



ENVIRONMENTAL SERVICES (ES) ADVISORY (ESAC) FINANCE SUBCOMMITTEE

Meeting Minutes

*Approved by the Subcommittee on December 1, 2015
Thursday, September 24, 2015, 12:00 P.M.
Ward 6 Council Office East Conference Room
3202 E. 1st St.
Tucson, AZ

1. Call to Order/Roll Call

The meeting was called to order by Ron Ewing, ESAC Finance Chairperson, at 12:03 p.m. Those present and absent were:

Present:

Ron Ewing (Chair)	Representative, Ward 2
Ann Marie Wolf	Representative, City Manager's Office
Catherine Schladweiler	Representative, City Manager's Office
Margot Garcia	Representative, City Manager's Office

Absent:

Kristin Ginter	Representative, City Manager's Office
----------------	---------------------------------------

Staff Members Present:

Alicia Roberson	Finance Manager, ES
Fran LaSala	Environmental Manager, ES
Rolanda Mazeika	Recording Secretary, ES

2. Approval of Legal Action Report for June 2, 2015

It was moved by Committee Member Wolf, duly seconded, to approve the Legal Action Report of June 2, 2015. Motion passed by a voice vote of 4 to 0.

3. Chair's Report on Current Events

Chair Ewing indicated his approval of ES's recent actions to assist the City of South Tucson with vehicles to provide for refuse collection.

4. Director's Report

- ReCommunity Update - No report was given.

5. FY2015 Year End Review

Alicia Roberson, ES Finance Manager, presented a summary of the department's Fiscal Year 2015 budget, projections, and actual expenditures. She highlighted that savings were realized in the following categories: salaries and wages, travel and training, professional services, and miscellaneous services. She also indicated the department would be closely monitoring its fleet services expenses in Fiscal Year 2016 to use in planning for the Fiscal Year 2017 budget.

Committee members requested further discussion on debt service repayment and Ms. Roberson offered to review the working capital report with the subcommittee at a future meeting. Fran LaSala, ES Environmental Manager, also responded to questions regarding Household Hazardous Waste Audits and he was encouraged by committee members to review options to partner with other groups.

6. Financial Impact of Zero Waste

Fran LaSala, ES Environmental Manager, indicated the financial impact of Zero Waste could not be provided until an official definition of Zero Waste was agreed upon. He indicated this would most likely require an agreement by the larger community on the definition of Zero Waste. He reminded Committee members not to confuse Waste Diversion with Zero Waste, as Waste Diversion would most likely be a component of the Zero Waste concept.

Committee members requested additional information from Mr. LaSala regarding how other jurisdictions have approached the Zero Waste concept. Committee members and Mr. LaSala indicated the full ESAC or ESAC Waste Diversion, Collections and Education Subcommittee would be the best place for the Zero Waste discussion to begin.

7. Set Date/Time and Future Agenda Items for Next Meeting

The following topics were submitted for the next subcommittee meeting:

- Workplan for CIP
- Debt Service Repayment
- Working Capital Report

Subcommittee members agreed to tentatively schedule the next subcommittee meeting for December 1, 2015 at 12:00 p.m.

8. Call to the Audience

None

9. Adjournment

Meeting adjourned at 12:47 p.m.