



**PARKWISE COMMISSION
MEETING**
110 East Pennington Street, Tucson, Arizona 85701
July 21, 2015
LEGAL ACTION REPORT



1. Call to Order

The meeting was called to order at 7:38 a.m.

2. Roll Call

Members Present

Barbara Brookhart
Dale Calvert
Joanne Downey
Peter Gavin
Michael Keith
Robert Medler
Jane Roxbury
Rick Stertz
Steve Taylor
Adam Weinstein
Mik White

Members Absent

Jill Brammer
Nicole Flowers
David Heineking
Peter Hormel
Jane McCollum

Staff Present

Donovan Durband, Park Tucson, Administrator
Martha Encinas, Park Tucson, Administrative Assistant
Omar Garcia, Park Tucson, Management Assistant
Jose Gomez, Park Tucson, Parking Services Supervisor
Karen Miller, Consultant, Downtown Tucson Partnership

Others Present

Diana Amado, Ward 6 Council Office
Shawn Burke, Historic YWCA
Norma Davenport, The Rogue Theatre
Richard Mayers, West University Neighborhood Association
Ward Wallingford, The Rogue Theatre
Jan Waukon, Community Facilitator

3. Call to the Audience

No Action.

4. Minutes from June 16, 2015 Commission Meeting

Rick Stertz moved the approval of the minutes of the June 16, 2015, Commission Meeting. Robert Medler seconded. The motion was approved, 11-0.

5. Chair's Report

No Action.

6. Administrator's Report

Donovan Durband recapped the sequence of events leading to the present, regarding the parking ticket fines.

Park Tucson submitted an RFP in late 2014 for review by other affected departments, for an enforcement, case management, and collections system.

The City Manager's Office has requested that Mayor and Council temporarily reduce three (3) of the four (4) fine levels on August 5, to fulfill the Council's October 2014 direction; this will create a transitional period with reduced base fines and continued court fees.

Rick Stertz moved to recommend that the Mayor and Council reduce the fee structure immediately. Robert Medler seconded. The motion was approved, 11-0.

Comment [DD1]:

Status of equipment is that the hardware installation in 4 out of the 5 public garages is largely completed.

A question was raised regarding why the Commission is still named "ParkWise" nearly a year after ParkWise changed its name to Park Tucson. Donovan reported that an ordinance change is required and that staff is anticipating making other administrative changes at the same time.

TDOT Deputy Director Carlos de Leon will present some proposed changes to the department's system of advisory committees at the August ParkWise Commission meeting.

7. Financial Report

Park Tucson entered the new fiscal year with \$1.9M in cash. Minus liabilities of \$204K the total fund balance is \$1.8M which is above year-end projections.

The five-year forecast includes an ending fund balance of \$2.8M

8. Residential Permit Program Task Force Project Update

Jan Waukon, hired by Park Tucson as the community facilitator for the Residential Parking Permit Program Task Force, described the selection process of the task force members. All commission members will be notified and invited to attend the RPPP Task Force meeting as observers.

9. Neighborhood Reinvestment Subcommittee Report

Determination of neighborhood recommended projects such as:

Traffic Mitigation
Sidewalk Improvements
Landscaping
Median Improvement/Traffic Circles
Signage Improvement
Neighborhood Markers
Sidewalk Improvements (installation/repair)
Athletic and Recreational Facilities
Other Projects subject to review and appropriateness of the grant
“Courtesy of Park Tucson” Grant Signage would be created.

Also, this subcommittee is looking to encourage neighborhoods to bring matching funds to leverage more significant projects.

Only three neighborhoods at this time qualify for the criteria established, with a minimum of 25% participation. The subcommittee will be the selection committee.

Rick Stertz moved to implement the recommendations of the Neighborhood Reinvestment Subcommittee to proceed with the Neighborhood Reinvestment Grant Program. Dale Calvert seconded. The motion was approved, 12-0.

10. Future Agenda Items

Michael Keith suggested that the proposals for the Ronstadt Transit Center development be presented.

12. Adjournment – 8:52 a.m.