



Pursuant to ARS #38-431.02, notice is hereby given to the members of the Public Safety Tax Oversight Commission and to the general public that the **Public Safety Tax Oversight Commission** will hold the following meeting, which will be open to the public.

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**Meeting of Monday, January 14, 2019 at 5:30 p.m.**  
**Tucson Fire Department Station 1, 300 South Fire Central Place**  
**Conference Room 266**  
**Tucson, AZ 85701**

**APPROVED MINUTES**

**Public Safety Tax Oversight Commission**

**1. Call to Order and Roll Call**

Commission Chair Andrew Townsend called the meeting to order at 5:30 p.m. and the roll was called.

Present		Absent
Jon Aitken	Andrew Townsend	Pilar Martinez
Margarita Bernal	Elizabeth West	Polly Knape
Mike Ford	Joe Gulotta	Jobe Dickinson
Oscar Gandy	Eric Kazmierczak	
Harriet Harrell	Michael Wintrode	
Laura Nagore	Kyle Pitcock	

**2. Introduction of new Commission member(s)**

Chairman Townsend welcomed Elizabeth (Liddy) West (Ward 3 appointee) to her first PSTOC meeting.

**3. Review and approval of meeting minutes from October 1, 2018**

**ACTION:** It was moved by Margarita Bernal and seconded by Kyle Pitcock that the minutes from the Oct. 1, 2018, meeting be approved. On a unanimous voice vote, the commission approved.

#### 4. Acquisition status update

Tucson Fire Department Interim Chief Joe Gulotta provided an update on equipment and vehicles.

- He reminded the board that the 392 sets of turnout gear planned for the five years of the program were all going to be purchased this year. The plan originally called for 98 sets to be ordered per year. But the sets need to be thoroughly cleaned and free from carcinogens, and, as a result, each firefighter needs a backup set of gear. Program Manager Amber Kerwin said about half the sets have been ordered.
- Of the fire apparatus planned for the program, four Medic Units have been received and are being modified with upgraded gurneys and upfit with mission-critical equipment like cardiac monitors. Chief Gulotta said the new gurneys will help prevent injuries caused by lifting patients into vehicles. Ms. Kerwin told the board that the new paramedic units will be unveiled at a public event at 11 a.m., Wednesday, Feb. 13, at Fire Station 9, 6275 E. Eastland St. The event will also showcase the planned rebuild of the fire station. Updates on other Fire Department programmed vehicle acquisitions include: six suppression units – four pumpers and two ladder trucks - have been ordered; two Type 6 wildland specialty vehicles have been ordered; five suppression units are being speced, and will soon be ordered; and 18 non-specialized fire department vehicles have been ordered.
- The majority of the 90 mobile data terminals (MDTs) that have been received have been installed in fire vehicles and are deployed.
- Tucson Fire's IT personnel are upgrading the CAD (computer-aided dispatch) computer software the department shares with the Tucson Police Department. This upgrade is planned to go live in July.
- Phase I of the department-wide fire station alerting upgrade is underway. The alerting system is what dispatchers use to dispatch firefighters to a scene. Phase I includes the seven stations that don't have planned repairs or renovations as part of the program. Installations will begin in January. Station 4, 2102 N. Dragoon St., will be the first. The others are:
  - Station 1, 111 N. Church Ave.
  - Station 6, 10251 S. Wilmot Road
  - Station 12, 250 S. Harrison Road
  - Station 19, 9700 E. Esmond Loop
  - Station 20, 4798 N. First Ave.
  - Station 21, 8620 E. Tanque Verde Road

- Phase II, which is in the planning stage, consists of the 13 stations that are planned for remodel or rebuild under the program. Installation of the new system will occur as part of the building remodel or rebuild.

Assistant Police Chief Eric Kazmierczak provided an update on equipment and vehicles.

- The 51 patrol fleet vehicles have been received and 35 have been deployed. The rest need “last-minute touchups” before they’re ready.
- The four motorcycles have been received and are in the process of being readied for deployment.
- Ten unmarked vehicles have been delivered and are ready to be deployed, 15 are ready to be picked up and five still need to be delivered.
- Mr. Kazmierczak said that allocated funds for a new mobile command post totaled about \$450,000. But, he said, the department does not need a large, RV-type mobile command post, but that a need does exist for a smaller vehicle to transport command staff to scenes. The solution will be a slightly smaller major command post that will cost about \$315,000, which will leave enough money to purchase a second smaller mini command post for that same \$450,000 total.
- A prisoner transport has been ordered.
- About 600 of the 750 electronic control devices (Tasers) have been deployed, leaving about 50 to be deployed. The rest will remain in stock until they’re needed.
- Every officer in three of the four field divisions has received a new laptop. The Westside deployment is in the planning stage. Initially, the plan was for 261 new laptops this year, but 300 were purchased to assure that all officers got new computers this year. Having new computers is essential to supporting the implementation of the new upgraded CAD system.
- Most of the 143 desktop computers and most of the 143 vehicle printers have been deployed.
- Originally, 210 ballistic vests were ordered, but because officer retention and recruitment has increased more have been ordered. The majority ordered have been received and deployed.
- The 293 in-vehicle cameras for FY18 and FY 19 are still in the planning stage. Mr. Kazmierczak said that the technology is not currently up to the department’s needs, so we are waiting on the technology to evolve to a point where it makes sense to invest and deploy.

