



MEMORANDUM

DATE: February 12, 2014

TO: Roger W. Randolph
City Clerk

FROM: Susan Montes, Secretary to the BA 
and Russlyn Wells, Principal Planner

SUBJECT: Board of Adjustment Summary and Attendance Record for 2013

The Board of Adjustment conducted 9 Field Trips, 9 Study Sessions and 9 public hearings in 2013. They heard and decided on a total of fourteen (14) new cases, and one (1) reconsideration. Of the fourteen (14) new cases heard, one (1) was an Appeal of the Planning and Development Service Department (PDSD) Director's Decision. The remaining thirteen (13) cases were all variance requests. The Board had one case that was continued from August to September.

The Chair (Steven Shell) and Vice Chair (Lauren Clark) were elected on Wednesday, January 30, 2013. Ms. Beeker resigned after the January Public Hearing. Carolyn Eldridge was appointed to replace Ms. Beeker in March 2013. Lauren Clark's term expired December 2, 2013.

**ATTENDANCE REPORT/RECORD FOR CITY
BOARDS, COMMISSIONS AND COMMITTEE MEMBERS**

Tucson Code Section 10A-134 (e) provides that: "A member of a body who misses four (4) consecutive meetings for any reason or who fails to attend for any reason at least forty (40%) percent of the meetings called in a calendar year is automatically and immediately removed as a member of the body".

Please keep a cumulative attendance record by entering "P" for present and "A" for absent in the column corresponding to the month of the meeting. Include **each meeting called**, even if no quorum was present. This form need not be prepared for meetings cancelled for reasons other than lack of a quorum (holiday recess, summer schedule, etc).

Submit this record to the City Clerk as soon as possible following the last meeting of each calendar year, or no later than January 15.

Additionally, forward a copy of this record to the City Clerk **IMMEDIATELY** whenever it indicates that a member is not in compliance with Section 10A-134(e).

| NAME OF PUBLIC BODY: Board of Adjustment | | | | | | | | | | | | |
|---|-----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| MEMBER'S NAME | DATE OF MEETING -2013 | | | | | | | | | | | |
| | J | F | M | A | M | J | J | A | S | O | N | D |
| Steven Shell | P | P | P | P | P | * | * | P | P | P | P | * |
| Mark Jones | P | P | A | P | P | * | * | P | P | P | P | * |
| Frank Mascia | P | P | P | P | P | * | * | P | P | P | A | * |
| Larry Chavez | P | P | P | P | A | * | * | P | P | P | P | * |
| Carolyn Eldridge (appointed in March) | --- | --- | --- | P | P | * | * | P | A | P | P | * |
| Brett DuMont | P | P | P | P | P | * | * | P | P | P | A | * |
| Ruth Beeker (resigned after Jan. mtg.) | P | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Lauren Clark (term expired Dec. 2) | P | A | P | P | P | * | * | P | P | P | P | --- |
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| *There were no hearings in June, July, and December due to no scheduled cases* | | | | | | | | | | | | |
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Chairperson

Date