b>Total</b>	<b>\$ 136,189,840</b>	<b>\$ 147,495,150</b>
<b>Non-Revenue Receipts</b>		
Contributions	1,598,000	381,080
Highway User Revenue Fund	1,427,500	1,457,500
Housing Trust Fund <sup>2</sup>	1,887,330	-0-
Impact Fees	5,253,500	8,005,500
Mass Transit Fund	570,000	856,490
ParkWise	40,000	-0-
	10,776,330	10,700,570
<b>Total</b>	<b>\$ 10,776,330</b>	<b>\$ 10,700,570</b>
<b>Certificates of Participation</b>		
Capital Improvement Fund	\$ 66,452,330	\$ 26,711,840
<b>Total</b>	<b>\$ 66,452,330</b>	<b>\$ 26,711,840</b>
<b>Brought Forward</b>		
Highway User Revenue Fund	\$ 2,091,600	\$ -0-
Mass Transit Fund	1,433,000	-0-
<b>Total</b>	<b>\$ 3,524,600</b>	<b>\$ -0-</b>

## SPECIAL REVENUE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Use of Fund Balance</b>		
Transfers to Fund Balance	\$ -0-	\$ (4,808,900)
Highway User Revenue Fund	<u>2,399,690</u>	<u>-0-</u>
<b>Total</b>	<b><u>\$ 2,399,690</u></b>	<b><u>\$ (4,808,900)</u></b>
<b>Total Special Revenue Funds</b>	<b><u>\$ 390,521,570</u></b>	<b><u>\$ 438,831,510</u></b>

<sup>1</sup> Beginning in Fiscal Year 2008, the US Department of Housing and Urban Development (HUD) required public housing authorities to change their reporting to asset management project groups (AMPs). To best meet these requirements, public housing has been reclassified from a special revenue to a business-type (enterprise) fund.

<sup>2</sup> By definition, special revenue funds are used to account for the proceeds of specific revenue sources. The Housing Trust does not have a defined revenue source but receives portions of other revenue sources from the General Fund. Therefore, the Housing Trust is reported in the financial statements as a reserve of the General Fund. The Fiscal Year 2010 Housing Trust budget is included in the Housing and Community Development Department.

# SPECIAL REVENUE FUNDS

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## CHANGE HIGHLIGHTS

### **General Fund Contributions**

For Fiscal Year 2010, budgeted General Fund Contributions decreased \$6.0 million from Fiscal Year 2009 mainly due to a reduced need for the operating transfers to the Mass Transit Fund and Tucson Convention Center (TCC) Fund. Increases were approved for transit fares and the TCC facility user fees. The contribution to the ParkWise and Community Services Central Office Funds of \$1.4 million and \$0.3 million were eliminated for Fiscal Year 2010.

### **Licenses and Permits**

Highway User Revenue Fund and hooded meter fees are the only revenues in this category. A decrease of \$300,000 in Fiscal Year 2010 is due to the lack of developer in-lieu fees for street improvements.

### **Fines, Forfeitures, and Penalties**

Parking violation revenues, the only revenue in this category, are projected to decline in Fiscal Year 2010 by \$279,340 from the adopted amount for Fiscal Year 2009.

### **Use of Money and Property**

For Fiscal Year 2010, this category will increase from Fiscal Year 2009 by \$691,400. The revenues for this category are from the rental of city-owned property.

### **Grants and Shared Taxes**

For Fiscal Year 2010, grants and shared taxes are increasing by \$92.6 million and this increase is mainly due to projects to be reimbursed by the Regional Transportation Authority (RTA) taxes. The increase is \$83.4 million over the adopted budget for Fiscal Year 2009 for Transportation and mass transit. Shared state taxes are anticipated to increase over Fiscal Year 2009 by \$2.9 million. Increases to the Pima County Bond project reimbursements are \$5.4 million and other department grants increased by \$961,060 from Fiscal Year 2009.

### **Charges for Current Services**

The majority of charges for services in the Special Revenue Funds are from two sources: Public Transportation (Sun Tran and Van Tran) and the Tucson Convention Center. In Fiscal Year 2010, these user fees are projected to increase by \$3.1 million over the adopted Fiscal Year 2009. The fee adjustments are to public transportation fares and convention center facility user fees.

### **Public Housing Local Revenue**

The US Department of Housing and Urban Development (HUD) required public housing authorities to change their financial reporting. To meet HUD's requirements the Public Housing Local Revenues have been reclassified to an enterprise fund, Public Housing (AMP) Funds.

### **Federal Grants**

Fiscal Year 2010 Federal Grant funding is anticipated to be \$11.3 million more than the adopted budget for Fiscal Year 2009. The majority of the increase is due to Federal Stimulus grant capacity of \$16.9 million expected to be received by Transportation, Housing and Community Development, and the Office of the City Manager. Other city departments have increase federal grant programming by \$3.6 million. The increases are offset by a decrease of \$13.3 million due to recent HUD reporting requirements which reclassified public housing to enterprise funds.

## **SPECIAL REVENUE FUNDS**

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### **Non-Revenue Receipts**

The \$75,760 decrease in Fiscal Year 2010 is primarily due to the Housing Trust Fund revenue appropriately reclassified to the General Fund decreasing the revenues by \$1.9 million. Contribution revenues have decreased by \$1.2 million. The collection of impact fees from programmed projects is expected to increase revenues by \$2.7 million. Mass Transit state fund revenues are projected to increase approximately \$ 0.2 million.

### **Certificates of Participation**

In Fiscal Year 2010, certificates of participation (COPs) funding will decrease by \$39.7 million due to the anticipated completion of projects.

### **Brought Forward**

Brought forward funding reflects funds carried forward from the prior year. For Fiscal Year 2010, it is assumed that no carryforward from Fiscal Year 2009 is needed thereby decreasing this category by \$3.5 million.

### **Use of Fund Balance**

For Fiscal Year 2010, \$4.8 million is anticipated to be transferred to the Highway User Revenue restricted fund balance.

# ENTERPRISE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Environmental Services Fund</b>		
Operating Revenue		
Commercial Refuse Services	\$ 7,870,000	\$ 10,815,000
Residential Refuse Services	20,612,500	25,322,000
Brush and Bulky Refuse Service	3,637,500	-0-
Landfill Services Charges	8,550,000	7,200,000
Self Haul Fee	1,090,000	900,000
Refuse Penalties	200,000	200,000
Recycling	2,000,000	300,000
Sub-Total	43,960,000	44,737,000
Non-Operating Revenue		
Interest Earnings	\$ 500,000	\$ 132,000
Household Hazardous Waste	325,000	85,000
Federal Grants	185,130	185,130
State and Local Grants	410,000	410,000
Certificates of Participation	6,000,000	9,327,700
Miscellaneous Revenues	1,516,570	743,000
Use of Reserve Fund Balance	6,929,370	3,769,780
Sub-Total	15,866,070	14,652,610
<b>Total</b>	<b>\$ 59,826,070</b>	<b>\$ 59,389,610</b>
<b>Golf Course Fund</b>		
El Rio	\$ 1,304,460	\$ 1,152,515
Randolph	5,557,200	4,372,469
Fred Enke	1,665,980	1,497,505
Silverbell	1,816,900	1,422,581
Other	719,280	-0-
<b>Total</b>	<b>\$ 11,063,820</b>	<b>\$ 8,445,070</b>
<b>Public Housing (AMP) Funds<sup>1</sup></b>		
Federal Grants	\$ -0-	\$ 9,180,000
Tenant Rent & Parking Fees	-0-	3,496,880
Charges for Other Services	-0-	2,708,000
<b>Total</b>	<b>\$ -0-</b>	<b>\$ 15,384,880</b>

