



**Office of the City Clerk**  
**BOARDS, COMMITTEES & COMMISSIONS**

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**BOND PROJECT ADVISORY COMMITTEE**  
**(BPAC)**

**CREATED BY:**

Resolution 22039, adopted May 7, 2013

**MEMBERSHIP / QUALIFICATIONS:**

Membership shall consist of 9 members who shall serve without compensation and are appointed as follows:

- 1) The Mayor and each Council Member shall appoint one voting member each.
- 2) The City Manager will appoint the remaining two voting members, of which at least one shall possess expertise in facilities infrastructure management, either by profession or professional affiliation, and at least one shall possess expertise in information technology infrastructure management, either by profession or professional affiliation.

An appointee to the Committee must be a resident of the City of Tucson, and must be willing to meet quarterly, and more often if desired by the Committee, over time, to organize any proposed bond package(s) and later to track the completion of approved bond package projects.

The Committee may form subcommittees as may be necessary to carry out its duties and functions.

**FUNCTIONS:**

The Committee shall have the following mission, responsibilities and functions:

- 1) From time to time, to determine if deferred-maintenance-related deficiencies in the vehicles, equipment, facility infrastructure, communications infrastructure, and information technology infrastructure needed by the City of Tucson can and should be addressed with a bond issue.

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- 2) If a bond issue is deemed appropriate:
  - a. To determine which categories of needs and which specific vehicles, equipment, infrastructure, or projects should be included in any particular bond authorizations(s), and when the bond authorizations(s) should be presented for voter approval; and
  - b. To organize and propose recommended bond authorization package(s) for Mayor and Council consideration, which if approved can be presented to either the City's voters for approval or to The Pima County Bond Advisory Committee for possible inclusion in the bond proposals presented to Pima County's voters for approval.
- 3) With respect to any bond authorization packages that are approved by City or Pima County voters, monitor the progress of the projects and actions funded by the issued bonds to ensure that the purposes approved are carried out within the financial restrictions set forth by the issued bonds.
- 4) Provide quarterly reports to the Mayor and Council

### **QUORUM:**

A quorum shall consist of five (5) voting members of the Committee

### **TERMS OF OFFICE:**

Terms of members shall be consistent with the term of the Committee itself. The Committee shall terminate on June 30, 2018, or the date, upon which the Committee files its final report with the City Clerk, whichever is later.

### **APPLICABILITY OF TUCSON CODE CHAPTER 10A, ARTICLE XIII:**

Exempt from TCC Chapter 10A-134(c). Members of this Committee may serve concurrently on other City boards, committees or commissions. All other provisions of Ch. 10A, Article XIII are applicable.

### **OPEN PUBLIC MEETING LAW REQUIREMENTS:**

This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law

### **SUPPORTING DEPARTMENT:**

City Manager's Office – 791-4204