



Fire Code Review Committee  
March 3, 2016 @ 3:00 pm  
Large Room 266  
300 S Fire Central Place  
Tucson, AZ 85701

**Steven P. Herzog, Chairman**

**Mark S. Favara, Vice-Chair**

**Minutes of March 3, 2016 Meeting**

**1. CALL TO ORDER AND ROLL CALL**

At 3:05 p.m., Chairman Steve Herzog called the meeting to order at Tucson Fire Central, Large Meeting Room 266, at 300 S. Fire Central Pl. Roll call was conducted by Inspector D’Auria and recorded as follows:

**MEMBERS PRESENT**

Mark Favara  
  
Steve Herzog  
Lynn Kastella  
Jim Kazal  
Leo Quesada  
Dan Uthe  
James Palmer

**STAFF PRESENT**

Mike Carsten, Deputy Chief  
Fire Marshal  
  
Ken Brouillette,  
Fire Code Administrator  
Glenn D’Auria, Inspector

**MEMBERS ABSENT**

None

**STAFF ABSENT**

Rachel Duarte, Secretary

**GUESTS:**

Jennifer Peel-Davis, Elliott Berg

A quorum was established.

**2. INTRODUCTIONS**

Members of the audience introduced themselves.

**3. APPROVAL OF MINUTES: October 22, 2015**

A motion to approve the minutes as listed above was made by Mr. Kazal with a second by Mrs. Kastella.

Minutes approved by unanimous voice vote.

**4. CHAIR'S REPORT ON CURRENT EVENTS**

Inspector D'Auria reported that the Office of the State Fire Marshal was now under the Department of Forestry. The State has not appointed a permanent Fire Marshal.

The Office of the State Fire marshal adopted the 2012 IFC including appendix "J".

Next week members of the Department will be attending the 20/20 Symposium which focuses on education and risk reduction through prevention.

ICC hearings for the 2018 codes will begin in April. Glenn and Ken will be in attendance.

Mr. Uthe reported that the State is in the process of legalizing some types of fireworks.

**5. CORRESPONDENCE**

Memorandum received from Deputy Chief Carsten to mayor and Council requesting the re-appointment of members (Mr. Favara, Mr. Kazal and Mr. Uthe).

Discussion followed, No Action taken.

**6. REAPPOINTMENT OF MEMBERS**

Staff reports they have submitted the necessary paper work to Mayor & Council for reappointment of lapsed members (see above).

Staff noted the paper work for the appointment of new members has also been submitted for approval.

Discussion followed. No Action Taken.

**7. 2015 IFC REVIEW UPDATE**

Staff reported they are proceeding with their in house review of the 2015 IFC. Mr. Brouillette solicited comments from the committee for review. Staff will hold off on a formal presentation until the new committee members are appointed. Mr. Kazal asked if an electronic copy of the 2015 IFC would be made available to

committee members. Mr. Brouillette noted that electronic copies were not in the budget. Staff would like to be prepared for a January adoption of the 2015 IFC.

Discussion followed. No Action Taken.

**8. CALL TO THE AUDIENCE**

Mrs. Kastella noted that Mr. Brouillette was a speaker at the last BOMA meeting and commended him on his talk.

Mrs. Kastella also noted that she would like to make sure that Fire Prevention was addressed protected in the upcoming City budget talks.

**9. FUTURE AGENDA ITEMS**

- Review of “Significant Changes” Document
- Status of Fire Prevention/Budget
- Open Meeting Law Refresher.
- To be determined

**10. NEXT MEETING DATE**

May 12, 2016

**11. ADJOURNMENT**

Meeting adjourned.