# ENTERPRISE FUNDS

	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Water Utility</b>		
Operating Water Revenue		
Potable Water Sales	\$ 113,793,840	\$ 115,321,700
Central Arizona Project Surcharge	2,437,000	2,257,000
Water Conservation Fee	1,452,300	1,765,000
Reclaimed Water Sales	8,340,000	9,001,300
Connection Fees	2,351,000	2,398,000
Development Plan Review/ Inspection Fees	1,685,000	618,000
Thornycastle/Tangerine	2,000,000	300,000
Miscellaneous Revenue	3,101,000	3,935,000
Billing Services	3,014,000	3,044,000
Transfer to Fund Balance Reserve		(3,704,060)
Sub-Total	<u>138,174,140</u>	<u>134,935,940</u>
Non-Operating Water Revenue		
Interest Earnings	1,219,000	809,000
Tucson Airport Remediation Project Reimbursement	978,000	938,000
Water System Equity Fees	4,611,000	2,462,000
CAP Water Resource Fees	609,000	340,000
Area Development Fees	11,000	830,000
Water Infrastructure Replacement Fund	5,000,000	-0-
Miscellaneous Grants	692,000	1,158,000
Sub-Total	<u>13,120,000</u>	<u>6,537,000</u>
<b>Total</b>	<b><u>\$ 151,294,140</u></b>	<b><u>\$ 141,472,940</u></b>
<b>Total Enterprise Funds</b>	<b><u>\$ 222,184,030</u></b>	<b><u>\$ 224,692,500</u></b>

<sup>1</sup> Beginning in Fiscal Year 2008, the US Department of Housing and Urban Development (HUD) required public housing authorities to change their reporting to asset management project groups (AMPs). To best meet these requirements, public housing has been reclassified from a special revenue to a business-type (enterprise) fund.

# ENTERPRISE FUNDS

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## CHANGE HIGHLIGHTS

### **Environmental Services Fund**

Environmental Services projected revenues for Fiscal Year 2010 are increasing from Fiscal Year 2009 by \$436,460. Rate adjustments to commercial refuse collection and certain waste disposal fees were approved. The increase will provide an additional \$777,000 of net operating revenue. An increase of \$3.3 million to the Certificates of Participation revenue is to provide additional funding for the Los Reales 80-Acre facilities construction. Environmental Services plans to utilize less fund balance as compared to Fiscal Year 2009 by \$3.1 million. Other miscellaneous revenues are projected to decrease by \$1.3 million.

### **Golf Fund**

Golf revenues are projected to decrease from Fiscal Year 2009 by \$2.6 million. The projections are more in line with the anticipated user revenues than in prior years.

### **Public Housing (AMP) Funds**

This is a new enterprise fund established to meet financial reporting requirements mandated by the US Department of Housing and Urban Development. In prior years, these public housing revenues were reported in Special Revenue Funds.

### **Water Utility**

The projected revenue for Fiscal Year 2010 reflects a decrease of \$9.8 million from the Fiscal Year 2009 adopted amount. In Fiscal Year 2002, a reserve was established to set aside financial resources to fund water infrastructure replacement. The reserve was fully utilized at the end of Fiscal Year 2009. A decrease to Thornydale/Tangerine fees of \$1.7 million and water system equity fees of \$2.1 million is due to a decline in new water connections. The development plan review/inspection and CAP Water Resource fees are anticipated to decline by \$1.3 million. Interest earnings are anticipated to decline by \$0.4 million.

## DEBT SERVICE FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
General Obligation Debt Service		
Secondary Property Tax	\$ 24,899,560	\$ 24,960,840
Use of Reserve Fund Balance	-0-	2,949,090
<b>Total</b>	<b><u>\$ 24,899,560</u></b>	<b><u>\$ 27,909,930</u></b>
Street and Highway Debt Service		
State Shared Taxes	\$ 17,032,660	\$ 5,597,900
Refunding Proceeds	12,500,000	12,000,000
<b>Total</b>	<b><u>\$ 29,532,660</u></b>	<b><u>\$ 17,597,900</u></b>
Special Assessment Debt Service <sup>1</sup>		
Special Assessment Collections	\$ -0-	\$ 748,070
<b>Total</b>	<b><u>\$ -0-</u></b>	<b><u>\$ 748,070</u></b>
<b>Total Debt Service Funds</b>	<b><u>\$ 54,432,220</u></b>	<b><u>\$ 46,255,900</u></b>

<sup>1</sup> The city is obligated to repay the debt from the special assessments levied against benefited property owners. In prior years, the Special Assessment Debt Service was classified as a Special Revenue fund.

# DEBT SERVICE FUNDS

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## CHANGE HIGHLIGHTS

### **General Obligation Debt Service**

General obligation debt service is funded from the secondary property tax. For Fiscal Year 2010, the revenue from the secondary property tax levy is increasing by \$61,280 from the adopted Fiscal Year 2009 revenue. The use of fund balance reserve is due to the repayment of Environmental Services general obligation bonds. The required payments for these bonds were previously paid by Environmental Services operating revenues.

### **Street and Highway Debt Service**

Street and highway debt service is financed entirely from state-shared gasoline taxes and highway user fees and charges. For Fiscal Year 2010, this debt service is decreasing because of a restructuring of the street and highway revenue bonds that occurred in Fiscal Year 2009. Changes in the debt payment schedule accounts for \$11.4 million of the decrease. In Fiscal Year 2009 capacity of \$12.5 million was included for a potential refunding of outstanding street and highway revenue bonds. For Fiscal Year 2010, this debt service requirement will decrease to \$12.0 million.

### **Special Assessment Debt Service**

The city is obligated to repay the debt from the special assessments levied against benefited property owners. In prior years, the Special Assessment Debt Service was classified as a Special Revenue fund.

# INTERNAL SERVICE and FIDUCIARY FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
<b>Fleet Services Internal Service Fund</b>		
Interdepartmental Charges	\$ 25,993,950	\$ 28,913,770
Miscellaneous Revenue	-0-	75,000
Interest Revenue	-0-	5,140
<b>Total</b>	<b><u>\$ 25,993,950</u></b>	<b><u>\$ 28,993,910</u></b>
<b>General Services Internal Service Fund</b>		
Interdepartmental Charges	\$ 21,182,500	\$ 19,632,630
Clean Renewable Energy Bond Proceeds	-0-	6,665,900
<b>Total</b>	<b><u>\$ 21,182,500</u></b>	<b><u>\$ 26,298,530</u></b>
<b>Risk Management Internal Service Fund</b>		
Interdepartmental Charges	\$ 15,000,000	\$ 15,518,130
Interest Earnings	-0-	83,030
Use of Reserve Fund Balance	-0-	387,200
General Fund Contribution	-0-	1,650,000
<b>Total</b>	<b><u>\$ 15,000,000</u></b>	<b><u>\$ 17,638,360</u></b>
<b>Total Internal Service Funds</b>	<b><u>\$ 62,176,450</u></b>	<b><u>\$ 72,930,800</u></b>
<b>Tucson Supplemental Retirement System Fund</b>		
Employer Contributions	\$ 48,000,000	\$ 27,033,900
Employee Contributions	-0-	9,363,500
Portfolio Earnings	-0-	23,921,200
Transfers from Other Systems	-0-	500,000
Miscellaneous Revenue	-0-	75,000
<b>Total Fiduciary Fund</b>	<b><u>\$ 48,000,000</u></b>	<b><u>\$ 60,893,600</u></b>

# INTERNAL SERVICE and FIDUCIARY FUNDS

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## CHANGE HIGHLIGHTS

Home Rule and Government Accounting Standards require that the city budget include these internal revenues, even though the requisite revenue to cover department expenditures is already included in the external revenue categories (e.g., General Fund, Special Revenue Funds, etc.).

### **Fleet Services Internal Service Fund**

Interdepartmental charges are increasing \$3.0 million from Fiscal Year 2009 as the city's fleet ages and repair costs to vehicles increase.

### **General Services Internal Service Fund**

The interdepartmental charges are decreasing by \$1.5 million from Fiscal Year 2009. Due to the current economic environment, the city is postponing building maintenance and capital projects which utilize the architects and project managers. For Fiscal Year 2010, there is an increase of \$6.7 million due to use of Clean Renewable Energy Bonds (CREBS) for capital projects.

### **Risk Management Internal Service Fund**

The projected revenues are anticipated to increase by \$2.6 million. The worker compensation and liability expenditures are increasing and the General Fund will be contributing \$1.7 million to cover the additional amount. The use of reserved fund balance is to cover the expenses related to unemployment insurance claims.

### **Tucson Supplemental Retirement System Fund**

For Fiscal Year 2010, revenues are anticipated to increase by \$12.9 million from the increase of employee and employer contributions and investment earnings.

