



**PARKWISE COMMISSION
MEETING**
110 East Pennington Street, Tucson, Arizona 85701
October 20, 2015 Meeting Minutes



1. Call to Order

The meeting was called to order at 7:39 a.m.

2. Roll Call

Members Present

Jill Brammer
Barbara Brookhart
Joanne Downey
Nicole Flowers
Peter Gavin
David Heineking
Peter Hormel
Michael Keith
Robert Medler
Jane Roxbury
Steve Taylor
Adam Weinstein
Mik White

Members Absent

Dale Calvert
Jane McCollum
Rick Stertz

Staff Present

Donovan Durband, Park Tucson, Administrator
Martha Encinas, Park Tucson, Administrative Assistant
Omar Garcia, Park Tucson, Management Assistant

Others Present

Diana Amado, Ward 6 Council Office
Norma Davenport, The Rogue Theatre
Carlos De Leon, Deputy Director, Transportation,
Richard Mayers, West University Neighborhood Association
Ward Wallingford, The Rogue Theatre

3. Call to the Audience

No Action.

4. Minutes from August 18, 2015 Commission Meeting
Michael Keith moved the approval of the minutes of the August 18, 2015, Commission Meeting. David Heineking seconded. The motion was approved, 9-0.
5. Chair's Report
No Action.
6. Administrator's Report
Report deferred. No Action.
7. Financial Report
Unrestricted Total Fund Balance as of September 30th is \$1,744,362.49. Total Operating Revenue is \$1,311,473.61. Total Net Assets \$3,060,642.94. Total Operating Expenses \$714,346.22. Net Income (Loss) Budget versus Actual is \$29,298.47.
No Action.
8. Update on Residential Parking Permit Program Task Force
Five (5) of the eight (8) Task Force meetings have been completed. The next Task Force Meeting involves a group exercise with a fictitious nine-square-block area with characteristics to some central Tucson neighborhoods, to explore the idea of shared parking in Residential Permit zones. This will give the RPPP Task Force an opportunity to allocate parking spaces by user group and apply parking tools to achieve the allocation, within a context of supply and demand.
9. Update on Neighborhood Reinvestment Program
The process and guidelines document that was approved by the subcommittee and Commission has been shared with upper management at TDOT. TDOT staff offered some adjustments and assigned Jesse Soto to serve as Project Manager to oversee contracting. Finalizing the requirements and will be getting the word out to the neighborhoods.
10. Update on Implementation of Enforcement and Parking Ticket Fines Collections System and Parking Ticket Fine Adjustments
Park Tucson is currently working with Gtechna to configure its e-citation software system and to establish interfaces with Tucson Police, the City Finance Department, State of Arizona Motor Vehicle Division, Tucson City Court, Passport Parking, and others to prepare for implementation of this program. New handhelds have been procured and received. Training dates have been setup prior to a tentative go-live date of November 16. The Department of Transportation will be returning to Mayor and Council in November to obtain authorization for Park Tucson to handle on-time payment collections, to change the Total Fine amount on the Basic (meter) violations, and to make final changes to the composition of the other three fine levels.
11. Days/Hours of Parking Meter Operations
FAMA has requested that Park Tucson make the meter-hours in the 4th Avenue District consistent with Downtown and the Main Gate. FAMA has stated that it is indifferent to whether Downtown and 4th Avenue should both end meter enforcement hours at 5:00pm or 6:00pm, but it wants the times to be the same.

Consultant Desman Associates had recommended that 4th Avenue meters be enforced Monday to Saturday, 12:00 noon to 12:00 midnight. This was based on the observation that parking occupancy was close to 100% during afternoons and evenings. The Commission and Mayor and Council had approved meter enforcement hours in the 4th Avenue District of 9:00am to 6:00pm weekdays, due to the fact that parking demand is lower in the morning and higher in the afternoon and evening there.

Changing the end time for meters on Fourth Avenue is not recommended by staff due to high usage between 5:00 p.m. and 6:00 p.m. which would not be consistent with Commission and M/C-adopted Parking Rate Policy. Staff recommends studying the need to extend meter-hours in Downtown and UA/Main Gate to 6:00pm and to return to the Commission with data.

Robert Medler moved that the 4th Avenue Business District meter hours be changed to be consistent with Downtown and UA/Main Gate, weekdays from 8:00 a.m. to 5:00 p.m. Peter Hormel seconded. The motion was approved, 11-0.

12. Future Agenda Items

Presentation of the Scott Avenue streetscape plan

Presentation of the Ronstadt Transit Center redevelopment plan

Meter Hours

13. Adjournment – **8:49 a.m.**