



**PARKWISE COMMISSION
SPECIAL EVENT RESERVED PARKING FEE
SUBCOMMITTEE MEETING MINUTES
110 East Pennington Street, Tucson, Arizona 85701
April 11, 2016**



1. Call to Order

The meeting was called to order at 3:03 p.m.

2. Roll Call

Members Present

Jill Brammer

Jane McCollum

Jane Roxbury

Staff Present

Donovan Durband, Park Tucson Administrator

Martha Encinas, Park Tucson Administrative Assistant

Jose Gomez, Park Tucson, Parking Services Supervisor

3. Call to Audience

No Action.

4. Potential New Approaches to Determining Reserved Parking Fees for Special Events

The committee discussed staff's proposal to structure fees to include set-up fees that cover the cost of labor and materials, lost revenue from meters, if applicable, and fees for removing spaces that benefit the general public and the business districts. Committee members agreed that event producers should be encouraged to economize on the number and duration of parking spaces removed for events, and fees are one way of accomplishing that. Staff and committee members agree that the duration of reserved parking should be minimized to the extent possible.

The committee discussed how to capture the costs of enforcement, but did not reach consensus. The committee discussed how to charge for foregone parking meter revenue on meter enforcement days, but did not reach consensus.

No Action.

5. Future Agenda Items

No Action.

7. Adjournment – **4:24 p.m.**