## CAPITAL PROJECTS FUNDS

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	ADOPTED FY 2009	ADOPTED FY 2010
<b>FINANCIAL RESOURCES</b>		
General Obligation Bond Fund Proceeds	\$ 3,790,600	\$ 4,632,200
Environmental Services Bond Funds Proceed	2,115,700	2,342,880
Water Revenue Bond Funds Proceed	40,773,000	39,281,000
<b>Total Capital Projects Funds</b>	<b>\$ 46,679,300</b>	<b>\$ 46,256,080</b>

# CAPITAL PROJECTS FUNDS

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## CHANGE HIGHLIGHTS

### **General Obligation Bond Funds**

General obligation bonds are used to finance capital projects other than street and water projects. The Fiscal Year 2010 use of these bonds is increased by \$841,600 based on project completions.

### **Environmental Services Bond Funds**

General obligation bonds used for Environmental Services projects were authorized in 2000, which was prior to Environmental Services becoming an enterprise fund. For Fiscal Year 2010, the use of these bonds is increased by \$227,180.

### **Water Revenue Bonds**

The water revenue bonds are used to finance water capital projects. For Fiscal Year 2010, the use of these bonds is decreased by \$1.5 million from the adopted budget for Fiscal Year 2009.

# REVENUE DESCRIPTIONS

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## PRIMARY PROPERTY TAX

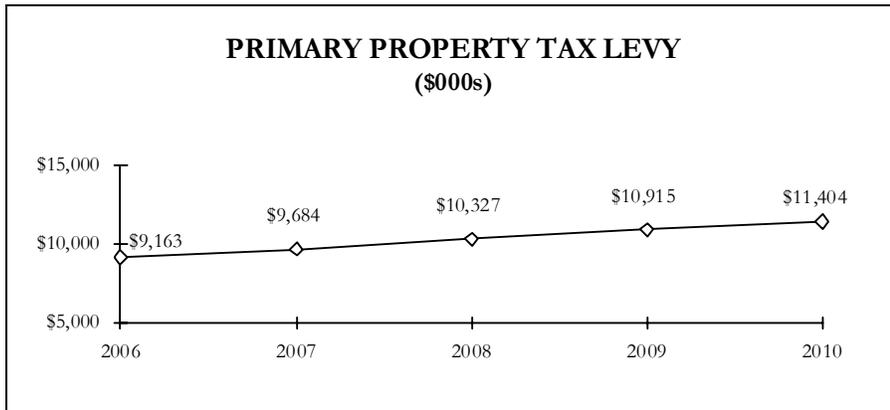
The city imposes a primary property tax on real and personal property located within the city limits. Revenues from the primary property tax can be used to pay any expense legally chargeable to the General Fund.

The Arizona State Constitution limits the amount of ad valorem taxes levied by the city to an amount not to exceed 2% greater than the maximum allowable levy in the preceding year. This levy limitation permits additional taxes to be levied on new or annexed property. New or annexed property may be taxed at the allowable rate computed for property taxed in the preceding year. Property annexed by November 1 will be taxable in the following year. The city is required, under the Truth in Taxation law, to notify taxpayers of its intention to increase primary property taxes over the previous year's levy, unless the amount increased is solely attributable to new construction and annexations.

The estimated primary property tax for Fiscal Year 2010 is \$11,404,150 or \$488,762 more than the actual levy of \$10,915,388 for Fiscal Year 2009. (The adopted levy for Fiscal Year 2009 was \$10,931,690.) The tax rate for Fiscal Year 2010 will decrease to \$0.3144 per \$100 of assessed valuation from \$0.3231 in Fiscal Year 2009.

### PRIMARY PROPERTY TAX (\$000s)

<u>Fiscal Year</u>	<u>Primary Assessed Valuation</u>	<u>Percent Change</u>	<u>Maximum Allowable Tax Levy</u>	<u>Primary Tax Levy</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>	<u>Rate per \$100 Assessed Valuation</u>
2006	\$ 2,641,419	6.6%	\$ 9,175	\$ 9,163	\$ 417	4.8%	\$ 0.3469
2007	2,839,163	7.5%	9,733	9,684	521	5.7%	0.3411
2008	3,133,309	10.4%	10,327	10,327	643	6.6%	0.3296
2009	3,378,331	7.8%	10,928	10,915	588	5.7%	0.3231
2010 (Estimate)	3,627,280	7.4%	11,404	11,404	489	4.5%	0.3144



# REVENUE DESCRIPTIONS

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## SECONDARY PROPERTY TAX

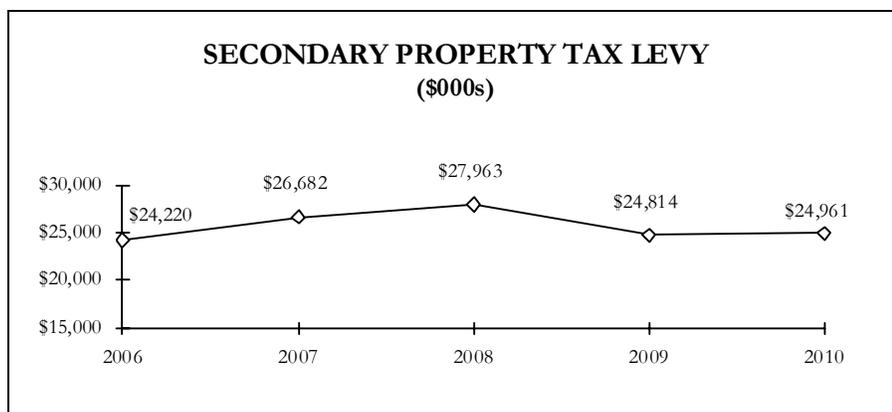
The city imposes a secondary property tax on real property located within the city limits. The secondary property tax is used solely to pay the principal and interest on general obligation bonds approved by the voters.

The secondary assessed valuation is based on the full cash value of real property. Full cash value is synonymous with the market value as determined by standard appraisal methods. There is no limitation on the annual increase to the full cash value as it applies to the computation of the secondary property tax.

The city's total estimated debt service requirement on general obligation bonds for Fiscal Year 2010 is \$27,909,930, an increase of \$3,095,070 from the Fiscal Year 2009 actual levy of \$24,814,860. (The adopted levy for Fiscal Year 2009 was \$24,899,560.) The secondary property tax rate for Fiscal Year 2010 is estimated at \$0.6200 per \$100 of assessed valuation, a decrease from \$0.6370 in Fiscal Year 2009.

### SECONDARY PROPERTY TAX (\$000s)

<u>Fiscal Year</u>	<u>Secondary Assessed Valuation</u>	<u>Percent Change</u>	<u>Secondary Tax Levy</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>	<u>Rate per \$100 Assessed Valuation</u>
2006	\$ 2,722,916	6.4%	\$ 24,220	2,946	13.8%	\$ 0.8895
2007	3,016,231	10.8%	26,682	2,462	10.2%	0.8846
2008	3,484,462	15.6%	27,963	1,281	4.80%	0.8025
2009	3,895,582	11.8%	24,814	(3,149)	(11.3%)	0.6370
2010 (Estimate)	4,025,362	3.3%	24,961	147	<1.0%	0.6200



# REVENUE DESCRIPTIONS

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## CITY BUSINESS PRIVILEGE (SALES) TAX

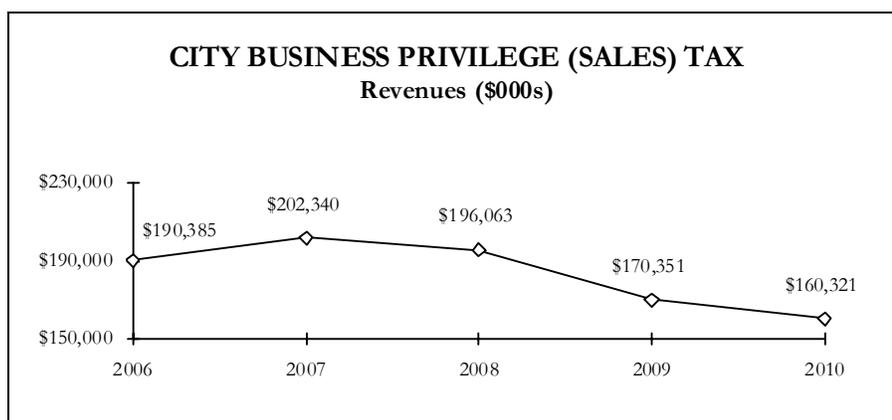
The Tucson City Charter authorizes a 2% tax on taxable business activity transacted within the city. The tax is imposed on 15 separate business activities. The charter exempts food purchased for home consumption, but allows the taxation of food consumed in restaurants or carried out. The charter further provides that as long as the city sales tax is imposed, no ad valorem tax shall be imposed on real or personal property within the city in excess of \$1.75 per \$100 of assessed valuation.

