



Tucson/Pima County Metropolitan Energy Commission

Governance Working Group

Minutes

Wednesday October 19, 2016- 8:30-9:30 am

City of Tucson Ward 6 Office

3202 E 1st St, Tucson, AZ 85716

Bruce Plenk
Solar Enthusiast

David Gebert
Tucson Electric Vehicle Association

Hank Krzysik, AIA
Architect

Javier Lopez
JAL Construction

Jerry Kachenko
Arizona Petroleum

Michael Hoffman
Canyon State Facility Solutions

Neil Markowitz
Environmental Education Exchange

Paul Durham
Retired Attorney

Robert Bulechek, Chair
Energy Efficiency Consultant

Robert Neifert
Performance Contracting

Susanne Cotty, Vice-Chair
Ward 4 Representative

Vincent Pawlowski
Southern AZ Green Chamber

Joe Salkowski
Tucson Electric Power

Ex-officio members

Jason Laros, Treasurer
Energy Manager
City of Tucson

Julie Robinson
Manager, Sustainability Programs
Pima County Office of Sustainability
and Conservation

1. **Call to Order – Introductions**

The meeting was called to order at 8:42 a.m. In attendance were: Cotty, Bulechek, Pawlowski, Hoffman, Durham and Salkowski.

2. **TPCMEC meeting procedures and Roberts' Rule of Order**

Attendees discussed several items mentioned at prior Working Group meetings: Executive Committee composition and meeting frequency; guidance for the initial appointment of Commissioners. Mr. Durham volunteered to review the draft guidance and report back to the working group with recommendations. The matter will be reviewed by entire Commission after the Working Group's analysis. No action taken.

3. **Guidelines for commissioner/elected official visits**

This item was not discussed.

4. **Plan to develop 2016 TPCMEC Annual Report**

Attendees suggested the Governance Working Group would take on the task of developing the TPCMEC annual report starting with calendar year 2016. This will be brought before the entire TPCMEC members. No action taken.

5. **Past and Future Meeting Minutes**

Discussion was held, suggestions were made to bring before the entire TPCMEC members. No action taken.

6. **Initial discussion on future collaboration with the City of Tucson's Climate Change Committee members**

Discussion was held, suggestions were made to bring before the entire TPCMEC members. No action taken.

The working group adjourned the meeting at 9:59 a.m.

No votes on TPCMEC matters will be taken at this meeting.

“Serving as a catalyst for the City of Tucson and Pima County to build a more sustainable energy future.”