

# TUCSON SUPPLEMENTAL RETIREMENT SYSTEM BOARD OF TRUSTEES LEGAL ACTION REPORT

**DATE:** Thursday, February 25th, 2016  
**TIME:** 8:30 a.m.  
**PLACE:** Finance Department Conference Room, 5<sup>th</sup> floor  
City Hall, 255 West Alameda  
Tucson, Arizona 85701

Members Present: Robert Fleming, Chairman  
Kevin Larson, City Manager Appointee  
Rebecca Hill, Interim HR Director  
Karen Tenace, Deputy Director of Finance  
Michael Coffey, Elected Representative  
Jorge Hernández, Elected Representative  
John O'Hare, Elected Retiree Representative

Staff Present: Joyce Garland, Assistant City Manager  
Dave Deibel, Deputy City Attorney  
Silvia Navarro, Treasury Administrator  
Dawn Davis, Administrative Assistant

Guests Present: Gordon Weightman, Callan Associates

Absent/Excused: None

Chairman Fleming called the meeting to order at 8:30 AM.

## A. Consent Agenda

1. Approval of January 28, 2016 TSRS Board Meeting Minutes
2. Retirement ratifications for February 2016
3. January 2016 TSRS Budget Vs Actual Expenses

**Chairman Fleming asked for a vote on the approval of the Consent Agenda. The Consent Agenda was approved by a vote of 6 – 0 (Chairman Fleming did not vote).**

## B. Investment Activity Report

1. TSRS Quarterly Performance Review for 12/31/2015 – Callan Associates

**Report given, materials distributed, and discussion held. No formal action taken.**

2. Asset Allocation Update – Callan Associates

**Report given, materials distributed, and discussion held. No formal action taken.**

3. TSRS Portfolio Composition, Transactions and Performance Review for 01/31/16

**Report given, discussion held. The Board requested Monthly time-weighted return reports to be from Callan, staff's executive summary, and the usual investment reports be distributed at the meeting scheduled for 3/31/2016.**

## C. Administrative Discussions

1. Update on Pension Administrator Recruitment

**Report given, discussion held. No formal action taken.**

2. Annual TSRS Budget Approval for FY 2017 <sup>Note 1</sup>

**Report given, discussion held. The Board requested more detailed information on the budget items. Chairman Fleming requested a future agenda item to approve the budget after the Board has received further information.**

3. TSRS Comprehensive Annual Financial Report for the Plan Year Ended June 30, 2015  
**Discussion held. No formal action taken.**

4. Report from Board Member on OPAL Conference Attended  
**Report given, materials distributed, and discussion held. No formal action taken.**

**D. Articles for Board Member Education / Discussion**

1. Blurring the Lines – Cash Balance Plans are DB plans with DC-like Characteristics

**E. Call to Audience** - none heard.

**F. Future Agenda Items**

1. March 26, 2016 - Annual Manager Reviews – T Rowe Price and Pyramis,
2. March 26, 2016 – 50/50 Split Employee/Employer Contributions for New Hires
3. TSRS FY17 Budget Approval
4. Education Plan for New Staff and Trustees
5. Duties and Selection of Advisory Board
6. Hiring an Intern to Free Staff for Education
7. TSRS Board Annual Evaluation of Staff and Consultants
8. Formal Evaluation of Active Managers – 1.5% over benchmark over a given period
9. RFQ for Actuarial Services
10. Action Plan for Black Swan Events
11. Would It Be Better to Index the Whole Fund.

**G. Adjournment** – 10:31 AM