The city sales tax can be used to pay any expense legally chargeable to the General Fund. Mayor and Council policy allocates a portion of the city sales tax collected to finance part of mass transit, and convention center operations.

The city sales tax estimate of \$160,320,600 for Fiscal Year 2010 is \$10,030,300 less than the revised estimate of \$170,350,900 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$206,840,000.) The current economic slowdown resulted in a 13.1% drop in sales tax revenues for Fiscal Year 2009; a decrease of 5.9% is anticipated for Fiscal Year 2010.

### CITY BUSINESS PRIVILEGE (SALES) TAX (\$000s)

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	\$ 190,385	\$ 13,731	7.8%
2007	202,340	11,955	6.3%
2008	196,063	(6,277)	(3.1%)
2009 (Estimate)	170,351	(25,712)	(13.1%)
2010 (Estimate)	160,321	(10,030)	(5.9%)



# REVENUE DESCRIPTIONS

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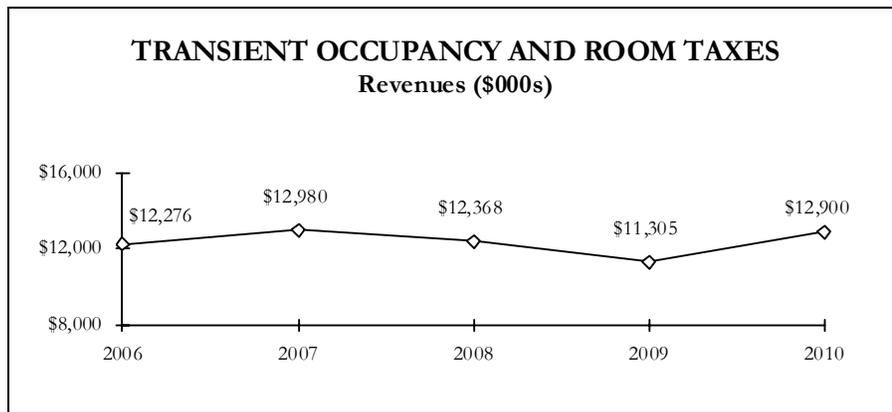
## TRANSIENT OCCUPANCY AND ROOM TAXES

The Tucson City Code authorizes a 6% transient occupancy tax on rooms rented for 30 days or less. This rate was increased from 4% in Fiscal Year 2004, generating revenues that by state statute must be dedicated to tourism-related expenses. For Fiscal Year 2010, an increase in the daily hotel/motel surtax from \$1.00 to \$2.00 per rented room was approved by Mayor and Council.

Estimated transient occupancy and room taxes for Fiscal Year 2010 total \$12,900,000, an increase of \$1,594,720 from revised estimate of \$11,305,280 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$13,740,000.)

### TRANSIENT OCCUPANCY AND ROOM TAXES (\$000s)

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	12,276	1,508	14.0%
2007	12,980	704	5.7%
2008	12,368	(612)	(4.7%)
2009 (Estimate)	11,305	(1063)	(8.6%)
2010 (Estimate)	12,900	1,595	14.1%



# REVENUE DESCRIPTIONS

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## LICENSES AND PERMITS

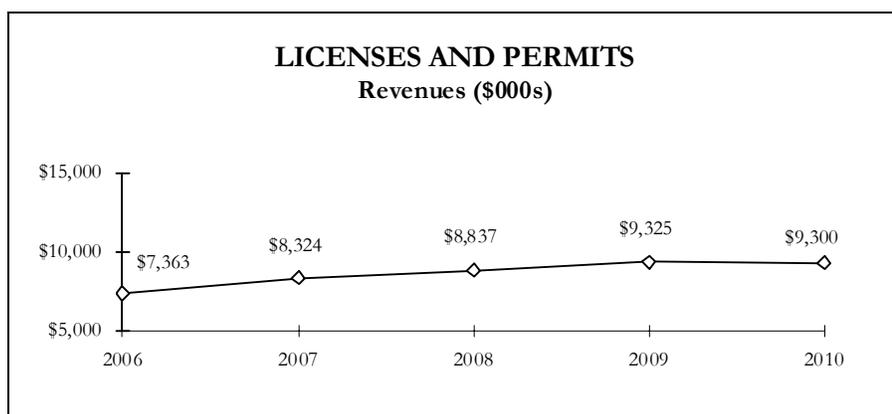
Revenues from licenses and permits include business license application and renewal fees, sign and street work permits, utility franchises, cable television, refuse hauling permits, and telecommunications licenses and franchise fees. These revenues are accounted for in both the General Fund and the Special Revenue Funds.

Although utility franchises are accounted for and reported within this revenue category in the city's Comprehensive Annual Financial Report (CAFR), the discussion on estimated revenues from utility franchises granted to Tucson Electric Power and Southwest Gas is presented separately in the budget document under Public Utility Tax and Utility Franchise Fees on the following page.

Revenues from licenses and permits in Fiscal Year 2010, excluding utility franchise fees, is estimated to total \$9,300,370 (\$9,283,870 in the General Fund and \$16,500 in the Special Revenue Funds). This is a less than 1% decrease from the revised estimate of \$9,325,330 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$11,384,500.) The increases in Fiscal Years 2008 and 2009 are due to the new business license policy that went into effect on January 1, 2008.

### LICENSES AND PERMITS (\$000s)

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	\$ 7,363	\$ 803	12.2%
2007	8,324	961	13.0%
2008	8,837	513	6.2%
2009 (Estimate)	9,325	488	5.5%
2010 (Estimate)	9,300	(25)	(<1.0%)



# REVENUE DESCRIPTIONS

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## PUBLIC UTILITY TAX AND UTILITY FRANCHISE FEES

The Tucson City Charter authorizes a tax on the gross sales by public utilities to consumers within the city limits. By ordinance, the tax rate has been increased from 2% to 4% beginning July 1, 2009 and is imposed in addition to the 2% city sales tax.

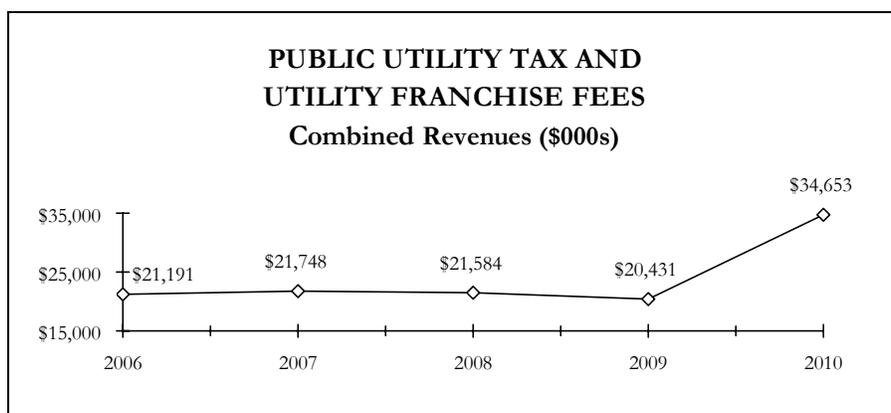
Under the terms of voter-approved franchises granted to Tucson Electric Power and Southwest Gas for use of public rights-of-way, the city collects 2.25% on gross sales of electricity and 3.0% on natural gas consumed within the city (1% is set aside for utility relocation reimbursements). Franchise fee payments received from Tucson Electric Power and Southwest Gas reduce the public utility tax due from them.

Monies received from public utility taxes and utility franchise fees can be used to pay any expense legally chargeable to the General Fund.