- New evidence storage bins have been installed in substations.
- Aircraft will have avionics upgraded in order to be able to communicate between aircraft, as required by the Federal Aviation Administration.

Ms. Kerwin introduced Terry Gilliland, who will be the project manager for the program's vertical construction, which includes, building remodeling and rebuilding of facilities.

- Fire Station 11, 4075 E. Timrod St., has been moved to the top of the priority list for station remodels. A small fire in the kitchen has made the station uninhabitable. Demolition of areas of the station damaged by fire is currently underway, which will be paid for by insurance coverage. A design consultant and contractor have been brought on board to start planning the rehab and remodel work for this station.
- Phase I of the remodel of the Fire Logistics warehouse has begun. This facility is used for equipment and supplies storage and specialized-apparatus maintenance. Improvements are planned to include a new garage door and loading ramp, new shelving and storage units and increased security measures. Phase II will convert Fire Station 10, 801 E Ajo Way, into an Independent Service Provider facility, where turnout gear will be cleaned on an annual basis, per National Fire Protection Association guidelines. This work will not start until Fire Station 10 is vacated in later years when the new Southside substation and Fire Station 10 is built.
- Rebuild of Fire Station 9: Property adjacent to Fire Station 9 has been bought and vacated. Temporary housing is in the planning stage. A design consultant solicitation will be published in February.
- An Eastside Annex is in the planning stage. Functionality and location are still to be determined. A site near Station 19, 9700 E. Esmond Loop, is being considered, but it has not been determined to be the best location.
- The police vehicle evidentiary storage area near the Santa Cruz Substation, 4410 S. Park Ave., needs to be relocated in order to build a Southside Substation, which will include Fire Station 10. Work is underway to determine the best location for the police vehicle evidentiary storage operation.
- Security improvements have been finished at Police headquarters. Work is underway at the Rincon Substation, 9670 E. Golf Links Road, and should be done in February. Upgrades at Hardesty, 1100 S Alvernon Way, and Westside, 1310 W Miracle Mile, substations should be done in April.
- Facility deferred maintenance work has progressed.

- Complete
  - Fire Station 19 and Police Headquarters roof repair
  - Fire Stations 6, 20, 21, 22, Crime Lab and Westside Substation asphalt crack seal and maintenance
  - Public Safety Training Academy roof repair and EMCS (HVAC) upgrades
- Scheduled
  - Station 19 asphalt crack seal and maintenance
  - Fire Station 15 roof repair
- Design
  - Removal of the underground storage tank and installation of an above-ground storage tank and new generator at TPD Headquarters
  - Fall protection and roof repair at the evidence storage facility and Westside Substation

## **5. Financial Update (Expenditures and Revenues)**

Ms. Kerwin provided a FY19 financial update. She reported that as of December 2018, City Sales Tax collected nearly \$130 million of City Sales Tax was collected and \$7.4 million of Use Tax was collected. Of that \$137 million, Tucson Delivers received \$27.6 million. Safer City got 60 percent of that total, or about \$16.6 million.

That total, plus an \$11.8 million beginning balance from the previous year, and expenditures of \$7.7 million and encumbrances of \$2.3 million, leaves Public Safety with a balance of about \$24.6 million.

Ms. Kerwin added that the fund is projected to bring in about \$33.4 million this year, exceeding the \$30 million initially projected.

## **6. 2018 Annual Report**

The board requested copies of the 2017 annual report in order to review it and make suggestions to be implemented in the 2018 report. Those comments will be addressed at the next meeting. The subsequent meeting will include discussion on a draft version of the 2018 annual report.

**7. Items for future meetings and public notice statement (future meeting dates)**

The board chairman suggested meetings be held on the second Monday of the month. The board agreed that the next meeting will be Monday, April 8, 2019. It will be held at the Tucson Fire Department Support Services Facility, 720 E. Ajo Way.

**8. Call to the Audience**

No one asked to speak to the commission during Call to the Audience.

**9. Adjournment**

The chair adjourned the meeting at 6:51 p.m.