



Tucson Police and Fire PSPRS Boards  
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## **MEETING MINUTES Tucson Fire PSPRS Board Tuesday, April 7, 2015**

The regular meeting of the Tucson Fire Public Safety Personnel Retirement System Board was held on Tuesday, April 7, 2015 on the 1st floor, Tucson Fire Department Room 150, Fire Central, 300 S. Fire Central Place, Tucson, Arizona.

Chairman Rothschild called the Tucson Fire PSPRS Board meeting to order at 9:00 a.m.

### **1. ROLL CALL**

#### **Fire Board Members**

<b>Present:</b>	Jonathan Rothschild	Chair
	Marion Pickens	Member
	Curry Hale	Member
	Nathan Weber	Member
	Craig Westphal	Member

<b>Also Present:</b>	J.D. Kragnes	Police Board Member
	Michael Dietsch	Police Board Member
	David McEvoy	Board Attorney
	Michael Jesse	Board Secretary

A Fire Board quorum was established with all members present.

**2. POLICE CONSENT AGENDA: ITEMS A – D****A. MINUTES FOR APPROVAL – March 3, 2015****B. PENSION PAYROLL – Additions and deletions to benefits**

<b>Name</b>	<b>Transaction Type</b>	<b>LDW</b>	<b>Eff Date</b>	<b>Ben Amt</b>
Wheeler, Steven	NSR Out of DROP	03/19/2015	04/01/2015	\$5,579.87
Webb, James	NSR Out of DROP	03/02/2015	04/01/2015	\$5,154.57
Howell, Angelita	Death of Survivor	02/26/2015	03/01/2015	(\$2,910.11)

**C. ELECTION TO PARTICIPATE IN DROP**

<b>Name</b>	<b>Yrs of Srv</b>	<b>Date</b>	<b>Eff. Date</b>
Zarzynczny, Robert	20.052	03/30/2015	04/01/2015

**D. APPROVAL OF EXPENDITURES**

<b>Company Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Method</b>
McEvoy, Daniels, Darcy	April Retainer	04/07/2015	\$ 400.00	DA-23

**No action taken by the Fire Board on this Police Item.**

**3. FIRE CONSENT AGENDA: ITEMS A – D****A. MINUTES FOR APPROVAL – March 3, 2015****B. PENSION PAYROLL – Additions and deletions to benefits**

<b>Name</b>	<b>Transaction Type</b>	<b>LDW</b>	<b>Eff Date</b>	<b>Ben Amt</b>
Zuniga, Maria Luisa	Death of Survivor	02/06/2015	03/01/2015	(\$3,091.06)

**C. REDEMPTION, TRANSFER OR PURCHASE OF SERVICE**

<b>Name</b>	<b>Yrs of Srv</b>	<b>Cost</b>	<b>Type / From</b>
Carpenter, Thomas	0.592	\$10,903.00	Purchase/Mt. Lemmon FD
Monje, Tanner	2.2250	\$8,319.34	Transfer/ Picture Rocks FD

**D. APPROVAL OF EXPENDITURES**

<b>Company Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Method</b>
McEvoy, Daniels, Darcy	April Retainer	04/07/2015	\$ 400.00	DA-23

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES  
04/07/2015

APPROVED  
5/05/2015

**Motion** by Mr. Weber, seconded by Mr. Westphal, that Fire Items A- D are adopted and appropriate action taken. Motion **CARRIED** by a roll call vote of 5-0.

**4. ANNUAL DISABILITY PHYSICAL – Results-Attachments**

**Police**

<b><u>Name</u></b>	<b><u>DOM:</u></b>	<b><u>DOR:</u></b>	<b><u>Last Exam</u></b>	<b><u>Type</u></b>
Hoffman, Thomas	11/12/1996	01/29/2011	03/20/2015	Accidental
Rambaud, Ferdinand	09/09/2001	03/29/2013	03/26/2015	Accidental

**No action taken by the Fire Board on this Police Item.**

**5. BOARD ELECTION UPDATE**

Mr. Jesse informed the board that the election announcement and the notice of solicitation for nominees had been sent to Tucson Police Department for posting. The deadline for a plan member to self-nominate indicating the intent to run for the open position is April 17, 2015. To date, no nominations have been received.

Mr. Jesse also provided the preliminary information he gathered regarding holding electronic elections in the future. There is software available that is relatively inexpensive but further investigation into those products would be required. Mr. Hale suggested that Mr. Jesse also inquire with the City Clerk’s office as to the insight they may be able to provide for holding electronic elections.

Mr. Jesse received samples of the printed materials required for the election from KMJ Business Graphics, Inc. – an approved vendor for the City of Tucson. He confirmed their accuracy and requested a full print run. Mr. Jesse asked the board to approve payment of the \$437.80 invoice from KMJ Business Graphics, Inc.

**Motion** made by Mr. Kragnes, seconded by Mr. Dietsch, to approve payment of the \$437.80 invoice from KMJ Business Graphics, Inc. for the printing/production of the envelopes/material required for the Police Board election.

Motion **CARRIED** by a roll call vote of 7-0 in a joint action by the Police Board and the Fire Board.

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**FIRE MINUTES**  
04/07/2015

**APPROVED**  
5/05/2015

## 6. UPCOMING BOARD VACANCY-Civil Service Chair

Ms. Pickens' position on the Police and Fire Boards will expire April 20, 2015. She provided a reminder that she holds the position by virtue of heading the Civil Service Commission.

Mrs. Pickens gave an update on her status noting that an election would be held on April 20, 2015 to determine who would serve as the head of the Civil Service Commission. She will notify the local board office shortly after the result is known.

*No action taken on this item.*

## 7. FUND/OFFICE INFORMATION

*PSPRS new system administrator:*

Mr. Jesse informed the board that Mr. Kevin Olineck has been hired as the new administrator for PSPRS. Mr. Olineck had been serving as vice president of Member Experience for British Columbia Pension Corporation.

*Employer pension contribution rates:*

Mr. Jesse indicated that the City of Tucson had formally adopted the 3-year phase in employer contribution rate for Police and for Fire. The Budget Office provided him with copies of the signed documents that were sent to PSPRS indicating the adoption of the phase in rates.

*No action taken on this item.*

## 8. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m. on Tuesday, May 5, 2015**, in Fire Central **Room 150**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Chairman Rothschild adjourned the Police and Fire Boards at 9:16 a.m.

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FIRE MINUTES  
04/07/2015

APPROVED  
5/05/2015

\_\_\_\_\_  
Michael Jesse, Board Secretary      Date

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Jonathan Rothschild, Chairman      Date

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