Estimated combined revenues from public utility taxes and utility franchise fees for Fiscal Year 2010 total \$34,653,580. This is an increase of \$14,222,970 over the revised estimate of \$20,430,610 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$22,330,000).

## PUBLIC UTILITY TAX AND UTILITY FRANCHISE FEES (\$000s)

<u>Fiscal Year</u>	<u>Public Utility Tax</u>	<u>Utility Franchise Fees</u>	<u>Combined Revenues</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	\$ 7,585	\$ 13,606	\$ 21,191	\$ 781	3.8%
2007	7,177	14,571	21,748	557	2.6%
2008	7,049	14,535	21,584	(164)	<1.0%
2009 (Estimate)	6,606	13,825	20,431	(1,153)	(5.3%)
2010 (Estimate)	20,925	13,728	34,653	14,222	70.0%



# REVENUE DESCRIPTIONS

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## FINES, FORFEITURES, AND PENALTIES

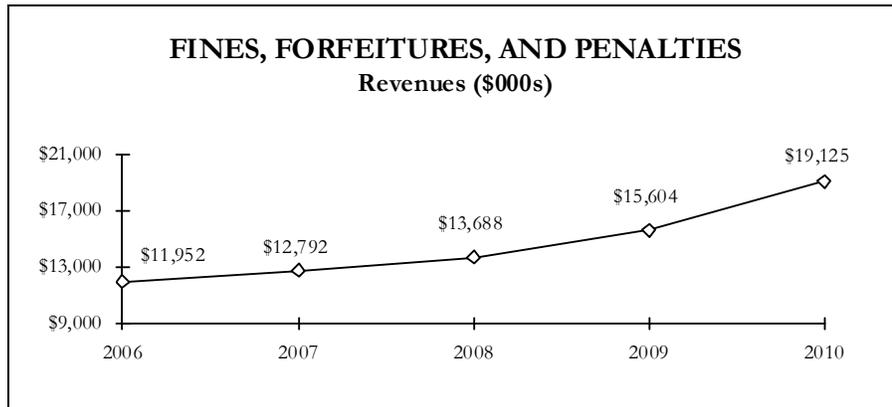
This revenue is derived from fines for violations of state statutes and the Tucson City Code, and from forfeitures collected by the Tucson Police Department and the City Attorney. Fines include driving under the influence and other criminal misdemeanors, civil traffic violations, and parking violations.

Fines and penalty revenues are accounted for in both the General Fund and the Special Revenue Funds. Forfeitures, which are accounted for in the General Fund, are restricted for specific law enforcement expenses.

The Fiscal Year 2010 estimate of \$19,124,870 (\$18,794,210 in the General Fund and \$330,660 in Special Revenue Funds) is \$3,520,870 more than the estimate of \$15,604,000. (The adopted budget for Fiscal Year 2009 was \$14,916,720.) The increase is from traffic and court fines.

### FINES, FORFEITURES, AND PENALTIES (\$000s)

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	\$ 11,952	\$ 1,064	9.8%
2007	12,792	840	7.0%
2008	13,688	896	7.0%
2009 (Estimate)	15,604	1,916	14.0%
2010 (Estimate)	19,125	3,521	22.6%



# REVENUE DESCRIPTIONS

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## VEHICLE LICENSE (AUTO LIEU) TAX

This tax is imposed by the Arizona Constitution as an “in-lieu” tax for all ad valorem property taxes assessed on motor vehicles. The Arizona Constitution requires that vehicle license tax (VLT) revenues be distributed to the state, counties, and cities. Additionally, the Arizona Constitution requires that a portion of the state’s distribution goes to fund education. The vehicle license tax is based on each \$100 of a vehicle’s value. The valuation base for the first year is 60% of the manufacturer's base retail price and the annual depreciation rate for each succeeding year is 16.25%. The statute sets specific rates for each vehicle license to be charged for each distribution recipient. The rate for incorporated cities and towns is sixty-nine cents (\$0.69) for a new vehicle and seventy-one cents (\$0.71) for a vehicle older than one year.

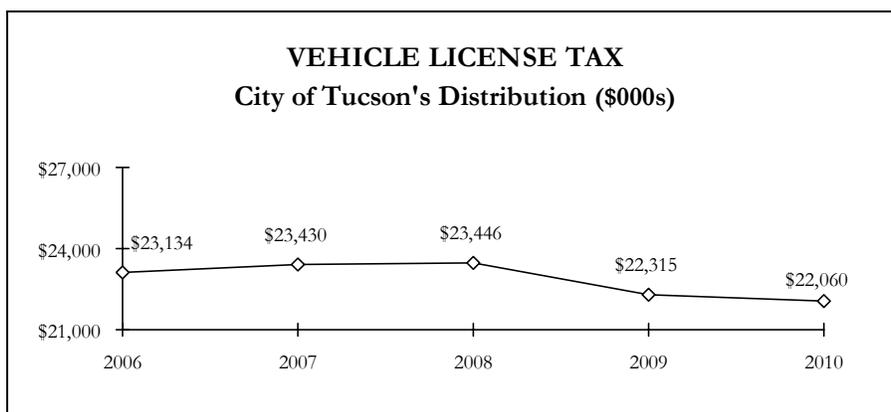
Current law provides that 37.61 % of vehicle license taxes collected be retained by the state in the Highway User Revenue Fund (HURF). The statute establishes distributions that include 20.45% to the county treasurer to be distributed to the incorporated cities and towns of the county in proportion to the population of each as shown in the most recent United States census.

Vehicle license tax revenues received by the city can be used to pay any expense legally chargeable to the General Fund.

The City of Tucson's vehicle license tax distributions for Fiscal Year 2010 are estimated to be \$22,060,000, which is a decrease of \$254,900 from the revised estimate of \$22,314,900 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$24,810,000.)

### VEHICLE LICENSE TAX (\$000s)

<u>Fiscal Year</u>	<u>City of Tucson's Distribution</u>	<u>Increase (Decrease)</u>	<u>Percentage Change</u>
2006	\$ 23,134	\$ (54)	(0.2%)
2007	23,430	296	1.3%
2008	23,446	16	less than 1.0%
2009 (Estimate)	22,315	(1,131)	(4.8%)
2010 (Estimate)	22,060	(255)	(1.1%)



# REVENUE DESCRIPTIONS

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## STATE SALES TAX

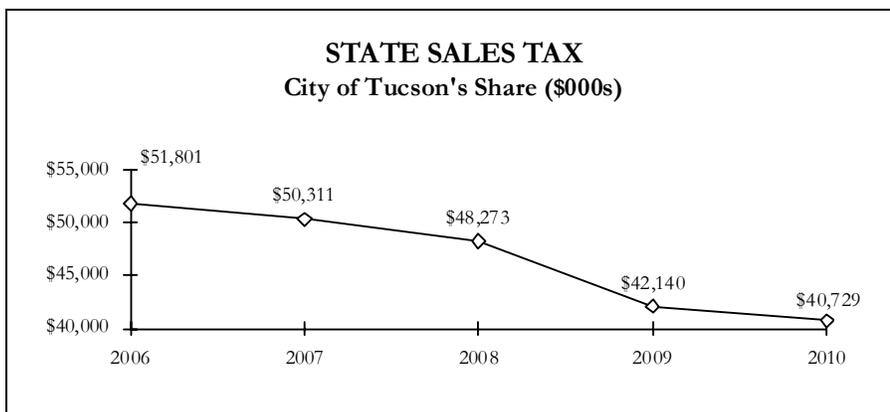
The state sales tax is assessed on the taxable income of business activities within the State of Arizona. The state taxes approximately 20 separate business activities using various rates ranging from 3.1% to 5.6%. Approximately 78% of the state sales tax is retained by the state's general fund with 14% set aside for distribution to counties and 8% to incorporated cities and towns. Each city's share is allocated in proportion to its population compared to the total population of the state. As a result of the mid-decade census, Tucson dropped in proportionate population of the state, which has diminished our distribution of this state-shared revenue.

State-shared sales taxes can be used to pay any expense legally chargeable to the General Fund.

