Purpose of Event: ____________________________________________________________

Legal Property Owner: ______________________________________________________

Promoter: ________________________________________________________________

Applicant: ________________________________________________________________

On Scene Supervisor: _______________________________________________________

Number of expected Attendees: ____________________  Ages: ____________________

Will security be provided by a private company? (Please check one)  o Yes  o No
Name and address of private company: _______________________________________
Number of security personnel: __________________________  ; and/or

Will security be provided by a police department? (Please check one)  o Yes  o No
If YES, which department:  o Tucson Police  o Pima County Sheriff’s Dept.  o State Dept of Public Safety
  o Marana  o Other __________________________
Number of officers: __________________________

Have security personnel had Server Training? oYes  oNo  Familiar with Best Practice Compliance? oYes  oNo

How will access points be controlled?

Type of fencing: (Please check one)  o Chain Link  o Snow Fencing (orange plastic fencing)
If tents or canopies will be used, have permits been obtained? (Please check one)  o Yes  o No
(To obtain permits, please contact Planning & Development Services Department at 791-5550.)

In an effort to control underage drinking, please indicate the following:

Training:  Have you completed beverage server training by a City of Tucson recognized provider?  o Yes  oNo
How many of your beverage servers have had such approved training? ____________

Violations:  Have there been any police reports filed in the past relating to your event?  o Yes  o No  o Do Not Know

Attendance:  Number of attendees in your last event: __________________________

Consumption:  If possible, indicate (by $ sales, quantity, or other) the amount of alcohol sold at your last event: ______________

Building Occupant Load: ____________ (This section to be completed for indoor events only. Please attach a copy of occupant load certificate to application.)
  o Occupant load for the building shall be maintained at all times.
  o Premise extension security shall be provided for occupant load control into building to prevent overcrowding.
  o One way in and one out of the building is the only way to keep an accurate count of the legal occupant load. Mechanical or hand counters shall be used.

An indoor or outdoor gathering of persons may have an adverse impact on public safety through diminished access to building, structures, fire hydrants and fire apparatus’ access roads. Where such gatherings adversely affect public safety services of any kind, a plan for the provision of an approved level of public safety shall be provided. Any alterations to submitted plans may result in citations.

A SITE PLAN TO SCALE SHALL BE SUBMITTED WITH QUESTIONNAIRE TO INCLUDE:

EXTERIOR
  o Parking Areas
  o Public Streets and Avenues
  o 20’ width Fire Department access lanes (a maximum distance of 150’ from fire access lanes to the farthest exterior portion of all buildings shall be provided)
  o Fire Department sprinkler and standpipe connections (shall be clear of obstructions)
  o Fire hydrants (shall be clear of obstructions)
  o Fences / Premise Extension (knowledgeable personnel in the operation of exiting shall be permanently stationed throughout the event at all gates)

INTERIOR
  o Exit discharges (legal egress) to public way – a clear width and height of 10’ appropriated to public
  o All entrances and exits
  o Security points
  o Serving areas
  o Tables and chairs
  o Stage area
  o Sanitation facilities

By my signature below, I affirm that the information provided on this questionnaire is true, correct and complete to the best of my knowledge and information, and that I have read the attached brochure.

__________________________________  ________________________________  ____________
Applicant’s Signature  Applicant’s Printed Name  Date