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MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting which will be open to the public on:

Wednesday, September 11, 2019 - 3:00 P.M.
City Manager's Conference Room – 1st Floor East
City Hall, 255 W. Alameda St.
Tucson, Arizona 85701

AGENDA

- 1. Call to Order and Roll Call**
- 15 minutes 2. Suggested Ground Rules for Boards, Committees, and Commissions (BCC) Meetings and Robert's Rules of Order**
Principal Internal Auditor Robert Kulze will report on the City Clerk's suggested ground rules for conducting BCC meetings and Robert's Rules of Order for conducting business.
- 5 minutes 3. Approval of the July 10, 2019 IAPC Meeting Minutes**
- 15 minutes 4. Staff Update**
Chief Financial Officer / Assistant City Manager Joyce Garland will provide an update to the commission.
- 10 minutes 5. Discussion of a Request from the City Manager's Office**
Vice Chairperson Jeff Singleton will introduce a request received from the City Manager's Office to conduct an appraisal the City's purchase card (pCard) program.
- 20 minutes 6. Discussion of Requests from Mayor and Council**
The IAPC commissioners will introduce requests for IAPC consideration that were received from their appointing official.
- 5 minutes 7. Request to Review the City's Public Records Request Process**
Commissioner Mark Crum will introduce a request for the IAPC to review the City's Public Records Request process.
- 10 minutes 8. Report about the "A" Mountain Landfill**
Commissioner Eddie Rios will make a report to the commission about the "A" Mountain Landfill.
- 10 minutes 9. Report about Franchise Fees**
Commissioner Brian Andrews will make a report to the commission about the Arizona Revised Statutes and other guidelines relating to franchise fees.
- 5 minutes 10. Report about IAPC Reports Available on the City's IAPC Webpage**
Principal Internal Auditor Robert Kulze will make a report to the commission about the reports that are available on the City's IAPC webpage.

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5 minutes 11. Call to the Audience

5 minutes 12. Future Agenda Items

13. Adjournment

The next regularly scheduled meeting of the IAPC will be held on Wednesday, October 2, 2019, at 3:00 p.m. in the City Manager's Conference Room, City Hall, 1st Floor East, 255 West Alameda, Tucson, Arizona.

Commission Members Representing the Office of:

(Mayor) Jeff Singleton, Vice Chairperson; **(W1)** Dennis Woodrich, Chairperson; **(W2)** Mark Crum; **(W3)** Lydia Hunter; **(W4)** Brian Andrews; **(W5)** Eddie Goldbaum Rios; **(W6)** Vacant

Staff Liaisons:

Joyce Garland, Chief Financial Officer/Assistant City Manager; Robert Kulze, Principal Internal Auditor; Elizabeth Caiz, Administrative Assistant

Note:

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.