In the past couple years, the city has received less from the state-shared sales tax due to the mid-decade census, and more recently, a severe economic slowdown. The City of Tucson's share of state sales tax for Fiscal Year 2010 is estimated to be \$40,728,950, a decrease of \$1,410,810 from the revised estimate of \$42,139,760. (The adopted budget for Fiscal Year 2009 was \$50,460,000.)

### STATE SALES TAX (\$000s)

<u>Fiscal Year</u>	<u>Total Distribution To Cities</u>	<u>Percent Change</u>	<u>City of Tucson's Share</u>		<u>Increase (Decrease)</u>	<u>Percent Change</u>
			<u>Percent</u>	<u>Amount</u>		
2006	\$ 431,675	13.4%	12.0%	\$ 51,801	6,101	13.3%
2007	457,371	5.9%	11.0%	50,311	(1,490)	(2.9%)
2008	447,061	(2.3%)	10.8%	48,273	(2,038)	(4.0%)
2009 (Estimate)	386,185	(13.6%)	10.9%	42,140	(6,133)	(12.7%)
2010 (Estimate)	374,000	(3.2%)	10.9%	40,729	(1,411)	(3.3%)



# REVENUE DESCRIPTIONS

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## STATE REVENUE SHARING

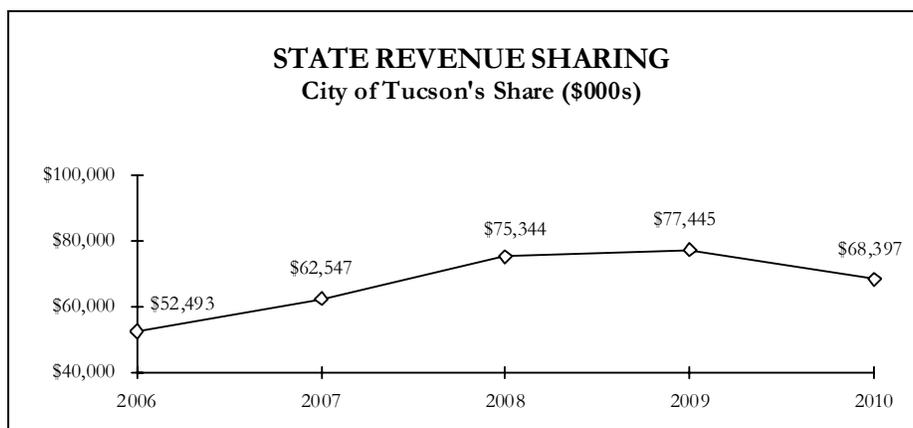
Incorporated cities and towns are prohibited from imposing local income taxes, but in exchange they receive a share of net individual and corporate income taxes collected by the state. Distributions are made to cities and towns two fiscal years following the fiscal year in which the state collects the income taxes. The portion (of net income taxes collected two years earlier) currently distributable to incorporated cities and towns was set by statute at 15%. Each city's share is allocated in proportion to its population compared to the total population of the state. As a result of the mid-decade census, Tucson dropped in proportionate population of the state, which has reduced our distribution of this state-shared revenue. For Fiscal Year 2009, this revenue sharing was not strictly formula-based, but an allocation agreed to in the state's budget balancing legislation.

State-shared income taxes, also referred to as Urban Revenue Sharing, can be used to pay any expense legally chargeable to the General Fund.

The city's portion of state-shared income tax distributions is estimated to be \$68,396,820 for Fiscal Year 2010, which is a decrease of \$9,047,800 from the revised estimate of \$77,444,620 for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$79,240,000.) The Fiscal Year 2010 revenue sharing is based on tax collections for 2008, which was a year of economic slowdown.

### STATE REVENUE SHARING (\$000s)

Fiscal Year	Total	Percent	Tucson's Share		Increase (Decrease)	Percent
	Distribution To Cities		Change	Percent		
2006	437,442	14.7%	12.0%	52,493	6,718	14.7%
2007	568,609	30.0%	11.0%	62,547	10,054	19.1%
2008	684,539	20.4%	11.0%	75,344	12,797	20.5%
2009 (Estimate)	727,677	6.3%	10.6%	77,445	2,101	2.8%
2010 (Estimate)	628,645	(13.6%)	10.9%	68,397	(9,048)	(11.7%)



# REVENUE DESCRIPTIONS

## HIGHWAY USER REVENUE FUND (HURF) ALLOCATION

State of Arizona gasoline tax and highway user fees and charges are deposited in the state’s Highway User Revenue Fund (HURF). Prior to allocation to counties and cities, funds are distributed to the Arizona Department of Public Safety to fund highway patrol costs and to the Arizona Economic Strength Fund. The current distribution formula provides that 50.5% be retained in the state highway fund, 19% be distributed to counties, 27.5% be distributed to all incorporated cities and towns, and a final 3% be distributed to cities with a population greater than 300,000.

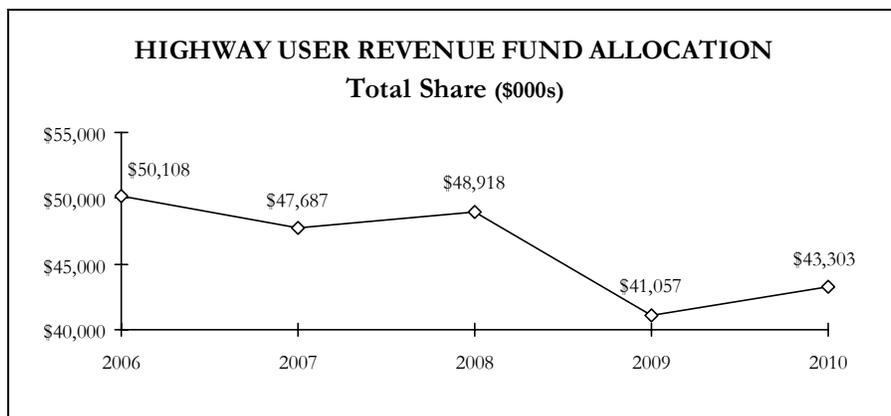
The 27.5% share earmarked for distribution to all incorporated cities and towns is often referred to as “regular HURF.” The Arizona Constitution requires that these funds be used solely for highway and street purposes, which includes payment of principal and interest on street and highway bonds. These funds are allocated to individual cities and towns using a two-tier distribution formula. One-half of the “regular HURF” is apportioned to each city or town based on the population each bears to the population of all cities and towns in the state. The remaining half is then apportioned to counties based on each county’s proportion of motor vehicle fuel sales within the state and is then distributed to each city or town within each county on the basis of its population.

The 3% allocation distributable to cities and towns with a population greater than 300,000, sometimes referred to as “restricted HURF”, is also required to be used solely for highway and street purposes. However, these funds are further restricted to the acquisition of right-of-way or construction of streets or highways other than controlled-access highways. Phoenix, Tucson, and Mesa are the only cities currently sharing in this distribution.

The city’s share of HURF distributions for Fiscal Year 2010 from the state is estimated to be \$43,303,400, which is \$2,246,204, greater than the estimate of for Fiscal Year 2009. (The adopted budget for Fiscal Year 2009 was \$51,623,400.)

## HIGHWAY USER REVENUE FUND ALLOCATION (\$000s)

<u>Fiscal Year</u>	<u>27.5% Share</u>	<u>3% Share</u>	<u>Total</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	\$ 41,976	\$ 8,132	\$ 50,108	\$ 821	1.7%
2007	40,587	7,100	47,687	(2,421)	(4.8%)
2008	40,230	8,688	48,918	1,231	2.6%
2009 (Estimate)	33,429	7,628	41,057	(7,861)	(16.0%)
2010 (Estimate)	35,935	7,368	43,303	2,246	5.5%



# REVENUE DESCRIPTIONS

## LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)

In July 1981, the state legislature established the Local Transportation Assistance Fund (LTAF) consisting of monies deposited initially from the state lottery fund to be distributed to Arizona cities and towns. Current law places an annual ceiling of \$23,000,000 on funds deposited from the state lottery fund into the LTAF for distribution to cities and towns. However, regardless of lottery revenues, the Arizona Legislature must appropriate whatever amount is necessary to ensure that a minimum of \$20,500,000 annually is deposited in the LTAF.

