



**ENVIRONMENTAL SERVICES ADVISORY COMMITTEE
(ESAC)
WASTE DIVERSION, COLLECTIONS, AND EDUCATION
SUBCOMMITTEE**

Minutes

Approved on September 4, 2019
Wednesday, August 7, 2019, 4:30 P.M.
Ward 6 Council Office, Conference Room
3202 East 1st Street, Tucson, AZ

1. Call to Order/Roll Call

The meeting was called to order by Subcommittee Chairperson Garcia at 4:32 P.M.

Those present and absent were:

Present:

Margot Garcia, Chair
Kris Yarter
Yolanda Herrera

Representative, City Manager's Office
Representative, Ward 6
Representative, Ward 5

Absent:

None

Staff Members Present:

Pat Tapia

Cristina Polsgrove
Kendra Hall
Laurie Pumphrey
Frank Bonillas

Deputy Director, Environmental &
General Services Department (EGSD)
Public Information Officer, EGSD
Public Information Specialist, EGSD
Management Assistant, EGSD
Environmental Project Coordinator,
EGSD

2. Approval of Minutes for July 3, 2019

The July 3, 2019 minutes were approved without changes. Minutes were approved by a voice vote of 3 to 0, none opposed.

3. Chairperson's Report

San Francisco Chronicle announced that RePlanet would be closing its 284 centers in the Bay area. Along with the closure of the business, 750 employees were left jobless. With the strict restrictions China was making on the quality of recyclables, recycling facilities were left to make harsh decisions like closing down.

4. Composting Plan

Frank Bonillas, EGSD Environmental Project Coordinator, reported on the composting plan. Collectively, the City of Tucson and The University of Arizona's Compost Cats would operate the program out of the Los Reales Landfill. Certified personnel would have oversight of the program. The required permits were being prepared and submitted to the Arizona Department of Environmental Quality (ADEQ).

5. Waste Diversion

Cristina Polsgrove, EGSD Public Information Officer, reported on the following item:

- **Materials Recycling Facility Report**

The monthly Materials Recycling Facility report was reviewed and discussed. According to the tonnage report, collected recyclables had decreased. Discussion was held, no action taken.

6. Code Enforcement

Laurie Pumphrey, EGSD Management Assistant, reported on the following items:

- **E-Scooter Retrieval**

Two vendors for the retrieval of the E-Scooters had been selected, but the program details (enforcement, written notification warnings, fines, restitution, and impoundment, etc.) are still being worked out.

- **Code Enforcement Update**

The Tyler software aka Energov configuration phase was discussed. Training on this phase would continue through February 2020. Code Enforcement staff assignments was also discussed, no action taken.

7. Public Outreach

Cristina Polsgrove, EGSD Public Information Officer, reported on the following items:

- **Outreach Events**

Public meetings were being scheduled regarding the switch to every other week recycling service. The meetings were being held at the ward offices. The public meetings would be advertised in the newspaper to notify the public. Bill inserts were being mailed out with information about the changes. Every customer would receive a cling with their new recycling collection dates plus a sticker with the same information to attach to their recycle bin. Customers could also retrieve information for their address by downloading the "Recycle Coach" app.

- **Recycle Services – Every Other Week**

This item was discussed in combination with Outreach Events.

- **Stakeholder Recycle Common Message Update**

A meeting with stakeholders from the recycling industry and other local jurisdictions was held and was well attended. Stakeholders discussed the need for a common recycling message to be developed and communicated by all involved parties. Other meetings would be scheduled to collaborate on a common recycling message.

8. Collections

Pat L. Tapia, EGSD Deputy Director, reported on the following items:

- **Illegal Dumping/Abatements**

About 35 illegal dumping work orders were processed daily. Staff met with the City of Phoenix Neighborhood Services Department Code Compliance Division to learn about their processes on code enforcement issues.

- **Equipment**

\$4.2 million would be spent purchasing rear and front load collection vehicles. No Scorpion side loader collection vehicles would be purchased that year since they were no longer available from the manufacturer. EGSD was planning to purchase three side loaders from various manufacturers to determine which brand was best suited for EGSD's needs.

9. Future Agenda Items for Next Meeting (September 4, 2019)

- Smart Sheet
- Compost
- E-Scooter
- Neighborhood Surveys (Code Enforcement/Tucson Police Department)
- Every Other Week Recycling Collection/Meeting

10. Call to the Audience

None.

11. Adjournment

Meeting adjourned at 6:10 P.M.