

Fort Lowell Historic Zone Advisory Board
Meeting minutes March 27, 2007
Home of Peggy Sackheim, 5425 E. Fort Lowell Rd

1. **Roll Call:** Present: Minnette Burges, Peggy Sackheim, Cate Varley, Carol Maywood, Elaine Hill, Diana Osborne, Carl Ewing, Bob Brisley, Mary Lou Nuttall, Mick Davidson (had to depart at 8 pm). Absent: Bob Hastings, Jo McClure. Guests present: Robert Jones and Tamiyo Morishita, Commissary.
2. **Review of meeting minutes 2/27/07:** Minutes were distributed, read and approved. **Motion: Sackheim; second: Maywood.**
3. **Financial Report:** From Peg Sackheim in Jo's absence: No change.
4. **Plans review/preview:** None.
5. **Old Business:**
 - A. Portfolio distribution: No change.
 - B. Archiving: No update.
 - C. OFLNA attendance: Elaine continues.
 - D. Monitoring of current projects: Schoolhouse at 5301 E. Fort Lowell Rd. There will be a very important meeting Friday 3/30/07 around 3-3:15 start time, on the schoolhouse property to approve the plan for the next stage. They will start to peel off the non-conforming parts of the house. We will need to decide how to monitor this. There is a basement. The developer plans to build out toward the front. Members who can attend are Peg, Carl (He has been following this, so it is good to have Carl there), possibly Diana, Cate.
 - E. Adkins update: Intergovernmental Agreement is in place. Three City reps are chosen, but not County. Urban Planning and Development (in McArthur Building) is working on Master Plan. Board members Diana Osborne and Elaine Hill will approach the planners to offer support and background information on behalf of the Board. Tel is 791-4505.
 - F. Inventory, and inventory grant applicaton: Peggy distributed inventory packets to each member, including past materials and current state forms we will use.. Bob Vint is doing an inventory on the Commissary. On new forms, we will need more than the one photo specified, because we need to show multiple views and details. Digital cameras are good for this. OFLNA inventory was conducted July 1983. B&W photos. Agreement: Peggy will get three sets of copies of everything

- G. Commissary: Vacant units rented. Board will enter Thursday, March 29, to take photos before tenants move in. Carl Ewing (adobe buildings), Elaine Hill, Minnette Burges (stewardship), Linda McKee (bosque) and Peggy Sackheim have drafted guidelines discussed last meeting. Principles include the characteristics, significance of living in an historic property, sections on landscape, tenant responsibilities, color palette, etc. The working group seeks input from other members. This document instructs “when in doubt, consult the FLHZB.” This draft document is intended to define a relationship among City offices, tenants, and FLHZB. We should be consulted on plans and relevant work orders.

Members are kindly invited to tea at 5487 E Fort Lowell Rd, by Bob and Tamiyo, before the next month’s meeting. The invitation is for 5 pm, but several members can’t attend until 6 pm. Phone is 327-4336. Park in the lot on Craycroft, and enter from Craycroft Rd.

- H. Reaching out to neighborhood HOAs in OFLNA: Presidio Rd has invited Adobes del Bosque neighbors to a pot luck picnic next Friday, but Cate and Carol have previous plans for that night. It is to get to know each other and discuss common concerns about recent residential robberies.
- I. 2920 N. Beverly – no new communication.
- J. 5328 E Fort Lowell Rd. No communication. Several potential buyers have contacted the owners, but no results.
- K. 5601 E. Fort Lowell Rd. Marruffo has applied for a permit for a 15-ft. wall (for the arch that was already constructed). Owner has one year to meet requirements (6 months to get the permit, then 6 months to call the first inspection). It may encroach on City property; City will have to do a survey to determine. FLHZB should remind the City to do so. Recommendation: We should photograph the arch, send a letter telling him to take it down as it is in direct violation of HZ code (cite the numbers), and does not have required Engineering approval (for over 6 feet)... Minnette will draft the letter to him and copy the City, to show at next meeting. They need to be informed that they are in violation and we will report them. CC Zoning, Development Services.

6. **New Business:**

T-PCHC recognition nomination: **Moved by Sackheim, seconded by Burges, to nominate Frank Podgorski for this award. Passed unanimously.** Mary Lou will fill out the nomination on behalf of the Board.

7. **Announcements:**

- A. OFLNA: Elaine met with Jim Conroy and Carol West. The overall regional trail plan will tie in with historic sites. Want to connect sidewalks

around the pond to Hohokam site, eventually connect to the river, and Pantano wash. Carol West recommended that FLHZB apply to Pima Assn Governments for a TEA grant (transportation enhancement). She applied for a grant from Tohono O. for this but did not get it.

B. TMC: Minnette distributed draft of letter to Jack Jewett, re: TMC PAD, with cc to City Planning and City Manager. Board members offered input.

8. Adjournment: 8:30 pm.