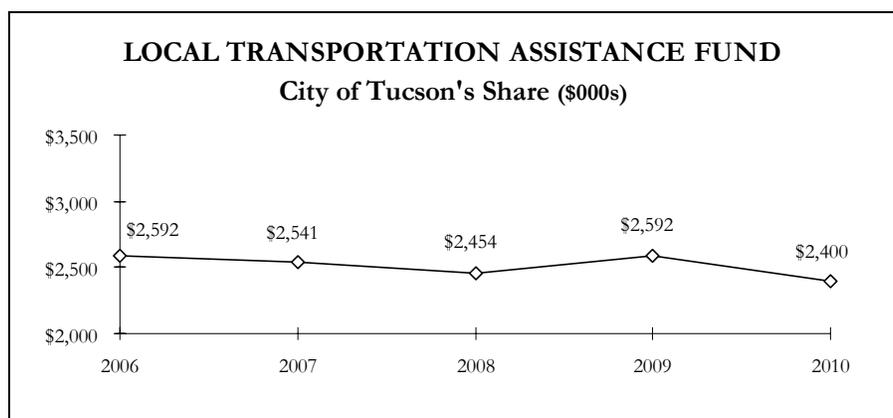
Tucson, having a population of more than 300,000, is required to use these LTAF monies for public transportation operating expenses and related capital purposes. Statutes provide that cities may adopt resolutions authorizing the use of up to 10% annually of the LTAF monies for cultural, educational, historical, recreational, or scientific facilities or programs, or for certain non-residential outpatient local programs or services. However, the monies used in this manner must be matched equally with non-public monies spent for the same purposes.

In recent years, the LTAF has also been used as the depository for Arizona's share of revenues from the multi-state lottery (Powerball). The statutes place a ceiling of \$18,000,000 on multi-state lottery proceeds available for distribution to the cities and towns. Statutory annual minimum appropriations to the state's general fund were enacted by the Arizona Legislature before receipts from multi-state lottery sales are made available for distribution to cities and towns.

The city is expected to receive \$2,400,000 in Fiscal Year 2010 which is a decrease of \$192,000 over the estimated amount of \$2,592,000 for Fiscal Year 2009. LTAF revenues are projected to decline because of the downturn of the economy. (The adopted budget for Fiscal Year 2009 was \$ 2,592,000.)

### LOCAL TRANSPORTATION ASSISTANCE FUND (\$000s)

<u>Fiscal Year</u>	<u>Tucson's Share</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
2006	2,592	(54)	(2.0%)
2007	2,541	(51)	(2.0%)
2008	2,454	(87)	(3.4%)
2009 (Estimate)	2,592	138	5.6%
2010 (Estimate)	2,400	(192)	(7.4%)



# FOUR-YEAR CITY STAFFING COMPARISON

DEPARTMENTS	Adopted FY 2007	Adopted FY 2008	Adopted FY 2009	Adopted FY 2010
<b>Elected and Official</b>				
Mayor and Council	51.50	51.50	51.50	51.50
City Manager	26.00	32.00	48.00	44.00
City Clerk	37.50	58.00	38.50	46.00
City Attorney	108.50	112.00	112.00	106.00
Sub-Total	223.50	253.50	250.00	247.50
<b>Neighborhood Services</b>				
City Court	150.30	158.30	158.30	142.80
Equal Opportunity Programs and Independent Police Review	11.00	11.00	12.00	11.00
Housing and Community Development <sup>1,2</sup>	152.50	148.75	148.75	207.75
Neighborhood Resources <sup>1</sup>	53.00	62.00	62.00	-0-
Parks and Recreation	711.00	749.50	749.50	648.50
Public Defender	38.00	38.00	39.00	36.00
Tucson City Golf	154.75	154.75	154.75	154.75
Tucson Fire	694.00	741.00	745.00	736.00
Tucson Police	1,468.00	1,525.00	1,532.50	1,495.50
Sub-Total	3,432.55	3,588.30	3,601.80	3,432.30
<b>Environment and Development</b>				
Environmental Services	251.00	264.00	263.00	248.00
Planning and Development Services <sup>2</sup>	123.00	120.00	119.00	88.00
Transportation <sup>3</sup>	404.50	416.50	403.50	305.00
Tucson Water	573.00	578.00	580.00	568.00
Urban Planning and Design <sup>2</sup>	37.00	41.00	41.00	-0-
Sub-Total	1,388.50	1,419.50	1,406.50	1,209.00
<b>Strategic Initiatives</b>				
ParkWise <sup>3</sup>	-0-	-0-	-0-	12.00
Tucson Convention Center	63.75	63.75	63.75	51.00
Sub-Total	63.75	63.75	63.75	63.00
<b>Support Services</b>				
Budget and Internal Audit <sup>4</sup>	24.55	18.00	18.00	16.00
Finance <sup>4</sup>	164.00	152.00	132.00	110.00
General Services	345.00	340.00	341.00	330.00
Human Resources	27.00	28.00	32.00	24.00
Information Technology <sup>5</sup>	100.16	100.16	100.16	130.66
Procurement	64.00	64.00	64.00	51.00
Sub-Total	724.71	702.16	687.16	661.66

# FOUR-YEAR CITY STAFFING COMPARISON

DEPARTMENTS	Adopted FY 2007	Adopted FY 2008	Adopted FY 2009	Adopted FY 2010
<b>Non-Departmental</b>				
General Expense	14.75	4.00	4.00	-0-
Sub-Total	14.75	4.00	4.00	-0-
<b>Internal Service and Fiduciary Funds</b>				
Risk Management Internal Service Fund	-0-	-0-	11.00	11.00
Tucson Supplemental Retirement System Pension Fund	-0-	-0-	4.00	4.00
Sub-Total	-0-	-0-	15.00	15.00
<b>Total</b>	<b>5,847.76</b>	<b>6,031.21</b>	<b>6,028.21</b>	<b>5,628.46</b>

<sup>1</sup> Neighborhood Resources was consolidated with Housing and Community Development (formerly called Community Services) during Fiscal Year 2009.

<sup>2</sup> The various programs in Urban Planning and Design were consolidated into the Housing and Community Development and Planning and Development Services Departments effective Fiscal Year 2010.

<sup>3</sup> ParkWise was included in the Transportation Department until Fiscal Year 2010.

<sup>4</sup> The internal audit program in the Finance Department was consolidated with the Office of Budget and Internal Audit (formerly the Department of Budget and Research) effective Fiscal Year 2010.

<sup>5</sup> Information technology staff from various other departments were consolidated into Information Technology during Fiscal Year 2009.



*Adopted Budget  
Fiscal Year 2010*

## **Section E Glossary**



# GLOSSARY OF TERMS

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<b>Term</b>	<b>Definition</b>
<b>ACCOUNTABILITY</b>	The state of being obliged to explain actions to justify what was done. Accountability requires justification for the raising of public funds and the purposes for which they are used.
<b>ACTIVITY</b>	A group of related functions performed by one or more organizational units for the purpose of satisfying a need for which the city is responsible.
<b>ALLOCATION</b>	Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.
<b>ANALYSIS</b>	A process that separates the whole into its parts to determine their nature, proportion, function, and relationship.
<b>ANNUALIZED COSTS</b>	Operating costs incurred at annual rates for a portion of the prior fiscal year that must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.
<b>APPROPRIATION</b>	An authorization granted by the Mayor and Council to make expenditures and to incur obligations for purposes specified in the appropriation resolution.
<b>ASSESSED VALUATION</b>	A valuation set upon real estate or other property by the county assessor and the state as a basis for levying taxes.
<b>BOND</b>	A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date), together with periodic interest at a specific rate.
<b>BOND FUNDS</b>	Funds used for the purchase or construction of major capital facilities, which are not financed by other funds. The use of bond funds is limited to ensure that bond proceeds are spent only in the amounts and for the purposes authorized.
<b>BOND PROCEEDS</b>	Funds derived from the sale of bonds for the purpose of constructing major capital facilities.
<b>BONDS - GENERAL OBLIGATION</b>	Limited tax bonds that are secured by the city's secondary property tax.
<b>BUDGET</b>	A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

