



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

**TUCSON FIRE PUBLIC SAFETY PERSONNEL
RETIREMENT SYSTEM BOARD
(TFSPRSB)**

CREATED BY:

Arizona Revised Statutes 38-847.A.1

MEMBERSHIP / QUALIFICATIONS:

The Board shall consist of five (5) members. The Mayor or designee of the Mayor, with the approval of the City Council, shall serve as Chairman; two members of the Public Safety Personnel Retirement System shall be elected by secret ballot by System members employed by the Tucson Fire Department; and two citizens, one of whom shall be the Chairperson of the Civil Service Commission, and the other appointed by the Mayor with the approval of the City Council.

FUNCTIONS:

The Board shall have the following duties:

- (1) To decide all questions of eligibility and service credits, and determine the amount, manner and time of payment of any benefits under the system.
- (2) To prescribe procedures to be followed by claimants in filing applications for benefits.
- (3) To make a determination as to the right of any claimant to a benefit and to afford any claimant or the fund manager or both a right to a rehearing on the original determination.
- (4) To request and receive from the employers and members such information as is necessary for the proper administration of the system and action on claims for benefits and to forward such information to the fund manager.

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- (5) To distribute, in such manner as the local board determines to be appropriate, information explaining the system received from the fund manager.
- (6) To furnish the employer, the fund manager, and the legislature, upon request, such annual reports with respect to the administration of the system as are reasonable and appropriate.
- (7) To receive and review the actuarial valuation of the system for its group of members.
- (8) To receive and review reports of the financial condition and of the receipts and disbursements of the fund from the fund manager.
- (9) To appoint a medical board, which shall be composed of a designated physician or a clinic other than the employer's regular employee or contractee. If required, other physicians may be employed to report on special cases.
- (10) To sue and be sued to effectuate the duties and responsibilities set forth in A.R.S. 38-847 D. 1-10.

QUORUM:

Three (3) members, at least one of whom shall be an elected member.

TERMS OF OFFICE:

Mayor or Designee:	Mayoral term
Two elected members:	4-year staggered terms, expiring June 30
Civil Service Chair:	Length of term as Chair on Civil Service Commission
Citizen:	4-year staggered terms, expiring June 30.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body is subject to all of the provisions of the law. Records of meetings are retained by the secretary to the public body.

SUPPORTING DEPARTMENT:

* Board Secretary: Michael Jesse 791-4282, Fax 791-2676