

**APPROVED MEETING MINUTES
(Minutes approved on 3-17-2015)**

**WEST UNIVERSITY HISTORIC ZONE ADVISORY BOARD
Board Meeting
Tuesday, February 17, 2015, at 6:00 p.m.
Trinity Presbyterian Church – Fellowship Hall
400 E. University Blvd.
Tucson, Arizona**

Minutes

1. Sign in – Board Members and Guests
Meeting Chairperson: **Robert Fleming**
Meeting **Opened 6:00 pm.**
Board Members Attending: **Robert Fleming, Chris Gans, Val Little, Marcellus Rusk and Jeff Thomas.**
Guest were **Ron Hess and Johnny Birkenbine.**
2. Approval of minutes from January 20, 2015.
Approved. Motion made by Chris Gans, seconded by Val Little. Approved 5-0 (voice vote).
3. HPZ-15-08 – 547 E. 4th St. – Hess – Replacement of Windows – Zoning Violation
Ron Hess, the window supplier, represented of the owners. Deteriorated wood windows with true divided lights were replaced with vinyl, double-hung windows with interior light dividers. Existing wood lintels, jambs and sill remain intact. Owners did not go through review process. Motion made to not allow vinyl windows. The owner was directed to replace vinyl windows with wood (exterior) windows, like for like of those existing prior to the installation of vinyl. Motion made by Val Little, seconded by Chris Gans.
4. Announcements / discussion
Approval of the new West University design guidelines is on the agenda of the Historic Commission Plan Review for February 26, 2015
Next WUHZAB meeting: March 17, 2015
5. Call to the Public
No comments.
6. Adjournment
Meeting adjourned at 6:30 PM.

Marcellus Rusk, Secretary
Robert Fleming, Acting Chair
622-0400