

**Community Development Advisory Committee (CDAC)  
Meeting Minutes  
March 14, 2007**

Meeting called to order at 5:40 PM by Yolanda Herrera, Chair

Roll Call:

Committee Members Present: Danny Knee, Yolanda Herrera, Justin Williams, Josefina Ahumada (arrived at 6:45pm), Jennifer Lyons, Robert Janssen, Debra Brown, Margie Howell, Maiola Coleman, and Joy Taylor

Committee Members Absent: Gene Berry, Donald Ijams and Belen Olmedo Guerra

Guests: Sio Castillo, Abe Marques, Renee Sowards and Barbara Kiernan

Staff Members Present: Ron Koenig, Joyce Alcantar, Susanna Rodriguez, Elaine Raviele, Nancy Magelli and Ray Quihuis.

**Planning Proposals**

Rancho Chuk Shon of Arizona, Barrio Preservation

A suggestion was made not to spend any time on the Rancho Chuk Shon of Arizona, Barrio Preservation proposal. The proposal was poorly written as to what they wanted the funds for. A suggestion was made to inform the applicant of resources available for grant writing. It was also noted that they received funds since 1998 and the project has not been completed.

Robert Janssen moved and Jennifer Lyons seconded to not discuss Rancho Chuk Shon of Arizona, Barrio Preservation proposal.

In Favor: 8    Opposed: 1                    **Motion PASSED**

Drachman Institute, The University of Arizona – Community Housing Planning and Design Assistance Program

A question was asked if Drachman was a 501(c)3 because they did not indicate it on their proposal. The city confirmed that they are a 501(c)3. They really didn't address collaboration. The city stated that they have partnered with several different agencies, e.g. Habitat for Humanity, Chicanos Por La Causa, HUD, etc. It was also noted that they help a lot of neighborhoods with the help of Pro-Neighborhoods with outreach.

A few committee members stated that they would like to see this proposal be recommended for the total amount requested, \$43,722. It was noted that the RFP states that the minimum funding for projects other than Public Facilities is \$30,000. If Drachman was awarded their total request and another proposal was funded at \$30,000 that would leave a balance of \$16,278 for a third proposal and the minimum requirement would not be met.

Yolanda Herrera moved and Jennifer Lyons seconded to fund Drachman Institute, The University of Arizona – Community Housing Planning and Design Assistance Program proposal for \$30,000

In Favor: 4    Opposed: 3    **Motion PASSED**

Information and Referral Services, Inc. – Senior Services

Justin Williams moved and Maiola Coleman seconded to not fund Information and Referral Services, Inc. – Senior Services proposal    In Favor: 8    Opposed: 0    Abstain: 1    **Motion PASSED**

Comments were made about the three proposals that Information and Referral submitted. It was noted that they did not talk about the number of clients served. It was also noted that for the Senior Services proposal on page 92, 4<sup>th</sup> paragraph, last sentence stated that “Requested funds will be used to provide sliding-scale Lifeline emergency monitoring service for low-income seniors and disabled adults and capturing the needs and locations of this population for emergency operations.” This was perceived as a service project and should not be a Public Facilities project.

#### Tucson Centers for Women and Children – Planning for Building Acquisition

Jennifer Lyons moved and Joy Taylor seconded to not fund Tucson Centers for Women and Children – Planning for Building Acquisition proposal In Favor: 9 Opposed: 0 **Motion PASSED**

#### Interfaith Coalition for the Homeless – Homeless Planning and Coordination

Danny Knee moved and Jennifer Lyons seconded to fund Interfaith Coalition for the Homeless – Homeless Planning and Coordination proposal for \$30,000  
In Favor: 8 Opposed: 0 Abstain: 1 **Motion PASSED**

#### Southwest Fair Housing Council – Fair Housing Outreach, Education and Compliance

Nancy Magelli provided performance information for this agency. On a monthly basis they provide their accomplishments, they meet with landlords, renters, do spot checks of apartment complexes for fair housing compliance and also provide information on predatory lenders to clients.

The city and county use this agency to provide information to HUD in order to be in compliance with HUD on the requirement on Fair Housing issues.

Maiola Coleman moved and Robert Janssen seconded to fund Southwest Fair Housing Council – Fair Housing Outreach, Education and Compliance proposal for \$30,000  
In Favor: 7 Opposed: 1 Abstain: 2 **Motion PASSED**

#### **Economic Development/Microenterprise Proposals**

Discussion occurred. Elaine Raviele updated the committee on the current project that Tucson Urban League (TUL) has under this category. She stated that TUL received a CDBG grant for Fiscal Year 2005 in the amount of \$70,000. The project had been granted an extension through March 2007. Completion is projected this spring, and staff anticipates receiving final paperwork after 3/31/07. TUL also received a CDBG grant for Fiscal Year 2007 in the amount of \$50,000. TUL indicated that classes were due to begin in March 2007 and will run through June 2007.

