



**MAYOR AND COUNCIL**  
**Independent Audit and Performance Commission (IAPC)**  
**LEGAL ACTION REPORT**

**Wednesday, March 6, 2019 - 3:00 P.M.**  
**City Manager's Conference Room**  
**City Hall, 255 W. Alameda, 1<sup>st</sup> Floor East**  
**Tucson, Arizona 85701**

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Commission Members Present: Jeff Singleton, Chairperson (Mayor); Mark Crum (Ward 2); Lydia Hunter (Ward 3); Brian Andrews (Ward 4); Eddie Rios (Ward ); Barbara Soehlen (Ward 6)

Commission Members Late: Lydia Hunder (Ward 3) arrived at 3:01 p.m.

Commission Members Excused: Vacant (Ward 1)

Staff Members Present: Joyce Garland, Chief Financial Officer / Assistant City Manager; John Zukas, Transit Services Coordinator; Howell Lindsay, Executive Management Advisor; Aaron Williams, Finance Manager; Elizabeth Caiz, Administrative Assistant; Carmen Garza, Administrative Assistant

**1. Roll Call: 3:00 PM**

A quorum was established.

**2. Approval of the February 19, 2019 IAPC Meeting Minutes**

It was moved by Commissioner Crum, duly seconded and carried by a voice vote, to accept the minutes as submitted.

**3. Fiscal Year (FY) 2017 Federal Transit Administration (FTA) Triennial Review**

Mr. Zukas provided an overview of the FTA triennial review process and discussed the FY 2017 report with IAPC. Mr. Zukas fielded and answered questions.

No action was taken.

**4. Staff Update**

Ms. Garland provided an update to the commission on the following topics:

- Introduced Howell Lindsay, Executive Management Advisor to Ms. Garland
- Completion of the FY 2018 Comprehensive Annual Financial Report
- The City held a two day recruitment for IT Director – Offer has been made
- Mayor and Council approved self-insurance for medical

No action was taken.

**5. Debt Management**

Ms. Garland provided an overview of the options available to the City when considering the issuance of debt to fund public projects. Ms. Garland fielded and answered questions.

No action was taken

**6. Call to the Audience**

There was no audience.

**8. Future Agenda Items**

- Overview of the FY 2018 Comprehensive Annual Financial Report
- Discussion of the FY 2020 Budget Process
- FY 2019 Internal Audit Plan – Third Quarter update

**9. Adjournment: 4:33 PM**