# GLOSSARY OF TERMS

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Term	Definition
<b>CAPITAL BUDGET</b>	A financial plan of proposed capital expenditures and the means of financing them.
<b>CAPITAL CARRYFORWARD</b>	Capital funds unspent and brought forward from prior years.
<b>CAPITAL IMPROVEMENT PROGRAM</b>	A plan separate from the annual budget that identifies: (1) all capital improvements which are proposed to be undertaken during a five fiscal year period, (2) the cost estimate for each improvement, (3) the method of financing each improvement, and (4) the planned implementation schedule for each project.
<b>CAPITAL PROJECT</b>	Any project having assets of significant value and a useful life of six years or more. Capital projects include the purchase of land, design, engineering, and construction of buildings and infrastructure items such as streets, bridges, drainage, street lighting, water system, etc. Capital improvements are permanent attachments intended to remain on the land. Capital projects may include the acquisition of heavy equipment and machinery or specialized vehicles using capital funding sources.
<b>CARRYFORWARD CAPITAL IMPROVEMENT PROJECT</b>	Any capital project that has been previously approved by the Mayor and Council, but for various reasons has not been implemented on schedule. Under state law and Generally Accepted Accounting Principles, only those costs relating to work actually done on or before the last day of the fiscal year can be reflected on the financial statements of that fiscal year. To avoid having to charge the project costs estimated to be incurred in a subsequent fiscal year as an unbudgeted item for that year and, therefore, violate state budget law, such a project and the associated projected costs are included in the subsequent fiscal year's budget.
<b>CARRYFORWARD OPERATING FUND BALANCES</b>	Operating funds unspent and brought forward from prior fiscal years.
<b>CERTIFICATES OF PARTICIPATION</b>	A debt financing tool which is used to enable the city to purchase large equipment and improve or construct city facilities. Interest is paid and principal repaid through annual payments made from funds appropriated each fiscal year by the Mayor and Council.
<b>COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)</b>	Financial report that contains, at a minimum, three sections: (1) introductory, (2) financial, and (3) statistical, and whose financial section provides information on each individual fund and component unit.

# GLOSSARY OF TERMS

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Term	Definition
<b>CUSTOMER</b>	The recipient of a product or service provided by the city. Internal customers are city departments, employees, or officials who receive products or services provided by other city departments. External customers are citizens, neighborhoods, community organizations, businesses, or other public entities who receive products or services provided by a city department.
<b>DEBT SERVICE</b>	The amount required to retire the principal and pay the interest on outstanding debt.
<b>ENCUMBRANCES</b>	Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise extinguished.
<b>ENTERPRISE FUND</b>	An accounting entity established to account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting.
<b>EQUIPMENT</b>	An item of machinery or furniture having a unit cost of more than \$5,000 and an estimated useful life of more than one year. Heavy equipment and machinery that are capital improvements are included in the capital budget and are not considered equipment items in the operating budget.
<b>EXPENDITURE</b>	Any authorization made for the payment or disbursing of funds during the fiscal year.
<b>FEDERAL ECONOMIC STIMULUS</b>	Federal grant funding provided through the 2009 American Recovery and Reinvestment Act in order to create jobs and stimulate the local economy.
<b>FIDUCIARY FUNDS</b>	Funds used to report assets held in a trustee capacity and therefore cannot be used to support the city's programs. The Tucson Supplemental Retirement System fund is a fiduciary fund.
<b>FISCAL YEAR</b>	A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. Fiscal Year 2010 refers to the period July 1, 2009 through June 30, 2010.

# GLOSSARY OF TERMS

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Term	Definition
<b>FULL-TIME EQUIVALENT POSITION (FTE)</b>	A full-time position, or part-time position converted to a decimal equivalent of a full-time position, based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full-time position.
<b>FUND</b>	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.
<b>GENERAL FUND</b>	A fund used to account for all general transactions of the city that do not require a special type of fund.
<b>HOME RULE</b>	Home Rule is an alternative to the State set expenditure limitation. A home rule prescribes the method the city will use to calculate its own expenditure limitation each year. Voter approval of a home rule must occur prior to the first fiscal year in which it applies. Home rules apply for four succeeding fiscal years, after which the constitutional expenditure limitation becomes effective, unless a new home rule is adopted.
<b>IN LIEU OF TAXES</b>	Enterprise funds most often are not subject to property taxes because of their governmental character. In lieu of tax payments compensate the general government for public services received. In some cases, these payments are calculated to be reasonably equivalent in value to the services provided. In other cases, there is no clear link between the amounts paid and the value of services received.
<b>INTER ACTIVITY TRANSFERS</b>	Transactions between city organizations or funds that would be treated as revenues or expenditures if they involved parties external to the city. Transactions may be charged against other organizations or funds.
<b>INTERNAL SERVICE FUNDS</b>	Funds used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government on a cost-reimbursement basis. The goal of an internal service fund is to measure the full cost of providing goods or services for the purpose of fully recovering that cost through fees or charges. The Risk Management Fund is such a fund; departments are assessed charges to fund the city's self-insurance expenses.

# GLOSSARY OF TERMS

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<b>Term</b>	<b>Definition</b>
<b>NON-RECURRING REVENUE</b>	Proceeds of general obligation bonds, revenue bonds, and other restricted revenue.
<b>OPERATING BUDGET</b>	A financial plan which applies to all proposed expenditures other than for capital improvements.
<b>OPERATING FUNDS</b>	Resources derived from recurring revenue sources used to finance operating expenditures and pay-as-you-go capital expenditures.
<b>ORGANIZATION</b>	The smallest unit of budgetary accountability and control which encompasses specific and distinguishable lines of work performed for the purpose of accomplishing a function for which the city is responsible.
<b>OTHER COSTS</b>	This classification of costs includes Sun Tran expenditures, contributions to outside agencies, specific federal fund expenditures, and miscellaneous expenditures.
<b>OUTSIDE AGENCIES</b>	Non-profit organizations whose activities support the Mayor and Council's priorities.
<b>PRIMARY PROPERTY TAXES</b>	All ad valorem taxes, except the secondary property taxes, which can be used for any lawful purpose.
<b>PROGRAMS</b>	Desired output-oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the programs advance the activity and organization toward fulfillment of a corresponding need.
<b>PROJECTS</b>	Unique assignments having a finite time span and a deliverable; normally associated with capital improvements such as roadways, neighborhood facilities, etc.
<b>RECURRING REVENUES</b>	Revenue sources available on a continuing basis to support operating and capital budgetary needs.
<b>RESTRICTED REVENUES</b>	Revenues which are legally restricted for a specific purpose by the federal, state, or local governments.
<b>REVENUES</b>	Income from taxes and other sources during the fiscal year.

# GLOSSARY OF TERMS

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Term	Definition
<b>SALARIES AND BENEFITS</b>	The costs of compensating employees of the City of Tucson, including salaries and employee benefit costs, such as health, dental, and life insurance, city contributions for retirement, social security, and workers' compensation insurance.
<b>SECONDARY PROPERTY TAXES</b>	Ad valorem taxes or special property assessments used to pay the principal, interest, and redemption charges on any bonded indebtedness or other lawful long-term obligation issued or incurred for a specific purpose by a municipality, county, or taxing district; and assessments levied by or for assessment districts and for limited purpose districts other than school districts and community colleges pursuant to an election to temporarily exceed (up to one year) budget, expenditure, or tax limitations.
<b>SECONDARY TAX RATE</b>	The rate per one hundred dollars of assessed value employed in the levy of secondary property taxes. The assessed value derived from the current full cash value (market value) is the basis for computing taxes for budget overrides, bonds, and for sanitary, fire, and other special districts.
<b>SERVICES</b>	Costs which involve the performance of a specific service by an outside organization or other city organization. Examples of services include consultants, utilities, and vehicle maintenance.
<b>SPECIAL ASSESSMENTS</b>	Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
<b>STREET AND HIGHWAY BONDS</b>	Revenue bonds which are secured by the city's Highway User Revenues and used for the construction of street, highway, and related capital projects.
<b>SUPPLIES</b>	Expendable items used by operating departments. Examples include office supplies, repair and replacement parts for equipment, books, and gasoline.
<b>TAX LEVY</b>	The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.
<b>TAX RATE</b>	The amount of tax levied for each one hundred dollars of assessed valuation.



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## **Section F Index**



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