

CAMPAIGN FINANCE REPORTING SCHEDULE

For Candidates Participating in Public Matching Funds Program

A candidate participating in the public matching funds program is required to report all campaign contributions and expenditures in the manner specified by the Campaign Finance Administrator. *Any deviation from the reporting format will not be accepted unless prior approval is received from the Campaign Finance Administrator.*

- The candidate, treasurer and chairperson as well as the person who prepared the reports must sign all reports.
- All signatures must be properly notarized.
- The City Clerk must receive reports no later than 5 p.m. on the dates specified.
- Late campaign reports will be charged a penalty, which must be paid upon filing.

Campaign finance reports must be received by the City Clerk by 5 p.m. on the following dates:

REPORTING PERIOD

FILING DEADLINE

Consolidated City/State January 31 Report

For Period of November 7, 2007 through December 31, 2008

***February 2, 2009**

Consolidated City/State June 30 Report

For Period of January 1, 2009 through May 31, 2009

June 30, 2009

Consolidated City/State Pre-Primary Election Report

For Period of June 1, 2009 through August 12, 2009

August 20, 2009

Statement to Establish Eligibility

After eligibility has been verified, a candidate may file a Request for Public Matching Funds as needed but no more than once a week.

August 24, 2009

Last Date to Request Funds for Primary Election

September 11, 2009

City Post-Primary Election Report

For Period of August 13, 2009 through September 8, 2009

September 11, 2009

REPORTING PERIOD *(continued)***FILING DEADLINE****State Post-Primary Election Report**

For Period of September 9, 2009 through September 21, 2009

October 1, 2009**Consolidated City/State Pre-General Election Report**

For period of September 22, 2009 through October 14, 2009

October 22, 2009**Statement to Establish Eligibility**

(if not filed for the Primary Election)

October 26, 2009**Last Date to Request Funds for General Election****November 13, 2009****City Post-General Election Report**

For Period of October 15, 2009 through November 9, 2009

November 13, 2009**State Post-General Election Report**

For Period of November 10, 2009 through November 23, 2009

December 3, 2009**Other Reports****January 31 Report**

For period of November 24, 2009 through December 31, 2010

January 31, 2011

Additionally, candidates may be required to file other reports when required to do so by the Campaign Finance Administrator.

*ARS 16-916 (D) provides that if the date for filing any statement is a Saturday, a Sunday, or another legal holiday, the filing deadline is the next day that is not a Saturday, a Sunday or another legal holiday.