



**ENVIRONMENTAL SERVICES (ES) ADVISORY COMMITTEE
(ESAC)
WASTE DIVERSION, COLLECTIONS, AND EDUCATION
SUBCOMMITTEE**

Meeting Minutes

*Approved by the Subcommittee on July 6, 2016
Tuesday, May 24, 2016, 3:30 P.M.
Ward 6 Council Office East Conference Room
3202 East 1st Street, Tucson, AZ

1. Call to Order/Roll Call

The meeting was called to order by Chairperson Garcia at 3:31 P.M. Those present and absent were:

Present:

David Reed	Representative, Ward 3
Daniel Uthe	Representative, Ward 6
Margot Garcia, Chair	Representative, City Manager's Office
Kristin Ginter	Representative, City Manager's Office

Absent:

None

Staff Members Present:

Pat L. Tapia	Interim Director, ES
Cristina Polsgrove	Public Information Officer, ES
Fran LaSala	Environmental Manager, ES
Tammy Smith	Fleet Services Administrator, General Services
John Tennant	Fleet Services Maintenance Superintendent, General Services

2. Approval of Minutes for April 11, 2016

It was moved by Committee Member Uthe, duly seconded, to approve the minutes for April 11, 2016. Motion passed by a voice vote of 4 to 0.

3. Chairperson's Report

Chairperson Garcia reported on the City of Palo Alto's Zero Waste Party Pack and suggested the subcommittee discuss other Zero Waste ideas at a future meeting.

4. Director's Report

- **ES Fees Update**

Pat L. Tapia, ES Interim Director, reported the Recycling Surcharge and Commercial Collection fees would proceed for final approval by the Mayor and Council. The Community Services Fee would not. He thanked ESAC Chairperson Ginter and Subcommittee Chairperson Garcia for their attendance and support at the May 17, 2016 Mayor and Council meeting. Interim Director Tapia indicated he would meet with City Ward Offices to explain the new landfill tier rate for guaranteed tonnage.

It was moved by Committee Member Ginter, duly seconded, for the ESAC Waste Diversion, Collections, and Education Subcommittee to support the new landfill tier rate for guaranteed tonnage. Motion passed by a voice vote of 4 to 0. Chairperson Garcia indicated the subcommittee would send a letter of support of the rate to the Mayor and Council.

- **10th Avenue Container Maintenance Facility**

Interim Director Tapia announced demolition of the former transfer station at the 10th Avenue Container Maintenance Facility would begin on June 18, 2016. Phase I of the facility improvements were expected to be complete at the end of July 2016, after which Phase II, remodeling of the facility, would begin.

- **Landfill Buffer Update**

Interim Director Tapia announced one last property needed to be acquired and the project was expected to be completed in about two months.

5. Tire/Fleet Maintenance Update

Tammy Smith, General Services Fleet Services Administrator, and John Tennant, General Services Fleet Services Maintenance Superintendent, provided an update on the pilot project being conducted to determine wear, performance, and maintenance costs of the tires in ES' fleet of vehicles. Discussion was held on the project and the factors that contributed to tire wear, performance, and maintenance costs.

6. ReCommunity Materials Recovery Facility Monthly Update

Fran LaSala, ES Environmental Manager, provided a report and discussion was held on the most recent ReCommunity Materials Recovery Facility activities. ES had received a slight return on its April recyclables.

- **Materials Recovery Facility Equipment Update**
Mr. LaSala indicated a second bailer was being added at the facility, which would help increase productivity.

7. Waste Diversion

- **Household Hazardous Waste Update**
Mr. LaSala announced the Household Hazardous Waste unit was still operating effectively, but the program could be affected by recent staffing changes.

8. Public Outreach

- **My Waste App Update**
Cristina Polsgrove, ES Public Information Officer, reported on new updates to the My Waste App including the addition of a quiz, Spanish language availability, and problem reporting.
- **ES Truck Poster Contest**
Ms. Polsgrove presented a picture of the poster contest winner and winning image.
- **Touch-a-Truck Event**
Ms. Polsgrove announced one of the ES drivers attended the Touch-a-Truck event during the Eric Hite Foundation Family Fun Run on May 14, 2016.

9. Future Agenda Items for Next Meeting

The following topics were submitted for the next subcommittee meeting:

- Subcommittee Summer Schedule
- Code Enforcement
- Los Reales Entrance Update
- America Recycles Day/Know Where to Throw (November 2016)
- City of Palo Alto Zero Waste Efforts
- Master Recycler Program Update

Subcommittee members asked ES staff to try to schedule the next subcommittee meeting on July 6 or 13, 2016 at 3:30 p.m.

10. Call to the Audience

None.

11. Adjournment

Meeting adjourned at 3:55 P.M.