



---

# Landscape Advisory Committee

---

Minutes of Meeting Held March 16, 2016

**Members Present:** Ellen Alster , Jim Bennett, Christina Bickelmann, Elizabeth Davison, Katie Gannon, Roger Howlett, Jackie Lyle, Les Shipley, Ron van Ommeren

**Members Absent:** Deborah Munoz-Chacon

**Guests / Staff Present:** Nick Shipley, Civano Nursery; Amy Stabler, Ward 6; Juan Barba, Consulting Arborist; Laura Mielcarek, WheatDesign; Irene Ogata, OIP

1. CALL TO ORDER

A. Meeting called to order at 3:30 p.m. by J.Lyle.

2. Minutes for Approval:

A. January 20, 2016 minutes: Motion by E.Davison to approve minutes, second by L.Shipley. Correction 5.c. spelling J.Bennett. Approved with correction by all present; 10-0 vote. [action]

3. New Discussion:

A. Letter from City Manager Ortega – BCC review: A.Stabler updated LAC regarding review of BCC; starting with 5 to test evaluation methodology; will present to City Manager and Mayor & Council; no BCC will be eliminated without discussion with the group. No action.

4. Reports:

A. Monthly Street Landscape Maintenance Report: P.Rosenboom introduced Shawn Moore, TDOT staff person who will be overseeing Landscape Maintenance contract; Shawn gave brief summary of his work experience and years with the city.

- P.Rosenboom continued discussion of extension of Groundskeeper contract to add another crew to spray herbicide; reviewing locations to spray; will use both pre- and post-emergents; getting complaints about Sahara mustard along certain roadways
- Groundskeeper has not been pulled off to do special projects; on track, but behind schedule
- Hotspots are being handled internally with city staff

5. Old Discussion

A. Member Nomination Subcommittee –J.Lyle

- 3 candidates present: Juan Barba, Nick Shipley, Laura Mielcarek (2 candidates not present: Anthony Sara and Mary Slachter)
  - Applicants introduced themselves, short discussion with LAC members
  - Applicants requested to leave room so LAC members could discuss
- Procedure: LAC member hand wrote 2 names for potential recommendations
  - Tally done by J.Lyle; some deviations, but clear majority for 2 candidates
  - Motion by J.Lyle to recommend Nick Shipley for Business Representative and Laura Mielcarek for Neighborhood Representative; second by P.Warren. No discussion. Motion passed (9-yes, 0-no; 1-abstention (Les Shipley recused himself due to conflict of interest). [action]
- Will keep all applicants on file; and check if interested in future position openings.
- LAC recommendations will be sent onto Clerk's office to be placed on future agenda for Mayor and

Council appointment.

- B. Budget Discussion: small ad hoc committee of L.Shipley, E.Davison and D.Chacon-Munoz met to discuss potential next steps for LAC; E. Davison proposed recommending increase of Bed Tax (had also appeared in past Ward 6 newsletters); discussion about connecting bed tax to visitors, economic development and importance of physical aesthetics to visitors and residents; E.Davison drafted one-page document connecting above elements; volunteered to make adjustments. No action.
6. Chairperson's Summary of current events:
- NAMI walk
  - La Cocina – 3/20, Byrd Baylor Birthday Party, book and poster signing
7. Call to Audience:
- None
8. Call for Future Agenda Items -
- Invite new Police Chief Chris Magnus
  - Meet new Water Director
  - Follow-up on TEP issue – double poles
  - Update on IPM
9. Adjournment: Meeting adjourned at 5:10 pm.