

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

Pima County/Tucson Women's Commission
FULL COMMISSION MEETING
Wednesday, January 20, 2016 at 5:30 pm
240 N. Court Avenue, Tucson, AZ 85701

LEGAL ACTION REPORT

1. **Call to order/roll call** – Goodman called the meeting to order at 5:37 pm
Commissioners present: Goodman, Sykes, Callie, Chmel, Stewart-Hitzke, Muney, Ferrer, Clark, Hofmeyr, Frogge, Ginter, Hernandez
Commissioners absent: Higgins, Gallardo, Martin. No Guests present.
2. **Treasurer's Report** – Callie reported the Commission has \$20,000 in the checking account and \$20,323 in the savings account as of 12/31/15. Donations of \$160 were received and a \$4000 contribution from Commissioner Muney was received. – **NO LEGAL ACTION TAKEN**

Goodman thanks Chmel for misc. items. – **NO LEGAL ACTION TAKEN**
3. **Festival of Books** – Cost to participate is \$191.66. We need 3 volunteers for 2 hour shifts Saturday, March 12 and Sunday, March 13 to man the booth. Muney, Frogge, Stewart-Hitzke and Ferrer volunteered to each do a shift. Muney asked who would be coordinating shifts with Judy Moll from the League of Women Voters. – **NO LEGAL ACTION TAKEN**
4. **Approval of December 16, 2016 meeting minutes** – Minutes were discussed and corrections made. Hernandez moves to accept minutes with corrections; Callie seconds; minutes approved with corrections noted.

Earned Sick Days in Tucson was discussed. Muney handed out copies of information. There is a proposal by a Coalition of 100+ organizations to create an ordinance by the City of Tucson to require paid sick and safe days to workers. There are 100,000 people in Tucson without paid sick leave. Muney would like the Commission to join the Coalition and notes it is "earned" leave. Muney moves we join the Coalition. Frogge seconds with stipulations to re-include information about domestic violence safe days. Discussion ensues. Callie asks what joining the Coalition means to the Commission. Frogge says we can have speakers, etc. and notes women are affected disproportionately by not having these sick/safe days. She also notes studies show there is either no impact or a positive impact on the community, businesses, etc. with this kind of ruling. Muney passes out cards for everyone to sign. Muney amends her motion to reflect we agree to support this Coalition and that the domestic violence verbiage be re-included and Ginter adds we also send a letter to the Mayor. Frogge seconds; motion passes.

5. **Website Update** – Goodman gives an overview of where we are with the website. Three web designers were interviewed and proposals received from each. Goodman noted she would like to hire Joey Ambrose with GoWebSolutions. Muney asked about other web he has done. Chmel offered further information based on her conversations with all the web designer candidates. She recommends we hire GoWebSolutions. Chmel also noted the various domain names the Commission currently has and recommended we phase out over the next year the current .net domain name and maintain the .org domain name as our permanent domain name which would be PimaTucsonWomen.org. Discussion was also had regarding the website platform and GoDaddy as the new host for our site. Goodman discussed ideas for the homepage. GoWebSolutions will charge \$3000 for the web design. Additional work on the site for posting, changing, etc. will be charged at \$89 per hour or \$22.50 per 15 minutes or \$59 per month. The hosting fee with GoDaddy is \$9.99 per month. He will need a deposit of half the fee (\$1500) to start and the balance due at completion. The site should be complete the first of March. In the meantime, we will keep our old site up. Goodman makes a motion we hire Joey Ambrose and GoWebSolutions; Muney moves we accept; Callie seconds. Motion passes. The Marketing/Outreach committee will create a web design subcommittee to work with Joey Ambrose.

6. **Ad Hoc Committees** -- Goodman suggests we create a Fundraising and PR Committee and she will chair it. Callie suggests PR is part of the Outreach Committee. Ginter asked about further discussion of the committees and what we want and need. Callie said a Fundraising Committee was discussed at the January EC meeting. Ginter asked that we review the current committees and determine what committees we need moving forward. Ginter moves we delete Agenda Item #6 from discussion tonight. Chmel seconds. Motion passes.

7. **Strategic Plan** (2013-2015) only Redbook/Fundraising Plan not finished –
 - a. 2016-2018
 - b. Repetitive plans omitted
 - c. Retreat notes discussed one-by-one basisGinter suggests we should all review the notes from the Strategic Planning Meeting we had in the fall and then discuss our goals and how those goals will then determine what committees we might need. Callie suggests we create a small committee to review the strategic planning notes and bring recommendations to the full commission. Sykes clarifies the idea of a small strategic plan steering committee and moves we create this committee. Hofmeyr seconds; motion passes. Sykes, Callie Goodman and Ferrer volunteer to be on the steering committee. All other #7 items tabled pending the recommendations of the steering committee.

8. **Domestic Violence Guide** – Chmel updates that all the corrections have been made on the guide and it is now being proofed by Ginter who discusses where she is in the proofing process. There were numerous issues with “voice” inconsistency throughout the Guide so the proofing is taking longer than expected. Instead of printing the Commissioner roster in the Guide, Frogge suggests creating a bookmark to go with the DV Guide that would list the current roster of commissioners. Hernandez noted we do not have money allotted to print a Spanish edition of the DV Guide. Frogge asks if we can get the County Attorney to pay for a Spanish version. Discussion ensued about the Spanish version and who has the draft file from the original Spanish guide. Hernandez asked about

putting a digital version of the DV Guide on our website. Frogge moves we do a Spanish version of the DV Guide. Sykes seconds. Motion passes.

Goodman announces that Chmel is resigning as secretary. She nominates Stewart-Hitzke to take over as secretary as of Feb. 1, 2016 and moves we elect her the new secretary. Hofmeyr seconds. Motion passes.

Hernandez asks if the Commission has done anything to address the issue of stalking. Discussion ensued.

9. **Women in Government (WIG) Sponsors** – Goodman notes that commissioners will not be individually responsible for soliciting sponsors. Goodman and Higgins will send out the sponsor letter to businesses. Goodman moves we approve Higgins and Goodman will send out the sponsorship letter; Muney/Sykes second; motion passes. Sykes notes we spent \$1800 on the WIG event last year for pins, awards and invitations. Invitations were mailed to County and City officials only. The Commission will have an information table at the event to be manned by commissioners in addition to a table for certificates. We will need volunteers. Flowers are not part of our budget so we will try to get flowers/centerpieces donated. Muney notes at the last Commission meeting it was discussed whether or not we would pay for all lunches this year or just those of the nominees and one guest. Discussion ensued about the food vendor and their contract. Sykes notes that our portion of the event cost will be \$1800 misc. plus \$4000 food. The event date is April 29. Further discussion ensued about what the Commission has agreed to fund and what the WIG committee assumes has been funded. It was noted that the County will be increasing their nominations this year. Hernandez asks if we have a budget for this event. A budget has not been established. It was confirmed that we are agreeing to pay for the nominee and one guest. Sykes clarifies the guest is the person who nominates the person. Sykes also notes some team nominees might have 20 people and, in fact, the actual number of lunches may be less than 400. Deadline for nominations is Feb. 1 at which time we will have a better idea of how many lunches we might need to provide. Hernandez suggests we should establish a budget this year for the 2017 WIG event. Sykes offers an idea that we have the WIG event every other year instead of every year. Ferrer asks about sponsorships to offset costs this year.

10. **Call to the Public** – None present

11. **Meeting Adjourned** – Goodman adjourns the meeting at 7 pm.

Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.