



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Finance Subcommittee**

Meeting Minutes

*Approved by the Subcommittee on February 4, 2016
Tuesday, January 5, 2016, 12:00 P.M.
Ward 6 Council Office West Conference Room
3202 E. 1st St., Tucson, AZ

1. Call to Order/Roll Call

The meeting was called to order by Ron Ewing, ESAC Finance Chairperson, at 12:03 p.m. Those present and absent were:

Present:

Ron Ewing (Chair)	Representative, Ward 2
Ann Marie Wolf	Representative, City Manager's Office
Catherine Schladweiler	Representative, City Manager's Office
Margot Garcia	Representative, City Manager's Office
Kristin Ginter	Representative, City Manager's Office

Absent:

None

Staff Members Present:

Pat Tapia	Deputy Director, ES
Melisa Ley	Staff Assistant, ES
Andrew Quigley	Director, ES
Silvia Navarro	Treasury / Admin, Finance

2. Approval of Minutes for December 1, 2015

Committee Member Wolf made a motion, duly seconded, to approve the minutes for December 1, 2015. Motion passed by a voice vote of 5 to 0.

3. Chairperson's Report

- ESAC Annual Report – A discussion about what should be on the 2015 annual report took place, Member Wolf suggested commenting on the commercial fee increase; while Member Ginter thought that the Silverbell Pump and Treat System should be included as well.

4. Director's Update

- South Tucson Update – Mr. Quigley informed the committee of an upcoming meeting with South Tucson, where Environmental Services

would go over the fees for service and what services would be provided. Mr. Quigley stated residents of South Tucson would be billed for refuse services on their Tucson water bill.

- Budget Finance Consolidation – Mr. Quigley updated the committee on the City Managers intent to combine the office of Budget and Internal Audit with the office of Finance, the name is yet to be decided. The merge will make for better utilization of assets, thus departments will take on more responsibility.
5. **ES Debt Service Discussion** – Silvia Navarro, Treasury / Admin, with the department of Finance presented this item. Director Quigley explained that back in 2009, the ES borrowed monies from General Funded Certificate of Participation in order to begin improvements at the Los Reales Landfill. This debt service was expected to expire in 2024. ES was now in a position to pay off the debt, but this would have to be approved by the City Manager. More discussion was held between Committee Members. No action was taken.
 6. **Household Hazardous Waste Program** – Pat Tapia updated the members on the changes that have occurred to the Household Hazardous Waste Program since Pima County is no longer a partner. Some of the changes that have occurred are paint is no longer sold and residents living outside of city limits pay a \$10 drop-off fee for household hazardous waste. Mr. Tapia stressed interest and efforts are to improve service.
 7. **ReCommunity Contract Amendment** – Mr. Tapia discussed the amendment to the ReCommunity contract. He informed the members he would email a copy of the contract to them for their review. More discussion was held between Committee Members. No action was taken.
 8. **Environmental Services Drivers Pay Vs. Teamsters** – Tabled for next meeting.
 9. **FY17 Capital Improvement Projects** – Director Quigley presented the future Capital Improvement Projects.
They are as follows:
 - Los Reales Landfill Buffer – Northeastern Berm and Landscape
Proposed total \$505,000
 - Silverbell Landfill Final Cover System – South Cell
Proposed total \$3,608,000
 - Los Reales Landfill East Property Acquisition
Proposed total \$3,000,000
 - Los Reales Landfill Self Hauler Facility
Proposed total \$5,100,000
 - Silverbell Landfill Water Quality Assurance Revolving Fund
Proposed total \$5,600,000

- Tenth Avenue Maintenance Facility
Proposed total \$18,641,500

10. Future Agenda Items for Next Meeting

The following topics were submitted for the next subcommittee meeting:

- Rates and Operating Budget
- Debt Services
- Environmental Services Drivers Pay Vs. Teamsters

Subcommittee members agreed to tentatively schedule the next Finance Subcommittee Meeting for February 4, 2016 at 12:30 pm.

11. Call to the Audience – No response.

12. Adjournment – Meeting adjourned at 1:30 pm.