

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission**  
**EXECUTIVE COMMITTEE MEETING**  
Wednesday March 6, 2019: 5:30 PM  
240 N Court Ave Tucson, Arizona 85701

**LAR/Proposed Minutes**

1. **Call to Order** – 5:39pm
2. **Roll Call – Present members:** A. Hernandez (Secretary); M. Phininzy (Chair); B. Smith (Treasurer); A. Sykes (Assistant Treasurer). **Late members:** A. Monroy (Vice-Chair).
3. **Public Comment - Call to the Audience**
  - a. N/A
4. **Remarks by Commission Board Members**
  - a. N/A
5. **Review and Approval of Minutes** – Alma Hernandez. A.Hernandez made a motion to accept minutes. Sykes, seconded. A. Monroy was not present at last meeting, she abstained. Motion passed.
6. **Treasurer's Report** – Brandi Smith. Smith filed the non-profit exemption before the March deadline. Both tenants renewed their leases which have a 4-year term. Phininzy made a motion to accept the Treasurer's report. Monroy seconded the motion. Motion passed.
7. **Business**
  - a. Commission Keys update – Sykes is in contact with Roadrunner Lock & Safe will send the invoices to B.Smith once they are complete.
  - b. Lease and office updates – current tenants have signed a 4-year lease.
  - c. Property Management Update – Sykes contacted Habitation Realty. They will be invited to April EC meeting. If all goes well, it will move them forward to full commission for a final vote.
  - d. Annual Meeting – In April it will be a year since our last annual meeting. During the full commission meeting a date will be selected for this year's meeting. Items for the annual meeting will include;
    1. **Officers:** Election of officers will be discussed.
    2. **Website:** Phininzy is willing to take over managing the website. Phininzy and B. Smith will meet to discuss the logistics.
  - e. Arizona Gives Day update – B. Smith has registered the Commission. Registration fee was \$50. The full fee paid for registration may be refunded if the PCTWC raises \$500. The links will be added to the Commission website and Facebook page.
  - f. ERA Update – The Commission is supporting the AZ ERA Task Force
8. **Adjournment** – 7:02pm

*\*Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.*