



CIVIL SERVICE COMMISSION

City of Tucson

Minutes

QUARTERLY MEETING

May 4, 2016

A quorum of the Civil Service Commission of the City of Tucson met on May 4, 2016 at 8:00 a.m. for their regularly scheduled Quarterly Meeting. The meeting was held in the Sentinel Conference Room at 320 N. Commerce Park Loop in Tucson, AZ.

Present were Chair Max Parks, Commissioners Marion Pickens, Arnold Elias and Malcom Pavey; Commissioner David Flaughter was absent. Staff present: Barry Corey, Legal Counsel; Gioia Sanderson, Principal Assistant City Attorney; Baird Greene, Principal Assistant City Attorney; Rebecca Hill, Interim HR Director; Kristie Nelson, HR Manager; and Armida Saufley, Recording Secretary.

- The Civil Service Commission opened the meeting with a Call to the Audience. No one addressed the Commission.
- The Civil Service Commission was presented with the following Minutes for their review and/or modification.
 - Public Hearing / Quarterly Meeting, January 21, 2016
 - Appeal of Termination – Brandon Kelley, January 21, 2016, Tucson Police Department
 - Appeal of Termination – Jaime Gutierrez, April 7, 2016, Tucson Police Department

On a motion made by Commissioner Elias, seconded by Commissioner Pickens, all minutes were approved as written. The vote was unanimous, 4-0.

- The Commission was provided with the HR Employment Quarterly Statistics for the period of January through March 2016 for informational purposes only. Commissioner Elias indicated he would like to see additional information, such as how the City captures equal employment opportunities for employees seeking promotions, management accountability for employee training schedules, etc.

HR Director Hill addressed the Commission indicating that current systems do not have the capability to produce the type of information requested, but that the City is currently engaged in acquiring a new Applicant Tracking System that will produce many reports with a variety of information. The Commission would like to see that transition sooner opposed to later. No further action taken on this item.

- The Commission was presented with pending appeals to be scheduled. The Commission set hearing dates as follows:

<u>June 6, 2016</u>	<u>9:00 A.M.</u>
Thomas Figueroa, Appeal of Termination – Tucson Parks and Recreation	
Scheduled with Commissioners Parks, Elias, Pavey	

Having no further items to discuss, the Quarterly Meeting adjourned at 8:45 a.m.

	07/19/16
Max Parks, Chair	Date
Civil Service Commission	