



# CIVIL SERVICE COMMISSION

City of Tucson

Minutes

## QUARTERLY MEETING

January 28, 2015

A quorum of the Civil Service Commission of the City of Tucson met on January 28, 2015 at 9:00 a.m. for their regularly scheduled Quarterly Meeting. The meeting was held at City Hall, 255 W. Alameda, 1<sup>st</sup> Floor Conference Room in Tucson, AZ.

Present were Chair Marion Pickens, Commissioners Arnold Elias, David Flaughter, Malcom Pavey and Max Parks. Staff present: Barry Corey, Legal Counsel; Julianne Hughes, Assistant City Attorney; Sivan Korn, Principal Assistant City Attorney, Curry C. Hale, Interim HR Director; Tameron Collins, Interim HR Deputy Director; and Armida Saufley, Recording Secretary.

- At the request of Interim Deputy Director Tameron Collins, the Civil Service Commission opened the meeting with item number two on the agenda. Commissioner Elias addressed City staff emphasizing the need for a suitable and permanent location to conduct hearings to minimize disrupting City offices from normal daily activities. Interim City Manager, Ms. Martha Durkin, responded to the Commission indicating that the Manager's office is aware of the location challenges and suggested hearings be conducted in the Sentinel Building of the Community Resource Campus located at 320 N. Commerce Park Loop. Ms. Durkin indicated the facility is available for use as needed and is fully equipped to accommodate hearings. The Commission thanked Ms. Durkin and agreed to the new location. No further action was taken on this item.
- The Commission moved onto the first item on the agenda, Civil Service Rule Language Modification, Discussion and/or Adoption to Rule V and Rule VIII. The proposed language clarifies the order in which an employee is selected off of the rehire certification list.

On a motion by Commissioner Elias, seconded by Commission Parks, the Commission accepted the proposed language modification to Rule V Section 2, Method of Certification, and Rule VIII Section 3, Transfers and Layoffs. The vote was unanimous.

- The regular meeting resumed with a Call to the Audience. No one addressed the Commission.
- The Civil Service Commission was presented with the following Minutes for their review and/or modification.
  - Quarterly Meeting, October 31, 2014
  - Appeal of Termination, November 12, 2014, David Patteson, Fire Department
  - Special Meeting, November 24, 2014, Frank Greene Compliance with Court Order, Tucson Police Department
  - Appeal of Termination, December 8, 2014, David Patteson, Fire Department
  - Appeal of Termination, December 17, 19, 2014, Hector Perez, Environmental Services Department
  - Appeal of Termination, January 22, 23, 2015, Ernie Tellez, Tucson Water Department

On a motion made by Commissioner Elias, seconded by Commissioner Parks, all minutes were approved as written. The vote was unanimous.

- The Civil Service Commission was addressed by Mr. Matthew Larsen, Lead Civilian Investigator of the Equal Opportunity Programs Division. Mr. Larsen updated the Commission on the recent transition from the Office of Equal Opportunity and Independent Police Review Department and presented an overview of the roles and responsibilities pertaining to the Equal Opportunity Programs Division. Mr. Larsen shared

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and discussed Administrative Directive 2.02-4, Reporting Wrongful Conduct, Mismanagement and Administrative Complaints. This item was for information purposes only; no action was taken on this item.

- Ms. Julianne Hughes, Lead Assistant City Attorney addressed the Commission to inquire whether a potential rule, policy and/or training is needed relating to recusal from hearings of a Commission Member or witness. The Commission indicated that no rule or policy is necessary; however, in the interest of full disclosure, if a recusal request should arise, the Commission's Legal Counsel will administer a series of questions to the satisfaction of all parties involved. No other action was taken on this item.
- The Commission was provided with the HR Employment Quarterly Statistics for the period of October through December 2014 for informational purposes only.
- The Commission was provided with an update of the Native American Employment Program for calendar year 2014 for informational purposes only.
- The Commission was presented with pending appeals to be scheduled. Hearings as follows:

April 2, 3, 2015

9:00A.M.

Daniel Atkinson, Appeal of Suspension / Tucson Police Department  
Scheduled with Commissioners Elias, Flaughner, Parks

Having no further items to discuss, the Quarterly Meeting adjourned at 10:50 a.m.

*Marion L. Pickens*

4/20/15

Marion Pickens, Chair  
Civil Service Commission

Date