



**PARKWISE COMMISSION  
COMMITTEE MEETING**  
110 East Pennington Street, Tucson, Arizona 85701  
**March 17, 2015**



**LEGAL ACTION REPORT**

1. Call to Order

**The meeting was called to order at 7:37 a.m.**

2. Roll Call

Members Present

Jill Brammer  
Barbara Brookhart  
Dale Calvert  
Nicole Flowers  
Peter Gavin  
David Heineking  
Peter Hormel  
Michael Keith  
Jane McCollum  
Robert Medler  
Rick Stertz  
Steve Taylor  
Mik White

Members Absent

Joanne Downey  
Jane Roxbury  
Adam Weinstein

Staff Present

Donovan Durband, Park Tucson, Administrator  
Martha Encinas, Park Tucson, Administrative Assistant  
Omar Garcia, Park Tucson, Management Assistant

Others Present

Norma Davenport, The Rogue Theatre  
Shawn Burke, Historic Y  
Chris Gans, West University Neighborhood Association  
Richard Mayers, West University Neighborhood Association  
Ward Wallingford, The Rogue Theatre  
Jim Wilson, The Rogue Theatre

3. Call to the Audience

Richard Mayers would like to see the commission reinvest the fees from the RPP program into the neighborhood and general infrastructure.

4. Minutes from January 20, 2015 Commission Meeting

Michael Keith moved the approval of the minutes of the January 20, 2015, Commission Meeting. David Heineking seconded. The motion was approved, 13-0.

5. Chair's Report

Congratulations to Donovan Durband who received the American Public Works Association (APWA), Southern Arizona Branch, Public Works Employee of the Year Award.

**No Action.**

6. Update on Infill Incentive District Revisions and Downtown Links Urban Overlay District

To be rescheduled.

7. Financial Report: February 28, 2015 Financial Statements

Omar Garcia presented the financial statements as of February 28, 2015. Donovan Durband presented the Five-Year Financial Forecast and Rick Stertz made the following recommendations:

- Footnotes specifying the reason should be added for the large delta (\$800,000) in the meter and hooding revenue between actuals in FY 2014 and the budget for FY2016.
- Capital improvement footnotes should be added explaining the expenses and/or what is being improved.

**Rick Stertz, moved to begin the neighborhood reinvestment program with a placeholder in the FY2016 budget.**

**Jane McCollum seconded. The motion was approved, 13-0.**

The following Commission members volunteered to serve on a subcommittee to make recommendations on the Neighborhood Reinvestment issue: Jane McCollum, Rick Stertz, Robert Medler, and Joanne Downey.

**Dale Calvert moved to recommend the adoption of a policy of reserving a portion of the Fund Balance for working capital, and a portion for future development of garage facilities.**

**Rick Stertz seconded. The motion was approved, 11-0.**

8. Update on Implementation of New Technology

- a. 829 smart meters have been installed in the Downtown Zone, 362 in the 4<sup>th</sup> Avenue Zone and 217 in the University/Main Gate Zone. Grand total of all meters, old and new, is 1,649. Remaining Smart Meters to be installed is 65.
- b. Off-Street PARCS Equipment at Five Garages  
Installation of new equipment (gates for parking garages, exit verifiers, payment machines) will start on the 30<sup>th</sup> with Centro Garage. **No Action.**

9. Update on 4<sup>th</sup> Avenue Managed Parking Implementation  
Meter poles started going in on 4<sup>th</sup> Avenue on March 2, and meters installed beginning on Wednesday, March 4.  
**No Action.**
10. Historic YWCA Parking  
Proposal to install meters to facilitate visitor parking along the YWCA (mixed use type of building) caused some concerns among the tenants, therefore, this has been delayed. **No Action.**
11. Administrator's Report  
RFP for Enforcement System released March 4<sup>th</sup> for our handhelds and antiquated systems for writing tickets. **No Action.**
12. Future Agenda Items  
**None were discussed.**
13. Adjournment – 9:00 a.m.