

January 28, 2014

Mr. Roger W. Randolph
City Hall
City Clerk's Office
255 West Alameda
Tucson, AZ 85701

**RE: Annual Report
Fire Code Review Committee**

Dear Mr. Randolph:

The following is a summary of the Fire Code Review Committee's (FCRC) activities for the 2013 calendar year:

Meeting held April 4, 2013, 3:00 PM, at Fire Central, 300 S. Fire Central Place.

Official actions taken during this meeting included the following:

- Approval of Minutes from the September 27, 2012 and November 1, 2012 meetings.

Other items discussed:

- Official rules, Regulations, and Bylaws for the code committee pertaining to the election of officers.
- Status of MOU between the City of Tucson and the State Fire Marshal.
- Reappointment of Mr. Leo Quesada.

Meeting held October 10, 2013, 3:00 PM, at Fire Central, 300 S. Fire Central Place.

Official actions taken during this meeting included the following:

- Approval of Minutes from the April 4, 2013 meeting.
- Other items discussed:
- The filing of "un-approved" minutes with the Office of the Clerk.
 - Status of MOU between the City of Tucson and the State Fire Marshal.
 - Filing of the correction to sec. 316.4 of the IFC with the City Attorney and the Office of the Clerk.
 - Presentation and discussion of possible changes to the 2015 IFC.



Steve Herzog, AIA, LEED AP
Chair, FCRC

cc: Rachel Duarte, TFD

**RE: Annual Report
Fire Code Review Committee**

Note: The foregoing constitutes my understanding of matters discussed and conclusions reached. Consult the approved minutes or recordings for further information.