



Self-Insurance Trust Board of Trustees 2013 Annual Report

The following report summarizes activities of the Self-Insurance Trust Board during the 2013 calendar year.

January – December:

Mayor and Council appointed the five member Self-Insurance Trust Board of Trustees (TRUST) on September 12, 2013. The newly appointed Board of Trustees had a total of two scheduled and noticed public meetings, (November 1 and December 12), at City Hall, 255 West Alameda, 5th floor.

Activities and efforts during 2013 were spent largely gaining information on the Risk Management organizational structure, reviewing past funding practices; present cost allocation system, analyzing and discussing the FY 2013 Actuary Report in preparation for providing recommendations that will provide for improving the fund's position and sustainability.

Members:

Hector M. Encinas
 Ron Ewing
 Frank Frey
 Steve Hollander
 Silvia Amparano

Meeting Summation:

<i>Meetings</i>	<i>Activities</i>	<i>Actions</i>	<i>Attendance</i>	<i>Call to Audience</i>
11/1/2013	<p><u>Overview</u></p> <ul style="list-style-type: none"> - Opening Meeting Laws; - Risk Management program trends; Trust Fund Financial status. <p><u>Discussion</u></p> <ul style="list-style-type: none"> - Establishing goals; - Future Meeting schedule - Future agenda items 	<p>Election of Chairman Motion/Second/Passed</p> <p>Adjournment Motion/Second/Passed</p>	5 members present; 6 staff	Introduction Brandy Kadous
12/12/2013	<p><u>Reviewed</u></p> <ul style="list-style-type: none"> - FY 2013 Actuary Report; <p><u>Discussion</u></p> <ul style="list-style-type: none"> - Methods used to calculate discounts for Workers Compensation, - Claim reserves practices - Loss rates - Excess insurance coverage and premiums - Proposed Cost Allocations - Future Meeting Schedule - Future Agenda Item 	<p>Approval of Minutes Motion/Second/Passed</p> <p>Adjournment Motion/Second/Passed</p>	5 members present; 3 guests 8 staff	None

The Self-Insurance Trust Board of Trustees will continue to meet through calendar year 2014, with future meeting schedules posted online and with the Clerk's office as soon as dates are confirmed and approved by the Board of Trustees.

Respectfully Submitted,

Hector M. Encinas, Chairman
 Self-Insurance Trust Board