

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission
Executive Committee Meeting
Tuesday, March 3, 2015 at 5:30 PM
240 N Court Ave Tucson, Arizona 85701**

Legal Action Report

1. Call to order, 6:20 p.m./Roll Call, Present: Sykes, Tobias, Johnson, Hughes-Juan
2. Meeting Protocols: Review Agenda setting (Soliciting agenda items) and EC meeting processes. Agreement to schedule and promulgate EC meetings on second Tuesday of month with exception of April 2015; to schedule an Annual Meeting/Retreat May or June, 2015. And to advertize willingness of EC to entertain full Commission agenda items from Commissioners on time to be included in the Full Commission meeting each month. The EC will continue to select from among agenda items which to include. This means EC (Chair) must explain the new protocol and request specific agenda items for the March meeting asap.
3. Committee structures review: Recommend to the Full Commission for discussion and determination, reduction of Committees to three Standing: Research Policy and Advocacy; Finance; Marketing and Outreach, with ad hoc committees (e.g. WiG) as appropriate. To remove My Girl Power with link from Commission web site.
4. Festival of Books: Materials approved, booth coverage reminder to be sent out by Secretary
5. Women In Government: Final tasks, update reviewed . Approximately \$1,000 of PCTWC funds will have been expended.
6. Annual Report– Chair will complete in the coming week
7. Strategic Plan 2013-2015 not to be amended but to have remaining Tasks listed and brought to the attention of Commissioners at March meeting.

8. More help for Treasurer. Tobias will solicit recommendations for a temporary consultant to assist Treasurer in updating and managing Quick Books for purposes of developing a data base of donors. Report on fund-raising: \$885 to this date.
9. Up to \$499 approved for upgrading of furnishings of the public rooms of the Commission building. To be managed by Sykes and Goodman.
10. New Commissioners. Acknowledgement of March 14 resignation of Deirdre Carlson and the need to replace her with a PCTWC elected new Member; also the need to schedule an orientation for all new Commissioners.
11. Announcements – none
12. . Call to the public None present
13. Adjournment 8:00 p.m.

Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.