

**MAYOR AND COUNCIL**  
**Independent Audit and Performance Commission (IAPC)**  
**LEGAL ACTION REPORT**

**Wednesday, May 6, 2015, 3:00 P.M.**  
**Budget Conference Room, 4<sup>th</sup> Floor West**  
**City Hall 255 W. Alameda – Tucson, Arizona**

Commission Members Present: Robert Clark (Ward 5), David Cormier, Vice Chair (Ward 1), Mark Crum (Ward 2), Ed Hubert (Ward 6), Kevin Oberg, Chair (Ward 4), Jeff Singleton (Mayor)

Commission Members Absent: Jim Hannley (Ward 3)

Staff Members Present: Joyce Garland, Budget and Internal Audit Program Director; Marcheta Gillespie, Procurement Director; Victoria Cortinas, Contract Administrator; Bob Kulze, Interim Internal Audit Manager (Ex-Officio Commission Member); Diane Link, Administrative Assistant

**Roll Call: 3:01 P.M.** A quorum was established.

**1. Presentation on the Small Business Enterprise Program**  
(Mr. Clark arrived at 3:06 PM)

Procurement Director Marcheta Gillespie and Contract Administrator Victoria Cortinas presented information and fielded and answered questions. No action was taken.

**2. Approval of the April 1, 2015 IAPC Meeting Minutes**

It was moved by Mr. Hubert, duly seconded and carried by a voice vote of 5 to 0, to approve the minutes.

**3. Staff Update**

(Mr. Crum arrived at 3:37 PM)

Ms. Garland provided an update and answered questions. No action was taken.

**4. Discussion of the FY 2014 Comprehensive Annual Financial Draft Report (CAFR) to Mayor and Council**

The Chair presented a draft report to the IAPC. It was moved by Mr. Hubert, duly seconded and carried by a voice vote of 6 to 0, to send the report to the Mayor and Council.

**5. FY 2015 Internal Audit Plan Third Quarter Update**

Mr. Kulze provided an update and fielded and answered questions. No action was taken.

**6. Announcement of the Election of Officers at the June IAPC Meeting**

Mr. Kulze announced the election of officers will occur at the June meeting. No action was taken.

**7. Call to the Audience**

There was no audience.

**8. Future Agenda Items**

The tentative calendar was reviewed. It was moved by Mr. Cormier, duly seconded and carried by a voice vote of 6 to 0, not to hold a regular meeting of the IAPC in August 2015.

**Adjournment: 4:20 P.M.**