



## INDEPENDENT AUDIT AND PERFORMANCE COMMISSION (IAPC)

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### Minutes of the Wednesday, October 7, 2015 Meeting

**Location:** City Hall – 255 W. Alameda, Budget Conference Room, 4<sup>th</sup> Floor West, Tucson, AZ

**Members Present:** Jeff Singleton (Mayor); David Cormier (Ward 1); Mark Crum (Ward 2); Jim Hannley (Ward 3); Kevin Oberg, Chairperson (Ward 4)

**Members Excused:** Robert Clark (Ward 5)

**Staff:** Joyce Garland, Budget and Internal Audit Program Director; Silvia Amparano, Finance Director; Pete Saxton, Internal Audit Manager (Ex-Officio Commission Member); Bob Kulze, Principal Auditor; Diane Link, Administrative Assistant

**Roll Call: 3:00 P.M.** - A quorum was established.

**2. Approval of the September 2, 2015 IAPC Meeting Minutes (This item was taken out of order)**

It was moved by Mr. Crum, duly seconded and carried by a voice vote of 5 to 0, to approve the minutes.

**3. Staff Update (This item was taken out of order)**

Ms. Garland briefed the commission on the City's public safety pension payment; the City Manager's incentives for employees that he will be introducing to Mayor and Council the following day; and the City Manager's idea to form a financial assessment team to dissect the City's budget and come up with recommendations to improve the City's financial position. Ms. Garland fielded and answered questions. No action was taken.

**4. IAPC Pension Subcommittee Update (This item was taken out of order)**

The Commission discussed recruiting someone to serve on the IAPC in the Ward 6 vacancy. Ms. Amparano informed the Commission that the City has a vacant Pension Administrator position, she requested the commission consider this vacancy when planning its activities. No action was taken.

**5. Presentation of General Fund Revenues and Potential Revenue Options (This item was taken out of order)**

Ms. Garland and Ms. Amparano gave a presentation on the General Fund Revenues and provided handouts of ideas and suggestions that were not adopted in prior years. No action was taken.

**6. Discussion of Business Licensing Structure and Fees (This item was taken out of order)**

This item was discussed as part of Item 5 above. No action was taken.

**7. Approval of the September 29, 2015 Cost Allocation Subcommittee Meeting Minutes (This item was taken out of order)**

This item will be carried over to the next meeting in November.

**8. Presentation and Discussion of the IAPC Cost Allocation Subcommittee Draft Report (This item was taken out of order)**

Some members suggested changes to the report. Mr. Crum moved to incorporate suggested changes to the draft report, and the report be resubmitted to the IAPC at its next meeting. The motion was duly seconded and carried by a voice vote of 4 to 0, Mr. Cormier abstained.

**1. Introduction of City Manager Michael Ortega (This item was taken out of order)**

Originally this item was going to be rescheduled to next month, but Mr. Ortega made an appearance at 4:31 P.M. so the item was taken out of order. Mr Ortega spent a few minutes briefing the commission on his ideas. No action was taken.

**9. FY 2016 Internal Audit Plan – First Quarter Update**

Mr. Saxton presented the update of activities undertaken as part of the Internal Audit Plan. No action was taken.

**10. Call to the Audience**

There was no audience.

**11. Future Agenda Items**

Chairman Oberg instructed staff to distribute the current listing of future agenda items to the Commission, any suggestions resulting from that will be presented to the Chair for consideration.

Mr. Kulze was recognized for his work with the IAPC over the past year.

**Adjournment: 5:15 P.M.**