Josefina Ahumada moved and Jennifer Lyons seconded to not fund Tucson Urban League’s Microenterprise Training and Loans Project proposal  
In Favor: 4 Opposed: 6 **Motion FAILED**

#### **Housing Proposals**

Answers to CDAC’s questions from their March 12<sup>th</sup> meeting was provided to the committee from the City of Tucson, Community Services Department, Community Development Division staff. The answers were from Chicanos Por La Causa, Family Housing Resources, TMM Family Services and Tucson Urban League.

No discussion.

## **Public Facilities Proposals**

### **Arts for All – Arts for All, Inc.'s Art Center Annex**

Questions for agency:

1. You list that you are working with all the school districts except Sunnyside School District, why not?
2. How do you know if the amount you are requesting is enough for the acquisition if no research has been conducted on this?
3. How did you obtain the project costs?
4. If you are not funded through the city for this project, what is the impact to this project?

### **City of Tucson Parks and Recreation – Menlo Park Playground Shade Cover**

Questions for agency:

1. What is the size of the shade cover?
2. Are funds available from Back to Basics or Rio Nuevo for this project?
3. How did you obtain the project costs?
4. If you are not funded through the city for this project, what is the impact to this project?

### **Compass Health Care, Inc. – New Directions Energy Efficient Renovation Project**

Questions for agency:

1. Average age of the population served?
2. How did you obtain the project costs?
3. If you are not funded through the city for this project, what is the impact to this project?

### **Information and Referral Services, Inc. – Public Rooms Renovation**

Questions for agency:

1. How did you obtain the project costs?
2. If you are not funded through the city for this project, what is the impact to this project?

### **Old Pueblo Community Foundation: - Office Adaptation**

Questions for agency:

1. What planning has occurred (e.g. plans, drawings, estimates, etc.)
2. How did you obtain the project costs?
3. If you are not funded through the city for this project, what is the impact to this project?

### **Old Pueblo Community Foundation: - Art Restoration and Additional Art Purchases for Keeling Neighborhood**

Questions for agency:

1. What is the evidence that this artwork addresses the social problems in this area?
2. Is this acquisition the most effective way of addressing the community challenges?
3. How did you obtain the project costs?
4. If you are not funded through the city for this project, what is the impact to this project?

### **Pima Prevention Partnership – PPP Rehab II**

Questions for agency:

1. How did you obtain the project costs?
2. If you are not funded through the city for this project, what is the impact to this project?

### **Southern Arizona Father's Advocacy Coalition**

Questions for agency:

1. Why are you pursuing to purchasing a building instead of renting space?
2. Do you have a business plan? If yes, please submit it.
3. How did you obtain the project costs?

4. If you are not funded through the city for this project, what is the impact to this project?

The Child Language Center, Inc. – Expanding the Early Intervention Facility at Wings on Words

Barbara Kiernan was present and answered questions the committee had regarding this proposal.

Tucson Centers for Women and Children - Rehabilitation

Questions for agency:

1. How did you obtain the project costs?
2. If you are not funded through the city for this project, what is the impact to this project?

YMCA of Metropolitan Tucson – Access Up! Increasing Access to Physical Activity Construction of a new Gymnasium at the OTT YMCA

Questions for agency:

1. Can you obtain a loan to fund this project?
2. How did you obtain the project costs?
3. If you are not funded through the city for this project, what is the impact to this project?

Yolanda Herrera stated that next year they should use the point system (on the Ranking Tool) to rate the proposals instead of Low, Medium, High ratings. The city stated it was changed to the current system based on the comments from the committee last year. They strongly did not want to use the point system when they were rating proposals last year.

The committee will rate the Housing, Microenterprise and Public Facilities proposal using the point system as follows: 1 = Low, 2 = Medium, and 3 = High. Each member will indicate their suggested rating on the table of comments next to each proposal and a consensus will be reached at the Monday, March 19, 2007 meeting.

Several comments were made about the questions being asked in the RFP and that maybe if more concise questions were asked the agencies would write better proposals. City staff suggested to the committee that they review the RFP that was provide to them in their orientation packet and bring any suggestions for consideration to the wrap up meeting in June.

The meeting scheduled for Monday, March 19, 2007 at 5:30pm will begin at 4:00pm instead. Danny Knee and Josefina Ahumada stated that they would not be able to attend.

**Adjournment:**

Robert Janssen moved and Justin Williams seconded to adjourn at 8:55pm

In Favor: 10 Opposed: 0 **Motion PASSED**