

CITIZENS' WATER ADVISORY COMMITTEE (CWAC)

Finance Subcommittee

12 p.m., Monday, October 26, 2015
Tucson Water La Entrada Building
3rd Floor Director's Conference Room
310 W. Alameda Street, Tucson, Arizona



Summary Minutes

Approved 11/24/15

1. Roll Call

The meeting was called to order by Finance Subcommittee Chair Bruce Billings at 12:03 p.m. Those present and absent were:

Members Present:

Bruce Billings (Chair)	Representative, Ward 3
Chuck Freitas	Representative, City Manager
Mark Lewis	Representative, Ward 5
Catlow Shipek	Representative, City Manager
Brian Wong	Representative, City Manager

Members Absent:

Mark Taylor	Representative, City Manager
-------------	------------------------------

Tucson Water Staff Members:

Scott Clark	Deputy Director
Pat Eisenberg	Chief Engineer
Melodee Loyer	Chief Planner
Fernando Molina	Public Information Supervisor
Andrew Greenhill	Intergovernmental Management Coordinator
Steven Ritter	Finance Management Coordinator
Theresa Bourne	Lead Financial Accountant
Rebecca Spry	Staff Assistant
Suzanna Snyder	Staff Assistant
Kris LaFleur	Staff Assistant

Others Present:

Mark Stratton	CWAC
---------------	------

2. **Announcements** – There were no announcements.

3. **Call to Audience** – There were no audience comments.

4. **Review of September 17, 2015, Legal Action Report and approval of Meeting Minutes** – Subcommittee Members reviewed the Legal Action Report from the September 17, 2015, CWAC Finance Subcommittee meeting. Member Freitas moved to approve the Minutes; Member Wong seconded the motion. The motion was carried by a vote of 5-0.

Citizens' Water Advisory Committee (CWAC) Finance Subcommittee

Summary Minutes

October 26, 2015

5. Brief follow-up to subcommittee information requests:

- a. Water consumption data by user class** – Melodee Loyer and Steve Ritter presented data on water consumption by user class within Tucson Water's service area for FY 2014 and 2015, including variance from projected 2015 consumption rates, and also including figures associated with wheeling agreements and reclaimed consumption. Staff fielded and answered questions from members.
- b. Current number of active services** – Steve Ritter presented data on Tucson Water's active services for 2015 and projected numbers for 2016. Figures were discussed for single-family, duplex-triplex, multifamily, sub-metered mobile home parks, commercial, industrial, and construction water services, as well as fire sprinkler services.
- c. Recap of bonds and water utility financing** – Staff reviewed the debt financing presentation that was previously presented to CWAC in January 2013, and which had been distributed to members prior to the meeting. A brief discussion ensued between members and staff about bonds and other methods of debt financing. Members requested a full presentation on the topic at a future meeting.

6. Review Five-Year Capital Improvement Program – Pat Eisenberg and Melodee Loyer presented an overview of Tucson Water's proposed 5-year Capital Improvement Program. Topics included a broad infrastructure inventory, a review of completed CIP projects, a look at planned vs. actual CIP trends, a summary and discussion of proposed CIP projects, and potential future adjustments to proposed projects.

Members and staff discussed the proposed CIP 5-Year Plan. No action was taken by the subcommittee.

7. Future Meetings / Agenda Items – Members and staff discussed items for inclusion in future Financial Subcommittee meetings.

- Debt financing presentation
- Review FY 2017 O&M Budget

8. Adjournment – The meeting was adjourned at 12:56 p.m.